

---

# ANNUAL REPORTS 1991

---



Monomoy Crossing - Red River Beach, Sept. 1991 *Photo by Kathy Clobridge*

---

## TOWN OF HARWICH MASSACHUSETTS

---



**1991**  
**ANNUAL REPORT**  
**OF THE**  
**OFFICERS OF THE TOWN OF**  
**HARWICH**  
**FOR THE YEAR ENDING DECEMBER 31, 1991**



*Typesetting - Printing - Binding*  
*by*

**J & R GRAPHICS, INC.**

**1280 Main St. (Rte. 27) - Hanson, MA 02341 - (617) 293-5256**







---

# IN MEMORIAM

## 1990

### JOSEPH S. BARBER

Mr. Barber was an integral member of the community who proved to be a valuable asset. His many years of volunteer service and involvement demonstrated so well his dedication and commitment to excellence. His work with youth, as well as the seniors of our Town and his association with the Police Department as a Special Officer and his appointment as Constable, Field Driver and Fence Viewer all attest to his spirit of civic responsibility.

.....

### ARTHUR WILLIAMS

*Assistant Golf Operations Manager  
Cranberry Valley Golf Course  
1982 - 1990*

---

The Board of Selectmen apologize for the unfortunate oversight which resulted in the failure to acknowledge the contributions to the Town of Harwich made by the late Mr. Barber and Mr. Williams.



# *IN MEMORIAM* *1991*

NORMAN A. FENNELL  
*Chief of Police*

RAYMOND H. GRAYSON  
*Recreation Commission*  
*Historical Commission*

LIEUTENANT 1ST CLASS THOMAS J. HAGGERTY  
*Special Police Officer*

CHARLES A. HALL  
*Fire Chief/Forest Warden*

EARLE L. SIMS  
*School Space Needs Committee*



# ADMINISTRATION

## Elected Town Officers for 1991

---

### SELECTMEN

Robert L. Ruggles	Term expires May, 1994
Shirley A. Gomes	Term expires May, 1993
Charles W. Schneiderhan	Term expires May, 1993
Sandra B. Daniels	Term expires May, 1992
Allin P. Thompson, Jr.	Term expires May, 1992

### TOWN CLERK

Ruth B. Ericson	Term expires May, 1992
-----------------	------------------------

### SCHOOL COMMITTEE

Dr. Walter P. Christian	Term expires May, 1994
Vahan Khachadoorian	Term expires May, 1994
Frances Ballam	Term expires May, 1993
Diane McCarthy	Term expires May, 1993
Nancy Moran, Chairman	Term expires May, 1992

### WATER COMMISSIONERS

Robert A. Peterson	Term expires May, 1994
Anne M. Smith	Term expires May, 1993
Richard A. Hathaway	Term expires May, 1992

### TRUSTEES, BROOKS FREE LIBRARY

Frederick Allis, Jr.	Term expires May, 1994
Marguerite G. Ferreira	Term expires May, 1994
Joanne Green	Term expires May, 1994
Lee Baldwin	Term expires May, 1993
Marguerite Donovan, Chairman	Term expires May, 1993
William E. Crowell, Esquire	Term expires May, 1992
Patricia Welsh Ford	Term expires May, 1992

## **HOUSING AUTHORITY**

Senna M. Fernandez	Term expires May, 1996
Mary R. Hall	Term expires May, 1995
William Doherty, Chairman	Term expires May, 1994
Mary Lee Kelsey – Appointed by State	Term expires May, 1993
Kenneth Felton	Term expires May, 1992

## **MODERATOR**

Michael D. Ford, Esquire	Term expires May, 1992
--------------------------	------------------------

## **APPOINTED BY THE MODERATOR**

### **FINANCE COMMITTEE**

Robert D. Hall, Esquire	Term expires May, 1994
Donald Brierley	Term expires May, 1994
E.R. Lilley	Term expires May, 1994
Peter S. Hughes	Term expires May, 1993
Roger G. Cove	Term expires May, 1993
Nancy Kuhn, Chairman	Term expires May, 1993
James J. Higgins, Esquire	Term expires May, 1992
Lawrence A. Hochschwender	Term expires May, 1992
Emulous E. Hall, Jr.	Term expires May, 1992
Ann M. Kaplan, Executive Secretary – Appointed by the Committee	

### **TRUSTEES, CALEB CHASE FUND**

William A. Doherty, Jr.	Term expires May, 1994
Paul V. Doane	Term expires May, 1993
David M. Davis	Term expires May, 1992

### **FIELD DRIVERS AND FENCE VIEWERS**

Sumner Campbell	Term expires May, 1992
Wayne Ellis	Term expires May, 1992
C. Stuart Hartig	Term expires May, 1992

### **SURVEYOR OF WOOD AND LUMBER**

George W. Arsenault	Term expires May, 1992
---------------------	------------------------

## **CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE**

Lyman E. Culver	Term expires May, 1993
Carolyn G. Crowell	Term expires May, 1992

## **APPOINTED BY THE BOARD OF SELECTMEN**

### **BOARD OF HEALTH**

John E. Sauvage	Term expires June 30, 1994
Robert Germain	Term expires June 30, 1993
Richard D. Hoyer, Chairman	Term expires June 30, 1993
Anne M. Welch	Term expires June 30, 1993
Bruce S. Campbell	Term expires June 30, 1992
(replaces M. Marion)	
Marguerite Marion – Resigned March, 1991	

### **HEALTH OFFICER**

Carol A. Topolewski, MD	Term expires June 30, 1992
-------------------------	----------------------------

### **BOARD OF ASSESSORS**

Norman M. Clarke	Term expires June 30, 1994
Barry A. Hemeon, Chairman	Term expires June 30, 1993
Robert S. Neese	Term expires June 30, 1992

### **RECREATION AND BEACH COMMISSION**

Kirby Collings	Term expires June 30, 1994
(replaces W. Chandler)	
Anne Murphy	Term expires June 30, 1994
Candace Sanders	Term expires June 30, 1993
Francis Crowley	Term expires June 30, 1993
Marguerite Ferreira	Term expires June 30, 1992
Dana A. DeCosta, Chairman	Term expires June 30, 1992
Antigone London	Term expires June 30, 1992
William Chandler – Term expired June 30, 1991	

### **CEMETERY COMMISSION**

Natalie H. Ross	Term expires June 30, 1993
Kenneth Doane	Term expires June 30, 1992
(replaces C. Coombes)	
Rev. Crawford Coombes – Resigned, June 1991	
Alicia Bonatt – Resigned, October 1991	

### **CHIEF OF POLICE**

Norman A. Fennell – Deceased, August 1991
---

### **CONSTABLES**

Sumner Campbell	Term expires June 30, 1992
Wayne Ellis	Term expires June 30, 1992
C. Stuart Hartig	Term expires June 30, 1992



## **CIVIL DEFENSE DIRECTOR**

Peter G. Welch (Lt.)

Term expires June 30, 1992

## **CHIEF OF FIRE DEPARTMENT AND FOREST WARDEN**

Robert E. Hudson

Term expires June 30, 1992

## **TOWN COUNSEL**

James M. Falla, Esquire

Term expires June 30, 1992

## **TOWN ACCOUNTANT**

Margaret M. Gallagher

Term expires June 30, 1994

## **PERSONNEL BOARD**

David Wardwell

Term expires June 30, 1994

Helen Marsden, Chairman

Term expires June 30, 1994

Lawrence Hewins

Term expires June 30, 1993

Madelyn Wyckoff

Term expires June 30, 1993

Dorothy Gallagher

Term expires June 30, 1992

Jean Barker - Resigned, March 1991

## **PLANNING BOARD**

Kenneth Mason, Chairman

Term expires June 30, 1994

Cherian Armstrong

Term expires June 30, 1994

Paul V. Doane

Term expires June 30, 1994

Philip Eagan

Term expires June 30, 1994

Robert Widegren

Term expires June 30, 1993

Bruce Jussila

Term expires June 30, 1993

Robert Gersh

Term expires June 30, 1992

Roy Mennell

Term expires June 30, 1992

Mary Beth Cuddy, Esquire

Term expires June 30, 1992

David Dodsworth - Term expired June 30, 1991

Russell W. Small - Term expired June 30, 1991

## **BOARD OF APPEALS**

William Jussila, Chairman

Term expires June 30, 1994

John E. Ferreira

Term expires June 30, 1994

William Flynn, Sr.

Term expires June 30, 1993

Sara Ayer

Term expires June 30, 1992

Thomas Ogborne

Term expires June 30, 1992

## **ASSOCIATE MEMBERS—BOARD OF APPEALS**

Christopher Hemeon

Term expires June 30, 1994

George Blais

Term expires June 30, 1994

Dale Nikula	Term expires June 30, 1993
George Cavanaugh	Term expires June 30, 1992
Roger Peterson	Term expires June 30, 1992

### **BOARD OF REGISTRARS**

Louise Mihovan	Term expires June 30, 1994
Alice Snow Lake (replaces P. Klammer)	Term expires June 30, 1993
Edith K. Weinberg	Term expires June 30, 1992
Edward Etsten -	Term expired June 30, 1991
Patricia Klammer -	Resigned, June 1991

### **CONSERVATION COMMISSION**

Raymond L. Thacher	Term expires June 30, 1994
Robert Kuhn	Term expires June 30, 1994
Robert Coffin	Term expires June 30, 1994
Wayne Coulson, Chairman	Term expires June 30, 1993
Susan Meader	Term expires June 30, 1993
Faith Diver	Term expires June 30, 1992
Edwin Hook	Term expires June 30, 1992

### **WATERWAYS COMMISSION**

John Maloney	Term expires June 30, 1994
Alex Thomson	Term expires June 30, 1993
Nathaniel Sperber	Term expires June 30, 1993
Joseph Goodhue	Term expires June 30, 1993
C. Stuart Hartig (replaces G. Belsito)	Term expires June 30, 1993
Edward E. Kelleher (replaces D. VanGelder)	Term expires June 30, 1992
Lawrence W. Coffin	Term expires June 30, 1992
Gene Belsito -	Resigned, August 1991
David VanGelder -	Resigned, September 1991

### **REGISTRAR - CAPE COD REGIONAL/ TECHNICAL HIGH SCHOOL**

Wayne Ellis

### **COUNCIL ON AGING**

Bertha VanSickle (replaces L. James)	Term expires June 30, 1994
Edward A. Steeves, Chairman	Term expires June 30, 1994
William Symmes	Term expires June 30, 1993
Walter DaLuze	Term expires June 30, 1993

Harrison M. Budlong	Term expires June 30, 1992
L. Walter Nelson	Term expires June 30, 1992
Carolyn Crandall (replaces J. W. Giffie)	Term expires June 30, 1992
J. Walter Giffie - Resigned, May 1991	
Larry James - Resigned, May 1991	

### **CAPITAL OUTLAY COMMITTEE**

Robert Hall, Esquire	Term expires June 30, 1994
Roger G. Cove	Term expires June 30, 1993
David Dodsworth	Term expires June 30, 1992
Robert Shaughnessey	Term expires June 30, 1992
Michael J. Pessolano, Ex-Officio Member	
Margaret M. Gallagher, Ex-Officio Member	
John Gaisford - Resigned, September 1991	

### **CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE**

Neal Holland (Regular)	Term expires June 30, 1992
Sheldon J. Thayer, Jr. - Term expired June 30, 1991	

### **BARNSTABLE COUNTY WATER RESOURCE ADVISORY COUNCIL**

Barry Woods (Regular)	Term expires June 30, 1992
Paula J. Champagne, R.S., C.H.O. Alternate	Term expires June 30, 1992
Christopher M. Zocca - Term expired June 30, 1991	

### **REPRESENTATIVE TO BARNSTABLE COUNTY ADVISORY BOARD FOR COUNTY EXPENDITURES**

Charles W. Schneiderhan (Regular)	Term expires June 30, 1992
Allin P. Thompson, Jr. (Alternate)	Term expires June 30, 1992

### **OIL SPILL COORDINATOR**

Robert E. Hudson	Term expires June 30, 1992
------------------	----------------------------

### **COASTAL ZONE ADVISORY COMMITTEE REPRESENTATIVE**

Thomas E. Leach (Regular)	Term expires June 30, 1992
Jennifer Learned (Alternate)	Term expires June 30, 1992

### **BARNSTABLE COUNTY SOLID WASTE ADVISORY BOARD REPRESENTATIVE**

Howard P. Willett (Regular)	Term expires June 30, 1992
-----------------------------	----------------------------



Aaron Sluyter (Alternate)

Term expires June 30, 1992

## **WATER QUALITY ADVISORY BOARD**

Terms expire June 30, 1992

George C. Ambrose

George A. Blais

Barry Woods

Beverly Smith

Morriss Weiss

Paula Champagne, R.S., C.H.O. – Ad-Hoc Member

Michael J. Pessolano, Town Planner - Ad-Hoc Member

Christopher Zocca – Term expired June 30, 1991

Kenneth Doane - Term expired June 30, 1991

## **LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE**

Paula Champagne, R.S., C.H.O.

Term expires June 30, 1992

## **RIGHT TO KNOW COORDINATOR (Hazardous Materials)**

Robert E. Hudson

Term expires June 30, 1992

## **MUNICIPAL COORDINATOR (Toxic Waste)**

Robert E. Hudson

Term expires June 30, 1992

## **ACTING MUNICIPAL COORDINATOR (Toxic Waste)**

Robert A. Peterson

Term expires June 30, 1992

## **HARWICH DISABILITY RIGHTS COMMITTEE**

### **(Formerly: 504 Steering Committee)**

Committee name change and increase in membership  
to nine members at Selectmen's Meeting – March 19, 1991

Maureen Starkweather, R.N.

Jean A. McLaughlin

Diane Turco

Sally Mahoney, D.V.M.

Carol A. Chichetto, Chairman

Mabel Canto

Carol McNeil, R.N.

David Gaskell

Thomas Driscoll

David A. Penfield, M.D. – Term expired June 30, 1991

Howard C. Whitcomb, Jr. – Term expired June 30, 1991

## **HISTORICAL COMMISSION**

Christine S. Wood

Term expires June 30, 1994

Nancy McIntyre

Term expires June 30, 1994

Daniel Guajardo

Term expires June 30, 1994

Nancy L. Clapp

Term expires June 30, 1993

Peter Linnell

Term expires June 30, 1993

Normand L'Heureux	Term expires June 30, 1992
Michael J. Pessolano – Ad-Hoc Member	
Fred Dunford, Jr. – Resigned, November 1991	

### **GOLF COMMISSION**

Jacqueline Doane	Term expires June 30, 1994
John Halliday	Term expires June 30, 1994
Michael Leugers	Term expires June 30, 1994
Edward Donovan, Jr.	Term expires June 30, 1993
Harold Bly, D.D.S., Chairman	Term expires June 30, 1993
Edward Blute	Term expires June 30, 1992
Charles Meader	Term expires June 30, 1992

### **HISTORIC DISTRICT COMMISSION**

Donald E. Hall	Term expires June 30, 1994
Judith Ford	Term expires June 30, 1994
Mildred F. Winston	Term expires June 30, 1993
Wallace A. Moyle, Jr.	Term expires June 30, 1993
Theodore R. Lawton, Chairman	Term expires June 30, 1992
Luci Crosby (replaces H. Hook)	Term expires June 30, 1992
Christine S. Wood	Term expires June 30, 1992
Helen Hook – Resigned, August 1991	

### **ASSOCIATE MEMBERS**

#### **HISTORIC DISTRICT COMMISSION**

Wendy Adams (replaces L. Crosby)	Term expires June 30, 1994
Polly McGrory (replaces J. Tamsky)	Term expires June 30, 1992
Joseph Tamsky – Resigned, 1991	

### **TOWN FOREST COMMITTEE**

Carl R. Johnson	Term expires June 30, 1993
Douglas McIntyre	Term expires June 30, 1992

### **BUILDING CODE BOARD OF APPEALS**

Donald E. Hall	Term expires June 30, 1995
Harry Ellis	Term expires June 30, 1995
Theodore R. Lawton	Term expires June 30, 1994
Leo G. Cakounes	Term expires June 30, 1993
Wayne Ellis	Term expires June 30, 1992

## **SHELLFISH CONSTABLES**

Thomas E. Leach	Term expires June 30, 1992
Donald Ryder, Assistant	Term expires June 30, 1992

## **YOUTH COMMISSION**

Lyman E. Culver, Chairman	Term expires June 30, 1994
Carol Kelley	Term expires June 30, 1994
Eileen Diamond	Term expires June 30, 1994
Anita Doucette	Term expires June 30, 1993
Thomas Telesmanick	Term expires June 30, 1992
Kelly J. Crocker	Term expires June 30, 1992
Richard R. Ervin	Term expires June 30, 1992

## **LOCAL ARTS LOTTERY COUNCIL**

David Gallagher	Term expires June 30, 1993
Betty DeLutz	Term expires June 30, 1993
Maurice Kennedy	Term expires June 30, 1993
Jack Long	Term expires June 30, 1993
Adelle Weiss	Term expires June 30, 1993
Wendy Adams (replaces F. Geberth)	Term expires June 30, 1992
Richard Hansen	Term expires June 30, 1992
Georgia Dearborn	Term expires June 30, 1992

Frances Geberth – Resigned, November 1991

## **DESIGNER SELECTION REVIEW COMMITTEE**

Terms expire June 30, 1992

Theodore R. Lawton	Jane E. Estey, P.E.
Colin M. Stevenson	

## **LAND ACQUISITION COMMITTEE**

Terms expire June 30, 1992

Alex Tod, Chairman	Normand J. L'Heureux
Carver Crowell	Rob Blank
Philip S. Eagan	

David Wardwell – Term expired June 30, 1991

## **AFFORDABLE HOUSING - FOUR TOWN ADVISORY COUNCIL (EOCD)**

Wayne Ellis	Pamela Phipps
Marilyn Barry	Alex Tod



## **BIKE PATH STUDY COMMITTEE**

Terms expire June 30, 1992

Neal Holland  
Albert Raneo  
Anne Lawson  
Hugh "Tim" Millar

Joan Collings  
William F. Greenwood  
Barbara McManus

Terms expired June 30, 1991

Madelyn Wyckoff – David Penfield M.D. – James Stewart  
G. Rockwood Clark

## **CABLEVISION ADVISORY BOARD REPRESENTATIVE**

Rupert (Ren) Nichols, Jr.

Term expires June 30, 1992

## **ARCHITECTURAL ADVISORY COMMITTEE**

Article 11, STM, October 2, 1984

John Kodak, Chairman  
Frances Geberth  
David Brown  
Barbara Josseyln  
Mark Weidhaas  
David Alten  
Andrew Walker

Term expires June 30, 1994  
Term expires June 30, 1994  
Term expires June 30, 1993  
Term expires June 30, 1993  
Term expires June 30, 1992  
Term expires June 30, 1992  
Term expires June 30, 1992

## **TOWN HALL BUILDING COMMITTEE**

Article 49, 1986 ATM

Wallace A. Moyle, Jr., Chairman  
Henry Ahlberg  
Gloria McKeown  
Freeman H. Allison

Martin E. Moran, P.E.  
Charles W. Schreiber  
Frieda B. Symmes

Allin P. Thompson, Jr., Selectmen's Representative

## **BY-LAW REVIEW COMMITTEE**

Terms expire June 30, 1992

Joseph A. Kelly  
James M. Noonan  
Kirby Collings

John E. Ferreira  
George Blais

Peter Hughes – Term expired June 30, 1991

## **CITIZENS ADVISORY COMMITTEE ON AFFORDABLE HOUSING**

Terms expire June 30, 1992

Edward R. Burns, Chairman  
Douglas McIntyre

Robert Murray, Vice Chairman  
William Doherty

Terms expired June 30, 1991  
Janet Baudanza – Pual Doane – Sumner Campbell – T.H. Peterson  
Louise Mihovan  
Marie Zweigman – Resigned, August 1991  
Edward Rubel – Resigned, November 1991

### **BARNSTABLE COUNTY RECYCLING COMMITTEE REPRESENTATIVE**

Martha B. Sauvage, Regular                      Term expires June 30, 1992  
Aaron Sluyter, Alternate                      Term expires June 30, 1992

### **BROOKS ACADEMY MUSEUM COMMISSION**

Terms expire June 30, 1992  
John L. Roche, Chairman                      Lee Chase  
Frank Tavano                      William Chandler  
Joyce O'Neill  
Allin P. Thompson, Jr. - Ad-Hoc Member, Board of Selectmen  
Frances P. Shea – Term expired June 30, 1991

### **ROUTE SIX TASK FORCE**

Term expires June 30, 1992  
Joseph R. Tamsky – Resigned, October 1991

### **HUMAN SERVICES ADVISORY COMMITTEE**

James B. Stinson, Chairman                      Term expires June 30, 1994  
Vincent P. Walsh                      Term expires June 30, 1994  
Rufus D. Pina                      Term expires June 30, 1994  
James M. Noonan                      Term expires June 30, 1993  
Raymond Tatum                      Term expires June 30, 1993  
(replaces J. Stevenson)  
Thomas H. Peterson, Jr.                      Term expires June 30, 1992  
Bettie Zeller                      Term expires June 30, 1992  
(replaces M. Mosher)  
J. Stevenson and M. Mosher - Resigned, 1991

### **HARWICH 300th ANNIVERSARY COMMITTEE**

M. Virginia Husband, Chairman                      Kenneth E. Ramos  
Mary Gately                      Christine S. Wood  
John Ferreira (replaces S. Parrett)                      Sandra Taylor  
Madelyn Wyckoff                      Patricia Cavanaugh  
Virginia S. Doane                      Debra Bassett  
Peter Linnell                      Brian Meilke (replaces C. Main)  
Shirley A. Gomes, Ad-Hoc Member, Board of Selectmen  
Sonia Parrett – Resigned, March 1991  
Carol Main - Resigned, May 1991

## **INSURANCE ADVISORY COMMITTEE**

Terms expire June 30, 1992

B. Phillips Foster

Richard E. Dunne, Jr.

Robert E. Lee

Robert L. Ruggles - Ad-Hoc Member, Board of Selectmen

## **CAPE COD COMMISSION – HARWICH REPRESENTATIVE**

James M. Falla, Esquire

Term expires June 30, 1993

## **CAPE COD JOINT TRANSPORTATION COMMISSION REPRESENTATIVE**

Albert H. Raneo

Term expires June 30, 1992

## **LOCAL WATER RESOURCE MANAGEMENT ACT OFFICIAL**

Robert A. Peterson

Term expires June 30, 1992

## **CHARTER REVIEW COMMITTEE**

Terms expired October 1991 ATM

Joseph A. Kelly

Anne M. Smith

John Shearer

Barry A. Hemeon

John E. Ferreira

Nathaniel Sperber

Robert A. Peterson, Chairman

## **RECYCLING COMMITTEE**

Established August, 1990 by Board of Selectmen

Staggered terms adopted June 30, 1991

Martha B. Sauvage

Term expires June 30, 1994

Lindsay Strode, Chairman

Term expires June 30, 1994

Kathy Clobridge

Term expires June 30, 1993

Velna Zuzick

Term expires June 30, 1993

Barbara Low

Term expires June 30, 1992

Albert H. Raneo – Ad-Hoc Member

Amy Watmough – Student Representative

Lawrence Smith – Resigned April, 1991

## **ROUTE 28 HISTORIC DISTRICT STUDY COMMITTEE**

Appointed at Public Meeting of Board of Selectmen – September 24, 1991

Appointments reaffirmed – November 19, 1991

William Doherty

Ellen Ellis

Edwin Jaworski

Roy Mennell

Georgene Riedl

Crissy Thomson

James J. Toner, Esquire



## **MARINE WATER QUALITY STUDY COMMITTEE**

Formerly: Study Committee to Investigate Shellfish Potential

Appointed at Selectmen Public Meeting – November 19, 1991

Anne Welch,  
Board of Health

Robert Germain,  
Board of Health

Donald Ryder,  
Asst. Shellfish Constable

Lawrence Coffin,  
Water Commission

Ronald Ribb

Thomas Leach,  
Harbormaster

Paula Champagne, R.S., C.H.O.,  
Health Director

Alex Thomson,  
Water Commission

Robert Dowling

## **TOWN OFFICE EMPLOYEES**

### **TOWN ADMINISTRATOR/SELECTMEN'S OFFICE**

Town Administrator

Administrative Assistant

Head Clerk

Principal Clerk

Wayne C. Melville

Juell E. Buckwold

Patricia S. Goodspeed

Patricia A. Cahill

### **ACCOUNTANT'S OFFICE**

Town Accountant

Assistant Town Accountant

Principal Accounting Clerk

Margaret M. Gallagher

JoAnne P. Clancy

Betty J. Coombes

### **ANIMAL CONTROL OFFICER**

Katheryne Ryder

### **ASSESSOR'S OFFICE**

Deputy Assessor

Assistant Assessor

Principal Assessors Clerk

Principal Assessors Clerk

David R. Scannell

Susan I. Henry

Clare A. Stone

Judith A. Murphy

### **BUILDING DEPARTMENT**

Building Commissioner

Assistant Building Inspector

Gas Inspector

Wiring Inspector

Plumbing Inspector

Head Building Department Clerk

Principal Clerk

George Arsenault

Paul Corcoran

Manley Boyce

Richard Serpone

Robert O'Donnell

Mary Lou Blute

Carol A. Mason

### **CIVIL DEFENSE DIRECTOR**

Peter G. Welch (Lt.)

### **CUSTODIAN**

Albert Bresciani

### **DIRECTOR OF VETERANS' SERVICES AND VETERANS' AGENT**

Norman G Gill



## ENGINEERING DEPARTMENT

Town Engineer  
Engineer Aide 2

Jane E. Estey, P.E.  
Michael S. Ladue

## HEALTH OFFICE

Health Director  
Principal Clerk  
Health Inspector (part time)  
Sealer of Weights & Measures

Paula J. Champagne, R.S., C.H.O.  
Judith M. Sullivan  
Herbert J. Schnitzer  
David VanGelder

## TOWN PLANNER/GRANTWRITER OFFICE

Town Planner/Grantwriter  
Assistant Town Planner/Grantwriter  
Principal Clerk

Michael J. Pessolano  
Susan B. Ladue  
Barbara A. Branley

## TAX COLLECTOR/TREASURER'S OFFICE

Tax Collector/Treasurer  
Assistant Tax Collector/Treasurer  
Principal Clerk  
Principal Accounting Clerk

Esther C. Schrumpf  
Dorothy Parkhurst  
Annette Brogan  
Elizabeth Cottell

## TOWN CLERK'S OFFICE

Principal Clerk

Anita Doucette

## TOWN NURSE'S OFFICE

Town Nurse  
Assistant Town Nurse

Mary Scannell, R.N.  
Maureen Starkweather, R.N.

## NATURAL RESOURCES DEPARTMENT

Natural Resources Officer,  
Harbormaster & Wharfinger  
Assistant Natural Resources Officer,  
Harbormaster & Wharfinger

Thomas E. Leach  
Donald Ryder

## DIRECTOR, DIVISION OF HIGHWAYS AND MAINTENANCE

Albert H. Raneo

# *Report of the* **Board of Selectmen**

---

During 1991 the Board of Selectmen continued its efforts to make Town Government efficient, effective and responsive to the needs of Harwich citizens - not an easy task in light of the present economy and the necessity of staying in compliance with the mandates of Proposition 2½.

The early months of 1991 saw the continuation of Operation Desert Storm in the Middle East. We encouraged the placement of yellow ribbons throughout the town in recognition of those serving our Town and country.

The Town was saddened by the death of Lt. 1st class Thomas J. Haggerty. The Board endorsed a memorial site at the traffic island at Queen Anne Road and Route 39 in memory of Lt. Haggerty. Recognition is due Ken Ramos for his efforts in instituting and following through with all the details.

Problems with the heating and cooling system (HVAC) continue to plague Town Hall. Hopefully, remedial work in the near future will resolve the on-going problems.

The month of February was an extremely busy one, as joint budget/article hearings were held with the Finance Committee. Recommendations by both the Selectmen and Finance Committee are based on information obtained at these hearings. The joint meetings have proven beneficial to all and will continue in the future.

Robert L. Ruggles was re-elected to his second term as Selectman in May. The Board reorganized, choosing Mr. Ruggles as Chairman, Allin P. Thompson, Jr. as Vice-Chairman and Charles W. Schneiderhan as Clerk.

The Charter Review Committee, appointed by the Selectmen, presented its final report and recommendations for Charter changes in August. Action on the recommendations was taken at the October Town Meeting. One more step is necessary before the changes are incorporated into the Charter and that is voter approval on the upcoming May Election Ballot. The Board acknowledges the Committee's work and thanks them for fulfilling their obligation in a timely manner.

The Selectmen and Town deeply mourned the passing of Police Chief

Norman A. Fennell in August. We have lost a dedicated and faithful servant.

A Police Chief Search Committee was appointed by the Board in September to seek, interview and recommend five candidates for the Police Chief position to the Selectmen. This has been accomplished by the Committee. The Board will conduct interviews of these five candidates in January and will appoint a Police Chief shortly thereafter.

“Hurricane Bob” left its mark in August with heavy flooding, downed trees and damage to some Town facilities. Fortunately we were not as hard-hit by the October 31st nor’easter.

Fire Chief Robert E. Hudson suffered a major heart attack in October and is still recuperating. Our thoughts and prayers have been with him during this difficult time, and we continue to wish him well.

The solar aquatics septage treatment project at the landfill and compliance with DEP’s Administrative Consent Order still continue as top priority. There will be a joint meeting of the Selectmen and Board of Health in the near future to determine a time frame and direction in which the Town is going in regards to waste water treatment.

During 1991 the Board

- Reactivated the 504 Committee, its name changed to the Disability Rights Committee in order to more clearly reflect the nature of their work. This Committee is very active indeed and has accomplished much over the year.
- Appointed a
  - Route 28 Historic District Study Committee for the purpose of making an investigation of the desirability of establishing an historic district or districts on Route 28, preserving Harwich’s history.
  - Marine Water Quality Study Committee to investigate and promote improvements to shellfish potential in Harwich.
- Continued its effort to support affordable housing.

A Deed of Conveyance was signed for the Driftwood Lane Affordable Housing Project, with the assistance of the Harwich Community Development Corporation. The Dacey Homes 39-lot Affordable Housing Project in North Harwich was recently endorsed by the Board, and we are working with the Habitat for Humanity group in their efforts to provide affordable housing. The Board also applauds the work of the Harwich Ecumenical Council for their outstanding contributions in this area.



- Supported on a trial basis a County-wide beach sticker program and allowed use at Red River Beach and Fernandez Bog at Long Pond.
- Responded to the Cape Cod Commission on the Regional Policy Plan goals.
- Expressed concern to Cape Cod Cablevision relative to annual rate increases.
- Drafted a charge for the Recycling Committee and awarded contracts for the removal of scrap metal and recyclable papers from the Town landfill.
- Went on record in opposition to the outfall pipe into Cape Cod Bay.
- Endorsed
  - The United States Atlantic Tuna Tournament
  - The 3rd Annual CCIRA Regatta at Long Pond
  - The Monomoy Island Crossing and the First Annual "Sail Around Cape Cod" Race, a major event on the East coast and a big draw to Harwich.
  - Various road races and bike-athons
- Licensed taxicabs and limousines for the first time
- Allowed the opening of package stores on the Sunday before Christmas and the Sunday before New Year's Day
- Adopted Special Speed Regulations
- Approved the closing of businesses during the winter months, due to the economy

The Year 1991 saw

- New restrooms at Brooks Park
- The expansion of Evergreen Cemetery
- Year II of the Flax Pond Restoration Project
- Replacement of water mains at Saquatucket Harbor
- Repairs to the Allen Harbor and Long Pond boat ramps
- Commercial cleaning service at Town Hall



- Detour of Route 6 traffic through Harwich during reconstruction/alteration of that portion of Route 6 known as "Suicide Alley"
- Youth Center building closed
- Household Hazardous Waste Collection Day

The Selectmen gratefully acknowledge, on behalf of the Town, the following gifts:

- Chase Family Memorial Drinking Fountain at Exchange Park incorporated with the Condit Family contribution of the old watering trough
- Donation of land at 47 Cahoon Road from Bradford Faxon
- Plastic piping at Mt. Pleasant Cemetery from Doris Andrulonis
- Fax machine for the Police Dept. from the Allen Harbor Yacht Club
- Two Christmas Trees for Town Hall front lawn from Bill Riley
- Painting from Mrs. Raymond Grayson in memory of her late husband
- Gift of money from Jesse Shereff for the Civil Defense Fund
- A tree in memory of the late Police Chief Norman Fennell from an anonymous donor

A special "Thank you" goes out to those of you who have served and are serving on various committees, commissions and boards. The Town is grateful for your expertise, and the time and effort so freely given in service to your community.

Recognition also goes to the Town Administrator and Town employees for their continuing efforts in the smooth operation of the Town on a daily basis. To the voters of Harwich, thank you for the confidence you have placed in us as your Elected Officials.

The Board still continues as the chief policy-making Board of the Town, and regular meetings are open to the public.

Robert L. Ruggles, *Chairman*  
 Allin P. Thompson, Jr.  
 Charles W. Schneiderhan  
 Sandra B. Daniels  
 Shirley A. Gomes  
*Selectmen of Harwich*

# *Report of the* **Town Administrator**

---

At the May, 1991 Annual Town Meeting, the Town had less to spend than the previous year for the first time in recent memory. While several factors contributed to this phenomenon, two were primarily responsible and bear watching to the degree that they may indicate a trend. First, the Commonwealth of Massachusetts reduced aid to the Town by approximately \$260,000. Also, less free cash was certified, and \$200,000. less spent than the prior year, due primarily to a decline in investment earnings. Both the amount the Town had to invest, and the rate it earned declined. Had those funds been stable or increased, the 2½% annual increase in levy and new growth would have provided a net increase in monies available for Town Meeting appropriation.

As we begin planning for the May, 1992 Town Meeting, it appears that the Town will again have less to spend, primarily due to another anticipated reduction in State Aid and less certified free cash.

Labor hearings and collective bargaining consumed an unusual amount of time throughout 1991. Contract negotiations with the International Brotherhood of Police Officers (IBPO) and the Harwich Permanent Firefighters Association (HPFFA) began in late 1990 and continued throughout 1991. At the year end, neither negotiation has led to agreement. The police and firefighters have been working without a contract since the old one expired on July 1, 1991. Negotiations with the Service Employee International Union (SEIU) were broken off in January when a number of employees petitioned the Labor Relations Commission to hold a representation election. That election was held in December, 1991. Seventeen employees voted no union, sixteen voted to stay with SEIU. Five ballots were challenged and have not yet been counted. Between the filing of the petition in January and the election in December, the Town had to defend itself against approximately 20 charges of prohibited practice and several grievance arbitrations, as the union sought to delay the election. While the overwhelming majority of these charges were dismissed, the process of defending the Town was both expensive and time consuming. Negotiations with the SEIU, or some other representative will begin once the outcome of the representation election is determined.

In February, 1991, the Recreation and Beach Commission and the Youth Commission voted to combine. This will require a change to the Harwich Home Rule Charter. The first step, an article in the October, 1991 Town Meeting Warrant passed. The final step, a ballot quesiton will



appear on the May, 1992 election ballot, along with approximately a dozen other changes. In December the Board of Selectmen authorized investigation into the sale of the former Youth Center.

The former 504 Committee was renamed the Disability Rights Committee in 1991 and hit the ground running. The Committee arranged for an assistive listening device for Town Meeting, conducted an accessibility study of Town Hall and got a previously unused Telecommunications Device for the Deaf (TDD) installed in the Fire Department emergency dispatch area. 1992 promises even greater challenges as the Town works to come into compliance with the new Americans with Disabilities Act.

In August, 1991, Hurricane Bob caused over \$400,000. in damage to the Town. The Federal Emergency Management Agency will reimburse the Town 75% of this expense. The Board of Selectmen and involved department heads praised Civil Defense Director Peter Welch for the quality and organization of the Town's emergency preparedness and emergency response.

The Town Insurance Committee continued their good work throughout the year. Premiums are stable overall and several are actually declining while coverage is increasing. In July the Town's Boiler and Machinery policy was placed with a different carrier. At year end the Committee was negotiating a joint-loss agreement between the new company and the property insurer. In 1991, Town employees were involved in six motor vehicle accidents, and had thirty-five work-related injuries.

Problems with the heating, ventilation and air conditioning system at Town Hall persisted in 1991. Hill & Harrigan Associates of Connecticut have been asked by the Building Committee to submit a draft contract to prepare specifications for renovation of the troubled system.

I logged ninety-seven complaints during 1991. They are summarized as follows:

- 14 general public works.
- 12 land development/traffic
- 7 Board of Health Regulations/enforcement.
- 6 problems with neighbors.
- 6 police jurisdiction.
- 5 taxes/tax bills.
- 5 waterfront facilities.
- 4 procurement/bidding.
- 4 seaweed on Red River beach.
- 4 trash/illegal dumping.



- 4 dogs.
- 3 snow plowing.
- 3 golf course.
- 3 poor water quality/quantity.
- 3 accessibility.
- 3 taxicabs.
- 3 Fire Department Regulations/enforcement.
- 3 Recreation & Beach programs.
- 2 Recreation & Beach Regulations/enforcement.
- 1 general licensing.
- 1 Conservation Commission decision/enforcement.
- 1 School Department.

97

August, 1991 marked the passing of Chief of Police Norman A. Fennell, who served the Town for over twenty years. He was also counselor and friend to a new Town Administrator during some difficult times, because he believed I could make a difference. Norman set standards for service and integrity against which I will always judge myself. The Town has lost an outspoken leader, vigilant defender and friend.

The past year has been one of growth of experience, ability and influence for me. Thank you to the Board of Selectmen for your confidence and guidance. Thank you to Juell Buckwold, Pat Goodspeed and Pat Cahill for your support and assistance.

Wayne C. Melville  
Town Administrator

## *Report of the* **Board of Appeals**

---

From January 1, 1991 to December 31, 1991, the Harwich Board of Appeals considered thirty-four (34) petitions for relief from the requirements of the Harwich Protective By-Laws. In each case, as required by law, a public hearing was held, decisions rendered and filed with the Town Clerk.

The Board of Appeals meets on the last Wednesday of each month with a published agenda available at the Town Hall. Hearings are held in the Donn B. Griffin Room at the Town Hall.

William J. Jussila, *Chairman*  
*Harwich Board of Appeals*

## *Report of the* **Personnel Board**

---

Voters at the May '91 Town Meeting voted an expenditure of \$13,000 to engage a consultant to do a comprehensive review of the Personnel by-laws and compensation plan. Subsequently, a contract was awarded to the MMA Consulting Group. The Personnel Board has been working closely with all concerned parties. Final recommendations will be offered for voter approval in the form of an article to be included in the May '92 Town Warrant. Minor clarifications to the by-laws were also approved and implemented.

In March the Board regretfully accepted the resignation of Mrs. Jean Barker. The insight, decisive manner and non-partisan attitude she displayed during her tenure were recognized and greatly appreciated. In July, David Wardwell was appointed to the Board, thus bringing membership to the full complement of five.

The Board has made every effort to maintain an open-door policy and Board members welcome input from concerned parties.

The Personnel Board is most appreciative of the cooperation, support and advice received from Town employees, Commissions, the Selectmen, Town Administrator and Town Counsel.

Helen D. Marsden, *Chairman*  
Lawrence Hewins, Jr., *Vice-Chairman*  
Dorothy Gallagher  
David Wardwell  
Madelyn Wyckoff

## *Report of the* **Planning Board**

---

In 1991, the Planning Board continued to process fewer applications for development than it had in previous years. The total number of applications processed by the Board are shown below for 1990 and 1991.

Type	1990		1991	
	# of Appli- cations	# of Lots	# of Appli- cations	# of Lots
Subdivision	8	39	2	20
Approval-Not- Required Plan	30	68	20	16*
Site Plan	16		13	
Accessory Apartment	1		0	
Adequacy of Access	3		8	
<b>TOTAL</b>	<b>58</b>	<b>107</b>	<b>43</b>	<b>36</b>

\*Many applications merely adjusted lot lines without creating any new lots.

The Planning Board recommended adoption of eight Zoning By-Law Amendments at the 1991 Annual Town Meeting in May. All were accepted by the Town.

An important addition to the By-Law was the conversion of the site plan review process to a special permit. This change significantly improved the site plan process. Accompanying this was the enactment of a site plan fee. Seven of the 13 site plans reviewed by the Board generated fees because they were submitted after the new fee structure was adopted. The total amount collected by the Board was \$4,824.75.

At the Fall Town Meeting held in October, six amendments were proposed for the Zoning By-Law and three of those were approved.

### **Master Plan Update**

The following is a summary of the progress to date:

#### **Sections Completed**

- Part 1, Section I, Regional Setting
- Part 1, Section II, Planning District Descriptions
- Part 1, Section III, Planning District Analyses
- Part 1, Section IV, Population Characteristics
- Part 1, Section V, Physical Characteristics

#### **Sections Underway and Degree of Completion**

- Part 1, Section VI, Existing Land Use – 95% complete
- Part 1, Section VII, Housing Characteristics – 70% complete
- Part 1, Section VIII, Economic Characteristics – 50% complete
- Part 1, Section IX, Community Facilities – 70% complete



- Part 1, Section X, Circulation Facilities – 10% complete
- Part 1, Section XI, Historic/Cultural Res. – 50% complete
- Part 1, Section XII, This Place – Our Place – 80% complete

During 1991, the Cape Cod Commission's Regional Policy Plan was approved. In order to blend local planning with that of the region, the Planning Board, as the Local Planning Committee for Harwich, voted to pursue consistency with the Regional Policy Plan when completing the Town's Local Comprehensive Plan (Master Plan).

The Board has scheduled extra meetings in 1992 to give ample time for discussion and decisions regarding the Master Plan. The board remains committed to presenting a quality plan as soon as possible.

Two Planning Board members resigned in 1991. They were David Dodsworth and Russell W. Small. These members were replaced by Philip Eagan and Cherian Armstrong.

Kenneth L. Mason, *Chairman*

Robert Widegren, *Clerk*

Bruce Jussila

Roy Mennell

Paul Doane

Robert Gersh

Mary Beth Cuddy

Philip Eagan

Cherian Armstrong

## *Report of the* **Board of Registrars**

---

The report of the Harwich Board of Registrars for the calendar year 1991 is as follows:

Board personnel changes were experienced as of June 30 with the expiration of Chairman Edward Etsten's term and the resignation of Registrar Patricia Klammer. Alice Lake and Louise Mihovan were appointed to the Board.

The January 1st enrollment of Voters was:

Democrats	1,647
Republicans	2,199
Independents	<u>3,033</u>
TOTAL	6,879

The 1991 Census enumerated a population of 10,184 persons over the age of three years, occupying 4,399 households.

The Annual Town Census was conducted, first by a town-wide mailing, followed by three teams of Street Listing Census Workers, subsequently using both telephone and street by street solicitations of information. The intake of census data was completed by the end of March 1991. The School Age Children List; the list of Town residents, street by street; and the statistical groupings by population and precinct were tabulated and completed by mid-April.

On February 21 the 1992 Fiscal Year Budget was reviewed.

Special registrations were held on April 13 and 16 for the Annual Town Election on May 6, and the Town Meeting on May 7 and 8.

Special registrations were conducted on May 25 and 28, and the Proposition 2½ Override Election was held on June 17 from 8 a.m. to 8 p.m.

Special registrations were held on September 7 and 10 for the October 1 Town Meeting.

The October 1 Town Meeting took place from 7 p.m. to 9:45 p.m. There were 369 Registered Voters present. Business was completed in one session.

The 1993 Fiscal Year Budget was completed and submitted on December 3.

In November and December the Board and Staff prepared the mailing for the 1992 Census which went out on December 26.

From July through December the Board certified 174 petitions.

The Board looks forward to onloading and updating the data from the 1992 Town Census mailing.

Louise R. Mihovan  
Edith Weinberg  
Ruth B. Ericson, *Town Clerk*  
Alice S. Lake, *Chairman*



# *Report of the* **Planning Department**

---

Despite a marked slow-down in development activity in 1991, the Planning Department was busier than ever with the following work:

**Master Plan** - The majority of staff time was devoted to this project with steady progress being made. A shift in the work program was brought about by the Planning Board's vote in November to pursue development of a local plan which would be consistent with the Regional Policy Plan of the Cape Cod Commission.

**Cape Cod Commission** - Considerable energy went into studying the numerous drafts of the Regional Policy Plan and developing and presenting input to that document which was adopted in July. The Department produced several lengthy critiques which resulted in many positive adjustments to the final version of the plan.

**Grant Work** - Although there was a paucity of grant opportunities this year, much time was dedicated to those few we were eligible to pursue. In the Winter, we assisted the Health Department in developing the preliminary application and full application for the Innovations in Government grant competition sponsored by the JFK School of Government at Harvard and the Ford Foundation. Our application involving the Solar Aquatics (TM) Septage Treatment Facility placed in the top 25 selected from a pool of 1900 applications for the prestigious award honor and prize of \$100,000. Harwich residents should be proud of the initiative they took to make and keep the project a reality. We are pursuing this award again this year. We believe we have a better chance now that the plant has operated at steady state with even better quality effluent than before. We learned that the lack of final acceptance by DEP may have kept us from winning in 1991. If our operating license is granted in March, our chances of receiving the award in 1992 will be greatly improved.

Other grant work included the following:

1. An unsuccessful bid for \$15,000 from the Mass. Environmental Trust (MET) to partially fund a much needed hydrogeologic study of our major ponds and salt water bodies.
2. A pending application for \$7,500 to the Mass. Historical Commission (MHC) to complete our inventory of historic structures to MHC standards. Completion of this work will pave the way for developing an historic preservation plan and greatly aid



the administration of the Town's new Demolition Delay By-Law.

3. A partially successful application to the Cape Cod Commission for \$48,152 in Local Planning Assistance Program funds to provide matching money for the two above projects and primary funding for a harbor management plan. We were nosed out of total funding of our proposal by Falmouth which had a slightly higher growth rate. However, due to the strength of our proposal and the special timely circumstances surrounding our other two matching grant applications, the Commission voted to set aside the matching money needed for the other two programs, \$22,500.

**Zoning** - The Department provided technical and administrative support for the Planning Board's May and Fall Town Meeting articles. The highlight of these zoning amendments was the creation of a special permit process for site plan review, enabling greater flexibility and more firm legal standing for reviewing and improving site plans. This change has already resulted in safer and better-designed plans.

**Rules and Regulations** - The Department prepared a much-needed set of administrative requirements for the submission and processing of site plans which has eliminated many of the grey areas as to what the rules are for this important procedure. This was done both before and after the creation of the special permit process for site plan review. Also, a realistic schedule of site plan fees was proposed by the Department and accepted by the Planning Board. A total of \$4824.75 in site plan fees was generated from seven applications, including \$3000.00 from the new Stop & Shop now under construction.

**Administrative Improvements** - The Department developed a comprehensive set of application processing requirements for all types of applications handled by the Planning Board. This black and white statement of the rules has dramatically enhanced the efficient and consistent handling of applications by the Department and the Board. This improvement has served to eliminate false perceptions that applicants are treated differently.

**Plan Review** - As usual, the Department assisted the Planning Board in processing its application load. Over the year, a total of 101 applications were handled. The primary roles of the Department in this area include pre-submission conferences and questions from applicants, receiving applications, coordinating the distribution of plans to other departments for their review and input, scheduling of hearings, preparation of the legal notices, studying each plan for zoning compliance and adherence to the Board's Rules and Regulations, calculating the fee, preparing the analysis and recommendation reports

for certain applications, preparing the required written decisions for certain applications, filing appropriate notices of Board action, application follow-up when needed, consultation with Town Counsel on behalf of the Board, and preparation of the minutes of each Board meeting, all in a timely manner.

The Department is fortunate to be staffed with such talented, dedicated and competent people as Barbara Branley, Principal Clerk and Susan B. Ladue, Assistant Town Planner. The quality and volume of our output is dependent upon and enhanced by their expertise.

We remain proud and happy to continue serving the Planning Board and all other officials and residents of the Town. Thank you all for making it such a rewarding experience to be here.

Michael J. Pessolano  
*Town Planner/Grantwriter*

## *Report of the* **Town Counsel**

---

I am pleased to submit this report of activities in the Legal Department of the Town of Harwich for the period January 1 to December 31, 1991. At the close of the year, there were 24 pending cases against or involving the Town down from 37 cases as of December 31, 1990.

During the year the Legal Department was involved in many matters for the Town which did not involve litigation including acquisition of private roads for public purposes as voted at the May Town Meeting and a substantial land acquisition of 13 parcels voted pursuant to Article 30 of the May 1991 Town Meeting Warrant. This Article authorized the acquisition by Eminent Domain of 29 parcels of real estate of owners unknown. At the close of the year 13 of the parcels had been acquired by Eminent Domain and the balance awaited completion of tax title work which is expected at the end of January.

As part of the ongoing work in connection with tax title land, title examination of land in South Harwich at the Chatham Town line was commenced and will be completed by the end of January, 1992, and a report will be submitted to the Assessors.

Total expenditures for Town Counsel legal services in Calendar 1991 were \$88,352.92 down from the 1990 total of \$91,896.22 which was down slightly from the 1989 total of \$92,921.87. Based on these figures, legal costs to the Town have declined approximately five percent (5%) from 1989.

I wish to thank the Board of Selectmen, our Town Administrator, Wayne Melville, and all of the good people in the Town family with whom I have had the pleasure and honor to work during the year. Their cooperation and support is greatly appreciated.

James M. Falla  
*Town Counsel*



# TOWN RECORDS

## *Report of the* **Town Clerk**

---

To the Honorable Board of Selectmen  
and Citizens of the Town of Harwich:

I hereby submit my Annual Report of the Town Clerk for Fiscal Year 1991.

### **1990 Dog Licenses Sold in Fiscal 1991**

35 Males	@ \$ 3.00	\$105.00	
7 Females	@ 6.00	42.00	
43 Spayed Females	@ 3.00	129.00	
1 Kennel	@ 50.00	50.00	
		<hr/>	\$326.00

### **1991 Dog Licenses Sold in Fiscal 1991**

175 Males	@ \$ 3.00	\$525.00	
12 Females	@ 6.00	72.00	
191 Spayed Females	@ 3.00	573.00	
2 Kennels	@ 10.00	20.00	
3 Kennels	@ 25.00	75.00	
2 Kennels	@ 50.00	100.00	
		<hr/>	\$1,365.00
			<hr/>
			\$1,691.00

Fees withheld and deposited with Town Treasurer	<hr/>	- 353.25
Payments to County Treasurer		<hr/>
		\$1,337.75

**1990 Fishing, Hunting, Sporting and Trapping Licenses  
Sold in Fiscal 1991**

31	Resident Citizen Fishing	@ \$12.50	\$387.50
2	Resident Citizen Minor Fishing	@ 6.50	13.00
5	Resident Citizen Fishing, Age 65-69	@ 6.25	31.25
5	Resident Citizen Fishing, Paraplegic, Blind, Mentally Retarded or over 70	Free	-0-
10	Non-Resident Citizen/Alien Fishing	@ 17.50	175.00
18	Non-Resident Citizen/Alien 7-Day Fishing	@ 11.50	207.00
44	Resident Citizen Hunting	@ 12.50	550.00
4	Non-Resident Citizen/Alien Hunting (Big Game)	@ 48.50	194.00
2	Non-Resident Citizen/Alien Hunting (Small Game)	@ 23.50	47.00
20	Resident Citizen Sporting	@ 19.50	390.00
1	Resident Citizen Sporting, Age 65-69	@ 9.75	9.75
10	Resident Citizen Sporting, Over 70 (Includes Trapping)	Free	-0-
1	Duplicate Hunting	@ 2.00	2.00
1	Duplicate Sporting	@ 2.00	2.00
33	Archery/Primitive Firearm Stamps	@ 5.10	168.30
12	Massachusetts Waterfowl Stamps	@ 5.00	60.00
38	Massachusetts Waterfowl Stamps	@ 1.25	47.50
21	Wildlands Conservation Stamp Resident	@ 5.00	105.00
			<hr/> \$2,389.30

**1991 Fishing, Hunting, Sporting and Trapping Licenses  
Sold in Fiscal 1991**

76	Resident Citizen Fishing	@ \$12.50	\$950.00
1	Resident Citizen Minor Fishing	@ 6.50	6.50
13	Resident Citizen Fishing, Age 65-69	@ 6.25	81.25
26	Resident Citizen Fishing, Paraplegic, Blind, Mentally Retarded or Over 70	Free	-0-
1	Resident Alien Fishing	@ 14.50	14.50
14	Non-Resident Citizen/Alien Fishing	@ 17.50	245.00
7	Non-Resident Citizen/Alien 7-Day Fishing	@ 11.50	80.50
11	Resident Citizen Hunting	@ 12.50	137.50
25	Resident Citizen Sporting	@ 19.50	487.50
5	Resident Citizen Sporting, Age 65-69	@ 9.75	48.75

30	Resident Citizen Sporting, Over 70 (Includes Trapping)	Free	-0-
6	Archery/Primitive Firearm Stamps	@ 5.10	30.60
11	Massachusetts Waterfowl Stamps	@ 1.25	55.00
133	Wildlands Conservation Stamp Resident	@ 5.00	665.00
20	Wildlands Conservation Stamp Non-Resident	@ 5.00	100.00
			<hr/>
			\$2,902.10
Total...			\$5,291.40
Fees withheld and deposited with Town Treasurer			<hr/>
			- 164.15
Paid to the Commonwealth			<hr/>
			\$5,127.25

### Fees Collected — Fiscal Year 1991

Marriage Intentions	\$1,054.00	
Birth Certificates	1,110.00	
Death Certificates	3,354.00	
Marriage Certificates	540.00	
Chattel Mortgages	1,440.00	
Board of Appeals	7,050.00	
Planning Board	3,253.96	
Business Certificates	840.00	
Photocopies	429.25	
Street & Voter Listings	540.00	
Raffle Permits	130.00	
Recording Orders for Electric and Telephone Poles, Conduits, etc.	850.00	
Gasoline Permits (flammables, etc.)	200.00	
License holders	10.00	
Trust filing	20.00	
Duplicate dog tags	2.50	
Release Federal Tax Liens	15.00	
Physician's Registration	20.00	
Fees for Fish & Games	164.15	
Fees for Dog License	353.25	
		<hr/>
		\$21,376.11
Turned over to Town Treasurer		\$21,376.11



BIRTHS REGISTERED IN THE TOWN OF HARWICH — 1991

Date	Name	Town of Birth	Parents
<b>January</b>			
1	Jennifer Marie Wilson	Falmouth, MA	Brian Peter Wilson Christine Lynn Macleod
1	Lisa Pixy Wilson	Falmouth, MA	Brian Peter Wilson Christine Lynn Macleod
11	Jake Robert Domos	Barnstable, MA	John Charles Domos Pamela Lawton Ruggles
26	Jocelyn Amanda Campbell	Barnstable, MA	Richard Campbell Amanda Ann Coane
27	Madison Paige Schultz	Barnstable, MA	Jason Lyle Schultz Linda Jean Vining
<b>February</b>			
2	Thomas William Johnson	Barnstable, MA	Kinsley Richard Johnson Jane Louise Niemisto
7	Kerressey Cronan Urbon	Barnstable, MA	Alan Charles Urbon Robin Lee Landrigan
23	Morgan Elizabeth Grenier	Barnstable, MA	David William Grenier Kathleen Jeanne Frary
28	Sophia Kontogiannis	Barnstable, MA	Nikolaos Kontogiannis Maria Melpomeni Mironidis

March

1	Sarah Elizabeth Knott	Barnstable, MA	Robert Joseph Knott, Jr. Elizabeth Ann Cole
7	Natasha-Ann Leona Clough	Barnstable, MA	Mark Andrew Clough Lisa Joan Denton
7	Tyler-James Richard Clough	Barnstable, MA	Mark Andrew Clough Lisa Joan Denton
12	Robert Mitchell Gillies, Jr.	Barnstable, MA	Robert Mitchell Gillies, Sr. Irene Beatrice Glidden
16	Kirsten Ashley Kruger	Barnstable, MA	Kurt John Kruger Nancy Elizabeth Watts
23	Corey Richard Farrenkoff	Barnstable, MA	Kent John Farrenkoff Kathleen Rose Dresser
28	Jade Deborah Ross	Barnstable, MA	Joseph Ross Pamela Jane Borthwick

April

1	Nathan Willem Kuhl	Barnstable, MA	Donald Robertson Kuhl Hester Grace Brethower
2	Kelly Patricia Doyle	Barnstable, MA	Joseph Edward Doyle III Donna Marie Poitras
13	Harrison Robert Fietz	Barnstable, MA	Darrell Glenn Fietz Suzan Anne Welsh
16	Jessalyn Anne Gingras	Barnstable, MA	Aaron Thomas Gingras Debrah Joyce Wood

19	Nicholas Theodore Brown	Boston, MA	Franklin Theodore Brown Michelle Colthart
<b>May</b>			
5	Michael Zachary Monteiro	Falmouth, MA	Michael Joseph Monteiro Sherri Lynn Gonsalves
7	Eric David Brouillette	Barnstable, MA	David Ralph Brouillette Kathleen Mary Kavanaugh
17	Robert Eliot Peacock	Barnstable, MA	Robert James Peacock Angela Mary Mosesso
21	Ronald Wayne Simons II	Barnstable, MA	Ronald Wayne Simons Maura Jeanne Small
22	John Paul Ranaldo	Falmouth, MA	John Luke Ranaldo Jane Barbara Ekstrom
23	Brian Patrick Griswold	Barnstable, MA	William George Griswold Kathleen Michelle Sullivan
27	Mikaela Kristen Stoltz	Barnstable, MA	William Christopher Stoltz Susan Marie McKinney
29	Michael Cryan Reuss	Barnstable, MA	William Louis Reuss Pamela Joan Tracy
30	Tyler Jameson Wolcott	Barnstable, MA	Thomas Henry Wolcott Candace Elizabeth Hackett
<b>June</b>			
1	Brittany Marie Hannon	Barnstable, MA	Jay Michael Hannon Michele Susan Candura



3	Shawna Lauren Haynes	Barnstable, MA	Jeffrey Richard Haynes Patricia Julia Collins
4	Joseph Edward Birchett	Barnstable, MA	John Benson Birchett Laura Ann Bush
11	Melanie Lee Clark	Barnstable, MA	Steven Thomas Clark Laurie Lee Naugle
18	Tucker Barnes Laffey	Barnstable, MA	Glenn Laffey Roberta Lynn Warren
19	Abigail Mae Bellmar	Barnstable, MA	Timothy Michael Bellmar Jane Marie Barabe
25	Vail Andrew-Barton Szendrei	Barnstable, MA	Paul Francis Sandrey Joanne Margretta Barton
26	Melissa Emily Stello	Plymouth, MA	Alfred Stello Karen Anne Nangle
27	Benjamin Joseph Bianco	Barnstable, MA	John Joseph Bianco Diane Marie Panzera

## July

1	Kimberly Leete Sykes	Barnstable, MA	Bernard George Sykes III Leslie Leete Smith
7	Christine Ellen Clarke	Barnstable, MA	John Howe Clarke Mary Ellen Andros
10	Justin Larue Ryder	Barnstable, MA	Rain Charles Ryder Sally Shepherdson Larue
10	Paul Gerard Fox, Jr.	Barnstable, MA	Paul Gerard Fox Lynn Ellen Proctor

12	Caleigh Grant Crowell	Barnstable, MA	Carver Edward Crowell Tracey Ann Blackburn
13	Lukas Benjamin Smith	Barnstable, MA	Eric Lawrence Smith Odin Lisa Kaeselau
15	Hannah Elizabeth Capozzi	Barnstable, MA	Michael Francis Capozzi Margaret Mary Neal
22	Eliot Lawrence Kays	Boston, MA	Lawrence Shepard Kays Jorrie Anne Lawatsch
23	Jillian Nicole Donovan	Barnstable, MA	Peter James Donovan Victoria Leigh Girelli
23	Jennifer Ann O'Neil	Barnstable, MA	Paul Francis O'Neil Cheryl Ann Rodin
26	Carl Winston Wildman	Barnstable, MA	Scott Winston Wildman Lynne Elizabeth Wagner
30	Christopher Ross Henshaw	Barnstable, MA	Christopher Anthony Henshaw Mary Elaine Ross
<b>August</b>			
8	Andrew Edward Weeks	Barnstable, MA	Paul Edward Weeks Margaret Benson DeNise
13	Gina Dianne Vitale	Barnstable, MA	Frank Anthony Vitale Michelle Smeedy
14	Sarah Abigail Holt	Plymouth, MA	David Robert Holt Nancy Jean Butters
16	Gregory William Fleming	Barnstable, MA	James Sylvester Fleming III Moiraa Lee McDermott

20	Jacob Marcus Adams	Stoneham, MA	Daniel Ross Adams Wendy Ann Silverman
29	Tabitha Marie Eldredge	Barnstable, MA	William Dustin Eldredge Jacqueline Marie Richard

September

7	Nell O'Connor	Barnstable, MA	Brian John O'Connor Lisa Jayne Cash
10	Alexandra Rand Place	Barnstable, MA	Theodore Rand Place Donna Cormier
18	Nikolas Moises Medrano	Barnstable, MA	Edwin Moises Medrano Anastasia Siamos
19	Tyler Spencer Brodie	Barnstable, MA	Robert Dean Brodie Kerin Lynn Francis
23	Francis Anthony McGuinness Pagliaro	Barnstable, MA	Anthony Pagliaro Ellen McGuinness
23	Molly Kathleen Ford	Barnstable, MA	Stephen Peter Ford Patricia Kent Welsh
29	Kyle James Daniels	Barnstable, MA	James Bernard Daniels Leann Marie Pemberton
29	Brianna Rose Nickerson	Barnstable, MA	James Henry Nickerson Wendy Anna Hyde

October

2	Connor David Merrill	Barnstable, MA	David Nathan Merrill Diane Marie Noonan
---	----------------------	-------------------	--



6	Cody Michael DeGroff	Barnstable, MA	John Edward DeGroff
8	Brian David Penney	Melrose, MA	Jacqueline Anne Fouhy William Augustine Penney
8	John Dominic DeMayo	Boston, MA	Karyn Ann Morris Michael Paul DeMayo
23	Joshua Riley Karras	Barnstable, MA	Karen Marie Kelly Mark Frederick Karras
24	Lauren Elizabeth Kalbach	Barnstable, MA	Victoria Grace Singelais Leonard Kalbach
24	Timothy Kevin Depin	Barnstable, MA	Barbara Elizabeth Giovann Kevin Francis Depin
30	Cameron Newton Beaulieu	Barnstable, MA	Carole Jean Murphy Brian Peter Beaulieu
31	Janna Alesse Dodson	Barnstable, MA	Kathleen Newton David Wayde Dodson
31	Seth-David Pearson	Barnstable, MA	Pamela Jean Tarr David Stephen Pearson
			Lynn Carrol Scichilone

## November

2	Ethan Adam Razinha	Barnstable, MA	Richard James Razinha Diane Marie Hall
13	Dylan Robert Bittrich	Boston, MA	Michael Bittrich Christine Regazzini
14	Dustin Edward Deaudoin	Barnstable, MA	Philip Francis Beaudoin Colleen Forgeron

17	Benjamin Peter Lindo	Barnstable, MA	Peter Edward Lindo
27	Brielle Olivia Tishler	Barnstable, MA	Deidre Marie Granquist Mitchell Scott Tishler Melissa Ann Hayes

## December

4	Brianna Shea Caswell	Barnstable, MA	Kevin Merrill Caswell Joanna Gabriel Shea
6	Kaycee Lauren Gingras	Barnstable, MA	Jay Matthew Gingras Debbie Ann Fitch
8	Ryan Michael Trudeau	Barnstable, MA	Michael Trudeau Mary Beth Helen Cuddy
20	Tyler Erin Murphy	Wareham, MA	Timothy Edward Murphy Lynn Claudia Ellison
27	Casey Robert Watson	Barnstable, MA	William Winslow Watson Jacqueline Lee Day

# MARRIAGES REGISTERED IN THE TOWN OF HARWICH - 1991

Date	Name	Residence	Place of Marriage
<b>February</b>			
2	Colin Gene Cunningham Rebecca Shryl Lufkin	Harwich, MA	Harwich, MA
14	John Francis Kelly Gabrielle Marie Hubert	Harwich, MA	Chatham, MA
16	Jonathan Andrew Young Kellie Ann Porter	Chatham, MA	Harwich, MA
16	Frederick James Dunford Wendy Alison Ulrich	Harwich, MA	Brewster, MA
<b>March</b>			
2	Donald John Thiele Miriam Dorothea Siegfried	Harwich, MA	Harwich, MA
8	Marc Henry Levasseur Diane Marie Watts	Harwich, MA	Westport, MA
9	Paul Francis O'Neil Cheryl Ann Rodin	Harwich, MA	Harwich, MA



## April

6	Bradley Allen Druckenbrod Patricia Mary Flynn	Ocean Ridge, FL Ocean Ridge, FL	Harwich, MA
9	Lawrence A. Hochschwender Nancy F. Byron	Harwich, MA Harwich, MA	Harwich, MA

## May

11	Stanley Buckler II Christine Ericson	Harwich, MA Harwich, MA	Harwich, MA
25	Franklin Larue Carpenter Michelle Jeanne McHugh	Harwich, MA Harwich, MA	Harwich, MA
30	Richard L. Maguire Pia Michelle Johnson	Harwich, MA Marshfield, MA	Harwich, MA

## June

1	John Grove Barkow Janet Lynn Grant	Boulder, CO Boulder, CO	Harwich, MA
1	Dimitrios Jim Petkoglou Sandra Ann Vanderbrug	Thornhill, Ont. Canada Thornhill, Ont. Canada	Barnstable, MA
1	Paul William Berton Susan Lewis Vance	Monroe, CT Monroe, CT	Brewster, MA
1	Kenneth Mudge Brett Barbara Stevenson Thompson	LaBelle, FL Boulder, CO	Yarmouth, MA
2	Marbury J. MacDuffie Lorraine C. Herring	Harwich, MA Harwich, MA	Harwich, MA

8	Daniel Otis Wilkey Heidi Beth Forsman	Yarmouth, MA Yarmouth, MA	Harwich, MA
15	Merton P. Goodspeed Patricia S. Dwyer	Harwich, MA Harwich, MA	Harwich, MA
22	Mark Steven Vander Vort Elisabeth Ann Steel	Washington, D.C. Washington, D.C.	Harwich, MA
22	Keith William Dunbar Elizabeth Susan Ramsdell	Burlington, VT Burlington, VT	Harwich, MA
29	Kenneth Chandler Stockdale Sherri Lynn Arsenault	Harwich, MA Harwich, MA	Harwich, MA
29	Geral Lee Richmond Linda Jean Harmonson	Harwich, MA Harwich, MA	Chatham, MA
30	Edward V. LeBlanc Lucina A. Ferro	Harwich, MA Harwich, MA	Chatham, MA

### July

13	Alfred Wesley Doucette Shirley Ann Finley	Harwich, MA Harwich, MA	Harwich, MA
13	Steven Thomas Schaeberle Susan Jane Nealon	Middletown, CT Harwich, MA	Harwich, MA
20	Sterling W.J. Farrenkopf Dorothy T. Nickerson	Harwich, MA Harwich, MA	Yarmouth, MA
27	Stephen Michael Duffy Patricia Ann Corcoran	Harwich, MA Harwich, MA	Yarmouth, MA

August

3	Rees Bandele Harris Deirdre Elizabeth Barnes	Proctorsville, VT Proctorsville, VT	Harwich, MA
4	Roland Timothy O’Leary Catherine Marie Keane	Worcester, MA Worcester, MA	Harwich, MA
9	Hubertus Wilhelm Friemann Machteld van der Steen	St. Martin, FWI St. Martin, FWI	Harwich, MA
10	William Peter Cladouhos Suzanne Marie Papiewski	Washington, D.C. Washington, D.C.	Harwich, MA
17	Ernest Scott Shaw Leslie Frances Kennedy	Harwich, MA Harwich, MA	Brewster, MA
17	Errol Jonathan David Dunphy Suzanne Russell Sauvage	New York City, NY New York City, NY	Harwich, MA
18	Ronald L. Siegel Tracie Ann Coen	Harwich, MA Harwich, MA	Chatham, MA
24	Randall Lee Stump Claire Victoria Wiseman	Fairfax, VA Harwich, MA	Harwich, MA
31	Mark William Butler Susanne Lynn Small	Torrington, CT Torrington, CT	Brewster, MA

September

1	Robert Hoover Lindsey Sandra Elizabeth Lindstrand	Harwich, MA Harwich, MA	Barnstable, MA
5	William Gorham Judith Maureen Kelley	Harwich, MA Harwich, MA	West Tisbury, MA



7	Vito Joseph LaBella Kim Maria Jalet	Brooklyn, NY Brooklyn, NY	Yarmouth, MA
14	Edward Austin Brady Amy Irene Robinson	Harwich, MA Harwich, MA	Harwich, MA
14	Mark David Pearlmuter Madeline AnnMarie Dymsha	Cambridge, MA Cambridge, MA	Barnstable, MA
21	Robert William Preston Maryann Louise Nickerson	Harwich, MA Harwich, MA	Harwich, MA
21	Timothy Patrick Milligan Lauren Elizabeth Tomasian	Harwich, MA Harwich, MA	Harwich, MA
21	Robert M. Silver Denise E. Beaudoin	Salt Lake City, UT Salt Lake City, UT	Brewster, MA
28	Matthew Keith Sonnabend Rachelle Ann Graveline	Hatchville, MA Harwich, MA	Harwich, MA
28	Peter James Luddy Petra Ilona Gross	Harwich, MA Harwich, MA	Chatham, MA
29	David E. Bernstein Robin K. Hildreth	Harwich, MA Harwich, MA	Westminster, MA
<b>October</b>			
5	Raymond R. Guevin Carolyn E. Newell	Yarmouth, MA Harwich, MA	Harwich, MA
12	Peter A. Scichilone Margaret Jean McDonough	Harwich, MA Harwich, MA	Harwich, MA
12	Daniel Francis Tonucci Jeannine Geoffrion	Harwich, MA Harwich, MA	Barnstable, MA

18	Robert Joseph Sylvester	Fayetteville, NC	Harwich, MA
	Jane Elizabeth Hadley	Harwich, MA	
19	Scott David Andreasson	S. Dennis, MA	Harwich, MA
	Kerry Elizabeth Sullivan	Harwich, MA	
19	Gregory Bent Goodwin	Harwich, MA	Harwich, MA
	Patricia Ann Cronin	Harwich, MA	
26	David Jefferson Penfield	Harwich, MA	Brewster, MA
	Carol Howard Moore	Harwich, MA	
26	David Thomas Pete	Harwich, MA	Milford, MA
	Cheryl Ann Cimino	Harwich, MA	

## November

24	Richard Paul Flynn	Harwich, MA	Dennis, MA
	Christene Ann Brooks	Harwich, MA	
25	James Norman Dachtler	Harwich, MA	Dennis, MA
	Petra Maria Jakobi	Harwich, MA	

## December

20	Francis Arthur Macro	Harwich, MA	Harwich, MA
	Jean Anne Doucette	Harwich, MA	

## DEATHS REGISTERED IN THE TOWN OF HARWICH — 1991

Date	Name	Age	Place of Death
<b>January</b>			
1	Dorothy Harriett Richard	83	Dennis, MA
3	Frank Harlow Handy	88	Harwich, MA
4	Katherine Recka	74	Barnstable, MA
4	Mary A. Duval	79	Harwich, MA
5	Robert Bancroft Walker	85	Cambridge, MA
6	Francis Newton Cody	86	Harwich, MA
7	Patricia Kathleen Brunson	39	Dennis, MA
16	Lucille Mary Fogarty	65	Barnstable, MA
17	George Albert Kelly, Jr.	66	Barnstable, MA
19	Grace Waldbillig	92	Harwich, MA
22	Roy Guy Strout	80	Chatham, MA
24	Gertrude Elizabeth Shinkwin	87	Yarmouth, MA
24	William Francis Downey	70	Dennis, MA
26	John Warren Jones	60	Barnstable, MA
26	Hazel Delmar Howland	69	Harwich, MA
28	Owen Melville Simms	89	Harwich, MA
31	Beatrice Douglas	84	Harwich, MA
<b>February</b>			
3	Carla Borg	50	Harwich, MA
3	Sherman Santoian	85	Harwich, MA
4	Ernest Fields Cox	78	Harwich, MA
10	Henry Francis Leary	82	Harwich, MA
19	Dorcas Orton	79	Barnstable, MA
22	Louis J. Lauterbach	88	Brewster, MA
22	Birger C. Hagglund	70	Worcester, MA
26	Margaret Sparr Ferguson	86	Harwich, MA
<b>March</b>			
4	Maurice Edward Blew	84	Harwich, MA
6	Sophie Jeon	81	Harwich, MA
10	Alice Peckham	80	Dennis, MA
12	George Edward Armeson	84	Harwich, MA
15	Dorothy Billet	93	Dennis, MA
18	Etinette Delia Bourgeois	83	Harwich, MA
27	Rose Shaller	86	Harwich, MA
29	Gladys Marguerite Cave	87	Barnstable, MA



## April

6	Avis Peterson	75	Plymouth, MA
7	Armand Boquet	88	Barnstable, MA
8	Charles Sterling Joyce, Jr.	76	Barnstable, MA
14	Marion Elinore Lavin	73	Plymouth, MA
17	Catherine Mary Campbell	89	Yarmouth, MA
20	Arthur Sinclair Beatty	83	Barnstable, MA
18	Marjorie Josephina Kelly	85	Dennis, MA
23	Maud Davis Coulson	95	Harwich, MA
23	Raymond H. Grayson	89	Harwich, MA
25	Elizabeth Seixas	68	Harwich, MA
29	Raymond Peter Schultz, Jr.	38	Barnstable, MA
30	Elias Nikides	81	Brockton, MA

## May

2	Evelyn Mary Nolan	83	Barnstable, MA
3	James Duval	76	Harwich, MA
4	Gladys Victoria LaHait	83	Dennis, MA
7	Rena Belle (Hatchett) Carney	88	Harwich, MA
8	Dorothy Washburn	76	Harwich, MA
10	Alfred Henry Paine	80	Harwich, MA
11	Hilda Frame Harris	81	Harwich, MA
11	Charles Henry Detwiller	75	Barnstable, MA
11	Alfred Lemuel Hunt	91	Dennis, MA
12	Margaret Frances Moss	79	Barnstable, MA
14	Ralph Pierson Case	85	Harwich, MA
14	James Howard Blackmore	70	Barnstable, MA
20	Francis Xavier Burns	75	Harwich, MA
23	George Booth	90	Dennis, MA
26	Marion Eldredge Smith	82	Harwich, MA
26	Melba Louise Stevens	69	Barnstable, MA
29	Margaret Cooke	87	Harwich, MA
	a/k/a Sr. Margaret Gemma		

## June

2	Audrey Lila Lawson	73	Harwich, MA
2	John Penn Hay, Sr.	83	Harwich, MA
5	Doris Roberta Wilks	70	Harwich, MA
5	Henry Muncherian	76	Harwich, MA
6	Katherine M. McKeon	87	Harwich, MA
9	Lillian Delde Shaw	96	Harwich, MA
9	Russell Vernon Witherell	87	Barnstable, MA
9	Edward Craffey	71	Harwich, MA

12	Marion Fort	96	Brewster, MA
13	Albert Henry McKenney	95	Harwich, MA
13	Lillian A. Rott	84	Harwich, MA
18	Mildred Stevenson Poole	93	Harwich, MA
19	Gordon Pardee Wallace	83	Harwich, MA
19	Virginia Mae Redfern	67	Harwich, MA
21	Kathryn Swift (Clapp) Andrews	79	Harwich, MA
25	Helen Thomas Dougherty	86	Harwich, MA
26	Elise Severine Dunham	103	Harwich, MA
26	Julia S. Charilaou	94	Barnstable, MA
27	Elliott Lane Higgins	49	Barnstable, MA
29	Gilbert Russell Hotchkiss	67	Harwich, MA
29	Patricia Stanford Lussier	63	Burlington, MA
30	Bertrand Warren Kelley, Jr.	89	Harwich, MA

## July

1	Mervin Bradford Hill	89	Harwich, MA
2	Frank George Votapka	84	Barnstable, MA
3	Marion Dorrance (Forrester) MacKay	86	Barnstable, MA
4	Sadie Ash	82	Barnstable, MA
7	Lois T. White	85	Bourne, MA
10	Anne K. O'Farrell	74	Harwich, MA
10	Mary Foley (a/k/a Sr. M. Alberta Foley)	88	Harwich, MA
10	Robert Henry Lee, Jr.	87	Barnstable, MA
11	Marion Starr	90	Harwich, MA
12	Elsie Campman Godshall	86	Harwich, MA
13	John Michael Kelly	89	Harwich, MA
13	Hazel Virginia Vickers	89	Barnstable, MA
17	Carolyn Roberta Pierce	67	Harwich, MA
22	Mario Basilea	85	Harwich, MA
23	Elizabeth R. O'Hare (a/k/a Sr. Divine Saviour)	88	Harwich, MA
23	David Gardner Needs	50	Barnstable, MA
26	John William Beegan	83	Harwich, MA
26	Joseph Monterio	92	Barnstable, MA
28	Jane Starr Butler	81	Harwich, MA
29	Leon Blank	72	Harwich, MA
30	Mary Ann Marshall	73	Harwich, MA
30	Jane Watson	70	Harwich, MA
30	Lewis Walter Tedstone	79	Boston, MA

## August

1	Gordon Bailey Cannon	67	Barnstable, MA
6	Dorothy Whitehead	81	Barnstable, MA
8	Habib Charles Deratany	81	Harwich, MA
8	Ruth (N) Tyler	95	Harwich, MA
13	Norman Albert Fennell	49	Barnstable, MA
14	Ernest Floyd White	86	Harwich, MA
18	Noah Fernbacker	17	Barnstable, MA
19	Beatrice B. Rowell	82	Harwich, MA
19	Edward Louis Krause	68	Barnstable, MA
21	Alvin Russell Goodwin	88	Harwich, MA
23	George William Landgrebe	84	Dennis, MA
26	Edward Francis Acton, Sr.	67	Harwich, MA

## September

3	Edward James Austin	73	Barnstable, MA
6	Lola Bernardine Hill	86	Barnstable, MA
9	Marion Janett Miller	87	Harwich, MA
11	Emily L. Miller	65	Harwich, MA
16	Mary Hazel Baker	70	Harwich, MA
16	Margaret (N) McCarthy	81	Barnstable, MA
18	Carolyn West Schopbach	68	Brookline, MA
22	Roland Cornelius Rogers	85	Barnstable, MA
23	Norman Alfred Gray	81	Harwich, MA
24	Joseph Leo Keough	83	Barnstable, MA
28	Edward Alexander Duggan	82	Barnstable, MA
29	Robert Bennett Meigs	68	Dennis, MA

## October

4	Stanley James Chipman	51	Barnstable, MA
4	Lois Wilkinson Vroom	75	Chatham, MA
7	John Lewis, Sr.	76	Barnstable, MA
7	William Toye	86	Chatham, MA
9	Lester Moskow	87	Brewster, MA
9	Dorothy Gagne	84	Barnstable, MA
12	Barbara S. Gersh	64	Barnstable, MA
17	Phyllis Howell	70	Sudbury, MA
23	Frances Ann Graupner	67	Harwich, MA
24	John Oscar Barrows	75	Barnstable, MA
27	Patrick Francis Mathews, Sr.	80	Harwich, MA
27	Cecelia Katherine Sullivan	87	Harwich, MA
27	George Alfred Junior	79	Brewster, MA
30	Ethelwyn Wardle Notaro	92	Harwich, MA



30	Frederick Leroy Carvell	77	Harwich, MA
31	Channing Nichols Baker	93	Chatham, MA

## November

1	Edward Joseph Baslik	66	Barnstable, MA
2	Luigina Mary Gori	87	Harwich, MA
4	Paul Henry Davenport	65	Wareham,, MA
8	Edgar Durkee	80	Harwich, MA
9	William Wilhelm Schranz	88	Harwich, MA
10	Lionel Edmund LaRochelle, Sr.	71	Braintree, MA
13	Paul Vincent Toolin	87	Chatham, MA
14	Bridget McAfee	88	Barnstable, MA
14	Viola Dunlavey	95	Harwich, MA
15	William Scheeler	66	Harwich, MA
18	Anne B. Brower Mann	79	Harwich, MA
18	Earle Lewis Sims, Sr.	83	Harwich, MA
20	Marian Goodrich (Sr. M. Holy Family)	81	Harwich, MA
20	June Teed Rising	84	Orleans, MA
25	Bradford Gardner	75	Barnstable, MA
26	Gladys Elizabeth McIntire	86	Barnstable, MA
30	Helen Mary Rauss	93	Harwich, MA

## December

3	Walter Joseph Caron	59	Barnstable, MA
6	Clarence Joseph Houmiel	81	Brewster, MA
9	Paula Marie Wicklund	56	Barnstable, MA
11	Josephine Marchese	77	Harwich, MA
11	Eva Emma Saley	94	Harwich, MA
13	Ethel Rita Taylor	72	Harwich, MA
14	Charles Ernest Forsdick	78	Barnstable, MA
16	Helen Mary Stinson	87	Brewster, MA
17	Richard Karl Mason	75	Harwich, MA
22	Pauline R. Ferguson	94	Newton, MA
29	Merita Theodora Lesbines	78	Harwich, MA
29	William Greer	86	Harwich, MA

## DELAYED RETURN — 1990

Date	Name	Age	Place of Death
<b>November</b>			
18	Pauline M. Malm	79	Boston, MA

## BROUGHT TO HARWICH FOR INTERMENT — 1991

Date of Death (or Dis- position)	Name	Age	Place of Interment or Disposition (or Cremation)
Jan. 16	Sulo A. Jussila	80	Pine Grove Cemetery
Jan. 22	Emulous Williams	55	Mt. Pleasant Cemetery
Jan. 25	Katherine Griffin Mullin	95	Island Pond Cemetery
Jan. 31	Samuel Lawrence Small	87	Evergreen Cemetery
Feb. 4	J. Allan Anderson		Evergreen Cemetery
Feb. 7	Elsie Hastings	66	Mt. Pleasant Cemetery
Feb. 17	Coralee Baker	49	Island Pond Cemetery
Feb. 19	John William Scarborough, Jr.	75	Island Pond Cemetery
Mar. 22	Bernard H. Nelson		Island Pond Cemetery
Mar. 29	Marion L. Litchfield	97	Pine Grove Cemetery
Mar. 31	Charles C. Derrick	78	Island Pond Cemetery
Apr. 28	Nathan Monroe Weber, Sr.	70	Evergreen Cemetery
May 3	Walden Francis Bearse	103	Evergreen Cemetery
May 7	Jill Rena Mooradian	40	Island Pond Cemetery
May 10	John I. Coddington	88	Mt. Pleasant Cemetery
May 14	Lilly C. Moberg	88	Evergreen Cemetery
June 1	Harold Whitney Bailey	83	Island Pond Cemetery
June 2	Harry Frederick Koolen	73	Island Pond Cemetery
June 16	Richard W. Couch	72	Island Pond Cemetery
June 25	Ruth Knox		Mt. Pleasant Cemetery
June 28	Ruth Frances Young	75	Island Pond Cemetery
July 1	Benjamin P. Chase	80	Pine Grove Cemetery
July 5	Clayton W. Small	82	S. Harwich Methodist Cemetery

July 6	Maurice J. Bresnahan	84	Island Pond Cemetery
July 8	Louise Barbara Maher	86	Island Pond Cemetery
July 14	Majorie J. Bathelt		Island Pond Cemetery
July 21	Linda Ena Kreasy	84	Island Pond Cemetery
Aug. 9	Donna Marie Lang	43	Mt. Pleasant Cemetery
Aug. 20	Michael F. Hawe	31	Island Pond Cemetery
Sep. 3	Burton W. Barrows	80	Pine Grove Cemetery
Oct. 5	Helen Verlyne Carey	88	Island Pond Cemetery
Oct. 11	Blanche Geroma Robbins	76	Evergreen Cemetery
Oct. 18	Eunice L. Jerome	89	S. Harwich Cemetery
Oct. 20	Rita Althea Emery	84	Mt. Pleasant Cemetery
Oct. 24	Harold Albert Thompson	48	Island Pond Cemetery
Oct. 30	Roger Clark Brett	69	Island Pond Cemetery
Oct. 31	Dorothy E. White	86	Island Pond Cemetery
Nov. 7	Frederick Gonsalves	72	Island Pond Cemetery
Nov. 11	Dorothy S. Rice	78	Island Pond Cemetery
Dec. 18	Walter J. Moberg, Sr.	83	Evergreen Cemetery
Dec. 30	Josephine M. Tambolleo	96	Island Pond Cemetery

## TOWN OF HARWICH ANNUAL TOWN MEETING WARRANT

May 6, 1991

### COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Monday, May 6, 1991, at 8:00 A.M., then and there to act on Article 1 and afterwards on the following day, Tuesday, May 7, 1991, at 7:00 P.M., to meet in the High School Gymnasium, Oak Street, Harwich, to act on the remaining articles.

POLLS WILL BE OPEN AT 8:00 A.M. AND CLOSE AT 8:00 P.M.

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.



Given under our hands this nineteenth day of March, 1991.

s/Sandra B. Daniels  
s/Allin P. Thompson, Jr.  
s/Charles W. Schneiderhan  
s/Robert L. Ruggles  
s/Shirley A. Gomes  
*Harwich Board of Selectmen*  
A true copy: Attest:  
s/Charles Stuart Hartig, *Constable*

---

April 16, 1991

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, Oak Street, in said Town on Monday the 6th of May, 1991, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed and causing an attested copy thereof to be published in The Harwich Oracle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich and afterward the following day Tuesday, May 7, 1991 at 7:00 P.M. to act on the remaining articles.

s/Charles Stuart Hartig  
*Constable*

## **Article 1. To Elect Officers**

Article 1. To choose on one ballot the following Town Officers and Committees: one (1) Selectmen for three (3) years; one (1) Moderator for three (3) years; two (2) School Committee members for three (3) years; one (1) Water Commissioner for three (3) years; three (3) Library Trustees, Brooks Free Library, for three (3) years; one (1) Housing Authority member for five (5) years.

## **QUESTION**

“Shall central concrete or metal barriers, such as jersey barriers, be placed down the center line of Route 6 from Dennis (Exit 9) to the Orleans-Eastham rotary?”

YES \_\_\_\_\_ NO \_\_\_\_\_

# ANNUAL TOWN ELECTION

May 6, 1991

The Town of Harwich Annual Election was held on Monday, May 6, 1991, in the High School Gymnasium, on Oak Street, as directed by the Warrant and according to law.

Voters were directed to their respective precinct polling places in the gymnasium which had been divided into three separate precinct polling areas — Precinct I, Precinct II and Precinct III.

The following persons, having been appointed, were sworn to duty by the Town Clerk, Ruth B. Ericson, at 7:45 A.M., Monday, May 6, 1991, to work until noon, then to return at 5:45 P.M. to work until the close of the Election.

## PRECINCT I

WARDEN:	Jeanne Dunne (D)
CLERK:	Ruth Farham (R)
INSPECTORS:	Alberta Meyers (D)
	Alice Stanford (R)

## PRECINCT II

WARDEN:	Rufus Pina (D)
CLERK:	Marlene Vagenas (R)
INSPECTORS:	Carole Warren (D)
	Hersilia Enz (R)

## PRECINCT III

WARDEN:	Margaret Elliott (D)
CLERK:	Ann Kelly (R)
INSPECTORS:	Zelda Schneiderman (D)
	Ann Kelly (R)

The following Election Officers reported to duty to the Town Clerk at 11:45 A.M. to be sworn to duty and work until 6:00 P.M.

## PRECINCT I

DEPUTY WARDEN:	Mae Hall (D)
DEPUTY CLERK:	Donald Stanford (R)
DEPUTY INSPECTORS:	Louise Mihovan (D)
	Jacqueline Lewicki (R)

**PRECINCT II**

DEPUTY WARDEN:	Rufus Pina (D)
DEPUTY CLERK:	Sheila Culver (R)
DEPUTY INSPECTORS:	Carole Warren (D)
	Evelyn Robinson (R)

**PRECINCT III**

DEPUTY WARDEN:	Margaret Elliott (D)
DEPUTY CLERK:	Hilda Dagenais (R)
DEPUTY INSPECTORS:	Grace Hurst (D)
	Ann Kelly (R)

Precinct I, Precinct II and Precinct III ballot boxes were examined by the Town Clerk and the Warden of each precinct and each ballot box was found to register “zero”. The polls were declared open at 8:00 A.M. and the voting then proceeded.

With no voter in sight or waiting to vote at 8:00 P.M., the polls were declared closed. The ballot boxes were checked and registered a total of 1,310 votes (including 31 absentee ballots.)

These ballots were cast by Precincts as follows:

Precinct I	—	383	(including	10	absentee ballots)
Precinct II	—	455	(including	11	absentee ballots)
Precinct III	—	<u>472</u>	(including	<u>10</u>	absentee ballots)
		1,310		31	

The voting lists of each precinct showed the same number of names checked as ballots cast.

At 11:00 P.M., May 6, 1991, The Town Clerk, Ruth B. Ericson, announced the following results:

	Precinct I	Precinct II	Precinct III	Total
<b>Selectman - 3 yrs.</b>				
*Robert L. Ruggles	296	367	386	1049
Blanks	87	88	86	261
<b>Town Moderator - 3 yrs.</b>				
*Michael D. Ford	310	399	412	1121
Blanks	73	56	60	189



**Water Commissioner - 3 yrs.**

*Robert A. Peterson	311	385	412	1108
Blanks	72	70	60	202

**School Committee - 3 yrs.**

*Walter Christian	261	337	349	947
*Vahan J. Khachadorian	230	285	284	799
Blanks	275	288	311	874

**Housing Authority - 5 yrs.**

*Senna M. Fernandez	287	351	341	979
Douglas L. McIntyre	79	87	107	273
Blanks	17	17	24	58

**Brooks Free Library Trustee - 3 yrs.**

*Frederick S. Allis, Jr.	265	338	362	965
*Marguerite G. Ferreira	300	365	367	1032
*Joann R. Green	277	346	345	968
Blanks	307	316	342	965

**Question: Jersey Barriers**

YES	124	137	156	417
*NO	236	295	299	830
BLANKS	23	23	17	63

\*Denotes successful candidate.

## ANNUAL TOWN MEETING

### May 7, 1991

The May 1991 Annual Town Meeting was called to order at 7:00 P.M. on Tuesday, May, 7, then recessed for 10 minutes to wait for a quorum to assemble. At 7:20 P.M. a quorum had assembled, and the Moderator convened the meeting and asked the Rev. John Erickson to give the invocation. A total of 643 registered voters attended this session.

The Town Clerk, Ruth B. Ericson, read the Warrant and return of Warrant.

At this meeting, for the first time, an ALD (Assistive listening device) loop was provided for hearing-impaired persons. The loop surrounded a section of the chairs provided for voters, to act as an antenna for those with a T-switch on their hearing aids.

At this time, Selectmen Shirley A. Gomes introduced the following RESOLUTION:

WHEREAS, The Harwich Advisory Council for the Governor's Alliance Against Drugs has been in existence since 1985, one of the first communities to join the Governor's Alliance Against Drugs; and

WHEREAS, the Harwich Advisory Council has reviewed school discipline codes and developed a Memorandum of Understanding between the School and Police Officials on procedures to deal with alcohol and drugs in schools; and

WHEREAS, the Harwich Advisory Council has been a frequent participant in Governor's Alliance activities, and the recipient of Federal Drug Free Schools Grant funds yearly since 1987; and

WHEREAS, the Harwich Advisory Council has sponsored training, substance abuse seminars and other special programs for teachers, students, parents, senior citizens and other social service providers in Harwich, as well as sponsoring student participation in substance abuse programs regionally and statewide; and

WHEREAS, the Harwich Advisory Council has purchased materials for support of the Lions Quest program, an anti-substance abuse program for middle school and elementary school students, prepared a "Hotline" Chart of phone numbers for Human Services that was distributed throughout the Community; and

WHEREAS, the Harwich Advisory Council has supported K-12 Health curriculum development in schools, supported Peer Leadership Programs and organized Willness Programs; and

WHEREAS, the Harwich Advisory Council has made a difference in the schools and in the community through their cooperative and concerted efforts, thereby having a positive effect in the lives of Harwich youngsters;

NOW, THEREFORE BE IT RESOLVED by the citizens of Harwich assembled this 7th day of May 1991, that the sincere thanks, grateful appreciation and continued support of the Town be and is hereby extended to the Harwich Advisory Council for the Governor's Alliance Against Drugs for the worthy goals and ideals of this organization.

**Motion:** I move to accept and adopt this Resolution, as read. (Duly seconded)

**Action:** So voted by voice vote.

The Moderator administered the oath of office to the newly elected officials who were present at the meeting, including Senna M. Fernandez who was re-elected to the Harwich Housing Authority.

**Article 2. Choose Town Officers**

Article 2. To choose all other Town Officers and Committees.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

**APPOINTMENTS OF THE MODERATOR:**

I appoint GEORGE ARSENAULT as Surveyor of Wood and Lumber.  
I appoint the duly appointed Constables as Field Drivers and Fence Viewers.

I reserve the right to make all other appointments at a later time during the meeting.

**Article 3. Accept Town Reports**

Article 3. To hear the reports of all Town Officers and Committees for the year 1990.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

**Article 4. Salaries of Elected Officials**

Article 4. To see if the Town will vote to fix the salaries of the elected officials of the Town for the fiscal year commencing July 1, 1991 and ending June 30, 1992 as follows:

Selectmen (5)	(each) \$1,500.00
Chairman, Board of Selectmen	500.00
Moderator	300.00
Town Clerk	21,479.00
Water Commissioners (3)	(each) 500.00

and to act fully thereon.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the salaries of elected officials be established as follows:

Selectmen (5)	(each) \$1,500.00
Chairman, Board of Selectmen	500.00
Moderator	300.00
Town Clerk	21,479.00
Water Commissioners (3)	(each) 500.00



(Duly seconded)

**Action:** So voted by voice vote.

### **Article 5. Budget**

Article 5. To see if the Town will vote to raise and appropriate such sums of money as may be required to defray Town charges for the Fiscal year 1992 and to act fully thereon.

1992 FISCAL YEAR BUDGET WITH FINANCE COMMITTEE RECOMMENDATIONS

Item No.	Description	Voted FY 91		Voted FY 91 Plus Transfers		Requested FY 92		Selectmen FY 92 Budget		Recom- mended Finance Committee	Item No.
		Voted FY 91		Voted FY 91 Plus Transfers		Requested FY 92		Selectmen FY 92 Budget			
10	Moderator S&W .....	\$ 300.00		\$ 300.00		\$ 300.00		\$ 300.00		\$ 300.00	10
20	Selectmen's S&W .....	8,000.00		8,000.00		8,000.00		8,000.00		8,000.00	20
21	Selectmen's Expense .....	4,675.00		4,675.00		4,675.00		4,675.00		4,651.00	21
22	Selectmen's Capital Outlay .....	0.00		0.00		0.00		0.00		0.00	22
30	Assessors' S&W .....	101,686.00		112,397.00		115,230.00		115,230.00		115,230.00	30
31	Assessors' Expense .....	24,150.00		24,150.00		19,550.00		19,550.00		19,550.00	31
32	Assessors' Capital Outlay .....	0.00		0.00		0.00		0.00		0.00	32
40	Accountant's S&W .....	84,665.00		89,122.00		92,500.00		92,500.00		92,500.00	40
41	Accountant's Expense .....	3,065.00		3,065.00		3,000.00		3,000.00		3,000.00	41
42	Accountant's Capital Outlay ....	2,400.00		2,400.00		2,400.00		0.00		0.00	42
50	Clerk's S&W .....	43,248.00		44,286.00		43,248.00		42,279.00		42,279.00	50
51	Clerk's Expense .....	10,265.00		10,265.00		9,300.00		9,300.00		9,300.00	51
52	Clerk's Capital Outlay .....	0.00		0.00		0.00		0.00		0.00	52
60	Treasurer/Tax Collector S&W ..	121,164.00		127,441.00		133,514.00		133,514.00		133,514.00	60
61	Treasurer/Tax Collector										
	Expense .....	96,750.00		96,750.00		102,920.00		85,920.00		85,920.00	61
62	Treasurer/Tax Collector										
	Capital Outlay .....	9,000.00		9,000.00		2,500.00		0.00		3,780.00	62
70	Town Hall S&W .....	153,474.00		159,817.00		152,124.00		152,124.00		152,124.00	70
71	Town Hall Expense .....	66,150.00		66,150.00		71,470.00		71,470.00		71,470.00	71
72	Town Hall Capital Outlay .....	0.00		0.00		0.00		0.00		0.00	72
80	Town Engineer's Dept. S&W ...	64,794.00		68,034.00		71,277.00		71,787.00		71,787.00	80
81	Town Engineer's Dept. Expense .	3,830.00		3,830.00		4,575.00		4,000.00		4,000.00	81
82	Town Engineer's Capital Outlay .	4,500.00		4,500.00		0.00		0.00		0.00	82

83	Survey & Bound Town Property	500.00	500.00	5,500.00	5,500.00	83
90	Town Planner S&W .....	83,457.00	87,681.00	89,989.00	90,466.00	90
91	Town Planner Expense .....	4,990.00	4,590.00	3,050.00	3,050.00	91
100	Legal Services .....	60,000.00	60,000.00	61,500.00	60,000.00	100
101	Claims & Suits .....	1,500.00	1,500.00	1,500.00	1,500.00	101
102	Land Transactions .....	2,000.00	2,000.00	2,000.00	0.00	102
110	Planning Board S&W .....	1,897.00	1,992.00	1,770.00	1,770.00	110
111	Planning Board Expense .....	7,850.00	7,850.00	7,650.00	7,650.00	111
120	Board of Appeals .....	11,250.00	11,250.00	11,532.00	11,250.00	120
130	Finance Committee S&W .....	5,675.00	5,675.00	5,817.00	5,817.00	130
131	Finance Committee Expense ...	424.00	424.00	424.00	400.00	131
140	Personnel Board S&W .....	2,838.00	2,980.00	2,383.00	2,383.00	140
141	Personnel Board Expense .....	1,440.00	1,440.00	949.00	949.00	141
150	Elections & Registration S&W ..	33,882.00	35,384.00	37,804.00	35,851.00	150
151	Elections & Registration Expense .....	9,220.00	9,220.00	11,130.00	8,860.00	151
160	Police Dept. S&W .....	1,246,020.00	1,262,346.00	1,347,520.00	1,293,600.00	160
161	Police Dept. Expense .....	157,295.00	157,295.00	172,600.00	163,600.00	161
162	Police Dept. Capital Outlay .....	6,500.00	6,500.00	6,500.00	0.00	162
170	Fire Dept. S&W .....	1,262,524.00	1,267,586.00	1,288,098.00	1,278,098.00	170
171	Fire Dept. Expense .....	85,150.00	85,150.00	87,280.00	87,280.00	171
172	Fire Dept. Capital Outlay .....	5,300.00	5,300.00	0.00	0.00	172
180	Dog Officer S&W .....	25,369.00	26,637.00	27,000.00	27,000.00	180
182	Dog Officer Expense .....	12,690.00	12,690.00	12,690.00	12,690.00	182
183	Inspector of Animals S&W .....	400.00	400.00	400.00	400.00	183
190	Building Inspection S&W .....	140,852.00	148,418.00	149,981.00	139,440.00	190
191	Building Inspection Expense .....	10,880.00	10,880.00	11,152.00	10,880.00	191
192	Building Inspection					
200	Capital Outlay .....	0.00	0.00	0.00	0.00	192
	Constable Salaries .....	375.00	375.00	375.00	375.00	200



## BUDGET AND RECOMMENDATIONS (Continued)

Item No.	Description	Voted FY 91	Voted FY 91 Plus Transfers	Requested FY 92	Selectmen FY 92 Budget	Recom- mended Finance Committee	Item No.
211	Civil Defense Expense .....	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	211
220	Board of Health S&W .....	77,164.00	80,977.00	85,515.00	82,695.00	82,695.00	220
221	Board of Health Expense .....	10,700.00	10,700.00	10,300.00	9,000.00	9,000.00	221
230	Town Nurse Dept. S&W .....	58,287.00	60,256.00	65,801.00	65,052.00	65,052.00	230
231	Town Nurse Dept. Expense .....	5,750.00	5,750.00	5,950.00	5,750.00	5,750.00	231
232	Town Nurse Dept. Capital Outlay	0.00	0.00	0.00	0.00	0.00	232
240	Highway Dept. S&W .....	381,017.00	402,665.00	410,346.00	412,945.00	412,945.00	240
241	Highway Dept. Expense .....	91,150.00	91,150.00	101,600.00	90,825.00	90,825.00	241
242	Highway Dept. Capital Outlay ..	0.00	0.00	0.00	0.00	0.00	242
243	Hwy Snow Removal Wages .....	7,500.00	7,500.00	7,500.00	7,500.00	8,000.00	243
244	Hwy Snow Removal Materials ..	16,500.00	16,500.00	16,500.00	16,500.00	17,000.00	244
245	Hwy Snow Removal Equipment .	31,000.00	31,000.00	31,000.00	31,000.00	34,000.00	245
260	Disposal Area S&W .....	151,349.00	159,918.00	159,986.00	160,986.00	160,986.00	260
261	Disposal Area Expense .....	282,000.00	282,000.00	290,000.00	288,050.00	288,050.00	261
262	Disposal Area Capital Outlay ...	0.00	0.00	0.00	0.00	0.00	262
270	Parks S&W .....	63,907.00	67,502.00	68,302.00	50,000.00	50,000.00	270
271	Parks Expense .....	10,300.00	10,300.00	10,500.00	10,000.00	10,000.00	271
272	Parks Capital Outlay .....	0.00	0.00	0.00	0.00	0.00	272
280	Cemetery Maint. S&W .....	53,789.00	56,879.00	58,678.00	59,078.00	59,078.00	280
281	Cemetery Maint. Expense .....	9,250.00	9,250.00	10,000.00	9,000.00	9,000.00	281
282	Cemetery Maint. Capital Outlay .	4,000.00	4,000.00	0.00	0.00	0.00	282
290	Tree Warden (Forestry) S&W ..	8,600.00	8,600.00	8,600.00	8,600.00	8,600.00	290
291	Tree Warden (Forestry)						
	Expense .....	10,225.00	10,225.00	10,225.00	10,225.00	10,225.00	291

292	Insect Pest Control S&W .....	3,406.00	3,406.00	3,406.00	3,406.00	292
293	Insect Pest Control					
	Dutch Elm Greenhead					
	Fly Spraying .....	10,669.00	10,669.00	10,669.00	10,669.00	293
300	Veterans' Services S&W .....	31,393.00	32,963.00	34,797.00	34,797.00	300
301	Veterans' Services Expense ....	3,000.00	3,000.00	3,000.00	3,000.00	301
302	Veterans' Benefits .....	30,000.00	35,000.00	30,000.00	30,000.00	302
303	Veterans' Services					
	Capital Outlay .....	0.00	0.00	0.00	0.00	303
310	Brooks Library S&W	87,065.00	91,418.00	93,319.00	93,574.00	310
311	Brooks Library Expense	43,500.00	43,500.00	60,400.00	44,588.00	311
312	Brooks Library					
	Capital Outlay .....	0.00	0.00	0.00	0.00	312
320	Chase Library S&W .....	7,396.00	7,396.00	7,581.00	7,396.00	320
321	Chase Library Expense .....	3,606.00	3,606.00	3,696.00	3,606.00	321
330	Harwich Port Library S&W .....	5,990.00	5,990.00	6,247.00	6,247.00	330
331	Harwich Port Library					
	Expense .....	5,895.00	5,895.00	5,935.00	5,638.00	331
340	Recreation and Beaches					
	S&W .....	158,074.00	180,810.00	177,755.00	130,169.00	340
341	Recreation and Beaches					
	Expense .....	42,536.00	42,536.00	41,655.00	30,655.00	341
342	Beach Erosion or Sand .....	1,900.00	1,900.00	1,900.00	1,900.00	342
350	Harbormaster/Natural					
	Resources S&W .....	107,754.00	113,452.00	121,492.00	120,492.00	350
351	Harbormaster Expense .....	42,175.00	42,175.00	50,900.00	43,225.00	351
352	Harbormaster Capital Outlay ...	3,300.00	3,300.00	3,190.00	3,190.00	352
353	Natural Resources Expense ....	10,150.00	10,150.00	10,400.00	10,000.00	353
354	Natural Resources					
	Capital Outlay .....	0.00	0.00	0.00	0.00	354

## BUDGET AND RECOMMENDATIONS (Continued)

Item No.	Description	Voted FY 91	Voted FY 91 Plus Transfers	Requested FY 92	Selectmen FY 92 Budget	Recom- mended Finance Committee	Item No.
360	Water Dept. S&W .....	363,020.00	382,561.00	382,260.00	376,470.00	376,470.00	360
361	Water Dept. Expense .....	187,520.00	187,520.00	209,010.00	205,910.00	205,910.00	361
362	Water Dept. Capital Outlay .....	3,400.00	3,400.00	12,100.00	3,700.00	3,700.00	362
363	Water Dept. Installation Materials .....	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	363
370	Cemetery S&W .....	7,600.00	7,960.00	10,611.00	10,617.00	10,617.00	370
371	Cemetery Expense .....	7,000.00	7,000.00	7,700.00	7,694.00	7,694.00	371
372	Cemetery Capital Outlay .....	3,000.00	3,000.00	0.00	0.00	0.00	372
380	Council on Aging S&W .....	36,063.00	37,866.00	39,710.00	39,710.00	39,710.00	380
381	Council on Aging Expense .....	8,700.00	8,700.00	8,600.00	8,600.00	8,600.00	381
382	Council on Aging Capital Outlay .....	0.00	0.00	0.00	0.00	0.00	382
390	Youth Commission S&W .....	47,344.00	49,711.00	51,903.00	51,938.00	51,938.00	390
391	Youth Commission Expense .....	5,185.00	5,185.00	5,185.00	5,185.00	5,185.00	391
392	Youth Commission Capital Outlay .....	0.00	0.00	0.00	0.00	0.00	392
400	Golf Operations S&W .....	131,426.00	137,997.00	163,283.00	141,447.00	141,447.00	400
401	Golf Operations Expense .....	37,011.00	37,011.00	51,306.00	37,306.00	37,306.00	401
402	Golf Operations Capital Outlay .....	4,500.00	4,500.00	6,500.00	0.00	0.00	402
405	Golf Maintenance S&W .....	215,359.00	226,438.00	228,518.00	228,518.00	228,810.00	405
406	Golf Maintenance Expense .....	135,729.00	135,729.00	166,315.00	153,976.00	151,616.00	406





## BUDGET AND RECOMMENDATIONS (Continued)

Item No.	Description	Voted FY 91	Voted FY 91 Plus Transfers	Requested FY 92	Selectmen FY 92 Budget	Recom- mended Finance Committee	Item No.
521	Insurance, General -						
	Deductibles .....	0.00	0.00	0.00	0.00	0.00	521
522	Insurance, Group (Ch. 32B) ....	1,042,000.00	1,042,000.00	1,070,375.00	1,070,000.00	1,070,000.00	522
530	Postage .....	25,000.00	25,000.00	30,000.00	30,000.00	30,000.00	530
540	FICA Town Share .....	55,000.00	55,000.00	125,000.00	123,000.00	123,000.00	540
550	Miscellaneous Unclassified						
	Expense .....	1,600.00	1,600.00	1,600.00	800.00	800.00	550
555	Anticipation Loan Interest .....	65,000.00	65,000.00	50,000.00	50,000.00	25,000.00	555
560	Elementary School Addition						
	Loan (1975)—Principal .....	90,000.00	90,000.00	0.00	0.00	0.00	560
561	Elementary School Addition						
	Loan (1975)—Interest .....	3,105.00	3,105.00	0.00	0.00	0.00	561
570	Land Acquisition Bonds						
	(1974)—Principal .....	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	570
571	Land Acquisition Bonds						
	(1974)—Interest .....	720.00	720.00	480.00	480.00	480.00	571
580	Golf Course Bonds						
	(1974)—Principal .....	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	580
581	Golf Course Bonds						
	(1974)—Interest .....	5,040.00	5,040.00	3,360.00	3,360.00	3,360.00	581
590	Water Bonds (1984)—						
	Principal .....	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	590
591	Water Bonds (1984)—						
	Interest .....	55,125.00	55,125.00	39,375.00	39,375.00	39,375.00	591

600	Cons'n Land Bonds (1984)—Principal .....	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	600
601	Cons'n Land Bonds (1984)—Interest .....	19,450.00	19,450.00	15,575.00	15,575.00	15,575.00	601
610	Water Bonds (1985)— Principal .....	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	610
611	Water Bonds (1985)— Interest .....	95,305.00	95,305.00	76,317.50	76,317.50	76,317.50	611
620	Highway Garage/Bank St Beach Loan (1985)—Principal ...	95,000.00	95,000.00	90,000.00	90,000.00	90,000.00	620
621	Highway Garage/Bank St Beach Loan (1985)—Interest ....	32,110.00	32,110.00	26,190.00	26,190.00	26,190.00	621
630	Town Hall Loan (1987)— Principal .....	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	630
631	Town Hall Loans (1987)— Interest .....	118,725.00	118,725.00	102,975.00	102,975.00	102,975.00	631
640	Water Mains Loan (1987)— Principal .....	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	640
641	Water Mains Loan (1987)— Interest .....	19,100.00	19,100.00	16,580.00	16,580.00	16,580.00	641
650	Wellfield Loan (1987)— Principal .....	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	650
651	Wellfield Loan (1987)— Interest .....	28,650.00	28,650.00	24,870.00	24,870.00	24,870.00	651
660	School partial (1987)— Principal .....	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	660
661	School Partial (1987)— Interest .....	71,625.00	71,625.00	62,175.00	62,175.00	62,175.00	661
670	School remainder (1989)— Principal .....	810,000.00	810,000.00	810,000.00	810,000.00	810,000.00	670



# BUDGET AND RECOMMENDATIONS (Continued)

Item No.	Description	Voted FY 91	Voted FY 91 Plus Transfers	Requested FY 92	Selectmen FY 92 Budget	Recommended Finance Committee	Item No.
671	School remainder (1989)—Interest .....	749,000.00	749,000.00	692,300.00	692,300.00	692,300.00	671
680	Land Acquisition—Olivers Pond (1989)—Principal .....	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	680
681	Land Acquisition—Olivers Pond (1989)—Interest .....	97,300.00	97,300.00	91,700.00	91,700.00	91,700.00	681
690	Transfer Station (1989)—Principal .....	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	690
691	Transfer Station (1989)—Interest .....	87,500.00	87,500.00	82,600.00	82,600.00	82,600.00	691
700	Olivers Pond—Balance—Principal .....		0.00	125,000.00	125,000.00	125,000.00	700
701	Olivers Pond—Balance—Interest .....		25,813.33	51,225.00	51,225.00	51,225.00	701
900	School Administration S&W ....	191,153.00	191,153.00	202,195.00			900
905	School Administration Expense .....	64,790.00	64,790.00	74,940.00			905
910	School Instruction S&W .....	4,313,191.00	4,313,191.00	4,621,953.00			910
915	School Instruction Expense .....	396,967.00	396,967.00	363,098.00			915
920	School Adult Education S&W ..		5,775.00	5,775.00	0.00		920
925	Other School Services S&W ...	152,815.00	152,815.00	162,847.00			925
930	Other School Services Expense .....	506,120.00	506,120.00	505,326.00			930

935	School Operations & Maintenance S&W .....	455,960.00	455,960.00	477,311.00	935
940	School Operations & Maintenance Expense .....	516,251.00	516,251.00	489,162.00	940
941	School Insurance Program .....	4,000.00	4,000.00	3,000.00	941
950	School Leased Equipment .....	400.00	400.00	400.00	950
955	School Leased Office .....	6,360.00	6,360.00	0.00	955
960	School Acquisition of Fixed Assets .....	65,105.00	65,105.00	0.00	960
961	School Fixed Charges .....	0.00	0.00	0.00	961
965	School Out-of-State Travel .....	0.00	0.00	0.00	965
970	School Programs w/Other Towns S&W .....	0.00	0.00	0.00	970
975	School Programs w/Other Towns Expenses .....	159,200.00	159,200.00	217,624.00	975
978	Moving Expense .....	4,000.00	4,000.00	0.00	978
980	School Contingency .....	0.00	0.00	0.00	980
990	TOTAL HARWICH SCHOOLS	6,842,087.00	6,842,087.00	7,117,856.00	990
995	Cape Cod Reg Tech High School .....	370,094.00	370,094.00	301,296.00	995
	TOTAL OPERATING BUDGET	16,651,249.00	16,842,902.00	17,477,897.00	
	TOTAL EXCLUDED DEBT ....	3,423,890.00	3,449,703.33	3,451,882.50	
	TOTAL APPROPRIATIONS ...	20,075,139.00	20,292,605.33	20,929,779.50	
				20,281,355.50	

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted as printed, with the following changes:

- # 51 Clerk's Expense from \$9,300 to \$10,000
- # 62 Treasurer/Tax Collector — Capital Outlay from \$3,780 to \$0
- #151 Elections & Registration — Expense from \$8,360 to \$8,860
- #405 Golf Maintenance — S&W from \$228,810 to \$229,212
- #450 Out of State Travel from \$0 to \$2,500.

and that the sum of Eighteen million, four hundred eighty thousand dollars (\$18,480,000.00) be raised and appropriated and that the sum of \$1,801,677.50 be transferred from available funds for a total of \$20,281,677.50 for this purpose. This budget includes, under line item 995, the sum of Three hundred one thousand, two hundred ninety-six dollars (\$301,296.00) as the Town's share of the Cape Cod Regional Technical High School budget, which budget, as approved by the Regional School Committee, is in the total sum of Five million, seven hundred sixty-nine thousand, ninety-four dollars (\$5,769,094.00) and that the sum of said budget is hereby approved. (Duly seconded)

**Motion:** (Dr. Walter Christian) I move the main Motion be amended to read as follows:

I move that this Article be accepted and adopted as printed with the following changes:

- # 51 Clerk's Expense from \$9,300 to \$10,000
- # 62 Treasurer/Tax Collector Capital Outlay  
decrease from \$3,780.00 to \$0
- #151 Elections & Registration Expense  
increase from \$8,360.00 to \$8,860.00
- #405 Golf Maintenance — S&W from \$228,810 to \$229,212
- #450 Out of State travel from \$0 to \$2,500.00
- #990 Total Harwich School's increase from \$6,910,850. to \$7,105,391

and that the sum of Eighteen million, six hundred seventy-four thousand five hundred forty-one dollars (\$18,674,541.00) be raised and appropriated and that the sum of \$1,801,677.50 be transferred from available funds for a total of \$20,476,218.50 for this purpose. Provided however, that One Hundred Ninety-Four Thousand five hundred forty-one dollars of the total expenditures authorized under line Item #990 total Harwich School shall not be raised, appropriated, transferred or spent unless the Town, at a regular or special election votes to exempt said amount from the limitations imposed on the total amount of taxes to be raised for F.Y. 1992 by the provisions of General Laws C59 s21c Proposition 2½ so-called. This budget includes, under line item #995, the sum of Three Hundred One Thousand Two Hundred Ninety-Six dollars



(\$301,296.00) as the town's share of the Cape Cod Regional Technical High School budget, which budget, as approved by the Regional School Committee, is in the total sum of \$5,769,094.00 and that the sum of said budget is hereby approved. (Duly seconded)

After much discussion, the question was moved and voted, to end debate.

**Action on Amendment:** A standing count was taken. YES: 366 NO: 214.

**Action on Main Motion as amended:** So voted by voice vote.

#### **Article 6. Liability DPW work on rivers, etc.**

Article 6. To see if the Town will assume liability in the matter provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for the improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tidewaters, foreshores and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth. Customary article.

**Motion:** (Mrs. Kuhn) I move this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 7. Treasurer borrow, renew, compensating balance**

Article 7. To see if the Town will vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 1991 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one (1) year, and to renew any note or notes as may be given for a period of less than one (1) year in accordance with General Laws, Chapter 44, Section 17 and further to authorize the Treasurer/Tax Collector to enter into a compensating balance agreement or agreements for Fiscal 1992 pursuant to Chapter 44, Section 53F of the General Laws and to act fully thereon. By request of the Board of Selectmen and Treasurer.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 8. Funds for 300th Anniversary**

Article 8. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) for the Harwich 300th Anniversary celebration. Said funds to be expended by the 300th Anniversary Committee under the direction of the Board of Selectmen and to act fully thereon. By request of the 300th Anniversary Committee.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Five thousand dollars (\$5,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 9. Fund Police Union contract for Fiscal 1992**

Article 9. To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the salaries, wage and expense accounts of the Fiscal 1992 Police Budget to implement the contractual agreement between Local 392, International Brotherhood of Police Officers and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

### **Article 10. Fund Fire Dept. Union contract for Fiscal 1992**

Article 10. To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the salaries, wage and expense account of the Fiscal 1992 Fire Department Budget to implement the contractual agreement between Harwich Permanent Fire Fighters Association, Local 2124, International Association of Fire Fighters and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

### **Article 11. Fund SEIU Contract for Fiscal 1992**

Article 11. To see if the Town will vote to raise and appropriate a sufficient sum of money to be added to the salaries, wage and expense

accounts of the Fiscal 1992 budget to implement the Service Employees Union (SEIU) Contract and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

**Article 12. Employees’ Classification and Compensation Plan**

Article 12. To see if the Town will vote to adopt, pursuant to the Personnel By-Law, the following Classification and Compensation Plan for Town Employees and to raise and appropriate a sufficient sum of money to cover the additional costs of said plan and to act fully thereon. By request of the Personnel Board.



**COMPENSATION/CLASSIFICATION PLAN "B" FY 1992**  
**5.4% added to FY 1991 rates**

<b>Level</b>	<b>New Appointment</b>	<b>Experienced Appointment</b>	<b>Job Title</b>
B-12	12.12	12.68	Call Firefighters (EMT)*; Inspectors; Water System Specialist; Part-time Nurse
B-11	11.43	11.95	Library Technician
B-10	10.71	11.21	Call Firefighter*; Fire Department Dispatcher
B-9	10.00	10.47	Board Secretary; Golf Work Leader; Marina Manager
B-8	9.30	9.72	Board Clerk; Golf Operations Secretary; Golf Starter
B-7	8.60	8.99	Golf Assistant
B-6	8.24	8.60	Waterfront Director; Sealer of Weights and Measures; Beach Director
B-5	7.89	8.24	Recreation Instructor; Lifeguard
B-4	7.54	7.87	Harbor Assistant; Harbor Watchman; Library Associate; Golf Ranger

B-3	7.17	7.49	Census Worker/Street Lister; Library Assistant; Recreation Aide; Recreation Attendant; Registrars
B-2	6.83	7.13	None
B-1	6.47	6.77	Election Workers
	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>
SP-4	10.66	11.14	11.67 Special Police Officer
SP-3	8.60	8.99	9.39 Special Police "A"
SP-2	8.23	8.60	8.99 Special Police "B"
SP-1	7.89	8.24	8.61 Special Police "C"

Note: (\*) Rate is for first hour or fraction thereof; for each subsequent half hour or fraction thereof, rate is 50% of the pertinent rate, as shown.

**CLASSIFICATION PLAN "A" FY 1992**  
**5.4% added to FY 1991 rates**

<b>Level</b>	<b>Step 1 (minimum)</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6 (maximum)</b>
A-14	\$45,993	\$48,210	\$50,537	\$52,981	\$55,547	\$58,242
A-13	41,871	43,882	45,993	48,210	50,537	52,981
A-12	38,133	39,957	41,871	43,882	45,993	48,210
A-11	34,742	36,397	38,133	39,957	41,871	43,882
A-10	31,666	33,167	34,742	36,397	38,133	39,957
A-9	28,876	30,237	31,666	33,167	34,742	36,397
A-8	26,347	27,581	28,876	30,237	31,666	33,167
A-7	24,051	25,171	26,347	27,581	28,876	30,237
A-6	21,977	22,985	24,051	25,171	26,347	27,581
A-5	20,179	21,057	21,977	22,985	24,051	25,171
A-4	18,548	19,344	20,179	21,057	21,977	22,985
A-3	17,068	17,790	18,548	19,344	20,179	21,057
A-2	15,727	16,381	17,068	17,790	18,548	19,344
A-1	14,509	15,104	15,727	16,381	17,068	17,790

FY 1991 rates with 5.4% applied annually.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.



### **Article 13. Paint Brooks Free Library**

Article 13. To see if the Town will vote to raise and appropriate a sufficient sum of money to paint Brooks Free Library and to act fully thereon. By request of the Trustees of Brooks Free Library.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Five thousand two hundred seventy-five dollars (\$5,275.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 14. Accept Roads: Red Oaks, Denise, Putting Green, Fairways, Eagle & Blueberry**

Article 14. To see if the Town will vote to accept the layouts of the following roads as recommended by the Board of Selectmen; Red Oaks Court, Pleasant Lake; Denise Lane, North Harwich; Putting Green Lane, Harwich Center; Fairways Drive, Harwich Center; Eagle Lane, Harwich Center and Blueberry Lane, Pleasant Lake, and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move this article be accepted and adopted and that the sum of Six thousand one hundred eighty dollars (\$6,180.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

### **Article 15. Hotmixing, oiling, etc. Town Roads**

Article 15. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purpose of hotmixing, oiling and improving various Town roads and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of One hundred fifty thousand dollars (\$150,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Motion:** (Charles Schneiderhan) I move the main motion be amended by increasing the amount to be transferred from available funds for this purpose from \$150,000 to \$200,000.00. (Duly seconded)

**Action:** A standing count was taken. YES 232 NO 162 Amendment passes.

**Action on Main Motion as amended:** So voted by voice vote.

**Article 16. Repair & paint two Fire Stations**

Article 16. To see if the Town will vote to raise and appropriate a sufficient sum of money to repair and paint the inside and outside of the Fire Department Headquarters on Bank Street and the inside and the outside of Station Two in East Harwich and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Ten thousand seven hundred twenty-five dollars (\$10,725.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 17. Fire hydrant flushing & repair**

Article 17. To see if the Town will vote to raise and appropriate a sufficient sum of money to continue a fire hydrant flushing and distribution repair program as the Board of Water Commissioners determines and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fifteen thousand dollars (\$15,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 18. Rec. Bldg. ramp & Sand Pond handicapped access**

Article 18. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the following:

**Recreation and Beach Commission**

Construct Recreation Building	
Access Ramp	\$7,000.00
Sand Pond Handicapped Access	1,710.00

and to act fully thereon. By request of the Recreation and Beach Commission.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.



**Article 19. New woodchipper for Highway Dept.**

Article 19. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase one new woodchipper and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that Ten thousand six hundred sixty-two dollars and thirty cents (\$10,662.30) be transferred from Art. 27 of the 1984 Annual Town Meeting, and Three thousand, eight hundred thirty-seven dollars and seventy cents (\$3,837.70) be transferred from available funds for a total of Fourteen thousand five hundred dollars (\$14,500.00) for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 20. Repair, replace, ramps, docks, flume, etc.**

Article 20. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the following:

<b>Harbormaster</b>	<b>Estimated Cost</b>
Replace Long Pond Ramp	\$25,000.00
Replace platform Allen Harbor Dock	\$7,500.00
Replace Herring River Dock, Gangway, courtesy Float	\$23,000.00
Repair flume at Long Pond using funds Article 37—1984	\$10,000.00

and to act fully thereon. By request of the Harbormaster/Natural Resources Department.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fifteen thousand five hundred dollars (\$15,500.00) be transferred from available funds to replace Herring River Dock, Gangway, courtesy float. (Duly seconded)

**Motion:** (Allin Thompson) I move the main motion be amended to read as follows:

I move this article be accepted and adopted and that the sum of \$37,900.00 be raised and appropriated for this purpose as follows:

Transfer from Art. 39 of 1987 ATM	\$5,400.00
Transfer from Art. 12 of 1989 May ATM	\$7,941.66
Transfer from Art. 14 of 1987 ATM	\$6,584.10
Transfer from Art. 91 of 1987 ATM	\$2,474.24
Transfer from available funds	\$15,500.00
for a total appropriation of	<hr/> \$37,900.00



and that said sum be spent for the work on the Long Pond Ramp and the Herring River Dock. (Duly seconded)

**Action on Amendment:** It is a vote.

**Action on Main Motion as Amended:** So voted by voice vote.

## **Article 21. Fire Alarm Security System for Albro House**

Article 21. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund a fire alarm Security System for Albro House and to act fully thereon. By request of Executive Director of Harwich Council on Aging.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Two thousand two hundred forty-three dollars (\$2,243.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 22. Microfilm, microfiche Various Depts.**

Article 22. To see if the Town will vote to raise and appropriate a sufficient sum of money to microfilm/microfiche Assessor's, Collector's and Treasurer's Departments' records and to purchase, equip and maintain machinery to read and print microfilmed data and to act fully thereon. By request of the Board of Assessors, Tax Collector and Treasurer.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Ten thousand dollars (\$10,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 23. Fencing at Landfill**

Article 23. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase and install appropriate fencing at the landfill area and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

## **Article 24. Pay Unpaid bills of previous years**

Article 24. To see if the Town will vote to raise and appropriate a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 179 of the Acts of 1941 and to act fully thereon. By request of the Town Accountant.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Two thousand seventy-four dollars and seventeen cents (\$2,074.17) be transferred from available funds to pay the following bills from previous years:

Speedway - Golf Dept.	\$ 85.35
Harwich Fire Dept. - School Dept.	850.00
Riverside Publications - School Dept.	993.19
Elaine Meaney - School Dept.	145.63
	<hr/>
	\$2,074.17

(Duly seconded)

A motion made by Stephen Harris to take the above moneys out of the school budget was ruled out of order by the Moderator.

**Action:** (a 4/5 vote is needed) It is a unanimous vote and I so declare it.

**Article 25. Year II Flax Pond Remediation**

Article 25. To see if the Town will vote to raise and appropriate the sum of twenty five thousand dollars (\$25,000.00) to continue Year II of the Flax Pond Remediation Project, under the direction of the Board of Health and to act fully thereon. By request of the Board of Health.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Twenty-five thousand dollars (\$25,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 26. Handicapped access to Long Pond (Fernandes Bog)**

Article 26. To see if the Town will vote to raise and appropriate a sufficient sum of money to make improvements to the beach at Long Pond (Fernandes Bog) including making the area completely accessible to the handicapped and to act fully thereon. By request of the Recreation and Beach Commission.

**Motion:** (Dana DeCosta) I move that this article be accepted and adopted and that the sum of two thousand dollars (\$2,000.00) be transferred from available funds for this purpose, and to act fully thereon. (Duly seconded)



**Action:** It is not a vote.

## **Article 27. Police Dept., Water Dept., Harbor vehicles**

Article 27. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase and equip the following vehicles in accordance with the Town's established vehicle replacement schedule:

### **Police Department**

Cruisers (5)	\$82,625.00
--------------	-------------

### **Water Department**

Utility Wagon	\$21,000.00
---------------	-------------

### **Harbormaster/Natural Resources**

4x4 Pickup	\$17,528.00
------------	-------------

and to further authorize trade-in or sale of the old vehicle or equipment toward the purchase price where the Board of Selectmen find that the vehicle or equipment cannot be utilized elsewhere in Town and to act fully thereon. By request of the Board of Selectmen.

**Motion:** I move that this article be accepted and adopted and that the following amounts be transferred from articles:

\$ 109.70 from Art. 60 of '85 ATM
\$ 2,979.38 from Art. 6 of STM 4/6/86
\$ 774.00 from Art. 44 of '87 ATM
\$ 1,205.21 from Art. 112 of '86 ATM
\$39,220.00 from Art. 61 of '87 ATM
\$ 320.52 from Art. 96 of '87 ATM
\$ 945.96 from Art. 63 of '86 ATM
\$ 1,454.30 from Art. 10 of STM 4/4/84
\$ 4,200.00 from Art. 5 of STM 4/4/84

and that the sum of \$57,556.93 be transferred from available funds for a total of One hundred eight thousand, seven hundred sixty-six dollars (\$108,766.00) for 5 cruisers for the Police Department - \$75,025; one Water Department utility wagon - \$17,000; Harbormaster/Natural Resources 4x4 pickup - \$16,741. (Duly seconded)

**Motion:** (Allin Thompson) I move the main motion be amended by reducing the amount to be transferred from available funds from \$57,556.93 to \$48,631.93 and by reducing the number of cruisers to be purchased from 5 to 4. As amended the amount to be appropriated for this purpose is reduced from \$108,766 to \$99,841.00. (Duly seconded)

**Action:** It is not a vote.



**Motion:** (Thomas Spence) I move the main motion be amended by reducing the amount to be transferred from available funds from \$57,556.93 to \$40,556.93 and by eliminating the Water Dept. utility wagon. As amended, the amount appropriated will be \$91,766.00. (Duly seconded)

**Action:** It is not a vote.

**Action on Original Motion:** So voted by voice vote.

At 11:00 P.M. on Tuesday, May 7, 1991, Mrs. Kuhn made a motion to adjourn. So voted.

On Wednesday, May 8, 1991, the Moderator called the Annual Town Meeting to order at 7:25 P.M., after waiting for a quorum to assemble. A total of 389 registered voters attended this session.

Sandra Daniels, Selectman, read a proclamation, and presented it to Richard A. Hathaway, member of the Water Commission:

A PROCLAMATION  
NATIONAL DRINKING WATER WEEK  
MAY 5 - MAY 11, 1991

WHEREAS, our health, comfort and standard of living depend on an abundant supply of safe, high-quality water; and

WHEREAS, the problems of water supply are many and growing more complex; and

WHEREAS, the ever increasing need for water make more and better facilities and more and better trained personnel essential,

NOW, THEREFORE, We, the Selectmen of Harwich, do hereby proclaim May 5 - May 11, 1991 as NATIONAL DRINKING WATER WEEK and ask all citizens to join us in paying tribute to the tireless, dedicated men and women of our water system and urge that we lend them all possible support so the growing water needs of our community will be met!

s/ Sandra B. Daniels  
s/ Shirley A. Gomes  
s/ Allin P. Thompson, Jr.  
s/ Robert L. Ruggles

s/ Charles W. Schneiderhan  
*Harwich Board of Selectmen*

(Date: April 25, 1991)

## **Article 28. Sand trap renovations Cranberry Valley**

Article 28. To see if the Town will vote to raise and appropriate a sufficient sum of money to complete sand trap renovations at Cranberry Valley Golf Course and to act fully thereon. By request of the Golf Commission.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Twenty-five thousand dollars (\$25,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Motion:** (Charles Schneiderhan) I move the main motion be amended to read as follows:

I move this article be accepted and adopted and that the sum of \$56,612.00 be raised and appropriated for this purpose as follows:

Transferred from available funds	\$25,000.00
Transfer from Art. 2 STM 4/9/86	15,638.25
Transfer from Art. 24 ATM 1986	15,973.75
	<hr/>
	56,612.00

(Duly seconded)

A motion was made and passed at this point, to terminate debate.

Tellers David Scannell, David Thyng, Wm. Doherty of Pleasant Lake Ave. and John Ferreira were appointed and duly sworn in.

**Action on amendment:** It is not a vote. YES 142 NO 175.

**Action on main motion:** So voted by voice vote.

At this time, a motion to adjourn, until the end of the October 1990 Fall Annual Town Meeting was reached, was passed.

---

THEN FOLLOWED THE PROCEEDINGS OF THE ADJOURNED OCTOBER 1990 TOWN MEETING, BEGINNING WITH ARTICLE 10 AND BEING COMPLETED AT 8:35 P.M., MAY 8, 1991.

---

On Tuesday, October 2, 1990, the Fall Annual Town Meeting was again adjourned, because of failure to assemble a quorum. Only 135 registered voters assembled.



Selectman Sandra Daniels made a motion to adjourn until May 8, 1991 at 8:00 P.M. This was duly seconded and passed, and the 14 remaining articles in the warrant were thereby postponed until the following spring.

---

The 1990 Fall Annual Town Meeting was reconvened at 8:15 P.M. on Wednesday, May 8, 1991, and proceeded at once to:

**Article 10. Amend Gen. By-Laws, Art. IV 4-302, 4-808, 809, & Art. VII 7-109**

Article 10. To see if the Town will vote to amend the General By-Law, Article IV, Section 4-302 by deleting the words, “not less than” from said Section. And further amend Article IV, Section 4-808 by deleting the words, “not more than” from the last sentence of said Section. And futher amend said By-Law, Article VII, Section 7-109 by deleting the words, “not more than” from the first sentence thereof.

By said deletions, the fines established by said Sections for violation of said By-Law provisions would be fixed and thereby allow for non-criminal enforcement of said By-Law provisions as authorized by General Laws C40, S21D and the provisions of Article VIII of the General By-Law.

And to further amend said By-Law, Section 4-809 by adding the following sentence to the end thereof, “Whoever violates this section shall be punished by a fine of fifty dollars (\$50.00)” and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

**Article 11. Amend Personnel By-Law Part I, VI and X**

Article 11. To see if the Town will vote to amend the Town of Harwich Personnel By-Law as follows:

**Part I. APPLICATION, PURPOSE AND DEFINITIONS**

Section 1. **Application.** All Town departments and all regular, full-time or regular part-time positions in the Town service, other than the School Committee and positions under their control, and those employees covered by union contracts, shall be subject to the provisions of this By-Law; provided, however, that the compensation of elected officers of the Town shall be established annually by vote of the Town



Meeting, in conformity with the requirements of Sections 108 and 108A of Chapter 41 of the General Laws.

And to further amend said By-Law by deleting and substituting the following:

## ***Part VI. CLASSIFICATION AND COMPENSATION***

### ***Section 10. Holiday Pay***

The following days shall be consider holidays under this By-Law:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
Washington's Birthday	Veterans Day
Patriots Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

Regular employees shall be paid one (1) day at regular straight time pay for those days enumerated above which fall on, or are observed on, regular scheduled work days. If an aforementioned holiday falls on a Sunday, but is observed on the following Monday, it shall be paid for. If a holiday falls on Saturday which is not a regular scheduled work day, a day in lieu of such a Saturday holiday shall be granted within a reasonable time period with the consent of the Department Head provided the absence does not interfere with the operation of the Department.

And to further amend said By-Law as follows:

Section 13. **Longevity.** An employee covered under the Personnel By-Law at the maximum step for his/her level who has completed six (6) consecutive years of continuous full-time service with the Town of Harwich, upon being recommended for meritorious accomplishments for the previous year by the department head and with the approval of the Personnel Board, may be granted not more than once in any year thereafter a merit bonus of five percent (5%) of the current annual pay. Such bonus, if granted, shall be in addition to regular annual pay and shall not be considered as part of base pay.

If voted, this amendment shall take effect July 1, 1991, and the financial obligations shall be the sole responsibility of each department for Fiscal year 1992 and each ensuing year.

And to further amend said By-Law as follows:

## ***Part X. SICK LEAVE***

### ***Section 2. Non-Occupational Sick Leave***

(d) A regular full-time employee who has been employed by the Town more than three (3) months may be granted a maximum cumulative benefit for non-occupational sick leave with full pay for fifteen (15) work days per year.

Regular full-time employees who have been employed in a Town position under the Personnel By-Law prior to October 1, 1989 shall accumulate sick days as follows:

— Those days, if any, accumulated from the first day of the fourth (4th) month of employment until October 1, 1989 shall be retained. Beginning October 1, 1989 each such employee shall accumulate sick days at the rate of one and one quarter ( $1\frac{1}{4}$ ) days per month.

An employee who transfers to or is promoted to a position under the Personnel By-Law from a Town position in the Town of Harwich and who has accumulated sick days under that position, shall be entitled to transfer those accumulated sick days. This shall apply to all present By-Law employees who may have forfeited accumulated sick days at the time of their promotion and/or transfer.

(f) Employees will be allowed two (2) personal days per fiscal year to be deducted from accumulated sick leave. Reasonable notice must be given to the Department Head when requesting a personal day. These are not cumulative, nor is any monetary value placed upon days not taken. A Supervisor may not question the reason for personal leave and may only deny a request for personal leave due to scheduling problems. No personal leave can be taken during the employee's first six (6) month probationary period.

### Section 3. ***Sick Bank***

A sick bank shall be available for use by eligible employees covered by the Personnel By-Law who have exhausted their own paid sick leave. The bank shall be maintained at the minimum of one (1) day (computed by hours) per employee after the first year of employment. Employees who have accumulated the maximum number (150) of sick days may donate the remainder of their unused sick leave for that fiscal year to the sick bank. Should the bank reach a maximum of one hundred fifty (150) days or more, there shall not be any days taken from the following fiscal year's sick leave. The initial grant of sick leave by the sick bank to an eligible employee shall not exceed thirty (30) days. Upon completion of the thirty (30) day period, the period of entitlement may be extended by the Town Administrator upon demonstration of need by the applicant with a certificate from a doctor and to act fully thereon. By request of the Personnel Board.



## CLASSIFICATION PLAN "A" — FY 1991

Classification Level	Classes of Positions
A-14	Police Chief – Fire Chief
A-13	Town Engineer – Police Captain – Water Superintendent – Director, Highway & Maintenance – Deputy Fire Chief
A-12	Town Accountant – Deputy Assessor
A-11	Building Commissioner – Police Lieutenant – Town Planner – Administrative Assistant (Town Administrator) – Health Director
A-10	Natural Resources Director – Recreation Director – Public Health Nurse – Treasurer/Tax Collector – Golf Superintendent – Head Librarian (Brooks)
A- 9	Golf Operations Manager – Veterans Agent
A- 8	Assistant Treasurer/Tax Collector – Assistant Town Planner – Assistant Public Health Nurse – Assistant Town Accountant – Assistant Assessor
A- 7	Youth Director – Engineering Aide III – Assistant Building Inspector – Health Inspector – Police Records & Information Processor – Executive Director, Council on Aging
A- 6	Head Accounting Clerk – Associate Youth Director – Librarian – Head Clerk – Head Clerk (Assessors) – Secretary (Police) – Head Clerk, (Building Department)
A- 5	Secretary – Cemetery Administrator – Engineering Aide II – Assistant Golf Operations Manager
A- 4	Principal Accounting Clerk – Principal Clerk – Principal Clerk (Assessors)
A- 3	Senior Accounting Clerk – Senior Clerk – Senior Clerk (Assessors) – Outreach Coordinator Council on Aging
A- 2	Junior Accounting Clerk – Clerk/Typist – Building Custodian – Gate Keeper –



A- 1      None

Note: An employee serving part-time in a position in this plan will be compensated on an hourly rate, based on a pro rata of the normal work week.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted with the following changes:

1. Eliminate Part VI Sec. 13 Longevity
2. Reclassify Recreation Director from A-10 in the Compensation Plan A to B-10 in Compensation Plan B.      (Duly seconded)

**Action:** So voted by voice vote.

## **Article 12. Charter amendment Par. 7-5-1 (Plan. Bd.)**

Article 12. To see if the Town will vote to approve the following Amendment to the Charter of the Town of Harwich as provided in G.L. Chapter 43B, Section 10 (a). Delete paragraph 7-5-1 which reads as follows:

“A Planning Board of 9 members shall be appointed by the Board of Selectmen for 3-year overlapping terms.”

And replace it with a new paragraph 7-5-1 to read as follows:

“A Planning Board of 9 members and 2 alternate members shall be appointed by the Board of Selectmen for 3-year overlapping terms.”

If said Amendment is approved, it shall be placed on the ballot for the Town election in May 1991 pursuant to the requirements of Section 11 of the above referenced statute and to act fully thereon. By request of the Planning Board.

## **Explanation**

While this article is not a zoning amendment, it is recommended for adoption because it will improve the function of the Planning Board in acting on special permits. The purpose of the article is to add two alternates to the Planning Board who would be available to serve on the Board in the absence of up to two board members but only for the purpose of hearing and deciding on applications for special permits.

The Planning Board believes this change which was recently authorized by a change to the State statute governing planning board composition, is necessary for two main reasons. First, the quorum

requirement for special permit applications is six members. From time-to-time, board member absences have left the Board with only five members in which case, the advertised public hearing must be postponed. Adding two alternate members will aid the achievement of proper quorum for special permits. It will also help maintain a sufficient voting quorum when a special permit hearing and the ensuing deliberations are continued for more than one meeting since only members who have attended all the meetings for a special permit application may vote on a motion to approve or deny such applications. Second, the statute intends and requires that at least a two-thirds vote of the full membership of the Board is necessary for approval of a special permit. However, under the current arrangement, any absence by a board member due to illness or conflict-of-interest reduces the number of members eligible to vote below the two-thirds level intended by the statute. This results in an uneven application of the law when one applicant could receive action by only six members (all six votes must be in favor of approval in order for the special permit to be approved) while another applicant could receive action by nine members (only six votes out of nine need be positive to obtain approval). Therefore, the use of two alternate members would provide for Board votes on special permits which would be more consistent with the intent of the statute on special permits.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and said proposed amendment be placed on the ballot for the next regular or special election. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

**Article 13. Amend Zoning By-Law, Sec. V new par. D (road work certified, for bldg. occupancy)**

Article 13. To see if the Town will vote to amend the Zoning By-Law, Section V, Use Regulations by adding thereto a new paragraph to be designated paragraph D and the present paragraph D to be redesignated paragraph E. Said new paragraph D to read as follows:

“No building designed and intended for residential or commercial use or occupation shall be so occupied until any related road construction or improvements have been completed in accordance with Planning Board requirements and the Planning Board has released the Road Construction Covenant or other security provided to the Board pursuant to G.L. Chapter 41, Section 81U. Notwithstanding the foregoing, if in the opinion of the Board actual construction of the road or road improvements have been completed in a manner sufficient to warrant occupancy of the



building or buildings while the balance of the work is completed, the Board may so certify to the Building Inspector. Thereafter, the Inspector shall not withhold a Certificate of Occupancy for said building based on noncompliance with this provision” and to act fully thereon. By request of the Planning Board.

## **Explanation**

This amendment was found necessary by the Board to fill a regulatory gap between the Subdivision Control Law and the State Building Code. Under the Subdivision Control Law, a subdivider may obtain permission to build on lots in an approved subdivision before any road is constructed. Under the State Building Code, any dwelling which has been constructed in accordance with all of the requirements of the Building Code is entitled to a certificate of occupancy, regardless of the existence or condition of any access thereto. The proposed zoning amendment would require that adequate access be provided to a new building in a residential or commercial subdivision prior to the issuance of an occupancy permit. The need for this amendment was made very clear last winter when houses in a subdivision became occupied before the road was constructed which put the residents at risk of not being reached by emergency vehicles. In this particular case, the Town had no legal basis for withholding occupancy permits.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

## **Article 14. Amend Zoning By-Law, Sec. IX par.C.2, new sub-par. i, (parking)**

Article 14. To see if the Town will vote to amend the Zoning By-Law, Section IX, Off-Street Parking Regulations, paragraph C.2. by adding a new sub-paragraph i to read as follows:

“All parking areas shall provide an access and maneuvering area behind each group of parking spaces of not less than the following widths:

1. Twenty-four feet (24') for spaces oriented 90 degrees to the curb line.
2. Eighteen feet (18') for spaces oriented 60 degrees to the curb line.



3. Fourteen feet (14') for spaces oriented 45 degrees or less to the curb line.

and to act fully thereon. By request of the Planning Board.

### **Explanation**

The purpose of this article is to publish in the By-Law the standards for parking aisle width that the Planning Board has found appropriate. To date, the Board has successfully implemented these standards as unwritten policy. However, many applicants have observed that such requirement came as a surprise since it was not published anywhere. The Board recommends this amendment in order to eliminate this obvious deficiency in the By-Law.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and the By-Law be amended as set forth therein with the following change: proposed subparagraph 1 shall read as follows:

1. Twenty-two feet (22') for spaces oriented 90 degrees to the curb line.

(Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

### **Article 15. Amend Zoning By-Law, Sec. IX par.C, subpar. (2)g, State regs. govern driveways**

Article 15. To see if the Town will vote to amend the Zoning By-Law, Section IX, Off-Street Parking Regulations, Paragraph C, Subparagraph (2) g, by adding to the end of said subparagraph the following sentence:

Notwithstanding the foregoing, in any case where state regulations or requirements mandate a different driveway width or location, the provision of said regulations or requirements shall govern and supersede this provision

and to act fully thereon. By request of the Planning Board.

### **Explanation**

This amendment is necessary to eliminate the conflict between the Town's driveway width requirements and the design standards of the State. This overriding of the local By-Law would only occur along Route 28 which is the only road in Town which would involve application of the State driveway design standards. Two very recent development projects

have highlighted the need for this amendment. In both cases, the plans were acceptable to the Planning Board but required variances from the Board of Appeals because the Harwich maximum driveway width for commercial uses is 30 feet at the front property line and the State design criteria produced a need for ten more feet in driveway width at the property line. Better maneuverability was achieved in both cases.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

## **Article 16. Amend Zoning By-Law, Sec. X, Par. D, Violation Penalty**

Article 16. To see if the Town will vote to amend the Zoning By-Law, Section X, Paragraph D. **Violation Penalty** by deleting said paragraph and substituting in place thereof a new paragraph D. to read as follows:

### **D. Violation Penalty**

1. Any person who, after receipt of the notice above provided continues in violation, or refuses to comply with any of the provisions of this By-Law may be prosecuted in a criminal action brought by the Building Inspector on behalf of the Town and, upon conviction, be fined a sum of fifty dollars (\$50.00) for each offense. Each day, or portion of a day, that any violation is allowed to continue shall constitute a separate offense.

2. In addition to the enforcement procedures set forth in subparagraph 1 above, the Building Inspector may enforce the provisions of this By-Law by the non-criminal complaint procedures as established by G.L. Chapter 40, Section 21D. The penalty for each offense shall be fifty dollars (\$50.00) as provided in subparagraph 1, and each day, or portion of a day, that any violation is allowed to continue shall constitute a separate offense.

3. Nothing herein contained shall be construed so as to limit the Building Inspector from enforcing this By-Law through an appropriate civil action seeking injunctive as well as other relief, commenced in a court of competent jurisdiction.

and to act fully thereon. By request of the Planning Board.

## **Explanation**



The purpose of this amendment is to provide for a more efficient and cost-effective means for enforcement of the Zoning By-Law. Currently, the Building Inspector must petition the Court to intervene to cease a zoning violation. This process takes several weeks to implement and has cost the Town thousands of dollars in legal fees for a single case. The proposed language will provide for more immediate correction of zoning violations by authorizing the Building Inspector to issue citations for violations that would include a fifty dollar (\$50.00) fine per day for failure to correct the deficiency. In most cases, the court would not be needed to assess the fine. The amendment would also permit other avenues of enforcement which are currently unavailable to the Town.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

#### **Article 17. Amend Zoning By-Law, Sec. IX, par. B. subpar. 2, off-site parking**

Article 17. To see if the Town will vote to amend the Zoning By-Law, Section IX, Off-Street Parking Regulations, paragraph B, subparagraph 2, by deleting the present subparagraph 2 and inserting in place thereof a new subparagraph 2 to read as follows:

“In any CV, CH-1, CH-2 or RH-3 Zoning Districts and except for community facilities wherever located, off-street parking requirements may be fulfilled by use of off-site parking lots located no farther than 500 feet from the use intended to be served thereby provided the total off-street parking provided to said use is equal to that which would be required by normal application of Table 4 and provided further that such parking is not already dedicated to one or more other uses. For the purposes of this paragraph, off-site parking lots must be in common ownership with the premises to which they relate or the subject premises must have an appurtenant perpetual right and easement to use the off-site lot. A common, municipally-owned parking lot within 500 feet of a subject premises may be used to satisfy parking requirements hereof, provided however, municipally owned parking areas appurtenant to a municipal facility serviced thereby shall not be available to meet these parking requirements.”

and to act fully thereon. By request of the Planning Board.



## Explanation

The Planning Board found it necessary to amend this section of the Off-Street Parking Regulations because of the inadequacy of the existing regulations regarding the use of off-site parking for fulfillment of the parking requirements of the By-Law. The proposed language would provide for four improvements as follows:

1. It will clearly state that off-site parking can be used to achieve the total amount of parking required for a given use.
2. It will prevent double counting of off-site parking spaces when a commonly used parking lot serves more than one use.
3. It will require that off-site parking be owned by the owner of the use to which the parking relates or that a perpetual easement for such use exists.
4. It clarifies the existing ban on using parking lots which serve municipal uses, for off-site parking by previous interests. Only municipal parking lots which are established solely for the purpose of parking may be utilized by properties within 500 feet thereof for off-site parking.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

### **Article 18. Amend Zoning By-Law, Sec. X & V & IX (new site plan regulations)**

Article 18. To see if the Town will vote to amend the Zoning By-Law, Section X, G. Special Permits, by adding to the end of the first sentence of said paragraph the following:

“structures (except single-family, religious or educational uses) having a gross floor area of more than 7500 square feet or requiring 20 or more new parking spaces, and site plans pursuant to paragraph K. hereof.”

and further amend said By-Law, Section V, Table 1, by adding to the “Note” as it appears in the Table the following:

“Some uses listed in the Table as allowed as of right (P) or on special permit (S) require a special permit under the site plan provisions of this By-Law.”

and further amend said By-Law, Section V, paragraph B, by adding to the end of said paragraph the following:

“Some uses listed in the Table as allowed as of right (P) or on special permit (S) require a special permit under the site plan provisions of this By-Law.”

and further amend said By-Law, Section X, paragraph G, subparagraph 1, by inserting the words “except a special permit for a site plan” after the word “permit” and inserting the same words after the word “permit” in subparagraph 1 A and by deleting sub-subparagraph (a) of subparagraph 1 A and re-lettering the remaining sub-subparagraphs of subparagraph 1 A.”

and to further amend the Zoning By-Law, Section X, K, Site Plan Approval, by deleting the wording of said section in its entirety and inserting in place thereof the following:

“K. Site Plan Approval.

1. In addition to any special permit or variance required under the table of use regulations, the following uses shall require a special permit from the Planning Board for site design and layout when:
  - a. Any commercial, industrial, multi-family, religious or educational structure is established, built or expanded more than 5% in floor area.
  - b. Any such use is established, expanded or changed so as to increase the amount of parking required.
  - c. A new parking area serving such use is established or an existing parking area is expanded

2. Required Submissions

The Planning Board shall adopt and from time-to-time amend reasonable rules and regulations governing the form, content, and submission procedure of applications for site plan approval.

3. In considering a site plan, the Planning Board shall determine that adequate parking has been or can be provided to the proposed use(s). Any application which meets the parking lot standards of this By-Law will be deemed to have provided adequate parking for the proposed use. The Board in its discretion may approve a lesser number of parking spaces or different configuration of parking if there is a finding based on clear and convincing evidence that a lesser number of spaces or different configuration can provide adequate parking for the proposed use(s).



4. If the site plan meets the requirements of this By-Law and the Planning Board's Rules and Regulations Governing the Site Plan Review, the Planning Board will approve same. Notwithstanding the foregoing, such approval may include reasonable conditions to insure that:

a. Reasonable measures are implemented to provide for screening of parking areas or other parts of the premises from adjoining premises or from the street, by walls, fences, plantings or other devices.

b. The convenience and safety of vehicular and pedestrian traffic are enhanced.

c. Surface water from parking areas and driveways will be efficiently and safely disposed of by means of a proper drainage system as specified in the Board's approval.

Provided however, the Board may not impose conditions on the grant of a special permit, implementation of which would be contrary to any requirement of this By-Law or require a variance from it or any other applicable provision of law.

and to further amend said By-Law, Section IX, by adding the following language to the end of paragraph A, the beginning of subparagraph 1 of paragraph C, and the beginning of subparagraph 2 of paragraph C:

“Unless otherwise authorized by the Planning Board on special permit under the site plan provision of this By-Law . . .“

and to act fully thereon. By request of the Planning Board.

### **Explanation**

This amendment would establish the review and action on a site plan application as a special permit process under the jurisdiction of the Planning Board. It would also transfer the authority to issue special permits from the Board of Appeals to the Planning Board but only on the question of use for projects proposing a building or buildings with a floor area greater than 7500 square feet or 20 or more new parking spaces. The Planning Board believes these changes are preferable to the existing provisions for the following reasons:

1. An often-stated criticism of the current site plan By-Law is that it appears to lack a definite status. On one hand, it has some of the characteristics of a special permit proceeding because the language of the By-Law suggests that the Board needs to find that certain topics have been adequately addressed such as traffic safety and noise impact. These are matters determined by a



consensus opinion of the Board, just as with a true special permit. On the other hand, these findings are made administratively, without the benefit of a public hearing, notice to abutters, or a specified appeal period. A true special permit requires a public hearing, notice to abutters and a certain appeal period. The original intent of the site plan By-Law was to have a plan double checked for zoning violations prior to the issuance of a building permit. Out of practical necessity, the review of site plans has grown beyond a simple check for zoning deficiencies in that common sense-type improvements not related to zoning have been recommended by the Board and generally accepted by applications. The result has been better, more functional and more safe developments, even though the original plans would have complied with zoning. The Planning Board seeks to establish a stronger legal authority to manipulate the layout and design of a project for the best outcome for all concerned. This would be accomplished by the proposed amendments.

2. The transfer of special permit authority over large projects (more than 7500 square feet of floor area or 20 or more new parking spaces) to the Planning Board will improve the administration and review of such applications. Administration will be enhanced because an applicant would then be able to apply to the same board and be heard on the same night for both special permit and the site plan for a large project. Currently the Board of Appeals must hear the special permit for the use proposed and the Planning Board must hear the site plan. This will also eliminate the opportunity for one set of plans to be shown to one board and different set to be shown to the other board; something which has happened on a few occasions. Review will be improved because one board would hear all the testimony and have the benefit of staff to scrutinize the details of a project. In the past it has been difficult for the Planning Board to comment effectively on a special permit for a large use before the Board of Appeals because it did not have the benefit of all the testimony presented to that Board only on the night of the hearing.
3. The proposed changes will clarify what is expected of an applicant for site plan approval and at what point a plan is entitled to approval. The proposed language would provide for approval when all aspects of the By-Law and the rules and regulations for site plan submission have been complied with. Currently, the site plan By-Law does not clearly state when a plan is entitled to approval.

4. The proposed By-Law would provide for notification and input of residents affected by proposed project. Currently, no public notification for site plan view is issued. Although the Planning Board has always invited the input of those who have attended site reviews, the proposed approach would provide for adequate advance notice of a hearing and establish a definite appeal rights for abutters and the applicant for site plan approval.
5. The proposed language would authorize the Planning Board, in the course of a site plan review, to approve less parking or a different parking configuration in cases where such arrangements are found to be more practical than strict adherence to the parking standards in the By-Law. The Board believes this approach is preferable to accepting more parking (and paving) than needed when it can be clearly shown that less will be adequate. These provisions would not authorize the Planning Board to impose requirements which are more restrictive than the By-Law.
6. The proposed changes would not affect the way that other special permits are handled by the Board of Appeals and the Planning Board. The amendments would effectively separate the requirements for a special permit for site plan review from those of a special permit for anything else. The only substantive change to the requirements for regular special permits is the proposed deletion of a subparagraph under section X, G, 1A which deals with a site planning concern (screening). This should be eliminated because it is more appropriately handled under site plan review rather than in the course of a non-site plan special permit.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and the By-Law be amended as set forth therein with the following change: add the words "those dedicated to" after the word "except" in the clause amending the first sentence of Section X, G Special Permits, provided however this amendment shall apply only to site plans submitted to the Planning Board for review after the date of this vote. (Duly seconded)

(Planning Board, after hearing prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.

#### **Article 19. Amend Zoning By-Law, Sec. IX, Table 4 (parking)**

Article 19. To see if the Town will vote to amend the Zoning By-Law as follows:



Section IX, Off-Street Parking Regulations, Table 4, last item, to read as follows:

“Miscellaneous commercial or industrial uses not elsewhere specified	One space per employee, maximum shift, plus one space per stored vehicle plus three spaces or as specified by the Planning Board on special permit under the site plan provisions of this By-Law.”
--	--

and amend Table 4 by adding the following after the above paragraph:

“In addition to the parking spaces specified above, commercial and industrial uses except miscellaneous commercial or industrial uses not elsewhere specified, shall provide adequate employee parking as determined by the Planning Board under the site plan approval provisions of this By-Law. One space per employee, maximum shift, shall be conclusively presumed to be adequate.”

and to act fully thereon. By request of the Planning Board.

### **Explanation**

The purpose of these amendments is to provide for the inclusion of employee parking needs in the calculation of the total amount of parking required for a proposed use. The first amendment does this for miscellaneous uses not listed in the table of parking requirements while the second amendment focuses on the listed uses.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and the By-Law amended as set forth therein with the following changes: add the word and number “two (2)” after the words “One space per” and pluralize the word “employee” in the proposed amendment to the Section IX Off Street Parking Regulations Table 4, last item so as amended, the section would read in part, “Miscellaneous commercial or industrial uses not elsewhere specified - One space per two (2) employees\_ maximum shift...” and change the last sentence of the paragraph which begins with the words, “In addition to the parking specified above...” so said last sentence shall read as follows: “One space per two (2) employees, maximum shift, shall be conclusively presumed to be adequate. (Duly seconded)

(Planning Board, after hearing as prescribed by law, recommended adoption of this article.)

**Action:** It is a unanimous vote and I so declare it.



**Article 20. Amend Gen. By-Law: new sec. 6-105 smoke detectors**

Article 20. To see if the Town will vote to amend the General By-Law by adding a new section 6-105 to read as follows:

“SMOKE DETECTORS IN RENTAL DWELLINGS. Buildings or structures occupied in whole or in part for residential purposes, not covered by Massachusetts General Laws, Chapter 148, Section 26c, which are offered for or occupied under a rental or lease arrangements, oral or in writing, shall be equipped with either an approved monitored battery power smoke detector or an approved primary power smoke detector installed and maintained in each level of habitation, and on the basement level, in each sleeping area, in all common hallways, and on the ceiling of each stairway leading to the floor above and near the base of all stairways, but not within the stairwell.

Any owner of a building violating this By-Law after receiving due notice by the Fire Department shall be subject to a fine of five hundred dollars (\$500.00). Existing systems will have six (6) months after the adoption of this By-Law to bring premises up to code and to act fully thereon.“

The Head of the Fire Department shall enforce the provisions of this section. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

**Article 21. Name road: Brian Way**

Article 21. To see if the Town will vote to name an unnamed road designated as “Way” on Assessor’s Map 104 Brian Way and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

**Article 22. Change Road Name, Halls Path Ext.**

Article 22. To see if the Town will vote to change the name of a road off Pleasant Bay Road from Halls Path to Halls Path Extension and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the name of the road be changed to "Hall's Path One." (Duly seconded)

**Action:** So voted by voice vote.

### **Article 23. Amend Gen. By-Law: Art. VII, 7-105 new part 2**

Article 23. To see if the Town will vote to amend the By-Laws Article VII, 7-105. by adding the following to the end of said section:

"If the Commission approves construction of any wharf, float or related structures as defined in Part 2 hereof the Commission shall impose on the project all applicable conditions as set forth in said Part 2, but such conditions shall apply to any work defined therein whether or not specifically referenced in the Commission's written conditions. Approval shall not be given to any wharf that would violate the provisions of Part 2 hereof."

and to further amend said By-Law Article VII by designating the present sections of said Article as "Part 1" and adding to said Article Part 2, to read as follows:

#### **PART 2. WHARFS, FLOATS**

7-201. Any wharf, float or similar structure as hereafter defined, constructed after the effective date of this By-Law shall be subject to the provisions hereof and be in conformity hereto.

7-202. For the purposes of this By-Law the following words shall have the following meanings:

**Wharf** - Any structure built along or at an angle from the shore and extending seaward beyond the mean high water mark so that vessels may lie alongside to receive and discharge passengers or cargo or for use as a promenade and shall include structures commonly referred to as docks or piers.

**Deck** - The surface of a wharf designed as the walkway for persons using same.

**Piling** - A column of whatever material made used to support the deck or other structural member of a wharf or to serve as a mooring spar or dolphin for vessels of floats.

**Float** - A floating platform designed to rise and fall with the tide anchored in position by pilings, chain or otherwise and used in conjunction with a wharf to moor and give access to a vessel.



**Gangway** - A ramp or platform used to provide access between a float or vessel and a wharf.

**Deep Water Channel** - The area of a water body wherein the depth of water is three (3) feet or more at mean low water.

7-203. No wharf or float shall hereafter be constructed without a permit to do so issued by the Building Inspector.

7-204. The Building Inspector shall not issue any permit to construct a wharf or float until a completed permit application has been received. The inspector shall have 30 days from the date of receipt of a completed application to take action thereon.

7-205. An application to the Building Inspector for a permit to construct a wharf or float shall be made as follows:

a. **Preliminary Application** - All applicants shall first submit to the inspector a preliminary permit application which shall include the following;

1. Four (4) copies of plans of the proposed work which shall include all information required by the conservation commission under the regulations applicable to plans to be filed with a Notice of Intent under G.L. c. 131 s. 40 as amended.

2. Four (4) copies of plans of the Notice of Intent filed for the project with the conservation commission under G.L. c. 131 s. 40 as amended.

3. Four (4) copies of completed applications for all other required local, regional, state and federal permits.

4. Permit application form.

5. A filing fee of \$75 dollars.

Upon receipt of the preliminary application, the Building Inspector shall forward a copy thereof to the Waterways Commission, the Harbormaster and the Shellfish Warden for review and comment.

b. **Completed Application** - At any time after 30 days have elapsed from the date of filing the preliminary application, the applicant may complete the application by filing the following with the Building Inspector;

1. Copies of all required local, regional, state and federal permits authorizing the project.



2. Attested copies of the conservation commission Order of Conditions issued pursuant to Article VII hereof.

7-206. The Building Inspector shall have up to 30 days to review the completed application and shall in or within that time issue a permit authorizing the work or issue a written denial stating in detail the reasons therefor. Issuance of a building permit hereunder shall not be discretionary with the inspector, but he shall issue said permit if the provisions hereof are complied with and issuance would not violate any other applicable provision of law.

7-207. Upon receipt of wharf and float plans from the Building Inspector pursuant to 7-205, the Waterways Commission, Harbormaster and Shellfish Warden shall review same and within 28 days of receipt thereof advise the Building Inspector of any areas of non-compliance with this bylaw which have been identified. If after review, the plans are determined to be in compliance herewith, the Building Inspector shall likewise be advised. Notice to the inspector in all cases shall be in writing.

7-208. No permit to construct a wharf or float shall be issued by the Building Inspector unless the following standards are complied with:

1. No wharf or its related appurtenances, including floats shall extend more than eighty (80) feet seaward of the mean high water mark, nor further than fifty (50) feet into the deep water channel, nor be allowed to encroach upon the deep water channel so as to reduce the usable width thereof to less than fifty (50) feet, and no vessel shall be moored thereto so as to encroach upon the fifty (50) foot minimum, nor shall it extend so as to interfere with any designated vessel mooring areas or established shellfish beds.
2. No wharf or structure appurtenant thereto (except floats) shall exceed four (4) feet in width measured overall.
3. No float or combinations thereof shall exceed two hundred (200) square feet of surface area nor shall any float be allowed above mean low water.
4. In order to protect the foreshore, all wharfs shall be supported by piles and the decks thereof shall be at an elevation equal to the width of the deck above mean high water, or in areas of marsh, above the marsh vegetation, whichever is higher. Notwithstanding the forgoing, in all areas where the foreshore is passable on foot, a section of the deck below mean high water shall be elevated at least four (4)

feet above the surface to allow persons lawfully using the foreshore to pass under the wharf.

Alternatively, a flight of stairs on either side of the deck may be provided for this purpose.

5. Wharfs shall be constructed as closely as possible to the perpendicular from the shore line and observe all zoning set back requirements.

6. No "T" or "L" shaped wharfs or sections thereof shall be allowed.

7. No wharf or float or any vessel moored thereto shall be allowed closer than sixty-five (65) feet to another wharf or float.

7-209. The Building Inspector may deny a permit in any case where a proposed wharf, otherwise complying herewith, would not extend to a point where, at mean low water, a water depth of at least eighteen (18) inches is not maintained and to act fully thereon. By request of the Waterways Commission.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and the By-Law be amended as set forth therein with the following changes: In the proposed amendment to Art. VII paragraph 7-105 delete the words "as defined in" and substitute in place thereof the words, "subject to the provisions of" and change the proposed new paragraph 7-201 to read as follows:

"7-201 Any wharf, float or similar structure as hereafter defined, constructed in any tidal waters of the town after the effective date of this by-law shall be subject to the provisions hereof and be in conformity hereto. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

At 8:35 P.M. on Wednesday, May 8, 1991, Mrs. Kuhn made a motion to adjourn the October 1990 Annual Town Meeting and return to the May Annual Town Meeting Article 29. This was duly seconded and so voted. Meeting was adjourned.

## VOTING PROCEDURES

1. A quorum, 250 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.



2. A motion requesting the raising of monies in whole or in part by means of the issuance of bonds requires vote by secret ballot.
3. All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
4. Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
5. Only registered voters shall occupy the meeting "floor".
6. No voter will be allowed to speak until he is recognized by the Moderator.
7. Motion requiring more than a simple majority to pass:
  - a. to reconsider a vote on a motion —  $\frac{3}{4}$  majority (this motion must be made prior to the next adjournment of the meeting).
  - b. to consider articles in an order other than as appears on the warrant —  $\frac{3}{4}$  majority.
  - c. to pay unpaid bills —  $\frac{4}{5}$  majority at the Annual Town Meeting —  $\frac{9}{10}$  majority at a Special Town Meeting.
  - d. to move the previous question (terminate debate) —  $\frac{3}{4}$  majority.
8. Quorum cannot be questioned after a motion has been made and seconded.



# MOTION CHART

## Section 1-211

(Application of Rules is indicated by an X)

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X				X		X <sup>1</sup>			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question Terminate debate)		X		X	X				X		X
Reconsider <sup>2</sup>	X			X	X				X		X
Consider articles out of order	X		X		X				X		X
Point of order		X									

1. Unless a greater than simple majority required by General Laws or Town of Harwich By-Laws.

2. See Section 1-208.

**ADJOURNED OCTOBER 1990  
ANNUAL TOWN MEETING**

**May 8, 1991**

**AMEND GENERAL BY-LAWS**

- Article 10. Art. IV 4-302, 4-808, 4-809 & Art. VII, 7-109  
(Decriminalization)
- Article 23. Art. VII, 7-105, new part 2 (docks, etc.)

**AMEND ZONING BY-LAWS**

- Article 13. Sec. V new paragraph D (certify road work)
- Article 14. Sec. IX par. C2 new subpar. i (parking)
- Article 15. Sec. IX par. C subpar. (2)g (driveways)
- Article 16. Sec. X par. D (penalty)
- Article 17. Sec. IX par. B subpar. 2 (off-site parking)
- Article 18. Sec. X & V & IX (new site plan regulations)
- Article 19. Sec. IX, Table 4 (parking spaces)

**CHARTER AMENDMENT**

- Article 12. Planning Board members to be 9 plus 2 alternates

**INCREASE BID THRESHOLD**

- Article 2. Increase from \$4,000 to \$10,000

**FUND SEIU IN FISCAL 1991**

- Article 3. Fund Service Employees Union Contract

**ACCEPT MGL C.32 S.22D**

- Article 6. Funding schedule for retirement

**AMEND PERSONNEL BY-LAW**

- Article 11. Part I, VI & X

**NAME ROAD**

- Article 21. Brian Way

## CHANGE ROAD NAME

Article 22. Hall's Path One

### TRANSFERRED FROM AVAILABLE FUNDS

Article 3.	Fund SEIU 1991	
	Contract	\$30,763.41
Article 4.	Saquatucket Harbor	395,960.00

### TRANSFER FROM FEDERAL REVENUE SHARING

Article 3.	Fund SEIU 1991	
	Contract	\$26,236.59
		<hr/>
		\$452,960.00

Next, the May 1991 Annual Town Meeting was reconvened, at 8:40 P.M. on May 8, 1991, and proceeded with:

#### Article 29. Funds for Programs, Floats, beach improvements

Article 29. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the following:

##### Recreation and Beach Commission

Aid to various programs	\$6,200.00
Refurbish Sand Pond floats	\$3,000.00
Improvements to Town Beaches	\$5,000.00

and to act fully thereon. By request of the Recreation and Beach Commission.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fourteen thousand two hundred dollars (\$14,200.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

#### Article 30. Take tax title land, near Headwaters

Article 30. To see if the Town will vote to authorize the Selectmen to take by eminent domain for open space or other municipal purposes certain land presently in tax title for the purpose of clearing the Town's title thereto of any possible title defects; said land is north of the Mid-Cape Highway and south of the Headwaters subdivision, and shown on the Assessor's map as follows:



Map 67 - T1-1	Factory Road	2.69 acres
Map 67 - T1-2	Factory Road	1.05 acres
Map 67 - T2	Mid-Cape Highway	0.5 acres
Map 67 - T4	Mid-Cape Highway	0.5 acre
Map 67 - T5	Mid-Cape Highway	0.8 acre
Map 67 - T6	Mid-Cape Highway	0.7 acre
Map 67 - T8	Mid-Cape Highway	0.36 acre
Map 67 - T9	Mid-Cape Highway	1.8 acre
Map 67 - T10	Mid-Cape Highway	1.1 acre
Map 68 - E2	Off Mid-Cape Highway	5.25 acres
Map 68 - E3	Mid-Cape Highway	11.3 acres
Map 68 - E4	Off Mid-Cape Highway	4.4 acres
Map 68 - E5	Rear Mid-Cape Highway	4.4 acres
Map 68 - E6	Off Mid-Cape Highway	3.4 acres
Map 68 - E7	Off Mid-Cape Highway	1.9 acre
Map 68 - E8	Off Mid-Cape Highway	3.7 acres
Map 68 - E9	Off Mid-Cape Highway	3.7 acres
Map 68 - E10	Off Mid-Cape Highway	5.5 acres
Map 68 - E11	Off Mid-Cape Highway	5.6 acres
Map 68 - E12	Off Mid-Cape Highway	4.6 acres
Map 68 - E13	Off Mid-Cape Highway	10.0 acres
Map 68 - F2	Mid-Cape Highway	1.8 acre
Map 68 - F3	Mid-Cape Highway	1.1 acre
Map 68 - F4	Mid-Cape Highway	0.8 acre
Map 68 - F5	Mid-Cape Highway	0.8 acre
Map 68 - F6	Mid-Cape Highway	4. acres
Map 68 - F7	Mid-Cape Highway	4. acres
Map 68 - F8	Mid-Cape Highway	6.8 acres
Map 68 - F9	Mid-Cape Highway	7.2 acres

and the Selectmen be authorized to take said land or interest therein on such terms and conditions and with such limitations as they deem appropriate to protect the Town's interest and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of One thousand dollars (\$1,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Motion:** (Sandra Daniels) I move the main motion be amended by increasing the amount to be transferred from \$1,000 to \$9,000.00 dollars. (Duly seconded)

**Action:** So voted by voice vote.

**Action on Main Motion as Amended:** A 2/3 vote is needed. A standing count was taken. YES 291 NO 4. It is a vote.

### **Article 31. Unassessed Land Titles**

Article 31. To see if the Town will vote to raise and appropriate a sufficient sum of money to search the title to land presently unassessed for the purpose of taxing said land and to act fully thereon. By request of the Board of Assessors.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Ten thousand dollars (\$10,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 32. State Library aid; dog tax to aid library**

Article 32. To see if the Town will vote to instruct the Selectmen to disburse the funds allocated by the State under the Acts of 1960, as amended by the Acts of 1963 Chapter 672, and as further amended by the Acts of 1970, Chapter 636, and the Acts of 1971, Chapter 1003, Mass. Laws Annotated Chapter 78, Section 19C, and to expend the refunded dog tax for support of Brooks Free Library in accordance with customary procedure and to act fully thereon. By request of the Trustees of Brooks Free Library.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 33. Street sweeper**

Article 33. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase a street sweeper and to sell or trade one now owned by the Town, the funds from which to be used to defray the cost of the new street sweeper, and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of One hundred twenty-five thousand dollars (\$125,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 34. Hazardous waste collection**



Article 34. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) for the purpose of conducting a household hazardous waste collection day for Harwich residents only, to be under the direction of the Board of Health and for this purpose authorize the expenditure of the unexpended balance in Article 58 of the 1988 Annual Town Meeting for this purpose and to act fully thereon. By request of the Board of Health.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fifteen thousand dollars (\$15,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 35. Enlarge, repair, Fire Dept. HQ parking area**

Article 35. To see if the Town will vote to raise and appropriate a sufficient sum of money to enlarge, repair, grade, resurface, stripe and landscape the parking area at the Fire Department Headquarters on Bank Street and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

### **Article 36. 911 calling**

Article 36. To see if the Town will vote to accept the provisions of Chapter 291 of the Acts of 1990, thereby allowing the Town to receive enhanced 911 service as defined in said Act and, if acceptance and notification to the Secretary of the Commonwealth of said acceptance occur on or before December 11, 1991, the Town will also receive, at no cost to it, the benefits of enhanced 911 network features and network components, including at least one public safety answering point, and any other enhanced 911 network features that may be made available by the statewide emergency telecommunications board and to act fully thereon. By request of the Fire Chief and Chief of Police.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 37. Unemployment compensation expenses**

Article 37. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the Town's share of unemployment



compensation expenses and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fifty thousand dollars (\$50,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 38. New Fire Engine Pump and Aerial Ladder Truck**

Article 38. To see if the Town will vote to raise and appropriate a sufficient sum of money to obtain by purchase, lease or lease purchase agreement, one new 1500 gpm Fire Engine Pump and one new Aerial Ladder truck, and to authorize the Selectmen to sell, or trade-in, the present 1970 Aerial Ladder and 1980 GMC Engine 65, whichever is in the best interest of the Town and the money so obtained by said disposal to be used to defray the cost of the new apparatus and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Five hundred forty-four thousand, three hundred eighty-six dollars (\$544,386.00) be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, for this purpose provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay for the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

**Action:** A secret ballot was taken; YES 300 NO 43

At 9:20 P.M. Mrs. Kuhn made a motion to adjourn until the conclusion of Special Town Meeting set for May 8 at 9:00 P.M. This motion was seconded and so voted.

## **TOWN OF HARWICH SPECIAL TOWN MEETING WARRANT**

**May 8, 1991**

**COMMONWEALTH OF MASSACHUSETTS**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,  
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Wednesday, May 8, 1991, at 9:00 P.M., then and there to act on the following articles:

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this nineteenth day of March, 1991.

s/Sandra B. Daniels  
s/Allin P. Thompson, Jr.  
s/Charles W. Schneiderhan  
s/Robert L. Ruggles  
s/Shirley A. Gomes  
*Harwich Board of Selectmen*

A true copy:

Attest:

s/Charles Stuart Hartig  
*Constable*

---

April 16, 1991

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, Oak Street, in said Town on Wednesday the 8th of May, 1991, at the time and place for the purpose herein named by posting up attested copies thereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Harwich Oracle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/Charles Stuart Hartig  
*Constable*



---

At 9:20 P.M., the Moderator convened the Special Town Meeting. The Town Clerk read the Warrant and return of the Warrant. The meeting then proceeded with:

### **Article 1. Rebuild dune, etc. at Herring River**

Article 1. To see if the Town will vote to raise and appropriate a sufficient sum of money to rebuild the barrier dune and repair the north end of the east breakwater at Herring River, provided all necessary permissions and permits are obtained and to act fully thereon. By request of the Harbormaster.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Twelve thousand dollars (\$12,000.00) be transferred from available funds for this purpose, provided however this appropriation is to be spent for the work described only if the Commonwealth of Massachusetts approves a matching grant for an equal amount for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 2. New Beach Cleaner**

Article 2. To see if the Town will vote to raise and appropriate a sufficient sum of money to purchase one new beach cleaner and to sell or trade one 1983 beach cleaner now owned by the Town, the funds obtained from the trade or sale to be used to defray the cost of the new cleaner and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mr. Schneiderhan) I move that this article be accepted and adopted and that the sum of \$28,934.00 be transferred from Article 10 of 1989 Annual Town Meeting, the sum of \$18,000.00 be transferred from Article 70 of 1988 Annual Town Meeting and that the sum of \$6,066.00 be transferred from Article 6 of 1989 Annual Town Meeting for a total of \$53,000.00 for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 3. Repair damage, Grey Neck Rd. & Wah-wah-taysee Rd. beaches**

Article 3. To see if the Town will vote to raise and appropriate a sufficient sum of money to repair snow damage at Grey Neck Road and Grey Neck Road Beach and Wah-Wah-Taysee Road and Wah-Wah-Taysee Road Beach and to act fully thereon. By request of the Town Engineer.



**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Thirteen thousand dollars (\$13,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 4. Dispose of '81 Ford by Water Dept.**

Article 4. To see if the Town will vote to authorize the Board of Water Commissioners to dispose of the 1981 Ford Sedan under the jurisdiction of the Water Department in such manner and on such terms and conditions as it deems appropriate and to act fully thereon. By request of the Water Commissioners.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 5. Pay Town employees on duty in Desert Shield**

Article 5. To see if the Town will vote to spend from available funds a sufficient sum of money to pay those Town employees called to active duty for Operation Desert Shield/Desert Storm, the difference between their military pay and the salary paid to them by the Town, said pay to be retroactive to the time that these employees were activated and to act fully thereon. By petition.

**Motion:** (Bob Johnson, firefighter) I move that this article be accepted and adopted and that the sum of \$8,485.00 be transferred from available funds to be paid \$4,293.00 to Air Force Sgt. Robert Sanders of the Harwich Fire Dept. and \$4,192.00 to Marine Cpl. John Mawn of the Harwich Police Dept. (Duly seconded)

**Action:** It is not a vote.

#### **Article 6. Brooks Park restrooms**

Article 6. To see if the Town will vote to raise and appropriate a sufficient sum of money to renovate or construct new restroom facilities at Brooks Park, and to act fully thereon. By request of the Recreation and Beach Commission.

**Motion:** (Dana DeCosta) I move that this article be accepted and adopted and that the sum of Thirty-three thousand, eight hundred seventy-nine dollars (\$33,879.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** A standing ocunt was taken. YES 153 NO 148. It is a vote.

## **Article 7. Consultants to review personnel by-laws**

Article 7. To see if the Town will vote to raise and appropriate a sufficient sum of money and authorize the Selectmen to conduct a review of the Personnel By-Laws, Classification and Compensation Plans as required in Part II, Section 3 of the Personnel By-Laws and in connection therewith to hire such consultants as they deem necessary and apply for available State or Federal Grants for said purpose and to act fully thereon. By request of the Personnel Board.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Thirteen thousand dollars (\$13,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

At 10:00 P.M. this Special Town Meeting was officially adjourned.

The May 1991 Annual Town Meeting was then immediately reconvened and proceeded with:

## **Article 39. Dredge various Harbors**

Article 39. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purpose of dredging various harbors and to authorize the transfer of funds remaining under Article 13 of 1988 for said purpose and to act fully thereon. By request of the Harbormaster/Natural Resources Department.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

## **Article 40. Audit Town Accounts**

Article 40. To see if the Town will vote to raise and appropriate a sufficient sum of money to conduct an audit of all Town accounts and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Eighteen thousand dollars (\$18,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 41. Computer expenses**



Article 41. To see if the Town will vote to raise and appropriate a sufficient sum of money to provide by purchase, lease, or leased purchase agreement hardware, software, and computer support services for the following departments:

Treasurer/Tax Collector	\$ 2,500.00
Town Accountant	\$ 2,500.00
Highways and Maintenance	\$ 3,000.00
Fire Department	\$ 6,440.00
General Computer Support	\$20,000.00

and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Thirty-four thousand four hundred forty dollars (\$34,440.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 42. Matching grant funds for Police Dept.**

Article 42. To see if the Town will vote to raise and appropriate the sum of twelve thousand five hundred dollars (\$12,500.00) to be used with grant funds received from the Committee on Criminal Justice or any other Law Enforcement Grants deemed by the Chief of Police to be appropriate and to act fully thereon. By request of the Chief of Police.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Twelve thousand five hundred dollars (\$12,500.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

**Article 43. Town Baseball Team**

Article 43. To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000.00) to help defray the cost of the Harwich Athletic Association, Inc. in sponsoring the Harwich Town Baseball Team (the Mariners) as a member of the Cape Cod Baseball League and other community athletic events, said money to be spent under the direction of the Board of Selectmen and to act fully thereon. By request of the Harwich Athletic Association, Inc.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)



**Action:** A standing count was taken. YES 64 NO 187 It is not a vote.

**Motion:** (Eugene Keenoy) I move that this article be accepted and adopted and that the sum of \$2,000.00 be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 44. Irrigation—Cranberry Valley**

Article 44. To see if the Town will vote to raise and appropriate a sufficient sum of money to be spent under the direction of the Golf Commission for additions to the irrigation system at Cranberry Valley Golf Course and to act fully thereon. By request of the Golf Commission.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

#### **Article 45. Fund Insurance Deductibles**

Article 45. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund deductibles from the Town's insurance coverages and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Ten thousand dollars (\$10,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 46. Maintain roads to qualify for State Aid**

Article 46. To see if the Town will vote to raise and appropriate twenty thousand three hundred seventy six dollars (\$20,376.00) to meet the Town's share of the cost of work under Chapter 90, Section 34 (2A) of the General Laws; and further, to authorize the Town to borrow, under Chapter 44, Section 6 (A), in anticipation of reimbursement, the sum of sixty one thousand one hundred twenty eight dollars (\$61,128.00) of the State's share of the cost of work under Chapter 90, Section 34 (2A), of the General Laws, being funded by Chapter 289 of the Acts of 1984 and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Twenty thousand three hundred seventy-six dollars

(\$20,376.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

#### **Article 47. Continue prototype Solar Aquatics**

Article 47. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund the continuation of the solar aquatics prototype septage treatment facility and activities related thereto, under the direction of the Board of Health.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Thirty-eight thousand, four hundred five dollars (\$38,405.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

#### **Article 48. 2 pumping stations at Westgate Rd. wellfield**

Article 48. To see if the Town will vote to raise and appropriate a sufficient sum of money to construct two (2) pumping stations at the Water Department wellfield off Westgate Road in North Harwich and distribution system, corrosion and PH control facilities, together with all necessary systems to support the installations and to integrate these facilities into the water system as the Commissioners shall determine and to take any other action in connection therewith and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of One million eight hundred ninety-nine thousand dollars (\$1,899,000.00) be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 8 for this purpose, provided however that this vote shall not take effect until the Town, at a Regular or Special Election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay for the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

**Action:** A secret ballot is needed. YES 278 NO 10. It is a vote.

At 10:50 P.M. Mrs. Kuhn made a motion to adjourn which was overwhelmingly voted down.



A quorum count was asked for at this time. The count was 275 (required count is 250.)

Therefore the meeting continued with:

**Article 49. Take Sand Pond & Herring River land for conservation**

Article 49. To see if the Town will vote to authorize the Selectmen to take by eminent domain for conservation purposes as set forth in General Laws Chapter 40, Section 8C four (4) certain parcels of land in North Harwich on Sand Pond and Herring River shown on Harwich Assessor's Sheet 46 as parcels H1-3 (21.65 acres), E1-4 (8.71 acres), E1-5 (4.15 acres and N2-2 (5.91 acres) and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Conservation Commission.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

**Article 50. Human Services**

Article 50. To see if the Town will vote to raise and appropriate a sufficient sum of money to help defray the expenses of the following named human service agencies and organizations, said funds to be expended under the direction of the Board of Selectmen.

AGENCY	AMT/REQUESTED
Sight Loss Services, Inc.	\$ 600.00
Cape Cod Council on Alcoholism	2,500.00
Harwich Meals-on-Wheels, Inc.	2,158.00
Nauset Workshop, Inc.	5,272.00
Independence House, Inc.	2,136.00
Access House	1,000.00
Elder Law Project, Legal Service for Cape Cod & Islands, Inc.	5,500.00
Cape & Island Self-Reliance Corp.	1,500.00
Center for Individual and Family Services of Cape Cod	12,837.00
Lower Cape Human Services Comm, Inc.	15,450.00
Early Childhood Advisory Council of Harwich	6,000.00
Family Pantry	4,000.00



and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that Forty-nine thousand, three hundred twenty-eight dollars (\$49,328.00) be transferred from available funds for the following:

Sight Loss Services, Inc.	\$ 500.00
Cape Cod Council on Alcoholism	2,500.00
Harwich Meals-on-Wheels, Inc.	2,158.00
Nauset Workshop, Inc.	4,750.00
Independence House, Inc.	1,540.00
Access House	1,000.00
Elder Law Project, Legal Service for Cape Cod & Islands, Inc.	5,000.00
Cape & Island Self-Reliance Corp.	1,000.00
Center for Individual and Family Services of Cape Cod	5,430.00
Lower Cape Human Services Comm, Inc.	15,450.00
Early Childhood Advisory Council of Harwich	6,000.00
Family Pantry	4,000.00

(Duly seconded)

**Action:** So voted by voice vote.

### **Article 51. Landfill engineering study**

Article 51. To see if the Town will vote to raise and appropriate a sufficient sum of money for a solid waste management and engineering study to be done at the landfill and to act fully thereon. By request of the Director of Highways and Maintenance.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

### **Article 52. Transfer land Driftwood and Lakewood for affordable housing**

Article 52. To see if the Town will vote to authorize the Board of Selectmen to transfer a parcel of Town-owned land to the Harwich Community Development Corporation (HCDC) or to eligible purchases selected by HCDC or to some other suitable person or entity as determined by the Selectmen for the purpose of creating affordable housing opportunities. Said land to be one of the following described parcels:

1. Parcel N-1-6 shown on a plan recorded at Barnstable in Plan Book 476, Page 86. Said parcel contains approximately 7.49 acres and abuts Driftwood Circle in East Harwich.

2. Parcel G-6 shown on a plan recorded at Barnstable in Plan Book 476, Page 87. Said parcel contains approximately 6.2 acres and abuts to the west the parcel of Town-owned land on Driftwood Lane transferred for affordable housing under Article 64 of the May 1990 Town Meeting Warrant.

3. Parcel R-1 on Harwich Assessor's Map 102 containing approximately 6.1 acres south of Long Pond Drive and accessed by Lakewood Drive in Pleasant Lake.

The parcel selected for transfer to be developed in a manner similar to the Driftwood Lane land (Article 64, May 1990).

Said transfer to be on such terms and conditions as the Selectmen deem appropriate and to act fully thereon. By petition.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of One Thousand Five Hundred Dollars (\$1,500.00) be raised and appropriated for this purpose and the Selectmen be authorized to transfer any one of the three described parcels for this purpose. Said transfer to be on such terms and conditions and subject to such restrictions as the Selectmen shall determine to be appropriate. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

### **Article 53. Fund full-scale Solar Aquatics plant**

Article 53. To see if the Town will vote to raise and appropriate a sufficient sum of money to fund planning and design costs for a full scale septage treatment facility and activities related thereto, under the direction of the Board of Health and to act fully thereon. By request of the Board of Health.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

### **Article 54. Withdraw from Cape Cod Commission**

Article 54. To see if the Town will vote to require the Board of Selectmen to petition the Great and General Court of the Commonwealth to pass such legislation as will permit the Town of Harwich to withdraw from the jurisdiction, regulations, and decisions of



the Cape Cod Commission and to act fully thereon. By Petition.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

Mr. Schneiderhan made a motion to amend, so that any town might withdraw, but subsequently withdrew the motion.

After much discussion, a motion was made and passed unanimously to terminate debate.

**Action:** The motion does not carry.

### **Article 55. Herring Fishery**

Article 55. To see what action the Town will take in regard to the Herring Fishery and to act fully thereon. Customary article.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 56. Stabilization Fund**

Article 56. To see if the Town will vote to transfer from surplus revenue or available funds a sum of money to be added to the Stabilization Fund and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mr. Hall) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

At this time, the Moderator made the following appointments:

William A. Doherty, Jr. to a to a three year term on the Caleb Chase Fund.

Robert D. Hall for a three year term on the Finance Committee.

E. R. Lilley for a three year term on the Finance Committee.

Donald H. Brierley for a three year term on the Finance Committee.

### **Article 57. Transfer unused funds from Articles to surplus revenue**

Article 57. To see if the Town will vote to transfer certain unused



balances of articles appropriated in past years to surplus revenue and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the following balances be transferred to surplus revenue:

#### BOARD OF SELECTMEN

11-1989	Implement Boyer, Bennett & Shaw SEIU Study	\$ 773.56
13-1989	Add Small Equipment Operator to Cem. Maint. Dept.	2,062.24
16-1989	Audit Town Accounts	1,600.00

#### ASSESSOR

14-1986	Take land by eminent domain	250.00
---------	-----------------------------	--------

#### PLANNING BOARD

6-1989	Classification & Compensation Plan	4,129.23
--------	------------------------------------	----------

#### POLICE

14-STM 4/9/86	Upgrade emergency operation center (C.D.)	143.44
77-1983	Purchase radio units & replacements	487.80
18-1978	Furniture & Equipment Police Station Addition	429.18

#### FIRE

7-1990	Purchase & Equip Chief's Cruiser	42.36
44-1988	Hire & Equip 4 New Dispatchers	162.11

#### DOG OFFICER

7-1990	Purchase & Equip Animal Control Van	2,575.60
--------	-------------------------------------	----------

#### BUILDING INSPECTOR

7-1990	Purchase & Equip Vehicle for Building Inspector	1,266.00
--------	---	----------

#### HIGHWAY

7-1990	Purchase & Equip One Truck	354.00
7-1990	Purchase & Equip One Sander	5.00
3-STM 4/3/85	Complete reconstruction North Road bridge	272.14

## PARKS

40-1988	Harwich Youth Basketball	65.62
27-1987	Certain improvements Brooks Park	172.11
31-1987	Mat'ls reshingle SchHsePkgLot restrooms	1,293.77
1-STM4/9/86	Construct new bandstand at Brooks Park	1,970.60
2-STM4/9/86	Install new septic system/repave SH Pkg Lot	15,638.25
92-1986	Improvements at Brooks Park	75.00
97-1986	Financial aid part IV Harwich Adult Basketball	13.80
18-STM10/2/84	Paint trim on Recreation Building	790.00
85-1984	Refurbish & landscape School House parking lot	51.93
48-1972	Repair & improve School House parking lot	116.00

## NATURAL RESOURCES

66-1988	50 Swim Area Regulatory Buoys on Long Pond	35.38
55-1987	Purchase Oil Spill Control Supplies	11.28
87-1986	Repair bulkhead at Round Cove	80.00
89-1985	Design/engineering improvements Saquatucket Harbor	2,588.65
11-STM9/8/82	Add about 30 slips at Saquatucket Harbor	200.00

## WATER

7-1990	Purchase & Equip Two Service Vehicles	0.21
--------	---------------------------------------	------

## YOUTH

91-1987	Restructure Plumbing/Electrical System Youth Center	1,475.76
24-1986	Foundation and related changes for Youth Center	19,900.00

## GOLF

13-1988	Golf 1—Fairway Mower	1,116.00
22-1986	Awnings etc. for Golf Commission	128.40
56-1985	Additions/alterations Administration Bldg.	76.02

## BOARD OF SELECTMEN

39-1989	Access House, Inc.	760.00
---------	--------------------	--------

39-1989 Housing for All Corporation	2,000.00
52-1988 Cape & Islands Self Reliance Corp.	1,500.00
52-1988 Alliance Against Drugs	13.58
18-1989 Unpaid Bills of Previous Years	211.17
<b>TOTAL OF ARTICLES</b>	<b>\$64,836.19</b>

(Duly seconded)

**Action:** So voted by voice vote.

At 12:15 A.M. on May 9, 1991, Mrs. Kuhn moved to adjourn the Annual Town Meeting; it was duly seconded and so voted.

## VOTING PROCEDURES

1. A quorum, 250 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
2. A motion requesting the raising of monies in whole or in part by means of the issuance of bonds requires vote by secret ballot.
3. All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
4. Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
5. Only registered voters shall occupy the meeting "floor".
6. No voter will be allowed to speak until he is recognized by the Moderator.
7. Motion requiring more than a simple majority to pass:
  - a. to reconsider a vote on a motion — 3/4 majority (this motion must be made prior to the next adjournment of the meeting).
  - b. to consider articles in an order other than as appears on the warrant — 3/4 majority.
  - c. to pay unpaid bills — 4/5 majority at the Annual Town Meeting — 9/10 majority at a Special Town Meeting.
  - d. to move the previous question (terminate debate) — 3/4 majority.
8. Quorum cannot be questioned after a motion has been made and seconded.



The chart below shows the amount of money required to change the FY 1991 tax rate in \$.05 increments.

<b>Tax Rate Change in \$/1000</b>	<b>Dollars Required</b>
\$ .05	\$ 80,700
.10	161,300
.15	242,000
.20	322,600
.25	403,300
.30	483,900
.35	564,600
.40	645,200
.45	725,900
.50	806,500
.55	887,200
.60	967,900
.65	1,048,500
.70	1,129,200
.75	1,209,800
.80	1,290,500
.85	1,371,100
.90	1,451,800
.95	1,532,400
1.00	1,613,100

# MOTION CHART

## Section 1-211

(Application of Rules is indicated by an X)

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X				X		X <sup>1</sup>			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question (Terminate debate)		X		X	X			X	X		X
Reconsider <sup>2</sup>	X			X	X			X	X		X
Consider articles out of order	X		X		X				X		X
Point of order		X				X					

1. Unless a greater than simple majority required by General Laws or Town of Harwich By-Laws.

2. See Section 1-208.

## **ANNUAL TOWN MEETING**

**May 6, 1991**

### **ACCEPT ROADS**

- Article 14. Accept Roads: Red Oaks Ct., Denise Lane, Putting Green Lane, Fairways Dr., Eagle Lane, Blueberry Lane

### **ACQUIRE LAND**

- Article 30. Take tax title land (near Headwaters)

### **TRANSFER LAND**

- Article 52. Driftwood or Lakewood land for affordable housing

### **FLAX POND REMEDIATION**

- Article 25. Continue Year II of Remediation Project

### **300th ANNIVERSARY**

- Article 8. First funds allotted to 300th Anniversary Committee

### **HAZARDOUS WASTE COLLECTION**

- Article 34. Hazardous waste collection for residents

### **911 TELEPHONE SERVICE**

- Article 36. Accept Chapter 291 of Acts of 1990

### **CONTINUE SOLAR AQUATICS PROTOTYPE**

- Article 47. Fund continuation of prototype septage treatment facility

### **BONDING**

- \*Article 48. 2 new pumping stations at Westgate Rd. wellfield  
\*Article 38. New Fire Engine Pump & Aerial Ladder Truck

(Cape Cod Commission)

- (Article 54. Town voted NOT to apply to withdraw from Cape Cod Commission)



## TRANSFER UNUSED ARTICLE BALANCES

Article 57. Transfer \$64,836.19 to Surplus Revenue

## BUDGET

\*Article 5. Add to Budget — School Dept. increase, line item #990

\*These articles subject to Special Election on June 17, 1991.  
(re: Prop. 2½)

\*\*\*\*\*

## APPROPRIATIONS VOTED UNDER ARTICLES MAY 1990 ATM

Article 5.	Budget	\$18,480,000.00
Article 52.	Transfer land — affordable housing	<u>1,500.00</u>
		\$18,481,500.00

## APPROPRIATIONS VOTED SUBJECT TO OVERRIDE ELECTION

\*Article 5. Budget — addition to School line item #990 194,541.00

## TRANSFER FROM FREE CASH

Article 5.	Budget	\$1,801,677.50
Article 8.	300th Anniversary of Town	5,000.00
Article 13.	Paint Brooks Free Library	5,275.00
Article 14.	Accept Town Roads	6,180.00
Article 15.	Hotmix, oiling, etc. Town Roads	200,000.00
Article 16.	Repair two Fire Stations	10,725.00
Article 17.	Hydrant flushing & repair	15,000.00
Article 19.	Woodchipper	3,837.70
Article 20.	Long Pond ramp & Herring River dock work	15,500.00
Article 21.	Fire Alarm Security System for Albro House	2,243.00
Article 22.	Microfilm, microfiche	10,000.00
Article 24.	Unpaid bills of previous years	2,074.17
Article 25.	Continue Year II - Flax Pond Remediation	25,000.00
Article 27.	Police, Water and Harbor vehicles	57,556.93
Article 28.	Sand traps, Cranberry Valley	25,000.00

Article 29.	Beach programs, floats, etc.	14,200.00
Article 30.	Take tax title land	9,000.00
Article 31.	Unassessed land titles	10,000.00
Article 33.	Street Sweeper	125,000.00
Article 34.	Hazardous Waste Collection	15,000.00
Article 37.	Unemployment compensation expenses	50,000.00
Article 40.	Audit Town Accounts	18,000.00
Article 41.	Computer expenses	34,440.00
Article 42.	Matching grant funds for Police	12,500.00
Article 43.	Town Baseball Team	2,000.00
Article 45.	Fund Insurance Deductibles	10,000.00
Article 46.	Maintain roads (for State Aid)	20,376.00
Article 47.	Continue prototype Solar Aquatics	38,405.00
Article 50.	Human Services	49,328.00
		<hr/>
		\$2,593,318.30

## TRANSFERS FROM OTHER AVAILABLE FUNDS

TRANSFER FROM:		
Article 19.	Article 27, ATM 1984 - New woodchipper	\$ 10,662.30
Article 20.	Article 39 ATM 1987 - Ramp & dock work	5,400.00
Article 20.	Article 12 May ATM 1989 - Ramp & dock work	7,941.66
Article 20.	Article 14 ATM 1987 - Ramp & dock work	6,584.10
Article 20.	Article 91 ATM 1987 - Ramp & dock work	2,474.24
Article 27.	Article 60 ATM 1985 - Police, Water, Fire Vehicles	109.70
Article 27.	Article 6 STM 4/86	2,979.38
Article 27.	Article 44 ATM 1987	774.00
Article 27.	Article 112 ATM 1986	1,205.21
Article 27.	Article 61 ATM 1987	39,220.00
Article 27.	Article 96 ATM 1987	320.52
Article 27.	Article 63 ATM 1986	945.96
Article 27.	Article 10 STM 4/84	1,454.30
Article 27.	Article 5 STM 4/84	4,200.00
Article 57.	Article 11, 1989 - Transfer to surplus revenue	773.56
Article 57.	Article 13, 1989	2,062.24
Article 57.	Article 16, 1989	1,600.00
Article 57.	Article 14, 1986	250.00

Article 57.	Article 6, 1989	4,129.23
Article 57.	Article 14, STM 4/9/86	143.44
Article 57.	Article 77, 1983	487.80
Article 57.	Article 18, 1978	429.18
Article 57.	Article 7, 1990	42.36
Article 57.	Article 44, 1988	162.11
Article 57.	Article 7, 1990	2,575.60
Article 57.	Article 7, 1990	1,266.00
Article 57.	Article 7, 1990	354.00
Article 57.	Article 7, 1990	5.00
Article 57.	Article 3, STM 4/3/85	272.14
Article 57.	Article 40, 1988	65.62
Article 57.	Article 27, 1987	172.11
Article 57.	Article 31, 1987	1,293.77
Article 57.	Article 1, STM 4/9/86	1,970.60
Article 57.	Article 2, STM 4/9/86	15,638.25
Article 57.	Article 92, 1986	75.00
Article 57.	Article 97, 1986	13.80
Article 57.	Article 18, STM 10/2/84	790.00
Article 57.	Article 85, 1984	51.93
Article 57.	Article 48, 1972	116.00
Article 57.	Article 66, 1988	35.38
Article 57.	Article 55, 1987	11.28
Article 57.	Article 87, 1986	80.00
Article 57.	Article 89, 1985	2,588.65
Article 57.	Article 11, STM 9/8/82	200.00
Article 57.	Article 7, 1990	.21
Article 57.	Article 91, 1987	1,475.76
Article 57.	Article 24, 1986	19,900.00
Article 57.	Article 13, 1988	1,116.00
Article 57.	Article 22, 1986	128.40
Article 57.	Article 56, 1985	76.02
Article 57.	Article 39, 1989	760.00
Article 57.	Article 39, 1989	2,000.00
Article 57.	Article 52, 1988	1,500.00
Article 57.	Article 52, 1988	13.58
Article 57.	Article 18, 1989	211.17
		<hr/>
		\$149,107.56

#### **BONDING — Subject to override election**

*Article 38.	Fire engine pump & ladder truck	\$ ,544,386.00
*Article 48.	2 water pumping stations	1,899,000.00
		<hr/>
		\$2,443,386.00



\*Denotes articles included in June 17, 1991 special election re: Proposition 2½. (See below for articles to have received favorable votes in election.)

\*\*\*\*\*

(NONE. All three questions were defeated at June 17, 1991 special election.)

\*\*\*\*\*

**APPOINTMENTS BY MODERATOR**  
**For Fiscal Year 1992**

George Arsenault	Surveyor of Wood & Lumber
Duly appointed Constables	Field Drivers & Fence Viewers
William A. Doherty, Jr.	3-year term on Caleb Chase Fund
Robert D. Hall	3-year term on Finance Committee
E. R. Lilley	3-year term on Finance Committee
Donald H. Brierley	3-year term on Finance Committee

**TRANSFERS FROM FREE CASH**  
**VOTED STM May 8, 1991**

Article	1.	Rebuild dune, etc. at Herring River	\$12,000.00
Article	3.	Repair at Grey Neck & Wah-wah-taysee beaches	13,000.00
Article	6.	Brooks Park restrooms	33,879.00
Article	7.	Review Personnel By-Laws	13,000.00
			<hr/>
			\$71,879.00

**TRANSFERS FROM OTHER AVAILABLE FUNDS**  
**STM May 8, 1991**

Article	2.	New beach cleaner - from Art. 10, ATM 5/89	\$28,934.00
Article	2.	New beach cleaner - from Art. 70, ATM 5/88	18,000.00
Article	2.	New beach cleaner - from Art. 6, ATM 5/89	6,066.00
			<hr/>
			\$53,000.00

COMMONWEALTH OF MASSACHUSETTS

TOWN OF HARWICH

SPECIAL ELECTION

JUNE 17, 1991

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town who are qualified to vote in the election to vote at the High School Gymnasium, Oak Street, in said Town on Monday, June 17, 1991, from 8:00 A.M. to 8:00 P.M. for the following purpose:

To cast their vote in the Special Town Election on the following questions:

1) Shall the Town of Harwich be allowed to assess an additional \$194,541 in real estate and personal property taxes for the purposes of fully funding the school department budget, as submitted by the school committee, and as voted under Article 5 of the Annual Town Meeting for the fiscal year beginning July first nineteen hundred and ninety-one?

YES \_\_\_\_\_ NO \_\_\_\_\_

2) Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2½, so-called, the amounts required to pay for the bond issued in order to purchase one new 1500 gpm fire engine pump and one new aerial ladder as voted under Article 38 of the Annual Town Meeting, at a cost of approximately \$544,386?

YES \_\_\_\_\_ NO \_\_\_\_\_

3) Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2½, so-called, the amounts required to pay for the bond issued in order to construct a new pumping station at the Water Department wellfield off Westgate Rd. in North Harwich, and the distribution system, corrosion and ph control facilities, as voted under Article 48 of the Annual Town Meeting, at a cost of approximately \$1,899,000?

YES \_\_\_\_\_ NO \_\_\_\_\_

Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this twenty-first day of May, 1991.

s/Robert L. Ruggles  
s/Allin P. Thompson, Jr.  
s/Shirley A. Gomes  
s/Sandra B. Daniels  
s/Charles W. Schneiderhan  
*Selectmen of Harwich*

A true copy:

Attest:

s/Charles Stuart Hartig  
*Constable*

---

May 29, 1991

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, Oak Street, in said Town on Monday, the 17th of June, 1991, at the time and place for the purpose herein named by posting up attested copies thereof in the (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed and causing an attested copy thereof to be published in The Harwich Oracle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/Charles Stuart Hartig  
*Constable*

## **SPECIAL ELECTION**

**June 17, 1991**

The Special Election was held in the Harwich High School Gymnasium on Oak St., Harwich, on June 17, 1991, as directed by the Warrant and according to law. The Town Clerk, Ruth B. Ericson, read the Warrant and return of the Warrant and then declared the polls open at 8:00 A.M.



Voters were directed to their respective precinct polling places in the gymnasium which had been divided into three separate precinct voting areas — Precinct I, Precinct II and Precinct III.

The following persons served as Election Officers, having been appointed and sworn to duty at the appropriate time by the Town Clerk, to work until 11:45 A.M., then to return at 5:45 P.M. to work until the close of the Election.

**PRECINCT I**

WARDEN:	Jeanne Dunne (D)
CLERK:	Ruth Farham (R)
INSPECTORS:	Alice Stanford (R)
	Alberta Myers (D)

**PRECINCT II**

WARDEN:	Rufus Pina (D)
CLERK:	Marlene Vagenas (R)
INSPECTORS:	Carole Warren (D)
	Hersilia Enz (R)

**PRECINCT III**

WARDEN:	Grace Hurst (D)
CLERK:	Evelyn Robinson (R)
INSPECTORS:	Zelda Schneiderman (D)
	Ann Kelly (R)

The following Election Officers reported to the Town Clerk at the High School Gymnasium at 11:45 A.M. and worked until 6:00 P.M.

**PRECINCT I**

DEPUTY WARDEN:	Mae Hall (D)
DEPUTY CLERK	Donald Stanford (R)
DEPUTY INSPECTORS	Jacqueline Lewicki (R)
	Rebecca Saunders (D)

**PRECINCT II**

DEPUTY WARDEN:	Rufus Pina (D)
DEPUTY CLERK	Helen Falk (R)
DEPUTY INSPECTORS:	Carole Warren (D)
	Louis Falk (R)

## PRECINCT III

DEPUTY WARDEN

Ann Kelly (R)

DEPUTY CLERK

Hilda Dagenais (R)

DEPUTY INSPECTORS:

Edith Weinberg (D)

Hilda Dagenais (R)

All precinct ballot boxes were examined by the Town Clerk and the Warden of each Precinct, and each ballot box was found to register "zero."

Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of Two thousand nine hundred and eighty-one votes, including fifty-five absentee ballots:

Precinct I — 901, including 19 absentee ballots

Precinct II — 1019, including 28 absentee ballots

Precinct III — 1061, including 8 absentee ballots

The voting lists of each precinct showed the same number of names checked as ballots cast.

The Town Clerk announced the results on June 17, 1991, at 11:15 P.M. as follows:

	Precinct I	Precinct II	Precinct III	Total
<b>Question 1.</b> Funding of the school department budget.				
YES	286	387	422	1095
*NO	594	588	615	1797
BLANKS	21	44	24	89
<b>Question 2.</b> New fire engine pump and aerial ladder.				
YES	322	408	418	1148
*NO	564	565	620	1749
BLANKS	15	46	23	84
<b>Question 3.</b> New pumping station at the Water Department Wellfield, Westgate Road.				
YES	375	494	476	1345
*NO	511	486	561	1558
BLANKS	15	39	24	78

\*indicates successful vote

Ruth B. Ericson  
Harwich Town Clerk

**TOWN OF HARWICH  
ANNUAL TOWN MEETING WARRANT**

**October 1, 1991**

**COMMONWEALTH OF MASSACHUSETTS**

**BARNSTABLE, ss:**

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Tuesday, October 1, 1991, at 7:00 P.M., to act on the following articles:

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this twentieth day of August, 1991.

s/Robert L. Ruggles  
s/Allin P. Thompson, Jr.  
s/Sandra B. Daniels  
s/Shirley A. Gomes  
s/Charles W. Schneiderhan  
*Harwich Board of Selectmen*

A true copy:

Attest:

s/Charles S. Hartig  
*Constable*

---

September 11, 1991

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, Oak Street, in said Town on Tuesday, the 1st of October, 1991, at the time and place for the purpose herein named by posting up attested copies hereof in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Harwich Oracle,



a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/Charles S. Hartig  
Constable

---

The fourth Annual October Town Meeting was called to order at approximately, 7:15 P.M., when a quorum of 250 registered voters had arrived. A total of 369 registered voters attended this session. The moderator, Michael D. Ford recognized Sheila Bowen to read a resolution.

## RESOLUTION

Be It Resolved:

That the Town of Harwich should vote to oppose the current plan of the MWRA to clean Boston Harbor by building an outfall pipe and discharging up to 1.2 billion gallons of sewage effluent and toxic waste per day into Massachusetts and Cape Cod Bays. We believe this will have a devastating effect on our coastal and marine environment, and we urge Governor Weld, the U.S. Congress and President Bush to act in our behalf.

It is unanimously adopted.

The Town Clerk, Ruth B. Ericson, read the Warrant and return of Warrant.

### **Article 1. To create an Historic District Study Committee**

Article 1. To see if the Town will vote to create an Historic District Study Committee for Route 28, Harwich Port and/or Route 28, South Harwich and/or Route 28, West Harwich and further to instruct the Board of Selectmen to appoint seven members to undertake the study and report back to Town Meeting and to act fully thereon. By Petition.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

## **Article 2. Amend Zoning By-Law Section V - Table 1 Use Regulation Paragraph #5 - Retaining Walls**

Article 2. To see if the Town will vote to amend the Zoning By-Law, section V, Use Regulations, Table 1, by adding to said table a new subparagraph in paragraph V to read as follows:

“Retaining walls within required front, side, and rear yard areas, subject to the restrictions set forth in Section XI.”

Said use to be allowed on special permit in all zoning districts and so indicated in the table by inserting an “S” next to the new subparagraph under each zoning district heading.

and to further amend said by-law, Section XI, by adding thereto a new subparagraph to read as follows:

B. Special conditions; retaining walls - In addition to meeting the general conditions set forth in Section X-G of this by-law for all special permits, the following special conditions shall apply to retaining walls within required front, side, or rear yard areas:

1. Any retaining wall placed within ten (10) feet of a lot line shall not exceed three (3) feet in height.
2. If more than one (1) retaining wall is erected in the required front, side, or rear yard area(s), they shall be separated by a distance of no less than ten (10) feet and their combined height shall not exceed six (6) feet, wall height being measured at the greatest vertical distance of exposed wall face above finished grade.
3. Retaining walls shall comply with the height limitations established in Section VI, C within the sight triangle.

and to act fully thereon. By request of the Planning Board.

### **EXPLANATION**

Currently, retaining walls are regulated in the Zoning By-Law as any other structure which means that they are required to respect setback requirements from property lines as any building would be. Typically, retaining walls are desirable or necessary closer to the property line than the 20 or 25 foot setbacks now in effect. In order to construct even the most modest retaining wall in the front, side or rear setback area, a variance is required. Since the technical criteria for justifying a variance for a retaining wall are extremely difficult to satisfy, the current regulations for retaining walls appear to be too strict to allow reasonable enjoyment of property. The purpose of a variance is to vary the application of the law under unusual circumstances rather than to be **the** process for something commonly occurring such as a retaining wall.



The Planning Board recognizes that there will be some instances in which a proposed retaining wall may be offensive and detrimental to its neighborhood. Two years ago the Planning Board heard from voters at Town Meeting that they wanted to retain the right to review and comment on retaining walls.

The above circumstances have prompted the Planning Board to offer a compromise which is the proposed article. If adopted, it would allow certain retaining walls within building setback areas but only on special permit from the Board of Appeals. This will mean that a process will exist for abutters to receive advance notice regarding a proposed retaining wall, review and comment on plans at a public hearing, and have standing to appeal a decision of the Board. Through the special permit process, the Board can attach reasonable conditions to any approval of a retaining wall within the setback area. Finally, a property owner who wishes to install a retaining wall within the setback area would not have to satisfy the strict criteria necessary for the granting of a variance but would have to demonstrate that the proposed wall would not be detrimental to the neighborhood.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** (Needs a 2/3 vote.) Vote did not carry.

### **Article 3. Amend Zoning By-Law Section IX, Table 4, Off-Street Parking Standards**

Article 3. To see if the Town will vote to amend the Zoning By-Law, Section IX, Table 4, Off-Street Parking Standards, by changing said standards for restaurants or lounges as follows:

“One space for every three indoor dining room seats and one space for every four outdoor dining area seats. For the purpose of this requirement, only seats where food and/or beverages are served or consumed to or by patrons shall be counted. Bench type seating shall be computed on the basis of 24 inches equals one seat.”

And to act fully thereon. By request of the Planning Board.

### **EXPLANATION**

The Planning Board has found that the current standard for the number of parking spaces required for restaurants and lounges is inadequate because it does not require the counting of seats outside of a structure. Experience has shown that outdoor seating does generate demand for parking spaces. The Board believes that outside seating is less often occupied than indoor seating and therefore generates slightly



less demand. For this reason, the Board has proposed a formula of one parking space for every four outdoor seats while the requirement for indoor seats will remain at one space for every three seats.

The Planning Board proposes this formula because it believes there is a need to count outdoor seating to provide enough parking for a restaurant or lounge and there is also a need to avoid an excessive parking requirement so that the landscape can be preserved for vegetation rather than covered with asphalt. The board believes the proposed by-law amendment balances these two needs.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

#### **Article 4. Amend Zoning By-Law Section IV Paragraph B Lot Coverage**

Article 4. To see if the Town will vote to amend the Zoning By-Law, Section IV, Interpretation and Application, Paragraph B, Subparagraph (b) by adding to said paragraph (b) the following:

“and the buildings to be constructed on said lot will not exceed the maximum site coverage restrictions of the Zoning By-Law in effect when the lot was created, or if no such restrictions applied, coverage of buildings shall not exceed 35% of said lot for lots between 10,000 square feet and 15,000 square feet and 25% for lots over 15,000 square feet.”

As amended said paragraph (b) would read as follows:

“b. The buildings to be located thereon are set back at least ten (10) feet from side and rear lot lines, and at least twenty-five (25) feet from street lot lines and the buildings to be constructed on said lot will not exceed the maximum site coverage restrictions of the Zoning By-Law in effect when the lot was created, or if no such restrictions applied, coverage of buildings shall not exceed 35% of said lot for lots between 10,000 square feet and 15,000 square feet and 25% for lots over 15,000 square feet.”

And to further amend said paragraph B by adding to subparagraph (b) of the provisions therein relative to construction for nonresidential purposes on existing lots in the CH-1 Zoning District, the following:

“and the buildings to be constructed on said lot will not exceed the maximum site coverage restrictions of the Zoning By-Law in effect when the lot was created, or if no such restrictions applied,

coverage of buildings shall not exceed 35% of said lot for lots between 10,000 square feet and 15,000 square feet and 25% for lots over 15,000 square feet.”

As amended said paragraph (b) would read as follows:

“b. The buildings to be located thereon are set back at least ten (10) feet from side and rear lot lines, and at least twenty-five (25) feet from street lot lines and the buildings to be constructed on said lot will not exceed the maximum site coverage restrictions of the Zoning By-Law in effect when the lot was created, or if no such restrictions applied, coverage of buildings shall not exceed 35% of said lot for lots between 10,000 square feet and 15,000 square feet and 25% for lots over 15,000 square feet.”

And to act fully thereon. By request of the Planning Board.

## **EXPLANATION**

The purpose of this article is to provide for a more equitable regulation of the coverage of lots in town. Currently, the Zoning By-Law limits the coverage of lots in all zones but such limits only apply to those lots created after the date that the limits were adopted. This means that lots which were created prior to the coverage requirement have no coverage limit. The technical reason that the coverage limits do not apply to pre-existing lots is that the “grandfather clause”, so called, sets forth the criteria by which pre-existing lots are buildable. These criteria mention lot area, frontage, and building setbacks but do not mention coverage.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board recommended adoption, after hearings on this article.)

**Action:** It is a unanimous vote and I so declare it.

## **Article 5. Amend Zoning By-Law Section III - Water Resource Protection District Map**

Article 5. To see if the Town will vote to amend the Zoning By-Law, by amending the map entitled “Town of Harwich - Water Resource Protection District Map” so as to delineate the proposed new WR District boundaries in the manner shown on a map of the proposed new WR District boundaries on file in the office of the Town Clerk, a copy of a portion of which showing the land area affected appears in this Warrant and to act fully thereon. By request of the Planning Board.



EXPLANATION

The purpose of this amendment is to adjust the boundaries of certain Water Resource Protection Districts (WRPDs) in town so as to conform them to the boundaries delineated by the Water Resources Office of the Cape Cod Commission in its study entitled, "Harwich/Brewster Wellhead Protection Project", published in December, 1990. The effect of the amendment would be to eliminate the WRPD designation in certain areas and add them in others as shown on the map. The proposed boundaries are the result of application of an improved methodology to the determination of the zones of contribution for public water supply wells in Harwich. The method and the proposed boundaries have been approved by the Massachusetts Department of Environmental Protection.

**Motion:** (Mrs. Kuhn) I move that this article be indefinitely postponed. (Duly seconded)

**Action:** It is a vote - to indefinitely postpone.

Article 6. Amend Zoning By-Law Section V Ground Water Protection

Article 6. To see if the Town will vote to amend the Zoning By-Law, Section V, Use Regulations, Table 1, as follows:

Under Paragraph II, Community Facilities, add:

	RR	RL	RM	RH1	RH2	CV	CH1	CH2	IL	RH3	MRL	MRL1	WR
"15. Road salt stockpiles	—	—	—	—	—	—	—	—	S	—	—	—	—"

And under Paragraph IV, Commercial Uses, amend:

	RR	RL	RM	RH1	RH2	CV	CH1	CH2	IL	RH3	MRL	MRL1	WR
"32. Open storage of construction, manufacturing, service, wholesale equipment, materials, junk or heavy motorized equipment of any type or open storage of unregistered motor vehicles, automobiles or other vehicles provided the site is completely enclosed by a solid fence or wall not less than 8 feet nor more than 12 feet in height.	—	—	—	—	—	—	—	—	S	—	—	—	—"

And under Paragraph IV, Commercial Uses, add:



	RR	RL	RM	RH1	RH2	CV	CH1	CH2	IL	RH3	MRL	MRL1	WR
38. Dry cleaning establishments	—	—	—	—	—	S	S	S	—	—	—	—	—
39. Metal plating establishments	—	—	—	—	—	—	—	—	—	—	—	—	—
40. Car wash facility	—	—	—	—	—	S	S	S	S	—	—	—	—
	RR	RL	RM	RH1	RH2	CV	CH1	CH2	IL	RH3	MRL	MRL1	WR
42. Photographic developing laboratories	—	—	—	—	—	S	S	S	S	—	—	—	—
43. X-Ray facilities	—	—	—	—	—	S	S	S	S	—	—	—	—

And to act fully thereon.

## EXPLANATION

The purpose of this amendment is to strengthen the set of groundwater protection measures contained in the Zoning By-Law. The proposed use table amendments would more clearly indicate that the uses listed are to be prohibited in a Water Resource Protection District. These changes were suggested in the study entitled, “Harwich/Brewster Wellhead Protection Project”, published in December, 1990 by the Water Resources Office of the Cape Cod Commission. This report reviewed water resource protection measures in the zoning by-laws of Harwich and Brewster and identified regulatory deficiencies.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board recommended adoption, after hearings on this article.)

**Action:** It is a unanimous vote - so declared.

## Article 7. Amend Zoning By-Law Section V

Article 7. To see if the Town will vote to amend the Zoning By-Law, Section V, Paragraph C to read as follows:

**“C. Uses Subject to Other Regulations:** Uses permitted by right or by special permit shall be subject to applicable regulations set forth in this By-Law. Uses permitted by variance from the Board, or changes or extensions of nonconforming uses on permit from the Board shall be required to comply with all applicable provisions of this By-Law not specifically and expressly varied by the Board. The grant of one form of relief by the Board shall not constitute a finding that all other elements of the project or proposal comply with applicable zoning by-laws.”

and further amend said By-Law, Section X, Paragraph I to read as follows:

“I. The granting of any appeal by a permit granting authority shall not exempt the applicant from compliance with any applicable provisions of the zoning by-laws not specifically varied by the Board of Appeals.”

And to act fully thereon. By request of the Planning Board.

## **EXPLANATION**

This article would clarify and make consistent two existing provisions of the Zoning By-Law which are intended to state that the grant of a variance or special permit under one section of the By-Law would not automatically approve any variances or special permits necessary under other sections of the By-Law but not identified in the petition for relief. For example, a petition is submitted for a front setback variance and a plan is submitted with the petition which shows not only the front setback deficiency but two side setback deficiencies as well. The Board of Appeals then grants the variance for the front setback. Additional variances for the side setback deficiencies would still be needed. Another example: In the course of considering the extension of a nonconforming use, a plan is submitted to the Board of Appeals which shows greater site coverage than existed or allowed by zoning. The Board's grant of the extension of the nonconforming use would not, by itself, sanction the excessive site coverage. A separate variance would be necessary for exceeding the site coverage limit. This approach to zoning administration was recently confirmed by the Supreme Judicial Court in the case of Rockwood v. Snow Inn.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

(Planning Board had hearings on this article as prescribed by law, and voted to recommend its adoption.)

**Action:** It is a unanimous vote - so declared.

## **Article 8. Publish in Town Report Wages & Salaries of Town Employees**

Article 8. To see if the Town will vote to publish in the Annual Town Report or a separate report the current Contracts or Agreements of salaries and wages and other benefits to the Harwich Teachers Association, Police and Fire, Water, Service and other employee groups and special Contracts or Agreements to individual officials of the Town of Harwich and to act fully thereon. By Petition.

**Motion:** (Mr. Lane) That the matter be referred to the 1992 Annual Town Meeting and that the Board of Selectmen be instructed to submit a proposal and the necessary appropriation to publish summaries of the



Contracts covering salaries and wages, and benefits of School, Police, Fire and General Service employees of the Town of Harwich. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 9. Consultant for a septage treatment facility - Board of Health**

Article 9. To see if the Town will vote to transfer from available funds a sum of money to hire a consultant to assist with the development of design plans and other related activities for a full-scale septage treatment facility, under the direction of the Board of Health and to act fully thereon. By request of the Board of Health.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of Fifty thousand dollars (\$50,000.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 10. Disposal of a 3/4 ton pickup truck**

Article 10. To see if the Town will vote to allow the Civil Defense Agency to sell or otherwise dispose of a 1953 3/4 ton pickup, the proceeds (if any) to go to the Town Treasury.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 11. Road name change from Pleasant Bay Road to Spruce Road**

Article 11. To see if the Town will vote to change the name of Pleasant Bay Road from Spruce Road at Route 6 to Route 137 to Spruce Road and to act fully thereon. By request of the Engineering Department.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 12. Road name change from Poonpit Lane to Saquatucket Point**

Article 12. To see if the Town will vote to change the name of a street now called Poonpit Lane from that name, Poonpit Lane, to Saquatucket



Point and to act fully thereon. By Petition.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

### **Article 13. Smoke Detector Law**

Article 13. To see if the Town will vote to accept the provisions of the Massachusetts General Laws, Chapter 148, Section 26E as added to St. 1979, c 712, s 1. Amended by St. 1982, c 573, s 2; St. 1989, c 527, s 2, which provides:

(a) In any city or town which accepts this subsection, one and two family dwellings occupied in whole or in part for residential purposes and not regulated by section twenty-six A or twenty-six B shall be equipped with approved smoke detectors. Owners of such buildings or structures shall install either an approved monitored battery powered smoke detector or an approved primary power smoke detector on each level of habitation and on the basement level; provided, however, that the head of the fire department shall allow the installation of approved monitored battery powered smoke detectors. Such approved smoke detectors shall be installed in the following manner; an approved smoke detector shall be installed on the ceiling of each stairway leading to the floor above, near the base of, but not within each stairway and an approved smoke detector shall be installed outside each separate sleeping area.

(b) Buildings or structures occupied in whole or in part for residential purposes and containing not less than three nor more than five units and not regulated by section twenty-six A, twenty-six B or twenty-six C shall be equipped with approved smoke detectors. Owners of such buildings or structures shall install either an approved monitored battery powered smoke detector or an approved primary power smoke detector outside each separate sleeping area; provided, however, that the head of the fire department shall allow the installation of approved monitored battery powered smoke detectors; and provided, further that in all common hallways and basements of said residential buildings or structures a series of interconnected approved primary power smoke detectors shall be installed.

(c) For the purposes of this section, approved primary power shall mean an alternating current primary source of electric power furnished by an electric power or light company municipally operated or operating under the authority of the department of public utilities which is the primary source of electricity or is a secondary source but is permanently

wired thereto and will become operational upon the failure of the primary source of power.

(d) The head of the fire department shall enforce the provisions of this section. The provisions of section thirty shall not apply to this section and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 14. Amend By-Law Article V Part 1 Historic District Commission and Historic District**

Article 14. To see if the Town will vote to amend the By-Laws of the Town, Article V by adding the designation, "Part 1" before the words "Historic District Commission and Historic District" as said words appear as the heading under the present Article IV and by adding thereto the following additional provisions as Part 2 thereof:

### ***Part 2 Historically Significant Buildings: Demolition Purpose and Scope***

5-201. It is the purpose of the By-Law to promote protection of the historical, cultural and architectural heritage of the Town by preserving from demolition whenever possible historically significant buildings by affording the Historical Commission established by the Charter, Chapter 7, Section 9 and other interested parties an opportunity to explore and develop with the owners of such buildings acceptable alternatives to demolition.

### ***Historically Significant Buildings Defined***

5-202. For the purpose of this By-Law, historically significant buildings are buildings constructed prior to 1900 A.D. which (a) are listed either on the National Registry of Historic Places or the Massachusetts Register of Historic Places; or (b) are directly associated with one or more historically noteworthy persons or events or with the political, cultural, economic or social history of the Town; or (c) possess particular architectural value or significance as representative of a recognized architectural style or period, or due to the method of construction, or materials used or by virtue of association with an historically noteworthy architect; or (d) are listed on a register of historically significant buildings developed in accordance with these standards and maintained by the Historical Commission.



### ***Notice of Intent Requirement***

5-203. Before any building constructed prior to 1900 A.D. is demolished in whole or in part, a Notice of Intent so to do will be filed with the Commission.

### ***Notice of Intent Form and Filing***

5-204. The Notice of Intent will be in the form provided by the Commission and shall be deemed filed with the completed form with the required number of copies and filing fee established by the Commission has been deposited both in the Office of the Town Clerk and the Office of the Building Inspector.

### ***Public Hearing***

5-205. Within forty-five (45) days of said filing, the Commission shall hold a public hearing to determine the degree of historical significance if any of the subject building and if deemed to be historically significant, explore alternatives to demolition.

### ***Notice of Hearing***

5-206. Notice of the time, place and subject matter of hearings hereunder shall be given by publication in a newspaper of general circulation in the Town once each week for two (2) successive weeks the first notice to appear fourteen (14) days at least before the day of the hearing (including the day of publication and excluding the day of the hearing) and by mailing a notice of hearing to the owner or applicant, all abutters to the subject property, the Planning Board of the Town, the Historical District Commission, Harwich Historical Society, Conservation Commission and Selectmen and such other persons as the Commission may determine.

### ***Determination of Non-Applicability***

5-207. If after hearing the Commission determines the building in question is not historically significant, or if the Commission determines in a case where less than complete demolition is proposed that the proposed work will not destroy or substantially diminish the historical significance of the structure, it shall within seven (7) days of said hearing so notify the owner or applicant and the Building Inspector and shall also file a record of its findings with the Town Clerk in a form suitable for recording at the Registry of Deeds. Thereafter necessary permits to authorize work may be applied for. A finding of non-significance hereunder shall be conclusive on all parties.

### ***Determination of Applicability and Demolition Delay***



5-208. If after hearing, the Commission determines that the building in question is historically significant, and the proposed work would destroy or substantially diminish its historic value, it is empowered to impose a demolition delay of up to thirty (30) days from the date of said determination and may schedule additional hearings during any such delay period to allow an opportunity to develop alternatives to demolition.

### ***Alternatives to Demolition***

5-209. If as a result of the Commission's review acceptable alternatives to demolition are developed, the Commission is empowered to enter into an agreement with the owner of the building in question which reflects the alternatives which have been agreed to and where appropriate establishes a time period for implementation of said alternatives. A copy of said agreement shall be filed with the Town Clerk and the Building Inspector. Thereafter, no work in connection with the building shall be done except in accordance with the terms of said agreement unless and until a new Notice of Intent is filed and processed hereunder.

### ***Right to Demolish***

5-210. If at the end of a Commission mandated delay no alternatives have been agreed to by the applicant, the Commission shall within seven (7) days so notify the Town Clerk and the Building Inspector, and the applicant shall be entitled to apply for all necessary permits to allow the work as described in the Notice of Intent.

### ***Violations and Penalties***

5-211. Any person legal or natural who demolishes in whole or in part any building constructed prior to 1900 A.D. without first complying with the terms and provisions of this By-Law shall be subject to a fine of three hundred (\$300.00) dollars. Each day any work continues in violation hereof shall constitute a separate offense. In addition to said penalty, the enforcing official shall be entitled to pursue appropriate action seeking injunctive relief to enjoin and restrain violation hereof.

### ***Enforcing Authority***

5-212. The Building Inspector shall be authorized to enforce the provisions of this By-Law.

### ***Emergency Exclusions***

5-213. The provisions of this By-Law shall not apply to the Building Inspector if pursuant to other applicable provisions of law said Inspector orders the demolition of an unsafe building to abate a threat to the public safety nor shall it apply to persons acting pursuant to such an order.

## ***Severability***

5-214. If any provision of this By-Law is determined to be invalid or unconstitutional by any court or competent jurisdiction, said determination shall not affect the validity of any other section hereof.

## ***Conflict of Laws***

5-215. If any provision hereof conflicts with any provision of the General Laws of the Commonwealth, the provisions of the General Laws shall prevail and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Joe Tamsky) I move that this article be accepted and adopted. (Duly seconded)

After much discussion, it was moved, seconded, and voted to terminate debate. This decision on a voice vote, by the moderator, was questioned and a standing count was taken. Tellers were Mr. Scannell, Mr. Hemeon, Ms. Bowen and Mr. Doherty. Vote: Yes 295 No 18. The vote carried. Debate terminated.

**Action on Main Motion:** A standing count was taken. Yes 208 No 106. It is a vote.

## **Article 15. Amend Harwich By-Law Article IV Public Safety**

Article 15. To see if the Town will vote to amend the Harwich By-Laws, Article IV, Public Safety b adding thereto a new part to be number Part 11 and to read as follows:

### ***Part 11 Fire Prevention***

#### ***Adoption of Certain State Regulations***

4-11-01. In order to protect and enhance public safety by reducing the risk of fire hazard, the provisions of the Code of Massachusetts Regulations 527 C.M.R. 1.00 to 50.00 as from time to time amended are hereby incorporated in and made a part of this By-Law and any violation of any provision thereof shall constitute a violation of this section.

#### ***Violations and Penalty***

4-11-02. Whoever violates any provision of Section 4-11-01 shall be punished by a fine of fifty (\$50.00) dollars for each offense. In the case of any continuing violations, each day said violation continues shall constitute a separate offense. Said section shall be enforceable by the head of the Fire Department or his authorized designee as well as by Town Officers having police powers.



## ***Abatement of Fire Hazards***

4-11-03. The Fire Chief or his authorized designee upon complaint of a person having an interest in any building or premises or property adjacent thereto, shall, at any reasonable hour, enter into said buildings and upon said premises, or adjacent property, within the jurisdiction of said Town and make an investigation as to the existence of conditions likely to cause fire. They shall in writing order such conditions to be remedied and whenever such officers or persons find in any building or upon any premises any accumulation of combustible rubbish including, but not limited to, waste paper, rags, cardboard, string, packing material, sawdust, shavings, sticks, waste leather or rubber products, broken boxes or barrels or any refuse or unuseable materials that is or may become dangerous as a fire hazard or as an obstacle to easy ingress into or egress from such buildings or premises, they shall, in writing, order the same to be removed or such conditions to be remedied. Notice of such order shall be served upon the owner, occupant or his authorized agent by a member of the Fire or Police Department. If said order is not complied with within twenty-four (24) hours or such additional time as the enforcing person determines reasonable as stated in said notice, the person making such order, or any person designated so to do, may enter into such building or upon such premises and remove such refuse or any unuseable materials or abate such conditions and the owner or occupant of said premises shall be liable for reasonable expenses incurred in doing so. Any expense so incurred shall be a lien upon such building or premises, effective upon the filing in the appropriate Registry of Deeds a Statement of Claim therefore signed by the enforcing person and setting forth the amount of said lien; the lien shall be enforced within the time and in the manner provided for the collection of taxes upon real estate. Any such owner or occupant who fails or refuses to comply with said order shall be punished by a fine of seventy-five (\$75.00) dollars. Each day non-compliance continues shall constitute a separate offense and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 16. Amend By-Law Article IV Mechanical Protection Devices and False Alarms**

Article 16. To see if the Town will vote to amend the Harwich By-Laws, Article IV, Part 10 by changing the title thereto to read as follows:



## **“Mechanical Protection Devices and False Alarms”**

and by deleting therefrom paragraph 4-10-02 in its entirety and adding thereto the following new paragraphs:

### ***Malicious False Fire/Medical Emergency Alarms***

4-10-02. It shall be unlawful for any person to intentionally call in or cause to be called in or in any way reported a false fire or medical emergency alarm knowing the same to be false, and it shall be unlawful for any person to intentionally tamper with any device designed to give or transmit a fire or medical emergency alarm with the intention of disabling said device or causing said device to transmit a false alarm.

### ***Parental Liability - False Alarms***

4-10-03. Any parent or legal guardian having by law responsibility for the care and supervision of a minor child under the age of eighteen (18) years shall be liable for violation of Section 4-11-04 committed by such minor child provided such violation is the second or subsequent offense committed by said child and provided further that said person has received written notice of the previous violation from the fire department or other responsible public officer or official. Provided, however, such parental liability shall be enforced only through the non-criminal enforcement procedures established under this By-Law.

### ***Violations and Penalties***

4-10-04. Whoever violates any provision of paragraph 4-10-02 or 4-10-03 shall be punished by a fine of two hundred (\$200.00) dollars for each offense. Said provisions of this By-Law may be enforced by the Fire Chief or his duly authorized designee as well as all officers of the Town of Harwich having police powers and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 17. Amend By-Law Article IV Dump Regulations**

Article 17. To see if the Town will vote to amend the By-Laws, Article IV, Part 8, Paragraph 4-801 by deleting the present paragraph 4-801 and substituting in place thereof the following:

4-801. No person shall dump any rubbish, refuse or material of any kind on any land within the Town unless said land is a duly designated and licensed disposal area where the type of material being disposed of

may lawfully be discarded nor shall such materials be discarded along any highway, street or road within said Town. In any case where by law a particular type of material may be disposed of at sites other than licensed disposal areas, no such material will be disposed of without prior approval from the owner of said land and without first giving notice to the Fire Department, Board of Health and Building Department of said Town.

And to further amend said By-Law, paragraph 4-803, Violations and Penalties by amending said paragraph to read as follows:

4-803. Whoever violates Sections 4-101, 4-102, 4-801 and 4-802 of this By-Law shall except where a different provision is made by the laws of the Commonwealth be subject to a fine in the sum of fifty (\$50.00) dollars; such fine shall not act as bar to any civil enforcement action. The provisions of Sections 4-801 and 4-802 may be enforced by the Fire Department acting through the Chief or his authorized designees as well as Town Officers having police powers.

And to further amend said By-Law, Article IV, Part 8 by adding thereto a new section to be designated and read as follows:

4-801A. It shall be unlawful for any person to dump or cause to be dumped any material classified as hazardous waste under applicable state or federal regulations on any land within the Town of Harwich unless said land has been duly designated and licensed as a disposal facility for such material. Violations of this section shall be punished by a fine of three hundred (\$300.00) dollars and may be enforced by the Fire Department acting through the Fire Chief or his authorized designees, by the duly authorized Health Agent of said Town or by the Building Inspector in addition to any Town Officers having police powers. Prosecution hereunder shall not bar any other action civil or criminal which by law may be taken in such a case and to act fully thereon. By request of the Fire Chief.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted with the following changes; delete the words "or material" as they appear in the first line of paragraph 4-801 as printed in the warrant and add the word "or" after the word rubbish in said first line. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 18. Amend By-Law Article IV Water Supply Emergency**

Article 18. To see if the Town will vote to amend the By-Law, Article IV by adding a new part thereto which will be given the next consecutive number and which shall read as follows:



## **PART    *Water Supply Emergency***

### ***Authority***

4- -01. This By-Law is adopted pursuant to the police and home rule powers of the Town and also pursuant to the authority conferred by General laws, c 40, s 21.

### ***Purpose***

4- -02. The Purpose of this By-Law is to maintain the public health, safety and welfare by protecting the Town's water supply whenever there is in force a state of water supply emergency by providing for enforcement of any restrictions, requirements, provisions or conditions duly imposed by the Town of Harwich with the approval of the Department of Environmental Protection (DEP).

### ***Definitions***

4- -03. For the purpose of this By-Law:

***Enforcement Authority*** shall mean the Town of Harwich's Board of Water Commissioners or their designee or other Department or Board having responsibility for the operation and maintenance of the water supply, the Health Agent, the Town police, and the Fire Chief or his authorized designee.

***State of Water Supply Emergency*** shall mean a state of water supply emergency declared on petition of the Town by the Department of Environmental Protection pursuant to G.L., Chapter 21G, Sections 15 through 17, Chapter 111, Section 160, or by the Governor.

### ***Requirements***

4- -04. The following shall apply to all users of water supplied by the Town of Harwich:

Following notification by the Town of Harwich of the existence of a state of water supply emergency, no person shall violate any provision, condition, requirement or restriction included in a plan approved by the Department of Environmental Protection which has as its purpose the abatement of a water supply emergency. Notification of any provision, restriction, requirement, or condition with which users of water supplied by the Town of Harwich are required to comply to abate a situation of water emergency shall be sufficient for the purposes of this By-Law if it is published in a newspaper of general circulation within the Town of Harwich or by such other notice as is reasonably calculated to reach and inform all users of Town of Harwich water.



### ***Penalty***

4- -05. Any person or entity who violates this By-Law shall be liable to the Town of Harwich in the amount of fifty (\$50.00) dollars for the first violation and one hundred (\$100.00) dollars for each subsequent violation. Fines shall be recovered by indictment or on complaint before the District Court or by noncriminal disposition in accordance with Section 21D of Chapter 40 of the General Laws. Each separate instance of noncompliance following the issuance of any warning or citation pursuant to this section or each day of a continuing violation shall constitute a separate offense.

### ***Right of Entry***

4- -06. Agents of the enforcement authority may enter by owner permission or by Warrant only, any property for the purpose of inspecting or investigating any violation of this By-Law or for the purpose of enforcing same.

### ***Severability***

4- -07. The invalidity of any portion of provisions of this By-Law shall not invalidate any other portion, provision or section hereof and to act fully thereon. By request of the Board of Water Commissioners and the Water Superintendent.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 19. Charter Amendments.**

Article 19. To see if the Town will vote to approve the following amendments to the Charter of the Town of Harwich as provided in G. L. c 43B, s 10 (a) and as recommended by the Charter Review Committee:

1. Amend Chapter 9, paragraph 9-2-3 by deleting said paragraph and substituting in place thereof a new paragraph to read as follows:

“9-2-3. On or before the first Friday of October of each year, the Board of Selectmen after consultation with the Town Administrator shall issue a general budget policy statement to guide the Administrator in developing the budget requests for the ensuing fiscal year.”

2. Amend paragraph 9-1-1 relating to Finance Committee appointments by deleting the last sentence thereof which reads, “No member shall serve more than three (3) consecutive terms.”

3. Amend paragraph 6-5-3 to read as follows:

“6-5-3. Except as otherwise voted by the Town, the School Committee shall be responsible for the maintenance and repair of all school buildings.”

4. Amend paragraph 4-10-1 relating to the appointment of an acting Town Administrator by deleting the last sentence thereof which reads, “The appointee shall be ineligible for appointment as Town Administrator.”

5. Amend paragraph 10-12-1 (i) which defines certain words used in the Charter by adding the word “to” before the word “office” so the sentence will read, “The word “officer” shall mean any individual elected or appointed **to** office.”

6. Amend paragraph 4-1-3 by deleting same in its entirety. Said paragraph presently reads as follows:

“4-1-3. No person who has held either elective or appointive town office during the preceding twelve months shall be eligible for the position of Town Administrator.”

7. Amend Section 9, paragraph 9-5-1 by inserting the words, “one of which may be the Town Administrator” after the words, “seven (7) members” in the first sentence of said paragraph as amended the first sentence thereof shall read:

“A Capital Outlay Committee of seven (7) members one of which may be the Town Administrator shall be appointed for three (3) year overlapping terms.”

8. Amend Section 9, paragraph 9-2-4 which relates to the deadline for submitting budget requests by deleting said paragraph in its entirety and by substituting in place thereof the following:

“9-2-4. All division directors and department heads, boards, committees and commissions shall submit their budget requests to the Town Administrator before the close of business on the first Friday in November of each year.”

9. Amend Section 9, paragraph 9-2-5 by deleting said paragraph in its entirety and by substituting in place thereof the following:

“9-2-5. Before the close of business on the last Friday in December, the Town Administrator shall submit to the Board of Selectmen a comprehensive budget for all town functions for the ensuing fiscal year, and by January 2 shall submit to the Selectmen a budget message.”



10. Amend Section 9, paragraph 9-3-1 by deleting said paragraph in its entirety and by substituting in place thereof the following:

“9-3-1. During the months of January and February, such budget hearings as are deemed necessary shall be conducted by the Selectmen and the Finance Committee jointly or severally and by the close of business on March 15 of each year, the Selectmen shall submit to the Finance Committee a budget which has been approved by them or without amendments to the Town Administrator’s proposed budget.”

11. Amend Section 9, paragraph 9-3-2 by deleting said paragraph in its entirety and by substituting in place thereof the following:

“9-3-2. The Finance Committee shall conduct one or more public hearings on the proposed budget after it has been submitted to it by the Selectmen and by March 31 of each year shall submit its written recommendations on the budget and on all articles to appear in the Warrant. Said written recommendations shall be made available for distribution to the public ten (10) days at least prior to the scheduled date of Town Meeting. To assist in its preparation of recommendations, the Committee may require the Town Administrator, the head of any division or department or any other town officer or member of a board or commission to furnish it with appropriate data.”

12. Amend paragraph 4-4-2 which relates to certain appointments by the Town Administrator by inserting the words, “Those departments headed by elected public officials” at the end of subparagraph (3) so as amended said subparagraph shall read:

“(e) All other full-time, part-time or seasonal employees, except those of the Library Trustees, the police and fire departments, the School Committee and those departments headed by elected public officials.”

13. Amend paragraph 7-4-2 by adding to the end thereof the following:

“The Health Director shall be subject to the day-to-day supervision of the Town Administrator within the scope of the general policy and direction established by the Board of Health.”

14. Amend Chapter 7 thereto by adding a new paragraph as follows:

“7-6-2. The Deputy Assessor shall be subject to the day-to-day supervision of the Town Administrator within the scope of the general policy and direction established by the Board of Assessors.”

15. Amend Chapter 7, Section 14 by adding thereto a new paragraph as follows:

“7-14-3. The Golf Superintendent, Golf Operations Manager or



employee having the general powers of supervision of the golf course shall be under the day-to-day supervision of the Town Administrator within the scope of the general policy and direction established by the Golf Commission.”

16. Amend Chapter 7, Section 15 Youth Commission by deleting said section in its entirety and by renumbering sequentially the remaining sections in said chapter and by amending Chapter 7, Section 10 to read as follows:

**Section 10. Recreation and Youth Commission**

7-10-1. A Recreation and Youth Commission of seven (7) members shall be appointed by the Board of Selectmen for three (3) year overlapping terms.

7-10-2. The Commission shall develop and carry out programs designed to meet the opportunities, challenges and problems of youth in the Town of Harwich. It shall be responsible for the development of comprehensive, year-round, indoor and outdoor recreation programs and policies including management of beach and pond activities and properties. Such policies and programs shall be designed to meet the recreational needs of children, youth, adults and the elderly.

7-10-3. The policies adopted by the Commission shall be administered by the Director of Youth and Recreation who shall be subject to the day-to-day supervision of the Town Administrator within the scope of the general policy and direction established by the Commission.

17. And to further amend the Charter, Section 10, “Transitional Provisions” by adding thereto a new Section 13 to read as follows:

**Section 13. Merger of the Recreation and Beach Commission with the Youth Commission.**

10-13-1. Should the Charter be amended to effect a merger of the Recreation and Beach Commission established pursuant to paragraph 7-10-1 and the Youth Commission established by paragraph 7-15-1, the terms of all members of said Commission in office on the effective date of such merger shall terminate.

18. Amend paragraph 2-2-1 by eliminating therefrom, the words “the May and October” so as amended the paragraph will read as follows:

“2-2-1. The Warrant for Town Meetings and for Special Town Meetings shall be prepared by the Board of Selectmen and opened and closed in accordance with the By-Law.”

19. Amend paragraph 2-3-1 to read as follows:

“2-3-1. The Annual Town Meeting shall meet regularly in the first week in May. The meeting may be continued to other days, until all articles in the Warrant shall have been acted upon.”

20. Amend paragraph 2-3-2 which establishes an annual Town Meeting in October of each year by deleting said paragraph in its entirety, and by deleting paragraph 2-3-3 which relates to the October Town Meeting in its entirety, and by renumbering paragraphs in the Section sequentially.

21. Amend paragraph 2-4-1 to read as follows:

“2-4-1. Any ten (10) voters of the Town may secure by written petition to the Board of Selectmen the inclusion of an article in a Warrant for the Annual Town Meeting, and at least one hundred (100) registered voters may secure the same for any duly scheduled Special Town Meeting.”

If said amendments are approved, they shall be placed on the ballot for a regular or special Town election pursuant to the requirements of Section 11 of the above referenced Statute and to act fully thereon. By request of the Board of Selectmen.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

Some discussion, and two amended motions which were later withdrawn, finally the following motion was made:

**Motion:** (Mr. Tamsky) I move that the main motion be amended to read “I move that this article be accepted and adopted as printed except that item number “7” be stricken therefrom”. (Duly seconded)

**Action:** So voted by voice vote.

**Action on Main Motion as amended:** It is a unanimous vote and I so declare it.

## **Article 20. Amend By-Law, Conservation Commission**

Article 20. To see if the Town will vote to amend the By-Law, Article VII, paragraph 7-101, by deleting the last sentence thereof which reads, “Definitions set forth in said Chapter and Section (referring to G. L. c 131, s 40) and in the regulations issued and as may be amended by the Department of Environmental Quality Engineering thereunder, are hereby made a part of this By-Law.”

and by adding to said paragraph 7-101 a new last sentence to read as follows: “The Commission shall have power to adopt regulations, including definitions to govern application and administration of this



Wetland By-Law” and to act fully thereon. By request of the Conservation Commission.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted. (Duly seconded)

**Action:** So voted by voice vote.

## **Article 21. Well at Cranberry Golf Course**

Article 21. To see if the Town will vote to transfer from available funds a sufficient sum of money to plan, design, permit and construct an irrigation well sufficient to meet the needs of Cranberry Valley Golf Course and to act fully thereon. By request of the Golf Commission.

**Motion:** (Mrs. Kuhn) I move that this article be accepted and adopted and that the sum of eighty-seven thousand twenty dollars (\$87,020.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** It is a unanimous vote and I so declare it.

## **Article 22. Hiring a consultant for the landfull**

Article 22. To see if the Town will vote to transfer from available funds a sum of money to hire a consultant to assist with the development of a landfull assessment and closure plan in accordance with the 1990 Solid Waste Regulations, under the direction of the Board of Health and to act fully thereon. By request of the Board of Health.

**Motion:** (Mr. Hall) I move that this article be accepted and adopted and that the sum of Sixty three thousand six hundred forty-five dollars (\$63,645.00) be transferred from available funds for this purpose. (Duly seconded)

**Action:** So voted by voice vote.

At approximately 9:45 p.m. a motion to adjourn was made, seconded and voted unanimously.

## **VOTING PROCEDURES**

1. A quorum, 250 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
2. A motion requesting the raising of monies in whole or in part by means of the issuance of bonds requires vote by secret ballot.
3. All motions introduced at the Town Meeting shall be in writing when



required by the Moderator.

4. Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
5. Only registered voters shall occupy the meeting "floor".
6. No voter will be allowed to speak until he is recognized by the Moderator.
7. Motion requiring more than a simple majority to pass:
  - a. to reconsider a vote on a motion - 3/4 majority (this motion must be made prior to the next adjournment of the meeting).
  - b. to consider articles in an order other than as appears on the warrant - 3/4 majority.
  - c. to pay unpaid bills - 4/5 majority at the Annual Town Meeting - 9/10 majority at a Special Town Meeting.
  - d. to move the previous question (terminate debate) - 3/4 majority.
8. Quorum cannot be questioned after a motion has been made and seconded.

# MOTION CHART

## Section 1-211

(Application of Rules is indicated by an X)

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X				X		X <sup>1</sup>			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question Terminate debate)		X		X	X				X		X
Reconsider <sup>2</sup>	X			X	X				X		X
Consider articles out of order	X		X		X				X		X
Point of order		X									

1. Unless a greater than simple majority required by General Laws or Town of Harwich By-Laws.

2. See Section 1-208.

## **FALL ANNUAL TOWN MEETING**

**October 1, 1991**

### **AMEND GENERAL BY-LAW**

- Article 14. Art. V "Part 1" Historic District Commission and Historic District
- Article 15. Article IV, Public Safety (new) Part II Fire Prevention
- Article 16. Art. IV - Part 10 to read "Mechanical Protection Devices and False Alarms
- Article 17. Art. IV - Part 8, Paragraph 4-801 Dump Regulations
- Article 18. Art. IV (new Part) Water Supply Emergency
- Article 20. Art. VII, Paragraph 7-101 Conservation Commission

### **AMEND ZONING BY-LAWS**

- Article 4. Section IV - Paragraph B - subparagraph b - Lot Coverage
- Article 5. Section V - Ground Water Protection
- Article 7. Section V, Paragraph C - Uses Subject to Other Regulations

### **ROAD NAME CHANGE**

- Article 11. Road name change from Pleasant Bay Road from Spruce Road to Rte. 6 to Spruce Road
- Article 12. Road name change from Poonpit Land to Saquatucket Point



# HUMAN SERVICES

## *Report of the* **Council on Aging**

---

The Council on Aging (COA) enjoyed a very busy and productive year with a wide variety of services, activities and programs made available to our senior community. Although small in size, the ALBRO HOUSE continues to provide multiple services in close quarters, to meet the ongoing needs of our seniors.

The Council is governed by seven members appointed by the Selectmen and meets monthly on the first Wednesday at 9:00 a.m. Meetings are held in Town Hall and the public is cordially invited and encouraged to attend. J. Walter Giffie and Larry James resigned in June with Carolyn Crandall and Bertha VanSickle subsequently appointed as new members.

Oscar Heimlich, Building Custodian since October 1986, resigned in September and John B. Scandlen assumed his duties. Oscar will be remembered for his faithful service and the many plants and flowers he donated to Albro House.

We were able to expand our programs this year with the use of the Whitcomb Community Building at Pine Oaks Housing on John Nelson Way. Many thanks to Kate Kinum, Manager, for "putting out the welcome mat". With this new facility, we created a monthly Sing-Along, offered programs on the Health Care Proxy and other senior issues as well as several social events.

Additionally, we appreciate the use of Town Hall and the Recreation Building for other seminars and activities.

In May the COA hosted a Health Fair at Holy Trinity Parish Hall with 30 exhibits, 64 exhibitors and 140 visitors. The Fair provided screening for Blood Pressure, Hearing, Podiatry and Glaucoma as well as the exhibits of many human service agencies to enlighten and inform visitors of available resources. On the same date, Marion Woodlock, a long-time volunteer at Albro House was honored as Harwich Senior of the Year.

This honor was conferred by Elder Services of Cape Cod and the Islands. Congratulations from all of us, Marion.

Our Outreach Program continues to thrive with an increasing number of requests for Medical transportation and assistance at home with meals, errands and shopping. Penny Bustard, Coordinator, makes home visits to frail elders and provides information and referrals as needed. It is her goal to enlighten seniors as to all available resources and help them to remain in their own homes as long as possible.

The COA works very closely with the Friends of Albro House and have established a very successful relationship with mutually agreed upon goals. The FOAH supports the following through dues collection, donations, and fund raising activities: Harwich Senior Center Building Fund; Mini-Bus transportation; Special Assistance Account; COA Sunshine Fund; Outreach Medical Assistance Transportation; donations to various community and regional social programs of Central and Lower Cape Cod.

Our current activities and services are as follows:

Bridge - weekly

Chair Caning - Jan. through March

Exercise Class - three times weekly

Harwich Hikers - every Tuesday

Knitting - every Wednesday

Men's Bowling - every Thursday

Newsletter, "HiTidings" - published monthly

Nu-Voice Support Group - monthly

Painting Class - weekly

Parties and luncheons for special occasions

Senior Players - weekly

Sing-Along - monthly

Stained Glass Class - weekly

Stamp Club - twice monthly

Women's Support Group, twice monthly

Women's Workshop - weekly

Blood Pressure - twice weekly

Bookmobile - twice monthly

Government Surplus Food Distribution - quarterly

Hearing screening - monthly

Income Tax Assistance - Feb. through April 15

Legal Advice - twice monthly

Medical equipment - available to loan free of charge

Mini-Bus - for seniors without transportation (grocery shopping,



bank, Post Office). Seniors may call 432-6872, Monday through Friday.

Nutrition Site - Harwich seniors eligible for Route 6A, Brewster site, call 896-5070.

Tool sharpening - second Tuesday, Albro House parking lot.

Telephone Reassurance - for seniors living alone call 430-7550.

For all of the above, we are deeply indebted to a large number of very faithful volunteers, without whom these activities and services would not be available. The willingness with which each one serves, often in multiple roles, is most impressive and an asset to our community.

Membership in the Council on Aging is open to all Harwich residents who have reached their 59th birthday. We welcomed over 100 new members this year and extend a warm invitation to newcomers and other residents (not presently members) to join us.

We wish to thank the Board of Selectmen, Town Administrator and all other Town Departments for their cooperation and on-going support of our endeavors.

I wish to add my personal thanks to the COA staff, Board of Directors, Friends of Albro House Board and, of course, the volunteers for their enthusiasm, willingness to work together and faithful support. Together, our Harwich COA will enhance the quality of life of all those we serve.

Arline J. Anderson, *Director*

#### *COUNCIL*

Edward A. Steeves, *Chairman*

Walter Daluze, *Vice-Chairman*

Carolyn Crandall, *Secretary*

L. Walter Nelson, *Treasurer*

Harrison Budlong

William Symmes

Bertha VanSickle

#### *CABINET*

Patrick Cosgrove

Irving Sibley

Dorothea Meyer - *COA Representative to Elder Services*



## *Report of the* **Housing Authority**

---

Your housing authority is pleased to report the completion and occupancy of the home for 8 mentally ill adults in Harwich. This brings the total value of Housing stock in the town to close to \$3 million dollars and directly and indirectly the creation of almost a dozen jobs to support this effort.

The past year saw the transfer of responsibility to the Housing Authority for the management of rental certificates from the area office in Hyannis to Harwich. This added over 50 more Harwich families to our management responsibility and increased our ability to give Harwich help to Harwich people.

We also participated in a joint survey with the Citizens Advisory Committee on Affordable Housing where we discovered probably to the surprise of no one that most people wanted an affordable home of their own or at the least a rent that was close to the income opportunities in the area. The survey showed that the need ranged from teenaged single parents to still independent 90 year olds and that the job of housing needs represented by our 60 member waiting list was far from over.

The goal for the coming year includes establishing a land bank, which will require the support of town meeting for the transfer of town owned land to your Housing Authority for building rental housing. The past support of town meeting for land transfer has enabled our progress so far and is essential to show the funding sources at state, federal and private sector, that Harwich is a community that plans for its future by addressing present need.

Other goals for this year include congregate housing to help our single adults, including elderly find decent rental housing and the continuation of our work with other groups within the community, such as the Ecumenical Council, the Citizens Advisory Committee on Affordable Housing, the Harwich Citizens Development Corporation, and others to find housing solutions.

William Doherty  
Chairman

# *Report of the* **Board of Health**

---

The Board of Health is an overseer of the Health Director who, in turn, is responsible for the carrying out of all manner of public health inspections and actions to assure compliance with the State Sanitary Code and Town By-Laws dealing with health issues. During 1991 we have had at least two meetings each month to handle the Board business to include reviews of septage treatments systems involving real estate transfers. Additional meetings are scheduled regularly such as a day long meeting with the State Department of Environmental Protection along with the several engineering firms involved in solar aquatics. In those situations where the laws and regulations cannot readily be met the Health Director refers these to the Board of Health asking for a review and action. Such action is frequently the granting of a variance that will further need approval of the State Department of Environmental Protection. Meetings also include the Health Director's report of bi-weekly activity, a review and approval of permits and licenses, as well as progress reports from representatives of firms holding contracts with the Town.

New Town regulations or changes in existing regulations drafted by the Health Director and Board of Health are presented at advertised public hearings to gain the input of all knowledgeable persons and firms before final modifications and approval. Such hearings have involved the setting of fees for the trash transfer station, septage processing, etc. as the Board of Health is responsible for the setting of policy for the landfill area. "Hurricane Bob" is another example of action required in setting policy for the handling of storm debris.

During 1991 we have heard and analyzed monthly reports relating to the following major projects undertaken to meet State regulations or decrees:

1. Flax Pond study and corrective activity to improve the quality of water for recreation and agriculture. Good progress has been made in identifying the problem and initiating corrective measures.

2. Solar aquatics septage treatment system. Reports from Ecological Engineering Company (the builder and operator) and DeFeoWait Associates giving its independent engineering review. At this time the system is working well by giving acceptable levels of the many critical parameters. The State has extended the deadlines to allow for winter operation after which the results will be evaluated to provide for



engineering and the cost study of solar aquatics versus a conventional chemical septage treatment system.

3. Hydrogeological investigation of the landfill area necessary to obtain a discharge permit from the State by locating the least damaging point of discharge of treated septage. This study has been completed and a final report is forthcoming.

4. Landfill closure required by the State by July 1, 1995. Because of the extensive planning required, this project must be initiated now to obtain State approval prior to final closure. The Board carefully reviewed 14 detailed proposals to select five for individual review. Weston & Sampson engineers were subsequently selected based on cost, experience and completeness of service. Our recommendation has been made to the Selectmen for contract approval.

During the year the board has also reviewed and given support to recycling including a public hearing attended by three trash haulers. Most recently we have recommended the formation of a study group to improve shellfishing. The selectmen have appointed a committee and a first meeting held.

Mrs. Marguerite Marion who resigned from the Board early this year was influential in initiating regulations and projects that control and occupy the Board today. She served as Chairman tirelessly and with devotion to the Town of Harwich and its citizens. A new board member, Bruce S. Campbell, has been appointed based on his skills and knowledge. Following this appointment, Richard Hoyer was elected Chairman and John E. Sauvage, Vice-Chairman. The Board feels fortunate to have the exceptionally qualified personnel that carries out the responsibilities of the Department of Health.

Richard D. Hoyer, *Chairman*  
John E. Sauvage, *Vice-Chairman*  
Anne L. Welch  
Robert A. Germain  
Bruce S. Campbell



# Report of the Health Director

---

The following permits were reviewed and issued by the Board of Health in 1991:

Type	No. Issued	Current Fee
Food Service Establishments	142	\$75.00
Motels/Cabins	18	\$50.00
Rubbish Haulers	6	\$75.00
Swimming Pools	23	\$50.00
Disposal Works Installers	54	\$75.00
Milk & Cream	13	\$10.00
Manufacturer of Frozen Dessert	6	\$25.00
Stable	13	\$20.00
Funeral Directors	4	\$25.00
Mobile Food	11	\$50.00
Septage Carriers	14	\$75.00
Bakery	4	\$50.00
Shucking	1	\$ 5.00
Massage Therapist	3	\$25.00
Catering	3	\$75.00
Underground Storage Registration	31	\$ 2.00
Well Permits	8	\$25.00

These resulted in the collection of over \$17,792 in fees. In addition, 245 permits were issued for the installation and/or repair of septic systems, for receipts totalling \$13,977. A total of 497 percolation tests and deep hole observation pits were performed on 255 lots with fees collected of \$5,540. Total department receipts for 1991 in all categories was \$40,552.

Inspections and requests for services were fulfilled in the following areas:

Food service	228
Septic System Plan Review	245
Building/Alteration Site Plan Review	156
Requests for Information/Persons Seen	9,496
Consultations	100
Housing	17
Swimming Pools/Beaches	50
Complaint Investigation	95

Water Analyses	93
Hazardous Waste/Underground Storage	31
On-site Septic Approval	298
Test Holes	327
Percolation Tests	165
Real Estate Transfer Review	239

Special Projects and surveys initiated this year include:

- Several large scale programs were implemented by the Board of Health requiring extensive review and involvement by the Health Director. These include - Phase II of the Flax Pond Restoration Project contracted to the Center for the Protection and Restoration of Waters/Ocean Arks International; Hydrogeological Investigation and Groundwater Discharge Permit Application contracted to Horsley, Witten and Hegemann; and consulting services to conduct an evaluation of the solar aquatics facility contracted to DeFeo Wait and Associates, Inc. The Health Director serves as coordinator and liaison to the Board for these projects.
- The Health Director and Town Engineer collaborated on a permit application for the existing landfill facility. New solid waste regulations within the Department of Environmental Protection require extensive studies and eventual closure of our landfill facility.
- The solar aquatics septage treatment facility continues to be the predominant project for the Health Director. A full day technical review occurs monthly with Ecological Engineering Associates and the Department of Environmental Protection personnel and frequent updates are presented to the Board of Health, Board of Selectmen and Town Counsel to keep all parties abreast of the situation. As part of the consent order extension with the DEP the Town has contracted with DeFeo Wait and Associates to monitor the plant on behalf of the Town. The facility continues to receive national and international exposure via the press. This year the program was featured on the Earth Day edition of "Good Morning America" and also on the Cable News Network "Future Watch" program. The Health Director and Town Grant Writer submitted the project to the "Innovations in State and Local Government" Awards Program sponsored by the Kennedy School of Government and the Ford Foundation. The program was selected as one of 25 finalists from over 1900 entries.
- The first Household Hazardous Waste Collection Day was held in



October and was an overwhelming success. Unfortunately, many residents were turned away early which pointedly illustrates the need for the Town to direct more funding to this issue. Many thanks to the volunteers who assisted the Health Department in this endeavor.

Health Education Programs were conducted in several areas during 1991 - five courses co-sponsored by the Red Cross were held to teach choke-saving techniques to food service employees; a seminar was co-sponsored by the Extension Service on septic system maintenance for homeowners and a meeting was held with commercial rubbish haulers to discuss pending waste restrictions/recycling efforts. These programs are an integral part of the Department's efforts to meet the health education needs of the community.

The Health Director continues to represent the Board on the following committees:

- Cape Cod Commission - Marine Water Quality Task Force
- Water Quality Advisory Board
- Local emergency planning
- Harwich Marine Water Quality Study Committee

Membership is also maintained with several professional associations including Massachusetts Health Officers Association, Massachusetts Environmental Health Association and Massachusetts Association of Health Boards.

The Health Director wishes to acknowledge the Barnstable County Health and Environmental Department whose staff continues to provide technical expertise, supplemental inspection services and extensive laboratory analyses at a significant cost savings to the Town. Many thanks to the various department heads for their cooperation and services throughout the year. We are grateful for the services of many volunteers who have assisted the staff on special projects and on a continual basis to aid in office operations. Our long term volunteers are Larry Alexander and Al DeCollibus. Many thanks for their countless hours of support and effort.

Paula J. Champagne, R.S., C.H.O.  
*Health Director*

Herbert Schnitzer, *Health Inspector*  
Judith M. Sullivan, *Principal Clerk*  
David VanGelder, *Sealer of Weights and Measures*



# *Report of the* **Town Nurse**

---

The year 1991 has seen the services of the Town Nurses grow in scope and diversity. This year measles booster shots were given to students entering seventh grade and those entering college. The program was mandated by the State Department of Public Health hoping to curb the recent outbreaks of measles in this age group.

A pre-school immunization program was also instituted this year.

The lead paint screening program continues and includes all children six months to six years of age.

These programs represent a substantial savings to the residents of Harwich.

The flu clinic stimulates considerable interest and continues to be well attended. This year there were 1,350 shots given.

Diabetic screening, as well as blood pressure monitoring, medication injections, tuberculosis testing and health counselling are provided in the nurses office as well as the home. Our maternity and child health program was very active with home visits to mothers with newborn babies.

All communicable diseases are documented and reported as required by the State Department of Public Health.

Our office has a small collection of used medical equipment available for loan to any Harwich resident. Assistance is provided in obtaining outside help in the home when necessary and residents are informed of available community resources.

The nurses have attended educational in-service programs as required by the State Board of Registration.

Our office hours are Wednesday mornings from 9AM to noon. Our phone number is 430-7505.

A sincere thanks to all our volunteers, organizations, groups and individuals for their generous donations of services and goods.

We also thank Town officials and Town departments for their cooperation and support.

Mary Scannell, R.N.  
*Town Nurse*

## *Report of the* **Historic District Commission**

---

The Commission received 4 requests for approval of exterior work in the District in 1991. All 4 were approved.

Theodore R. Lawton, *Chairman*

## *Report of the* **Historical Commission**

---

There was very little activity by the Commission this past year due to organizational issues. However, the Commission received a new charge from Town Meeting with the passage of the demolition delay by-law. This by-law was approved following the rapid loss of several historically significant structures in Harwich Port. Under the by-law, the Commission is responsible for developing a reliable list of historically significant structures throughout the Town. This will require taking the existing list of more than 700 properties believed to contain historic structures and studying each property in detail, photographing it, and recording detailed information on an inventory form, all under the guidance of an architectural historian to verify the accuracy of the work.

While Commission members and other volunteers will be doing much of the data gathering work, it will be necessary to hire an architectural historian for this important project. In order to accomplish this, the Commission has again applied for matching funds from the Massachusetts Historical Commission (MHC). A similar grant was sought and awarded in 1989 and the up-front funding was approved by Town Meeting but the funding was lost by a rejection in the subsequent override election. At that time the \$15,000 project would have cost the town only \$3,750. This time it will cost the Town nothing because the



necessary matching funds have been secured from the Cape Cod Commission's Local Planning Assistance Program. However, the mechanics of the MHC program require that the project funds be raised and expended first and then 50% reimbursement will be provided upon completion of the work. Therefore, it is critical that the required funds be provided without the need for an override vote.

With the inventory work ahead and the unknown work load relative to administering the demolition delay by-law, 1992 promises to be a very busy and fruitful year for the Commission.

*Harwich Historical Commission*

Daniel Guajardo, *Chairman*

David Palmer, *Vice Chairman*

Christine Wood, *Secretary*

Nancy Clapp

Nancy McIntyre

Normand L'Heureux

Peter Linnell

Michael Pessolano, *Ad-Hoc Member*

## *Report of the* **Librarian, Brooks Free Library**

---

Library statistics are reported for the fiscal year beginning July 1, 1990 and ending June 30, 1991. Library circulation for the period was 74,522. Attendance in the library was 58,925. 1421 items were added to the collection. The following is a report for the calendar year 1991.

Since May 1, 1991, the Brooks Free Library has been circulating library materials on line through the CLAMS (Cape Libraries Automated Materials Sharing) network. Patron registration is automated. The card catalog is on line. Despite down-time and disc crashes brought about by Hurricane Bob, the transition to full automation seems to have been accomplished with a minimal amount of discomfort. Congratulations are due the dedicated staff and volunteers at Brooks Free Library, who have put aside any former misgivings about computers and have worked hard to master the new system.



And congratulations are due former librarian Virginia Doane, who had the foresight in 1987 to make the Brooks Free Library a charter member of CLAMS. The CLAMS network continues to grow, with 18 full members, 4 affiliate members, and several more libraries expected to join as full members in the next fiscal year. A CLAMS borrower card is good in any CLAMS library. Our on line catalog shows holdings for all CLAMS member libraries.

Myrna Crowley joined the Brooks Free Library staff this year as a part time Library Associate; Myrna also works part time at the Sturgis Library in Barnstable. Mary Jane Rosen joined the volunteer circulation desk crew this year, and new volunteer Richard Greenman has been barcoding our record collection.

Thank you to all of our many volunteers who man the circulation desk, help with children's programs, choose and deliver books to the homebound, and help the library in countless ways. Thanks to the Friends of Brooks Free Library who have been very active this year in raising funds to support the library and in providing interesting library programs. Special thanks to Dr. LeRoy Compbell, who has created the LeRoy and Catherine Campbell Memorial Fund. The interest from this fund, to be administered through the Friends, will support library purchases in the arts.

Thank you to members of the Cape Cod Genealogical Society who help library patrons with genealogy on Thursday afternoons. Thanks to Ellsworth H. Philip for repairing the antique clock, which is now back in its place in the main room of the library.

Thank you to all who took the time to fill out our library survey and who provided such thoughtful comments. It has been a pleasure to work with Library Consultant, Douglas Pearce, and library personnel in evaluating our present facility and in beginning to plan for improvements.

Mary E. (Betsy) Ferris,  
*Librarian*

# *Report of the* **Trustees of Brooks Free Library**

---

In the past year the Trustees of Brooks Free Library, in partnership with Betsy Ferris, Head Librarian, have addressed challenging issues that affect both the present and the future of our library and its ability to serve our community most effectively.

Among our primary concerns has been the maintenance of our building. We thank the townspeople for their support at town meeting which enabled us to paint the south side of the building. We are delighted with the results. We also repaired and updated our heating control system and had the bees removed from the east side.

Much of last spring was devoted to considering the question of expansion, renovation or replacement of our present building. In preparation for such momentous decision making the Trustees read widely about library expansion, toured other facilities, wrote summations of their opinions and held many long and thoughtful discussions. Betsy Ferris proved invaluable as facilitator and guide during this process.

Our decision to hire Douglas A. Pearce as library consultant has been a fruitful one. Mr. Pearce talked extensively with Trustees, staff and volunteers. He prepared a questionnaire designed to learn how the public viewed our present library and what changes they would like to see made.

As a result of this survey our belief that the townspeople treasure our present building was confirmed. We learned that the community supported some changes and improvements in parking and access. A needs assessment report will have been prepared by Mr. Pearce and presented to the Trustees early in 1992, and a report on the library's plan of service will have been prepared by a committee made up of our director and some staff members.

Brooks Free Library has a new brochure which explains the many services of the library.

In May our library went on line with the CLAMS (Cape Libraries Automated Materials Sharing) network. Our staff and volunteers were trained in the use of the computerized card catalogue and they, in turn, offer training to our patrons.

The Trustees wish to thank Watson Mosher for his six years of faithful service as a Trustee of Brooks Free Library. Watson resigned as a



Trustee when he moved out of the community. We also wish to thank Betsy Ferris for her leadership and our staff, volunteers and the Friends of Brooks Free Library for their support.

Marguerite N. Donovan, *Chairperson*

Frederick S. Allis, Jr.

Lee W. Baldwin

William D. Crowell

Marguerite Ferreira

Patricia Ford

Joann Green

## *Report of the* **Department of Veterans Services**

---

The Department of Veterans Services has been active during this past year aiding those veterans and dependents who are eligible under Chapter 115 MGL.

The current recession has created an employment problem which has a direct bearing on the fiscal well being of veterans in our town, and unfortunately we do not see a bright future ahead.

We have, and will continue to address all veterans issues such as filing for pensions, claims for compensation and burial benefits insurance conversions and all related veterans questions that this office can assist with.

I would like to thank the Town Accountant, Treasurer, Selectmen and Town Administrator for the help and cooperation this office has received and which has allowed me to perform my duties in a professional manner.

Norman E. Gill

*Director/Agent*



## *Report of the* **Cape Cod Regional Transit Authority**

---

The net cost of service of the so-called B-Bus for the year ended June 30, 1991 assessed to the Town of Harwich was \$14,906. compared to \$18,473. a year ago - a reduction of \$3,567. due principally to a cut back in general costs but no decrease in service. The average number of trips per month for Harwich is approximately 465, serving about 42 people each month. Daily service, including Saturday and Sunday is still being provided.

Neal Holland  
*Member for Harwich*

## *Report of the* **Arts Lottery Council**

---

In 1991 the Harwich Arts Lottery Council received a total of \$1840. from the Massachusetts Cultural Council in grant funds for distribution to community arts programs.

The Council held four open meetings to review applications for grant money and to make awards. Awards were made to the following organizations.

- Cape Cod Symphony Orchestra — children's program
- Harwich Elementary School — artists in residence
- Cape Cod Chamber Ensemble — children's program
- Harwich Elementary School — Bennington puppets

The Council also awarded Performing Arts Student Series (PASS) funds

- Harwich Early Childhood Advisory Council — to attend theatre performance
- Harwich Elementary School — to attend performance

Members of the Council extend special appreciation to Fran Geberth, the former chairman, for her leadership and for her outstanding job in organizing the Council records.

David Gallagher & Adelle Weiss, *Co-Chairmen*

# PUBLIC SAFETY

## *Report of the* **Police Department**

---

To the Honorable Board of Selectmen and the Citizens of the Town of Harwich, I hereby submit the Annual Report of the Harwich Police Department for the year 1991.

### **I. PERSONNEL**

#### **ADMINISTRATION**

Chief Norman A. Fennell (deceased Aug. 13, 1991)

Captain William F. Greenwood

Secretary Pearl E. Fournier

Records Karen F. MacAskill

#### **DETECTIVES**

Lieutenant Peter G. Welch

Sergeant Barry M. Mitchell

Detective Lee E. Culver

#### **PATROL**

Lieutenant Manuel A. Gomes, Jr.

Sergeant Christopher F. Collins

Sergeant Philip J. Fennell

Officer William G. Rollins

Officer Craig T. Morris

Officer Earl T. LeGeyt

Officer Dennis J. Kendrick

Officer F. Michael Eldredge

Officer Jonathan L. Mitchell

Officer John E. Mawn, Jr.

Officer William M. Shelley

Dispatcher Jennifer E. Corwin

Dispatcher Beverly A. Murphy

Sergeant Walter D. Ennes

Sergeant Chester F. Wright

Officer Donald R. Moreland

Officer David J. Jacek

Officer John E. Warren, Jr.

Officer Thomas A. Gagnon

Officer Scott H. VanGelder

Officer Richard Campbell

Officer Richard Sayers

Officer Christopher Kender

Dispatcher Charles H. Hull

Dispatcher Herbert Rowley



***Norman A. Fennell***  
***Harwich Police Department***

***Chief***  
***1987-1991***



**SPECIAL OFFICERS**

Checkman, Michael	Culver, Steven J.	Currie, Robert E.
Davis, Jeffrey F.	Eagar, William J.	Gomes, Joseph
Greenwood, William	Irwin, Eugene	Kelsey, Christopher
LaFortune, Ezekiel	LaRose, Jason	Lynch, William
Mitchell, Lisa	Ryder, Katheryn	Small, Chris A.
Smith, Christopher	Stearns, Michael	Sullivan, John Sr.
Sullivan, John Jr.		

**RECEIPTS SUBMITTED TO TOWN TREASURER**

Court Fines .....	\$56,910.00
Parking Fines .....	2,860.00
Taxi Permits/ License Fees .....	957.50
Licenses to Carry Firearms .....	1,480.00
Firearms Identification Cards .....	150.00
Bicycle Registrations .....	.50
Insurance Reports Processed .....	1,410.50
License Photo Receipts .....	370.00
Court Case Restitution.....	572.20
Narcotic/Drug Money Restitution	
From Court Cases .....	1,645.00
Dealers License Fees .....	30.00
Miscellaneous .....	865.35
Total Receipts Deposited .....	\$67,251.05

**Licenses & Permits Issued**

Licenses to Carry Firearms .....	77
Firearms ID Cards .....	75
Bicycle Registrations .....	2
Dealers Licenses .....	1

**STATISTICAL ACTIVITY**

**CRIMINAL, MOTOR VEHICLE, BY-LAW OFFENSES  
AND GENERAL ACTIVITY**

Code	Category	1985	1986	1987	1988	1989	1990	1991
001	Homicide	0	0	0	1	1	0	0
002	Rape	0	1	3	1	4	5	4
003	Robbery	3	0	0	3	2	1	3

004	Assault	19	29	38	49	66	50	86
005	Burglary	108	93	159	153	111	191	203
006	Larceny	248	192	218	190	224	204	207
007	Auto Theft	16	7	10	19	20	8	10
009	Arson	<u>4</u>	<u>3</u>	<u>1</u>	<u>15</u>	<u>4</u>	<u>5</u>	<u>14</u>
Total								
Part I Offenses		398	325	429	431	432	472	527

### TAKEN INTO CUSTODY

Part I Offenses .....	94
Warrants .....	114
Operating Under the Influence of Alcohol.....	101
Other Offenses .....	206
Protective Custody .....	15
Incapacitated Persons (alcohol/drugs) .....	<u>61</u>
Total taken into custody.....	591

We began 1991 with high hopes, great expectations and aspirations for a year that would be productive with many new ambitious projects and goals, only to have them stymied through a tumultuous year.

Shortly after the new year began, we learned of Chief Fennell's illness. The staff and I were shocked by this disturbing news and assured the Chief of our personal and professional support. Following months of painful, agonizing and debilitating treatments he succumbed to his disease on August 13, 1991.

The Town of Harwich and the Police Department will long remember and appreciate the years of dedicated service by Norman A. Fennell. He was an exceptionally professional police officer and a wonderful person who was a great inspiration to many police officers. Personally, after working with Norman for over 20 years, I respected his philosophy, knowledge, abilities and judgment in so many areas of police work. His was a unique approach to the profession which will leave its mark for years to come.

The Police Department is closing out the old year and embarking on the new year in the midst of change. In mid-January, we anticipate that the Board of Selectmen will name a new Chief of Police to lead the department through the 1990's.

In terms of criminal statistical changes for 1991, we noted an



exceptional increase in assaults (38%). In reviewing the data, we found that 60% of our total assaults were related to domestic violence. An increase of this magnitude is disturbing. However, it is indicative of our economic climate. To assist our officers in dealing with domestic violence cases, I have applied for available specialized training funds through the Massachusetts Committee on Criminal Justice. We anticipate that our department will be accepted for participation in a twenty (20) statewide police department study.

Within the last six months of 1991, we commenced on a long term multi-municipal Federal and State Drug Impact Grant to combat drug distribution in our community. To date, several cases have been created. I feel that the overall effort will have an eventual positive cumulative effect and impact within our town.

During the past two years, we have markedly improved our training levels to a point whereby each of our officers has participated in diversified training programs. Many have completed a minimum of sixty (60) hours with some officers attaining levels of 130 hours per fiscal year. Much of this time has been contributed as part of a contractual obligation. However, additional time was participated in as part of a personal and commendable commitment on the part of individual officers. This is an extraordinary example of the professional dedication that our officers have to your Police Department. I can assure the citizens of Harwich that the administration of their police department has had a commitment to training for a number of years. Their department is one the highest trained police agencies on Cape Cod. My desire is to continue with this high training level to provide our citizens with the best police service available.

Presently throughout the country there is a great deal of interest and acceptance of COMMUNITY POLICING PRACTICES. This nationwide movement involves many old and new innovative thrusts of enforcement. Primarily, the philosophy provides for placing police officers more in personal contact with community citizens through various projects including the DARE Program and Senior Citizen Programs. It also subscribes to having officers assigned to criminal investigations beyond the usual limit of expertise. This allows for officers to take a personal interest in investigations and to make every attempt to solve the case themselves by being in-charge of the case through its completion. There will always be a need for specialization. However, COMMUNITY POLICING is the wave of the future and perhaps the answer to bringing about a higher crime clearance rate. COMMUNITY POLICING encourages and inspires officers to take pride in the types of investigations that they are assigned to and rewards them through



personal gratification and citizen appreciation.

I would like to extend my sincere appreciation to my Administrative Staff, Sergeants and the Officers of the Harwich Police Department for their continued efforts and support throughout this exceedingly difficult year. Furthermore, my thanks is extended to all Department Heads and their Assistants for courtesies and assistance extended to me and my officers throughout the year.

The cooperative attitude displayed by all departments within the town is a fine example of the unique structure of government that exists in the Town of Harwich and the reason that we all enjoy living, working and playing in such a wonderful community.

William F. Greenwood, *Captain*  
*Acting Chief of Police*

*Report of the*  
**Fire Department**

---

**I. FIRE AND EMERGENCY STATISTICS — 1991**

The Harwich Fire Department ended the calendar year 1991 after handling the following calls for assistance:

TOTAL INCIDENTS .....	2,250	
Total Fires .....	554	(25%)
Structure Fires .....	35	
Motor Vehicle Fires .....	11	
Haz-Mat Incidents.....	82	
Grass/Brush Fires .....	46	
Fire Related Investigations .....	95	
Automatic Fire Alarms.....	170	
Mutual Aid (Outgoing).....	115	
Total Rescues/Medical Emergencies .....	1,513	(67%)
Medical Emergencies .....	1,411	
Automobile Accidents .....	102	
Other Miscellaneous Emergencies/ Public Service Calls.....	183	(08%)

Incidents By Area of Town:

Harwich Port .....	523
Harwich Center .....	562
East Harwich .....	425
West Harwich .....	225
Pleasant Lake .....	183
South Harwich .....	137
North Harwich .....	80
Mutual Aid .....	115

II. EMERGENCY MEDICAL SERVICES

We would like to thank all of you who have donated to our “Ambulance Fund” this past year. These donations are used for the continued training of our personnel and the replacement of equipment used as part of our Emergency Medical Service response.

III. FIRE PREVENTION SERVICES

The following is a list of inspections completed in 1991:

Resale Inspections .....	173
New Home Alarm System Inspections .....	145
Oil Burner/Storage Inspections .....	179
Commercial License Inspections .....	73
New Sprinkler System Inspections .....	3
Gas Installation Inspections .....	9
Underground Tank Inspections .....	4
Underground Tank Removals .....	47
TOTAL REQUIRED INSPECTIONS, 1991 .....	633
Other Revenues/Burning Permits/Fines .....	50

The total amount of money collected and submitted to the Town Treasurer for deposit in the TOWN GENERAL FUND .. \$22,298.83.

Total number of investigations due to fires with suspicious origins, and the dollar losses related to these fires as reported to the National Crime Reporting System:

Investigations . . . .	34	Dollar Loss . . . .	\$154,200.00
------------------------	----	---------------------	--------------

IV. FIRE AND RESCUE APPARATUS

The following Fire and Rescue vehicles are presently in service for your protection.

Rescue 62 .....	1989 Wheel Coach Ambulance
Rescue 63 .....	1990 Wheel Coach Ambulance
Boat 72 .....	1972 Fire/Rescue Boat
Engine 64 .....	1985 Seagrave Pumper
Engine 65 .....	1981 Maxim Tanker/Pumper
Engine 69 .....	1976 Mack Pumper
Ladder 66 .....	1970 Mack/Thibault Aerial Truck
Forestry 67 .....	1981 Brush Fire Truck
Car 70 .....	1987 Pickup Truck
Car 71 .....	1986 Deputy Chief/Fire Prevention
Car 61 .....	1990 Chief's Car
Air Trailer .....	1987 Emergency Air Supply

## **V. PERSONNEL ROSTER, December 31, 1991**

### **Administration:**

Chief Robert E. Hudson, EMT-A  
 Deputy Chief Robert A. Peterson, EMT-A  
 Inspector Henry S. Jessop, EMT-A  
 Sandra F. Yates, Principal Clerk

### **Fire Suppression and Emergency Medical Services:**

Captain Albert Tyldesley, EMT-A  
 FAO Margaret Mantos  
 FF Robert Johnson, EMT-P  
 FF John Clarke, EMT-A  
 FF Robert Sanders, EMT-P  
 FF Harold Romme, EMT-A  
 FF Joseph Mayo, EMT-A

Captain Joseph McNeil, EMT-P  
 FAO Alice Bonatt, EMT-A  
 FF Leonard Kalbach, EMT-A  
 FF Donald MacAskill, EMT-A  
 FF Daniel Spencer, EMT-A  
 FF Timothy Jaques, EMT-P  
 FF Michael Mason, EMT-A

Captain Wilfred Remillard, EMT-P  
 FAO Donna Dolan, EMT-A  
 FF Roger Bailey, EMT-A  
 FF John Ayer, EMT-P  
 FF Norman Clarke, Jr., EMT-A  
 FF Gregory Ballam, EMT-A (Injury Leave)



FF Bruce F. Young, EMT-A

FF Brian Coughlan, EMT-P

Captain Bruce C. Young, EMT-A

FAO Peter Thomas

FF William Flynn, EMT-P

FF Leonard Nelson, EMT-P

FF Robert Williams, EMT-A/Mechanic

FF Kent Farrenkopf, EMT-A

FF Donald Parker, EMT-A

\*FAO — Fire Alarm Operator

\*EMT-A — Emergency Medical Technician, Ambulance

\*EMT-P — Emergency Medical Technician, Paramedic

## VI. CONCLUSION:

In October, 1991, we lost the services of our Chief due to a heart attack. I therefore had to take steps to insure that the level of services to the Citizens of Harwich did not diminish. It is through the cooperation and extra effort put forth by the members of this Department to handle the additional work assigned to them, that makes this job so fulfilling.

I am submitting two Articles on behalf of this Department. The first will ask for the replacement of a Fire Engine and a Ladder Truck. Both pieces of apparatus are desperately needed to continue our fire suppression capabilities, as well as to meet the new safety standards for both our personnel and fire equipment.

The second Article asks for the rehabilitation of our Fire Engine #65 into a Heavy Rescue apparatus. This would give better utilization to the vehicle as well as consolidate many of our capabilities and eliminate the need for our small trailers.

On the Department's Five Year Capital Outlay Plan, a new Fire Department Headquarters is scheduled for FY-95. It is desperately needed for more reasons than I can list. It is my belief that, by then, the economic picture will be brighter. The Town will also be retiring some of our Bonding Projects about this time. This will, hopefully place this important project at the top of Capital Improvements.

I would like to thank all our Elected Officials, Departments, our Town Administrator, who has been an especially great help to me; as well as the Citizens of Harwich for their continued cooperation and support of our activities.

I would also like to thank Chief Hudson for his faith and confidence in me to continue the daily operations of this Department.

Once again, the extra effort displayed by the men and women of the Harwich Fire Department is what makes this Department stand tall with the Citizens of Harwich.

Robert A. Peterson, EMT-A *Deputy Chief*  
*Harwich Fire Department*

## *Report of the* **Building Commissioner**

---

I hereby submit my report of activity for the Building Department for the year ending December 31, 1991.

A total of \$44,340.00 was collected by this Department for various fees throughout the year and paid to the Town Treasurer.

Permits for the year are below the 1990 totals but revenue is up because of the commercial projects underway.

The following are the total number of permits issued in the past three years.

	1989	1990	1991
Building Permits	666	478	386
Demolition Permits	16	12	19
Sign Permits	52	44	37

The following table lists the number of permits and estimated values for various types of construction.

77	Dwellings	\$ 7,043,587
1	Dwelling-Units (2) Housing Authority	344,000
80	Additions (R)	1,310,060
6	Additions (C)	191,000
58	Alterations (R)	693,650
7	Alterations (C)	217,500
3	Alterations (M)	285,100
2	Barns	13,000
11	Repairs	112,700
7	Foundations (R)	74,900
5	Foundations (C)	32,000
25	Stoves	13,600
43	Decks	76,721

26	Sheds	22,920
5	Docks	47,500
1	Chimney	4,500
12	Garages	102,000
2	Greenhouses	5,350
1	Storage Bldg.	210,000
1	Tennis Court (C)	80,000
8	Pools	77,040
1	Rest Room Bldg. (M)	33,000
1	Tent (M)	—
1	Stable	500
1	Supermarket	2,500,000
1	Solar Panels	4,125
386		<hr/> \$13,494,753

(R) - Residential; (C) - Commercial; (M) - Municipal

I wish to extend my sincere thanks and appreciation to all Departments for their continued cooperation and especially to the staff here at the Building Department.

A very special thanks to Tom Lovinsky who retired in October as Assistant Building Inspector and for his many years of faithful and outstanding service to the Town and this Department.

George W. Arsenault  
Building Commissioner

## *Report of the* **Gas Inspector**

---

I hereby submit my report as Gas Inspector for the Town of Harwich for the year ending December 31, 1991.

465 Gas Permits Issued  
850 Inspections Made  
\$5900. in Fees were collected.

Office Hours are from 8:00 A.M. to 9:00 A.M., Monday, Wednesday, Friday.

Manley E. Boyce  
Gas Inspector



## *Report of the* **Electrical Inspector**

---

I hereby submit my report as Electrical Inspector for the Town of Harwich for the year ending December 31, 1991.

Number of permits issued	562
Amount of fees collected	\$15,969.00
Number of inspections performed	1,164

Office hours are from 8:00 a.m. to 9:00 a.m. daily.

Richard Serpone  
*Electrical Inspector*

## *Report of the* **Plumbing Inspector**

---

I hereby submit my report as Plumbing Inspector for the Town of Harwich for the year ending December 31, 1991.

Number of permits issued	547
Amount of fees collected	\$13,215.
Number of Inspections made	843

Office hours are from 1:00 p.m. to 2:00 p.m. daily.

Robert O'Donnell  
*Plumbing Inspector*

# *Report of the* **Department of Civil Defense**

---

I hereby submit my report as Civil Defense Director for the year ending December 31, 1991.

The year started very quietly. Members of the Civil Defense staff attended one conference in May. We were also able to assist the Fire and Police departments with the acquisition of training materials.

The major event of the year was Hurricane Bob. All of the time spent planning and training for this kind of emergency proved their worth in August of this year.

With the hurricane fast approaching the shores of Harwich, the Town Administrator, members of the Board of Selectmen and department heads met to discuss last minute preparations. Several meetings were held at the department head level and on the day of the storm, the department heads met in the Emergency Operations Center at the Police Department. As the final track of the storm was announced, the various departments went into action. Warnings were issued to "at risk" neighborhoods by members of all town departments. The shelters were opened and made ready for people in need of a safe place to wait out the storm. As the areas of notification increased, so did the number of people seeking shelter. A total of over 2000 people were sheltered at three schools and Town Hall. Some people with special medical needs were sheltered at area nursing homes. With the wind dying, various departments assigned to task forces throughout the town began to move. Although in some instances, it was single lane, I am proud to say that all Harwich roads were open to traffic that same night. In large part this was due to the efficiency of the front end loader operators assigned to each task force.

It would be impossible to list all the employees who participated in the preparation and cleanup. We had help from almost all town departments. The men and women of these departments participated to make Harwich a safe place for all of those in need. It was a pleasure to work with these public spirited employees and volunteers. Everyone did an outstanding job.

I would like to acknowledge the following:

The Country Inn who donated food for the workers in the Emergency Operations Center.

Tony Ross and his group of Ham Radio Operators.

The American Red Cross who financed most of the food purchased for the people in our shelters.

Thanks to the foresight of the towns elected leadership, Harwich had a good communications system, a plan, and the support of the Town Administrator and the Board of Selectmen. This combination was something to behold.

Another task relating to Hurricane Bob was submitting the cost factor to FEMA (Federal Emergency Management Agency). Members of various departments worked very hard at this and hopefully the town will be reimbursed for some of the expense related to this storm.

Hurricane Bob was a true test of our preparedness. We hope our abilities will not be tested again in the near future but be assured we are ready to serve.

Next came the Nor'Easter of Halloween night. Fortunately, the wind direction and tide kept damage in Harwich to a minimum. Road crews from the Highway Department were able to block flooded roadways and mark dangerous spots. Our major effort during this storm was directed toward highway safety. We were also able to offer assistance to the Town of Chatham.

Considering the potential for damage and injuries, the Town of Harwich was very fortunate this year.

I have always stated that one of the special factors that make Harwich what it is, is the men and women who work together for the greater good of the Town. This factor has never been more evident than in the time of Hurricane Bob.

Thank you all for a job well done!

Peter G. Welch  
*Civil Defense Director*



## *Report of the* **Animal Inspector**

---

I hereby submit the Annual Report of the Harwich Animal Inspector for the year 1991.

Nineteen stables were inspected and were found to be satisfactory. At this time I would like to thank those of you who were diligent in coming forward and be inspected. Yearly inspections play a great part in keeping our animals healthy and free from contagious diseases. Those of you who do not have their horses inoculated against rabies it would be a good idea to start as we have a rabies epidemic coming our way. Thanks again for your cooperation.

Katheryne Ryder  
*Animal Inspector*

## *Report of the* **Animal Control Officer**

---

I hereby submit the Annual Report of the Harwich Animal Control Officer for the year 1991.

During 1991, I responded to 600 calls; 415 of which were canine (dog) calls, 67 calls were dealing with felines, 71 were various wildlife calls, and 28 calls resulted in citations being issued. A large amount of the canine calls were complaints of dogs barking. It would be nice if neighbors were more courteous of others and became more aware of the possibility of causing distress due to the barking. The longer the dogs are barking without intervention usually has caused a buildup of stress with reaction as the only release of that stress. This means no one is willing to listen to anyone with an idea. So please let's all become more aware of how the other person might feel.

Also during 1991 we had a fair amount of dogs running loose. Many people feel that dogs should run loose because it is cruel to chain or tie them. What **IS** cruel is allowing an unsupervised animal to roam and get into many dangerous situations. They are well known for getting into trash which could contain many different types of poisonous items. Another unfortunate incident that occurs with roaming is vehicle fatality.

Not only can they get hit but they can cause accidents and injuries. So let's try to keep the roamers at home and take them for walks instead of them taking themselves.

Last but definitely **NOT** least we have a rabies epidemic coming our way. Everyone will do pretty well if they inoculate their animals (cats too) and keep them from running loose. If anyone has any questions please call me or come see me, I will be happy to give you any advice or help you need.

Thank you all for your cooperation.

Katheryne Ryder,  
Animal Control Officer

## Report of the Sealer of Weights and Measures

---

I hereby submit my report as Sealer of Weights and Measures for the period of January 2, 1991 through December 31, 1991.

The total of the fees collected and turned over to the Town Treasurer was \$714.00.

	Adjusted	Sealed	Not Sealed	Condemned
<b>Scales</b>				
Over 10,000 lbs.		2		
1,000-5,000		1		
More than 10				
less than 100	13	28	3	2
10 lbs. or less	3			
<b>Weights</b>				
		28		
<b>Meters</b>				
Meters 1 inch or				
less (gasoline)	20	47		4

David R. Van Gelder, Sr.  
Member National Council  
Weights and Measures  
and Massachusetts  
Weights and Measures



# ENVIRONMENT & PUBLIC WORKS

## *Report of the* **Cemetery Commission**

---

During the past year the Cemetery Commission and its Administrator, Richard E. Johnson, have worked closely with the Town Engineering Department and its design for the expanded section of Evergreen Cemetery which will provide a very necessary addition of 1,646 gravesites and 480 cremation lots of 8 each for Town residents and taxpayers. Bid was awarded by the Selectmen and work by the contractor is progressing satisfactorily. The former Cemetery Administrator, Richard B. Greenman has rendered valuable volunteer assistance on this, and other projects.

A newly landscaped area of 182 cremation lots of 8 each has been established in Island Pond Cemetery on the East slope of the Lily Pond. The entrance to the cemetery has been re-designed to permit an easier flow of traffic. We greatly appreciate and the help of Cape Cod Technical High School staff and students and the Highway and Maintenance Department. The same student body has also upgraded wiring in the Cemetery Office and volunteered to repair a damaged vault in Mount Pleasant Cemetery.

The South Harwich and Kelley Cemeteries are now deeded to the town and new stone markers have been placed at the ancient Old First Methodist Cemetery on Queen Anne Road and the entrance to Island Pond Cemetery.

Old maps are being updated and new ones are in preparation, and copies placed in the files of the Historical Society at Brooks Academy Museum.

A computer transferred from another Town Department is being readied to update cemetery records. Mr. Bruce Campbell is



volunteering assistance to Mrs. Maureen Myers, Clerk of the Commission, in this project.

Our thanks go to Mrs. Alice L. Bonatt who served with distinction as a Commissioner from October 1990 until October 1991.

We greatly appreciate the interest and assistance of Town administration and department personnel. The growth of the Town is reflected in the Cemetery Commission responsibilities and accomplishments.

Alice L. Bonatt (resigned)

C. Crawford Coombs, Jr. (resigned)

Kenneth L. Doane

Natalie H. Ross, *Chairman*

## *Report of the* **Conservation Commission**

---

The Conservation Commission appreciates the cooperation of all citizens, builders and developers in seeing that our wetlands are being preserved.

There were 92 garden plots planted this year. The vegetables and flowers our gardeners grew this season were bountiful. Bob Bates, our associate member, has done a great job again this year in overseeing the gardens.

The proceeds from the lease of our cranberry bogs again this year has far exceeded our budget.

Your Commission held 100 hearings, 44 of which were Determinations on wetland issues this year. We also gave away 1000 tree seedlings this spring and will do the same in April 1992.

Our thanks to all Town Departments and residents for their continued support.

Remember, the conservation areas are yours to use for passive

recreation. Enjoy!

Wayne Coulson, *Chairman*  
Robert Kuhn  
Robert Coffin  
Faith Diver  
Susan Meader  
Raymond Thacher  
Edwin Hook

## *Report of the* **Engineering Department**

---

The Engineering Department worked on a variety of tasks during 1991. Our projects stem from all areas of the town and encompass many phases of Engineering, including analysis, design, preparation of bid documents, construction administration, cost estimation, permit application work, and surveying.

Representative projects of the past year include design and preparation of bid documents for the expansion of Evergreen Cemetery - now under construction - replacement of the restroom facilities at Brooks Park, grading of a new soccer field adjacent to the High School, storm damage repairs at Grey Neck Road and WahWahTaysee Road Beaches, replacement of the water main at Saquatucket Harbor, replacement of the Boat Ramp at Long Pond, extension of the boat ramp at Allen Harbor and replacement of the dock at Herring River - construction scheduled for Spring 1992.

This Department does extensive permitting work for projects which come under the jurisdiction of the State Department of Environmental Protection. Waterways license plans and applications were prepared for the boat ramp projects at Long Pond and Allen Harbor and the dock replacement project at the Herring River Town Landing. We are still in the process of dealing with State Regulations in an attempt to provide a more permanent solution to erosion problems at Grey Neck Road Beach and to repair the break in the beach at the Herring River.



Along with the Health Agent, Director of Highways and Maintenance, and Town Administrator, we worked on an extensive submittal for repermitting of the Town's Landfill. We also continue to provide the Board of Health with reports on the Town's septage lagoons.

Hurricane Bob placed an unexpected work load on the Department. We used our resources to develop damage assessments and cost data for use in future repairs and federal reimbursement.

Other activities in 1991 the Engineering Department was involved in included laying out of private roads for Town acceptance, review of new subdivisions for the Planning Board, updating of Assessor's maps, updating of Town cemetery maps, surveying work for various projects including water main placement and roadwork, eminent domain land takings, subdivision of Town owned land for affordable housing, and supply of roadway data for police speed surveys.

We are continually monitoring house number assignments and usage and are making good progress in this area. The use of correct house numbers is essential to the proper operation of emergency services and we thank the public for their cooperation in this area.

We continue our involvement with the Massachusetts Municipal Engineers Association and serve on the Barnstable County Technical Advisory Dredge Committee.

We are currently preparing bid documents for bulkhead repairs at Saquatucket Harbor. Repaving of that facility's parking lot, along with drainage improvements is planned for the coming year.

We have been fortunate to have had the help and support of all other Town Departments during the past year and we wish to thank them. The year ahead promises to be another busy one.

Jane E. Estey, P.E.  
*Town Engineer*



# Report of the Golf Commission

---

1990-1991  
ending June 30, 1991

## INCOME

Yearly Resident Fees	\$223,970.00
Daily Resident Fees	3,425.00
Greens Fees	678,310.35
Motor Cart Fees	117,620.20
Pull Cart Fees	6,924.03
Driving Range Fees	46,968.00
Total Revenue	<u>\$1,077,217.58</u>

## EXPENSE

Salaries & Wages	\$356,953.30
Expenses	196,818.65
Capital Outlay	<u>14,157.55</u>
Total Expenses	\$567,929.50
Returned to Town	\$509,288.08
Other Obligations	
Principal of Golf Course Bond	\$35,000.00
Interest on Bond	\$ 5,040.00
Art. 7, 1984	\$15,000.00
Finance Committee Transfer	\$27,832.58

It has been a busy year. The accompanying financial statement shows, despite the economic recession, a marked increase in the amount of play at Cranberry Valley Golf Course. The years are taking their toll and portions of our plant are wearing out. The well had to be replaced. It was only through the excellent cooperation of the Fire Department, the Conservation Commission, the Finance Committee, the Board of Selectmen, and others that we were able to save our greens and fairways.

The new well is 103 feet deep and enters a new aquifer. The old well has been refurbished. We should have a plethora of water for the foreseeable future. The sand trap renovation program continues at the rate controlled by the generosity of the Finance Committee. The irrigation system will have to be replaced in the not too distant future.

We are presently in the process of searching for a new Golf

Operations Manager. We commend Dennis Hoyer for the outstanding job he is doing as Gary Philbrick's temporary replacement. Also in line for commendations are our Golf Course Superintendent par excellence, W. Cost Davis and the rest of the personnel.

Cranberry Valley Golf Course continues to fulfill the recommendations of its founding fathers which were as follows:

1. That the Golf Course would be self-supporting.
2. That the Golf Course would be self-liquidating.
3. That the residents would get a beautiful course for a low yearly resident fee.
4. That the taxpayer would get a profit to help reduce his taxes and we referred to \$45,566.00 a year at 35,000 rounds.

The first three stipulations are adequately met and the fourth has been exceeded beyond their fondest hopes.

LONG LIVE CRANBERRY VALLEY GOLF COURSE!

Dr. Harold W. Bly, *Chairman*  
Charles V. Meader, *Vice Chairman*  
Jacqueline B. Doane  
Edward Blute  
Edward G. Donovan  
John A. Halliday  
Michael Leugers

## *Report of the* **Division of Highways and Maintenance**

---

I hereby submit my report of the various Divisions within the Harwich Division of Highways and Maintenance.

I am including brief statements of responsibilities for each Division.

**CEMETERY DIVISION:** Responsibilities include the preservation, care, maintenance and improvement of all Town owned cemeteries.



(There are currently approximately fifty (50) acres of cemeteries for which we are responsible.) Routine maintenance, mowing, and raking was carried out.

Evergreen Cemetery in East Harwich was expanded, thus providing more burial space to accommodate future needs. Also, a cremation area was added to Island Pond Cemetery.

**HIGHWAY DIVISION:** Responsibilities include the construction, repair, maintenance, and cleaning of roads, as well as the care, maintenance, and cleaning of public beaches and Town owned parking lots.

The new beach cleaner arrived in August, and was immediately put to work cleaning seaweed from the various Town beaches. Next year's program for cleaning beaches will begin in early April.

On August 19, 1991, Hurricane Bob paid us a visit, leaving an enormous trail of destruction behind him. All of our manpower was used for the huge task of cleaning up.

I would like to take this opportunity to thank the employees of the Division of Highways and Maintenance for their hard work and dedication after the storm.

The hurricane prevented us from our Fall work schedule, and I am in hopes of completing our drainage, paving, and general maintenance this coming Spring.

**LANDFILL DIVISION:** Responsibilities include receiving and disposal of solid waste and the maintenance and operation of all facilities for the same.

A new area called the "Treasure Chest" has been established. This is a place for reusable items only. Volunteers are needed to monitor and organize the Treasure Chest. If interested, please contact me at 430-7555.

The compost program has been successful. The compost material will be used by the Town for miscellaneous projects. Leaves, pine needles, and grass clippings can be brought in at no charge.

The recycling program has increased from previous years, and I would like to encourage more people to recycle. The more items that we recycle, the more it helps to reduce the operating costs of the Landfill. Items that are accepted for recycling are: cans, glass, newspapers, and plastic milk containers. Landfill stickers are not required for recycling.



The debris from Hurricane Bob has been chipped, and this material will be used for erosion control at the landfill.

**PARK DIVISION:** Responsibilities include the care and maintenance of parks and other Town owned properties. Due to the elimination of the two full-time Park Division employees, we will be depending on the part-time seasonal employees to fulfill these responsibilities.

Areas under the jurisdiction of the Park Division include: Brooks Park, Whitehouse Field, Potters Field, Doane Park, Exchange Park, all memorial squares, as well as the grounds at various Town buildings.

**GENERAL COMMENTS:** I am requesting funds to replace a 1979 Dump Truck, a sander, and various worn snow plows. I am also requesting funds for a roadside mower, and for hotmixing, oiling, and improving Town roads.

I would like to thank the Town Administrator, the Board of Selectmen, and all of the Town Department heads for their cooperation.

Albert H. Raneo, *Director*  
*Harwich Division of*  
*Highways and Maintenance*

## *Report of the* **Architectural Advisory Committee**

---

The Architectural Advisory Board held 25 hearings in 1991. Again, we are looking for residents who are interested in preserving our Town's charm to join our Board. We meet one Tuesday night a month and we feel our results can be seen around the Town.

John Kodak, *Chairman*  
Frances Geberth  
Barbara Josselyn  
David Brown  
David Alten  
Andrew Walker  
Mark Weidhaas

# *Report of the* **Harbormaster/ Natural Resources Department**

---



*The next day, August 20th, Allen Harbor Yachts tossed up by Hurricane "BOB". (Photo credit: Bill Galvin)*

Economy in recession, Hurricane Bob, and an aggressive Nor'easter in November, these items topped the list which affected our lives and work at the harbors during 1991 and put an undisputed crimp into the boating season.

Harbor income held up owing partly to a modest increase in the harbor rates now \$4.60/ft. for the season. Transient dockage rates were increased to \$1.35/ft./night or a \$27/night minimum.

Although dockage rates reflected receipts off by 5% from 1990 levels,



this downward trend was not near off revenues of other business generally in Harwichport. We can still say that the dockage business is a sellers market. We have the waiting lists to prove it.

### 1991 CALENDAR RECEIPTS

Allen Town Dock	8,202.80
Ice Reciepts	2,017.71
Laundry Receipts	96.60
List Waiting Fee	7,245.00
Mooring Drop/Haul	17,447.79
Offload Permit Fee	4,747.00
Other	631.50
Phone	434.25
Ramp Fee	10,715.30
Refund Dockage	-3,315.66
Saquatucket Dockage	233,094.87
Shower Key	100.00
Transient Deport	65,824.53
Wychmere Town Pier	19,308.85
<b>TOTAL</b>	<b>\$366,550.54</b>

This department is now involved in twenty-four ongoing projects to improve and maintain our system. Some of these projects include replacing pilings, damaged piers and the Allen Harbor Breakwater light tower, all damaged by Hurricane Bob. Projects completed were: installation of new water service mains at the marina; replacement of the 1st landing boat ramp at Long Pond; roof and shingle Pogie's Barn Wychmere Harbor; go underground with utilities at the Town Pier.

On August 19, the hurricane had passed Cape Hatteras and was headed north at a rate of 35 mph. Hurricane warnings were being heeded and preparations were being made. These included securing boats and "battening down the hatches" in all of our harbors. The strongest winds were felt on Cape Cod between 2 p.m. and 4 p.m. with sustained winds at 74 mph and gusts up to 96 mph. The tide running four to six feet above normal, in spite of a strike at low tide, posed an unstoppable threat to yachts at Allen, Wychmere and Saquatucket harbors while Round Cove sat in relative snugness.

As reported elsewhere in this Town Report, downed trees and damage was sustained virtually everywhere. The harbors were no exception. Although I am happy to report that most of the Town-owned and operated docks and floats sustained "minor" damage, other property in these areas was not so fortunate. From a Natural Resources



Department standpoint, our work is cut out for us along the Herring River Valley which will take years with limited manpower to remove felled trees.

Allen Harbor sustained the most damage as boats, floats and equipment maintained by the Yacht Club parted company with its support piles. The entire club marina broke free and was blown into the northeast corner of the harbor. Nearly thirty-six boats were left stranded atop one another along the Yacht Club shore and along the south side of Lower County Road. Three boats sank at their mooring in the harbor.

At Wychmere Harbor, 19 boats parted company with and without their mooring tackle. These became strewn below the hillside at Larson Park. At the same time, eight boats sank at their moorings in Wychmere Harbor. At the Town Pier, water entered the electrical system when the deck went three feet under water.

Three boats were sunk at Herring River. Damage at Saquatucket Harbor included pulled pilings and several damaged gunwales. For the most part, Saquatucket Harbor was spared, limping through with bent dock pipes and some undermining damage to the bulkhead from the aggressive tide.

The hurricane came over the Cape in just four hours; however the damage it did and power outages everywhere brought boat and homeowners into a single mindedness in our attempts to pull together to refloat and repair the aftermath.

The Harwich Chamber of Commerce was typical of the spirit in Harwich to put the effects of the storm both physically and psychologically behind. After almost a year of planning "SAILS AROUND CAPE COD", the 133 nautical mile race ran on the Friday after the Monday hurricane with eleven yachts mustering for the start/finish line off Wychmere Harbor. This number was down from the 26 entries received because so many of the yachts suffered major storm related damage. The inaugural running of the "Sails Around Cape Cod" was a success. This event has the potential of becoming one of the major annual sailing events in the northeast and Harwich has every opportunity to capitalize on the event.

This year's United States Atlantic Tuna Tournament held on September 12-14 felt hurricane aftermath. Eighteen boats competed, looking for the elusive Bluefin Tuna. The winning fish weighed 236 pounds and was landed aboard a Harwich Port based charter boat "PAULY V" by Steve Wallace of the Sheepshead Bay Tuna Club using 130 lbs. test line.

Shellfish closures remain a big problem for Harwich as water quality of our waterfront is showing increasing signs of moderate pollution. For periods during the year, Allen Harbor, Herring River, Round Cove, and Wychmere Harbor were closed for shellfishing. Herring River was opened seasonally in December after being closed for nearly two years. These broad closures caused decline in shellfish permits sold: Resident Family, 259; Non Resident Family, 8; One-Day Non-Resident, 21; Senior Citizen, 107; Commercial, 9. A total of 404 permits sold, a far cry from the high of 1,045 sold in 1975.

Cognizant of this growing health problem, the Board of Selectmen have shown both direction and responsibility in appointing a new Marine Water Quality Study Committee. This nine member committee is made up of members of Board of Health, Health Department, Natural Resources Department, Waterways Commission, and two interested citizens. Robert Dowling is chairman of this commission. The charge of this commission is to investigate water quality in Harwich as it relates to shellfishing; identify pertinent problems; determine and promote steps to mitigate such problems, and explore ways to increase the shellfishing potential in Harwich waters.

In an effort to bolster remaining shellfish stocks, 250 bushels of mixed sized quahogs were planted into Wychmere and Allen harbors as part of our annual propagation effort.

A new By-Law to control the construction of docks and piers in our waterways was passed by Town Meeting and approved by the Attorney General (7/3/91). This new By-Law effectively ends a one year moratorium on wharf construction. This coupled with an amnesty regulation for old piers effectively controls but does not stop the construction of piers. As example, there are 34 permits now issued for docks in Allen Harbor. For those who favor ending the proliferation of docks, Harwich has the strongest Dock and Pier By-Law at this time. However, we already see how such a By-Law can work to its opposite intention.

As a reminder, waterfront property owners should be aware that Chapter 91 Pier regulations require that old piers in use before 1984 without a permit have until 1993 to become licensed; otherwise they will be subject to removal.

Thomas E. Leach  
*Natural Resources Director*  
*Harbormaster/Wharfinger*



# *Report of the* **Waterways Commission**

---

1991 has been a busy year for the Waterways Commission. Due to the limited space available in the harbors and at the piers and ramps, ever-increasing demand continues to put great pressure on our facilities. In spite of a poor economy and weak boat sales, more and more people scramble for a very limited number of places to keep their boats or conduct their waterfront business activities; dock construction seems to be alive and well, however!

Fortunately, our waterfront facilities remain in good condition. The town has spent wisely and promptly when work needed to be done. However, our facilities throughout town — piers & floats, launching ramps, bulkheads, fuel storage facilities and navigable channels — are costly, and the process of obtaining permission or funding to upgrade or maintain these facilities is ever more difficult.

To preserve our magnificent facilities which generate untold economic benefit for the town, we must plan well ahead for our needs. We are currently in the latter stages of developing a comprehensive Harbor Management Plan which will draw together all the regulations, rates, and programs we have developed over the past years, with a plan for maintenance and funding needs for the future. Our hats are off to Tom Leach for coordinating this grand effort.

Beyond our planning efforts, 1991 was a year filled with the usual problems with the availability of mooring space, rates and fees, private dock permits, commercial fishing boat fueling and offloading. In most situations, we were able to accommodate those seeking our help, while striving to protect the public's needs.

This year we welcomed Ed Kelleher and Stu Hartig. Many thanks to Tom Leach for his hard work and able management of our waterfront facilities and activities. Tom has certainly helped make the waterfront a better place for us all to work and play!

Harwich is blessed with many beautiful, useful harbors, ponds and rivers. Please help us, whenever possible, to protect these waterways and surrounding areas for all to appreciate and enjoy.

Alexander W. Thomson, *Chairman*



# *Report of the* **Recreation and Beach Commission**

---

In January of 1991, our year-round Recreation Director, Alan Harrison, resigned. It was decided not to fill this position but to return to a seasonal Recreation Director. With a considerable reduction in this Commission's operating budget it was further decided to combine the seasonal Recreation Director position with the Beach Supervisor position. This past summer Laurence Lovett was hired for this combined position and did an outstanding job in this capacity.

The summer recreation program served 231 youngsters in the playground program, 238 persons for tennis, 669 youngsters for swimming lessons and 120 persons in the sailing program. The fall traveling soccer program was run by Jack Glennon and the Youth Center directors for grades five through seven. Farm team baseball for youngsters age six through nine was run this past spring by Toni London, Anne Murphy and Dana DeCosta. Youth basketball for grades three through six continues on from December through March, being coordinated and supervised by the directors of the Youth Center.

The following improvements were made:

- Replacement of two sets of bleachers at Brooks Park.
- A new restroom/storage facility at Brooks Park.
- Progress toward making the new soccer field behind Whitehouse Field - installation of a water system and contracting out the grading and seeding.

The following monies were deposited into the Town's general fund:

Summer Recreation Program Registration Fees ..	\$12,898
Public Telephone Receipts .....	293
Whitehouse Field Food Vendors Bids .....	2,162
Beach Parking Sticker Receipts .....	64,225
Daily Parking Tickets for Red River Beach.....	7,190
Beach Food Vendors Bids .....	7,202
	<hr/>
	\$93,970

Hurricane Bob which struck on August 19th did very little damage to any of our buildings; however, there was extensive flooding of restrooms and a great deal of tree loss. Larry Lovett and the summer staff did a fine job helping out at the shelters and clearing beach parking lots of debris.

This past summer Harwich participated in the selling of county beach stickers. Residents who purchased Harwich beach parking stickers had the option of purchasing a county sticker which allowed them to park at participating town's designated beaches. Fifty-eight stickers were sold at a cost of \$25 each, resulting in a profit of \$1,450.00. This was a trial program and it is not known at this time if it is to be continued.

At the October Town Meeting the concept of merging this Commission with the Youth Commission was adopted. This is subject to vote of the townspeople in May of 1992. This Commission feels it would be of benefit to the Town to combine these two Commissions.

Our thanks go out to:

The Harwich Chamber of Commerce for their "Light Up the Harwiches" at Christmas and for the information surveys they conducted.

The Board of Selectmen, Town Engineer & Town Administrator for their part in having new restrooms installed at Brooks Park.

The Garden Club for landscaping at Brooks Park and for making Christmas wreaths for town buildings.

The Women's Club, Evening Div., for plantings at Schoolhouse Parking Lot and Doane Park.

The Harwich Junior Women's Club for coordinating the July 4th Celebration at Brooks Park.

The Directors of the Youth Center, the many volunteer coaches who made our program possible, and the many townspeople who contributed time and expertise on behalf of recreation in Harwich.

Dana A. DeCosta, *Chairman*  
Kirby Collings  
Francis Crowley  
Marguerite G. Ferreira  
Antigone London  
Anne J. Murphy  
Candace Sanders



# *Report of the* **Water Department**

---

The Superintendent and Board of Water Commissioners respectfully submit our annual report for the year ending 1991.

The past year saw the successful completion of many projects, new and varied tasks, employee training, new programs and water conservation efforts. The Department also experienced the effects of Hurricane Bob and imposed a voluntary water restriction during the latter part of the summer. We also focused our attention toward internal operations for efficiency and customer support purposes.

## **CONSTRUCTION-SERVICE-MAINTENANCE**

During this period, water mains and appurtenances were installed in sub-divisions on Eagle's Nest Road, Standish Woods Circle, Fox Run and Stop & Shop among others. Mains were also installed on Round Cove Road, Pleasant Bay Road, Partridge Lane, Kendall Lane and Juniper Lane. Mains were extended along Depot Road, Factory Road, North Westgate Road and the wellfield access road in North Harwich to link the new well #10 to the distribution system.

During the year, 43 new fire hydrants were added to the system, increasing the total number of hydrants in operation to 1,004. In addition, 201 new water services were installed, bringing the total number of services to 8,124.

Normal operation and maintenance by employees also included repairs to 125 services, 5 water main breaks and several hydrants. Additionally, the staff performed several cross connection surveys and conducted approximately 40 backflow preventer tests as required. To comply with federal and state requirements, over 550 water samples were collected during the year. A number of distribution system changes, pump station repairs and other newly assigned duties were accomplished by the staff as time permitted. In addition, we responded to Dig Safe requests resulting in over 450 utility mark-outs. Due to water supply demands, the pump stations had to be operated in excess of the normal operating period on several occasions which resulted in extremely low drawdowns that had to be monitored very closely.

## **DEPARTMENTAL UPDATE**

The Department has initiated a program for flushing the distribution system as a result of the funding approved by Town Meeting members.



The flushing program is something that has been needed for a number of years. The implementation and continuation of this program will help to decrease the rusty water conditions that many residents have had to contend with over the years. Annual flushing will also improve overall water quality. Currently it is a very time consuming project that will take several years to catch up due to the previous lack of annual flushing. Areas of West Harwich, Harwichport and Harwich Center were flushed during the spring and fall, however, we were unable to flush during the summer because of high water demands.

Hurricane Bob was quite an experience for us. We were able to meet all demands with our auxiliary power sources during the power outages. Minor damage occurred to the main station roof and to one vehicle during the height of the storm. The storm damaged over 80 trees throughout the wellfields and storage tank locations. Clean-up was a long and laborious task.

As Superintendent, I have instituted a formal training program for the employees which includes training from sources within the water works field and encompasses an in-house training program which the employees attend in the evening. This evening program is conducted without any cost to the Department. I am proud to announce that Peter Scichilone and David Condrey have passed the state examination for Drinking Water Supply Operators this past year.

You may have noticed the different format on your last water bill. We are in the process of converting from an antiquated manual system to a computerized billing system. The process is long overdue, but is time consuming. The office staff has been busy making all of the necessary changes that are required for this transition. Eventually a new bill format will allow for the insertion of additional information which will make the billing easier to understand.

During the month of May, the Department joined with other water works groups throughout the country in support of National Drinking Water Week. An open house was conducted at the main pumping station and the Board of Selectmen issued a proclamation in honor of the program.

## **WATER CONSERVATION**

Water conservation can help extend inadequate supplies, reduce energy consumption and compensate for system inadequacies when the public participates in a successful water conservation program. The Department has offered leak detection kits to those customers who have had excessive water consumption. Water conservation materials are

available at the Water Department office or at Town Hall.

### **STEPS YOU CAN TAKE TO CONSERVE WATER**

1. Water your lawn or garden only when it needs it!
2. Deep soak your lawn when you do water. A light sprinkling evaporates quickly!
3. Water during the early morning, which is more favorable to healthy growth!
4. Do not water the driveway or street areas. Please aim your sprinkler to gain the maximum advantage!
5. Use a broom to clean your driveway and sidewalk areas!
6. Do not allow water to run continuously when you are not using it!
7. Make your children aware of the cost of water and the need to conserve it!
8. Be on the lookout for possible leaks or other problems with your plumbing. Any leaks or waste add up quickly!

### **WE THANK YOU FOR YOUR COOPERATION IN HELPING US CONSERVE WATER!**

### **WATER SUPPLY**

The main pumping station and stations 1,2,3 and 4 are located off Chatham Road in Harwich Center. Stations 5, 6 and 7 are located in Holmes Forest off Depot Road in South Harwich, and stations 8 and 9 are located off Bay Road in East Harwich. The above locations are active and in service. Awaiting funding for a pump station and appurtenances is well #10 off North Westgate Road in North Harwich. The Department has 3 storage facilities: Brooks Park standpipe (770,000) off Route 39 in Harwich Center, Route 39 elevated tank (1,000,000) in Harwich Center and Lothrop Avenue elevated tank (1,000,000) in North Harwich, with a total storage of 2,770,000 gallons.

Overall the ground water sources meet all of the Safe Drinking Water Act standards except for the following situation. The naturally corrosive water will require treatment to comply with new regulations and consideration should be given to reducing iron and manganese limits at the older stations.

The following statistical information is taken from departmental records. For information regarding expenditures for Budget, Capital



Improvements and Special Accounts, please refer to the Town Accountant's Report.

**MILES OF MAIN BY SIZES**

	20"	16"	12"	10"	8"	6"	2"	1½"	1¼"	1"	Totals
Through F.Y. 1990	.03	16.14	14.50	18.02	46.76	40.93	20.38	1.15	.49	.02	158.42
Added 1991	None	2.07	.72	None	1.28	.17	.05	None	None	None	4.29
Totals	.03	18.21	15.22	18.02	48.04	41.10	20.43	1.15	.49	.02	162.71

**1991 MAIN LINE CONSTRUCTION**

Name of Street	Kind of Pipe	Size	Length	Hydrants
Depot Road, Factory Road, North Westgate Road and Access Road to Wellfield	Ductile Iron	16"	9327 ft.	16
Depot Road (from Factory Road to Juniper Lane)	Ductile Iron	12"	2003 ft.	3
Partridge Lane	Ductile Iron	8"	1606 ft.	3
Stop & Shop Project - Phase I	Ductile Iron	16"	542 ft.	1
Stop & Shop Project - Phase I	Ductile Iron	12"	20 ft.	None
Stop & Shop Project - Phase I	Ductile Iron	8"	775 ft.	2
Round Cove Road	Ductile Iron	16"	1048 ft.	1
Standish Woods Circle	Ductile Iron	12"	636 ft.	1
Lydia Bangs Way	Ductile Iron	8"	849 ft.	2
Mary Willet Court	Ductile Iron	8"	782 ft.	2
Pleasant Bay Road	Ductile Iron	12"	1120 ft.	2
Eagle Nest Road	Ductile Iron	8"	870 ft.	2
Our Road (Crossing)	Ductile Iron	12"	28 ft.	None



Juniper Lane & Kendall Lane	Ductile Iron	8"	1539 ft.	4
Stevenson Lane	Ductile Iron	8"	338 ft.	1
Fox Run	Ductile Iron	6"	888 ft.	1
Uncle Harry's Road	P.V.C.	2"	278 ft.	None
Chatham Road	---	—	---	1
Route 28	---	—	---	1

### PUMPING OPERATION

Station	Total Gallons Pumped
Main Station	39,194,300
Station #1	84,748,600
Station #2	43,529,300
Station #3	61,846,300
Station #4	53,172,400
Station #5	67,970,900
Station #6	62,671,600
Station #7	70,853,800
Station #8	76,569,100
Station #9	75,751,200

### WATER DEPARTMENT COMPARATIVE TABLE

Calendar Year	Rainfall	Gallons Pumped	Maximum Day	Minimum Day
1990	41.91"	615,998,460	4,765,500	623,400
1991	43.18"	636,307,500	5,121,420	530,000

### 1991 WATER CONSUMPTION

Month	Rainfall (Inches)	Gallons Pumped
January	3.18	31,064,870
February	2.68	26,865,810
March	5.50	28,213,100
April	4.29	33,300,600
May	1.90	61,140,010
June	3.27	90,505,030
July	1.72	112,969,890
August	3.55	88,476,520
September	3.91	59,572,560

October	5.45	41,455,760
November	4.12	30,935,940
December	3.61	31,807,410
Totals	43.18	636,307,500

### SUMMARY OF ACCOUNTS FOR F.Y. 1991

FY1988 Accounts Outstanding July 1, 1990	4,027.33	
Less Collections made F.Y. 1991	1,908.30	
Less Water Liens Added to Taxes	1,689.05	
FY1988 Balance Outstanding June 30, 1991		429.98
FY1989 Accounts Outstanding July 1, 1990	10,340.29	
Less Collections Made F.Y. 1991	7,422.36	
Less Water Liens Added to Taxes	1,782.65	
FY1989 Balance Outstanding June 30, 1991		1,135.28
FY1990 Accounts Outstanding July 1, 1990	41,563.33	
Less Collections Made F.Y. 1991	33,909.36	
Less Water Liens Added to Taxes	1,570.05	
FY1990 Balance Outstanding June 30, 1991		6,083.92
Commitments Made F.Y. 1991	933,476.59	
Collections Made F.Y. 1991	910,333.86	
FY1991 Balance Outstanding June 30, 1991		23,142.73
Total Balance Outstanding June 30, 1991		\$30,791.91

### RECEIPTS

Minimum Charges	477,362.62	
Excess Water	380,448.08	
Turn On & Off	35,294.00	
Repairs	12,490.44	
Service Installations	48,069.20	
Miscellaneous	-0-	
Refunds (Repairs)	- 90.46	
Total		\$953,573.88

**SUPERINTENDENT’S OVERVIEW:** This past year was eventful and included several water main extension projects, installation of security fencing, well testing and the implementation of a system wide flushing program. Rusty water complaints were tracked and compiled which resulted in our taking action by making several changes to the distribution system. Attention was also focused on employee training, efficiency measures and customer support procedures. Additional goals are focused on safety and risk controls, maintenance and repair needs, semi-annual billing and fiscal constraint. Current and past planning for



additional sources, main extensions, treatment requirements and overall long range planning are being reviewed for any possible reductions. However, the Safe Drinking Water Act has created additional requirements, and complexity to conform increases the cost associated with operations, monitoring and treatment techniques. Failure to conform can result in enforcement actions and/or penalties. The basis behind these requirements is to ensure that the public receives the best overall drinking water quality that it deserves. We must strive to inform and educate the citizens and encourage participation and support in these important matters. It will be our goal in the near future to issue a particular form of release for that purpose.

**COMMISSIONERS' OVERVIEW:** A great deal of deliberation was rendered between all appropriate parties early in the year in reference to our request for an article to construct a much needed well in North Harwich and to begin the process for construction of required corrosion control facilities. This deliberation resulted in the Superintendent investigating the entire scope of the project. Due to conservation efforts, it was determined that we would request only one well at this time, and by making changes to the distribution system, we could reduce the number of corrosion facilities by two units. This reduction in scope was presented to Town Meeting and supported overwhelmingly. However, it was defeated by a Proposition 2½ bond exemption vote. We understand the public's position during these tough times, but we need to express the importance of this project and why it will be presented at the upcoming Town Meeting. We continue to exceed our safe yield during the summer demands and must over-pump the existing sources. This could result in damage to the source or equipment, which is not a favorable option. This situation supports the need to construct a new pumping station. Although the corrosion control will be mandated by the requirements of the Safe Drinking Water Act, it is currently a health related issue that is a concern to the Superintendent as a water works professional and to us as elected officials of the Town. The naturally corrosive water not only stains plumbing fixtures, but it leaches lead and copper from the piping and fixtures within your home. EPA is concerned specifically with the amount of lead and copper to which one can be exposed. This has resulted in new standards that are commonly known as Maximum Contaminant Levels. The Department will not be able to comply with these standards without treatment. Deferring this necessary appropriation is not conducive to the proper operating of the Department as a public water supply. The town, and its citizens in general, must ensure that the existing investment within their infrastructure is properly operated and maintained. Although the cost seems high, we must be reminded that it is a small price to pay for the



protection of public health, water quality and the savings associated with the reduction of leaks, both public and private, which are caused by corrosion.

**CONCLUSION:** The Department continues to work closely with all of the federal and state agencies whose regulations ensure that the water you drink is pure and safe. As the increased cost of providing safe, potable water continues to rise due to increased electrical costs and consumption, fixed costs and other compliance costs, all residents and business and municipal users are urged to use water constructively and to conserve. Water conservation measures can have an impact on the costs relative to operating the Department.

A long term employee, Richard "Bo" Martin, resigned during the year. We wish him the best of luck. We would like to express our sincere appreciation to all the employees of the Department for their loyalty, cooperation and effort in the day to day operations of the Department. Many employees put forward an additional effort behind expanded duties and new programs during the year for which they should be commended.

Due to conditions beyond our control, we were forced to institute a voluntary water restriction during most of the summer. We publicly thank all those who responded to the plea and assisted us with the situation. Because of this effort, an emergency ban was not necessary. Additionally, we were only able to assist the Golf Course with their water supply emergency on two occasions on a very limited basis.

At this point, we would also like to take the opportunity to thank the citizens, elected and appointed officials, other Departments and their employees for their support and cooperation throughout the year.

Barry W. Woods CWP  
*Superintendent & Collector*  
Richard H. Hathaway, *Chairman*  
Robert A. Peterson, *Vice-Chairman*  
Anne M. Smith, *Clerk*  
*Board of Water Commissioners*

# *Report of the* **Youth Commission**

---

1991 proved to be a busy year for the Youth Commission and their directors, Ann Schweizer and Susan Fraser. We are still without a Youth Center Building but thanks to the Recreation and Beach Commission we are able to have our office located at the Recreation Building. The Charter Committee has determined that this Commission and the Recreation and Beach Commission be merged into one. We feel that this will not only benefit the Town overall but especially the youth that we serve. We as a Town must not forget that the children are our future and we should strive not to short change them in the programs that we offer. In an effort to trim our budget, without too much of an impact on the youth we serve, we have asked the Town Administrator to approach the Board of Selectmen for permission to sell the Youth Center Building in West Harwich. It costs this Commission about \$1000.00 a year to keep the building secure.

## **WINTER/SPRING ACTIVITIES:**

**Bowling** - Grades Three and Four has always been a popular activity offering six weeks of fun to 13 students at a time. The program is offered three different times a year.

**Basketball** - year after year gets more popular. 1990-91 enrollment was 120 students in Grades 3-6. Co-sponsored with the Recreation and Beach Commission, Youth Basketball is held at the Middle School and the Elementary School. The success of this program is due to the many volunteer coaches who devote their time, knowledge and enthusiasm to this activity.

This season 91-92 enrollment is 147. To help continue with the success of this program, providing game times, practice times and the opportunity for these children to learn the game, sportsmanship and team spirit we would like to thank the following sponsors:

The Harwich Fire Association, Inc., Harwich Police Association, Peterson Real Estate, Stevens Auto Repair, Christmas Tree Shops, 400 Club, Edward and Earline Rubel, Harwich Port Sheet Metal, Mark and Joanne Smith.

A First Grade clinic co-sponsored with Mr. Glenn Rose and Mr. Larry Zabielski was attended by 40 children for six weeks.

**Baton** - year round Cathy Arone of Orleans has been volunteering her



time for the past two years offering this class to thirty five students in Grades 1-6. These students proved their excellence by placing second in the walking unit in the 1991 Falmouth Christmas Parade.

### **SPRING ACTIVITIES:**

**Tennis** - is offered both Spring and Fall. Country Inn Acres on Sission Road has provided us court time for the past three years for which we are very grateful. With an enrollment of twenty four children this past fall, Brooks Park tennis courts were made available through the Recreation Commission.

**GOLF.** - We would like to thank the Harwich Golf Commission, Mr. Gary Philbrick and Mr. Dennis Hoyer for such a wonderful program. Held at Cranberry Valley over 20 students in Grades 7-8 attended clinics for ten weeks. We look forward to offering this program again.

### **FALL ACTIVITIES:**

**Soccer** - Harwich Youth Traveling Soccer Team with the assistance of Mr. Chuck Doherty and Mr. Jack Glennon traveled to and hosted soccer games with area towns. Thank you to the Recreation Commission for providing games "under the lights".

### **SUMMER TRIPS:**

Students in Grades Five through Nine have the opportunity to take trips throughout New England. Some have included the following: Hampton Beach, Salisbury Beach, Rocky Point Park, Wareham Water Slide, Camping in Martha's Vineyard and Tennis Tournaments in Newport R.I., Norfolk County Jail "Scared Straight" with officer Richard Sayers to name a few.

We would like to take this opportunity to thank the Friends of the Harwich Youth Center for their support and help during the past year. The friends still have as their primary goal a new Youth Center to be built on property that the Town will soon own on Oak Street across from the high school. We ask all people in the Town to support the Friends of the Harwich Youth Center Building Fund. A special thanks to Jane Healy for her dedication, time and support of the Building Fund.

Without our two directors, we would not have a Youth Program in Town. Ann and Sue have again put together a series of programs and trips that rival any program on the Cape. To our two directors, we thank you for your many hours above and beyond what you get paid for, your dedication to the "kids" of Harwich and for making our programs the



best around.

The Youth Commission would like to thank the Board of Selectmen, the Town Administrator and the community for continually supporting the Harwich Youth Center. Without your devotion and dedication the Youth Center would not be in existence. We thank you and look forward to a busy 1992.

**YOUTH COMMISSION**

Lee Culver, *Chairman*

Anita Doucette

Tom Telesmanick

Carol Kelly

Richard Ervin

Kelly Crocker

Lee Diamond

## *Report of the* **Brooks Academy Museum Commission**

---

The Brooks Academy Museum completed its first full year of operation in December, 1991. Under the leadership of the Harwich Historical Society, which has a contract with the Town to present a museum program, the year was a great success.

The displays, which are restricted to the first floor at this time, include a living history of the cranberry industry, and, a photographic history of the Town. As a result of the cranberry display, the Museum hosted a visit, in September, of a group of cranberry scientists, who were meeting here on the Cape.

Renovation of the second floor continued at a good pace. It is anticipated that at least one of the rooms will be ready when the Museum reopens in early Spring (1992). An exciting new display is being developed, which should be of interest to everyone.

When the Commission took over the responsibility for the Academy, there were storm windows on the first floor only. As a result of funds approved at the last Town Meeting, there are now storm windows on all windows of the Academy.

The Academy suffered some minor damage as a result of Hurricane "Bob". Thankfully, this has been repaired and the Academy faces the winter in a remarkable condition considering that it will be 150 years old in 1994!!

The Commission meets on the second Thursday of each month in the Academy at 7:30 p.m.

Dr. John L. Roche, *Chair*  
William Chandler, *Vice Chair*  
Lee Chase, *Financial Secretary*  
Joyce O'Neill, *Recording Secretary*  
Frank Tavano

## *Report of the* **Land Acquisition Committee**

---

Due to the continuing recession on Cape Cod in 1991 the Committee did not submit any money articles at Town Meeting for Land Acquisition in light of the fact that any discretionary funds available would better serve the public to be spent in other areas. The areas the Committee has targeted for possible acquisition by the Town, none are considered critical, and waiting for the economy to improve is warranted.

The Committee continues to seek ways to acquire open space for the Town at minimal, preferably no, cost to the taxpayers. The adoption by the Town in 1991 of the Conservation Restriction Plan is a major avenue the Committee will pursue in 1992.

Working in consort with other Town Agencies, such as the Conservation Commission, the Land Acquisition Committee is determined to fulfill its role to the best of practicality.

Alex Tod, *Chairman*  
Members: Philip Eagan  
Normand L'Heureux  
Robert Blanke



## *Report of the* **Coastal Zone Management Advisory Committee Representative**

---

As your appointed representatives we attended the monthly meetings of Cape Cod Coastal Zone Management (CZM) Advisory Committee to discuss coastal issues of importance to Cape Cod. This group is advisory to the Cape Cod Commission and its influence can have impact on Harwich and all who live on this "fragile outpost".

Some important items of interest and/or issues discussed at meetings this year were:

- Clarification of No-Discharge guidelines mandate that a pumps facility is required before no-discharge waters can be signified. We attended the state's Marine Sanitation Device Trade Show at Fairhaven.
- Harwich participated in two beach cleaning operations sponsored through the Harbormaster's Office, Coastal Clean-up on 5/19 and Massachusetts Operation Coast Sweep on 10/5. Forty people participated during Operation Coast Sweep yielding almost 1000 lbs. of debris, mostly light plastics.
- Two communities, Chatham and Mashpee, have submitted Harbor Plans to MCZM under the Municipal Harbor Planning regulation 301 CMR 23.00. Truro and Nantucket continue to make progress on their Harbor Plans through their planning departments.
- The Cape Cod community has been involved in looking at the proposed Boston Harbor sewage treatment facility and its potential impact to Cape Cod Bay, its fisheries, and to Stellwagen Bank. Much of this committee's time was spent in formulating answers to the Mass. Water Resources Agency from Cape Cod. Our general reaction has been one of skepticism. All seem to agree that monitoring is critical.
- A complicated issue of Groundfish Management Plan is before the New England Regional Fisheries Council. A proposed amendment #5 to the Groundfish Plan would create a moratorium on taking Atlantic Cod in certain areas and creating limited entry, and limiting any upgrading of engine horsepower. If passed, this regulation could have a devastating impact on our Harwich groundfish fleet.



- Subcommittees were established to deal with: MWRA Outfall suggesting strategies to protect against adverse effects of the outfall on the coastal resources of Cape Cod; Mass Bays review of National Estuary Program including designation process for dredge spoil dumping areas; Identify issues and evaluate development in hazardous zones, FEMA program, and other harbor management matters; identify CZM topic areas in need of strengthening; review issues concerning wetlands protection.
- Participation in review and development of the Regional Policy Plan of the Cape Cod Commission effective September 6, 1991.

As members of the CZM Advisory Committee, we are your representatives to the CZM program. We want to hear from you on issues so we can be as fair and impartial representatives for Harwich as possible.

Thomas E. Leach, *CZM Representative*  
Jennifer Learned, *Alternate*

## *Report of the* **Barnstable County** **Assembly of Delegates Activities**

---

On November 6, 1990, 15 Delegates, one from each of the County's towns, were elected to serve during the second session of the Barnstable County Assembly of Delegates, the first county legislative body in the history of Massachusetts. The 15 Delegates were sworn into office on January 2, 1991 for a two year term. On January 2, 1991, the Assembly elected a Speaker, Susan V. Walker, Delegate from Sandwich; a Deputy Speaker, Cynthia Cole, Delegate from Barnstable; and a Clerk, Diane C. Thompson, from Falmouth.

Delegates votes are weighted in proportion to their town's population. The weighted vote of each Delegate is based on the results of the 1990 U.S. decennial census. Harwich has 5.51% of the vote.

The Delegate from the Town of Harwich is James M. Noonan.

The Assembly of Delegates holds regular meetings at 4:00 P.M. on the first and third Wednesday of each month. The public is invited to attend these meetings at the Chamber of Assembly of Delegates, First District courthouse in Barnstable Village.

The Assembly has established seven standing committees: Finance; Human Services; Public Safety, Public Works and Utilities; Natural Resources; Assembly Budget; Local Service Functions; and Economic Affairs. In 1991 four Ad Hoc committees were very active: Manual of Governance and Procedures for the Assembly, Property, Regional Policy Plan and Amending Process in the Regional Policy Plan.

Town of Harwich Delegate was appointed by the Speaker to serve on the following committees:

- Standing Committee on Human Services - Member
- Standing Committee on Local Service Functions - Member
- Standing Committee on Economic Affairs - Member

The Assembly of Delegates received the County Commissioners' Proposed Budget for Fiscal Year 1992 which was in a programmatic format for the first time, divided into six programs. The budget was sent to the Standing Committee on Finance. Throughout the budgetary process the Standing Committee on Finance worked with representatives from the Advisory Board on County Expenditures, which consists of a representative of each Town in Barnstable County. This budget was passed by the Assembly as Ordinance 91-2 and appropriated approximately \$19 million.

This amount included \$2,409,430 for the Cape Cod Commission. Supplemental budgets were also reviewed by the Standing Committee on Finance and ultimately passed by the Assembly of Delegates.

The Assembly established a committee to address the Regional Policy Plan for Barnstable County which would be submitted to the Assembly of Delegates in 1991 in accordance with the Cape Cod Commission Act. Due to the complexities of the Draft Regional Policy Plan the Assembly saw a need for a committee to begin working with staff at the Cape Cod Commission and reviewing the Plan well before it would be formally received by the Assembly. The Committee held one public hearing on the Regional Policy Plan in the upper, lower and mid-Cape areas. Comments received from the public and from other Delegates were reviewed and discussed with the Cape Cod Commission staff. While it was noted by the Commission that the Plan was not a perfect plan, it was a good plan and a living document. The Regional Policy Plan was adopted by the Assembly of Delegates on July 30, 1991.



During its review of the Draft Regional Policy Plan the Ad Hoc Committee met several times with the business community and local Chambers of Commerce. The economic concerns raised at those meetings showed the need for a committee on economic issues. The Standing Committee on Economic Affairs was established and its first task was to review the economic sections in the Regional Policy Plan. It has continued its work by conducting additional meetings and addressing specific concerns such as a lack of regional public transportation on Cape Cod.

Prior to the adoption of the Regional Policy Plan the Assembly established an Ad Hoc Committee on the Amending Process for the Regional Policy Plan. This Committee began its work by immediately meeting with staff at the Cape Cod Commission and Assembly Counsel, Bruce Gilmore. The Committee identified the parameters of the Cape Cod Commission Act within which it could establish such a procedure, held public hearings and heard testimony from the public and Assembly of Delegates. The Committee, concerned with establishing as open a process as possible for the amendments to be submitted to the Cape Cod Commission and the Assembly of Delegates, presented an ordinance which was unanimously adopted by the Assembly.

A Standing Committee on Local-Service Functions has been actively involved with the County Commissioners in determining the feasibility of a county dredge. Various options have been explored and work is continuing on this issue. The Committee has been assigned the task of working on proposed development agreements submitted to the Assembly in December by the County Commissioners. Such development agreements will be used by the Cape Cod Commission, towns and developers.

The Standing Committee on Public Works, Public Safety and Utilities dealt with the emissions problem resulting from the Commonwealth Electric's plant in Sandwich. Numerous meetings occurred with representatives of Commonwealth Electric, Conservation Law, the Self Reliance Corporation and State agencies that regulate the Commonwealth Electric plant. The Committee will continue to work on this problem and is also communicating with Commonwealth Electric about the feasibility of installing underground cables on Cape Cod.

Many of the issues dealt with by other committees also became the subject of meetings of the Standing Committee on Natural Resources. The Committee arduously reviewed the Regional Policy Plan and provided input to the Ad Hoc Committee. Joint meetings were held with the Standing Committee on Public Works, Public Safety and Utilities on



the emissions problems from the Commonwealth Electric Plant. The Committee's most compelling task required coordinating the various positions of county officials so as to establish a County position on the Massachusetts Water Resource Authority (MWRA) outfall pipe. The Committee's work resulted in the Assembly of Delegates adopting a Resolution representing Barnstable County on the MWRA outfall pipe. The Standing Committee on Natural Resources continues to work on this matter.

The Standing Committee on Human Services worked with the staff at the Cape Cod Commission to form a consortium of Cape Cod towns opening the avenues for federal funding for affordable housing in Barnstable County. The Committee also worked with state and county agencies and local people to determine how best to make facilities on Cape Cod accessible to disabled people. It sponsored a forum for local officials on the Americans With Disabilities Act to help officials understand the towns' roles in complying with this new federal law.

Throughout the year the Assembly of Delegates worked with the State Delegation to defeat proposed legislation which would abolish Barnstable County Government as we know it today.

The 1991 session saw the passage of twelve ordinances or laws. As required by the County Home Rule Charter, adopted by the County's voters in November, 1988, a public hearing was held on every proposed ordinance. The Barnstable County ordinances may be obtained from the Assembly's Clerk and/or the Town Clerk.

The Assembly of Delegates in 1991 adopted 22 Resolutions. In addition to issues dealt with in committee work discussed above, the Assembly of Delegates continued its support of Stellwagen Bank as a National Marine Sanctuary, began pursuing options for the implementation of a countywide household hazardous waste program and commented on Bay Colony Railroad's 1991 Yearly Operational Plan.

James M. Noonan, *Delegate*

## *Report of the* **300th Anniversary Committee**

---

The Harwich 300th Anniversary Committee has been meeting monthly since 1989 to plan for the celebration of the Town of Harwich's Birthday.

At a meeting held in September, a new slate of officers were elected. John E. Ferreira was elected Chairman with Patricia Cavanaugh as Vice-Chairman. Debra Bassett was elected Secretary and Christine W. Wood as Treasurer. Madelyn Wyckoff serves as the committee's Publicity Chairman.

Fund-raising plans have taken up the agenda of most of the meetings. Our major fund-raising event has been the publication of our 300th Anniversary Cookbook with recipes from the citizenry of Harwich. The cookbooks have been on sale at local stores and fairs during the Fall and will continue to be sold during the year.

Letters have been sent to committees, clubs and churches in the town asking them to participate in the celebration.

Plans for events to be held during the year 1994 are still being formulated. The committee requests your input and ideas to make this, our 300th Birthday, a memorable event.

We look forward to your participation.

John E. Ferreira, *Chairman*  
*Harwich 300th Anniversary Committee*

## *Report of the* **Bike Path Study Committee**

---

This Committee, practically inactive for the past few years, has been recently reactivated principally because there now seems to be a possibility that funding from the State might become available to develop a bike path along the old railroad right of way that was the branch of the Old Colony Railroad which ran from Harwich Center via South Harwich, South and West Chatham to Chatham Center. The Town of Chatham's



Bike Path Committee is taking the leading role in this endeavor and we are cooperating.

Neal Holland, *Chairman*

Joan Collings

William Greenwood

Anne Lawson

Barbara McManus

Hugh "Tim" Millar

Albert Raneo

## *Report of the* **Disability Rights Committee**

---

The beginning of 1991 brought about a revitalizing and reactivation of the 504 Committee which included both new members as well as those who were active in the previous committee. After reviewing the history and charge to this committee, it became apparent that there was much work to be done. In order to do the job with which we were entrusted the committee was changed in both size and makeup to include more people with disabilities. It became evident that the name "504 Committee" had ceased to have any meaning or educational value when publicizing meetings so the name was changed to the Harwich Disability Rights Committee, to better reflect the nature of our work.

During the first few months of the year the committee sponsored a Cape-wide workshop on the Architectural Access Regulations, Community Access Monitor Training, and the Massachusetts 504 Disability Laws. Harwich's newly trained Access Monitors were joined by an Access trainer from the Massachusetts Office on Disability, as Harwich Town Hall became the first building to be surveyed. Several deficiencies were found, some would be quite simple to change, while others would require more serious redress. It was during this time that the committee worked with the Harwich Police and Fire Departments to track down the TDD (Telecommunication Device for the Deaf - a special telephone that can be used to talk with deaf, hard of hearing, or speech impaired callers) that had been purchased in 1988 by the previous committee but was no longer in use. Once found, the TDD was installed at the Bank Street Fire Station.



The committee was able to obtain, on loan, an Assistive Listening Device (ALD Loop) that was used to make the two town meetings more accessible to citizens with T switches on their hearing aids. Although the town was unable to secure a sign language interpreter for spring's town meeting, interpreters were present for the fall session. The entire town meeting process proved to be an educational opportunity for all concerned. Money was appropriated for the hiring of sign language interpreters through a line item inserted into the Town Clerk's budget.

Summer proved to be a busy time for the committee as members met with Town Engineer to review and give input on building plans for the reconstruction of the Brooks Park bathrooms and responded to a letter received from Harwich residents who asked that the Pleasant Road Beach be made more accessible. Following a site survey the committee sent recommendations to the Recreation and Beach Committee, the Director of Highways and Maintenance, as well as other appropriate offices. The town's response was immediate and accommodating.

The Disability Rights Committee spent the rest of the summer working on issues ranging from accessibility in historical districts to developing a Handicap Parking Bylaw that would allow the police to enter private parking lots (such as restaurants and shopping areas) and ticket cars parked illegally in HP designated spots. A list was developed of town owned buildings that will be surveyed for accessibility within the coming months. Information was gleaned from committee members who attended workshops relating to disability and access issues, as well as invited speakers from other towns with active, longstanding, disability committees.

Fall brought more education to the committee with several members attending a Capewide meeting to share information with other towns. Harwich again sponsored a workshop on the Americans with Disabilities Law which becomes effective January 1992.

This report would not be complete without giving thanks to the following individuals and organizations:

George Billman and the original 504 Committee for taking the first steps.

The Board of Selectmen, and Wayne Melville, Town Administrator, for their continuing support.

Captain Greenwood and Chief Hudson for efforts relating to the TDD.

Jane Estey, Town Engineer for seeking the committee's input before a project is undertaken.

Albert Raneo, Director of Highways & Maintenance for his quick response to problems at Pleasant Street Beach.

The Cape Organization for the Rights of the Disabled for the use of their equipment and their expertise.

Kathy Gipps and Speed Davis from the Mass. Office on Disability for their teaching talents.

And the energetic and enthusiastic members of the Harwich Disability Rights Committee who have given so freely of their time - Mable Canto, Thomas Driscoll, David Gaskell, Jean Ann McLaughlin, Carol McNeil, Sally Mahoney, David Penfield, Maureen Starkweather, Diane Turco, and Howard Whitcomb, Jr. (This list represents past and present members, all of whom have been active within the past year.)

The Harwich Disability Rights Committee will continue to work with all relevant departments, committees, and residents as the town accepts the challenge of adopting and implementing the Americans with Disabilities Law.

Carol A. Chichetto  
*Chairperson*

## *Report of the* **Recycling Committee**

---

The following is a choronological list of tasks completed by our committee:

1. Informational flyer

- A. This flyer was produced to be a guide for residents to follow when using the recycling area.
- B. In the flyer was listed the optimal requirements for quality material in order to insure a top price paid by processers.
- C. The flyer also described the location of the recycling area and the hours of operation.



- D. Also included were the materials handled at the present time.
  - E. With each material listed there was a brief “Did you know” fact.
2. The committee was also responsible for the assembling of a staff of volunteers.
    - A. These individuals were instrumental in the successful operation of the “Treasure Chest”.
  3. “The Treasure Chest”
    - A. An unused storage building that through outside volunteer efforts and donations was transformed into a swap shop to lessen the amount of trash which was being disposed of in the landfill.
  4. A complete list of recommendations presented to the Board of Health prior to the end of the year.
    - A. All recommendations presented were done so with the expectation of joining the regional municipal recovery facility put forth by the Cape Cod Commission, Recycling Advisory Council.

Upon inception of the Recycling Committee all members seemed to immerse themselves in the field of recycling. It took a certain amount of time before any of us were confident enough to even begin to start making supporting arguments for any projects. We wanted to make any recommendations with as much knowledge as possible. As our knowledge increased so too did our desire to tackle a variety of topics, all of which were laudable pursuits. Admittedly, our focus was somewhat dispersed, and consequently rather fragmented to which in some degree cost us productivity. Not only were we being initiated into the field of recycling, but were also trying to comprehend the fashion to which town policies had to be served. With our first year behind us, and hindsight being as it is, we are looking forward to a focused and productive 1992.

The following is a chronological outline submitted to the Board of Health prior to the first of the year.

## CHRONOLOGICAL OUTLINE RECOMMENDATIONS

### A. Public Education.

1. General meeting forum with meetings on a monthly basis until town meeting.

- a. meetings to be located at various locations around town in the different villages.
2. Outreach.
  - a. presentations to the various groups and committees in the town.
3. Comprehensive interdisciplinary recycling program in the schools.
  - a. using the students as group leaders
4. A monthly newsletter explaining the present state of recycling and a calendar of seminars.

#### B. Funding

1. transfer of the \$100,000 bond left to build the transfer station.
2. foundation grants ie. Kelly Foundation
3. FHA grants
4. State grants (DEP)
5. Districting ie. water dept.
6. user fees
7. Enterprise system ie. Barnstable, Sturbridge

#### C. Creation of a solid waste management dept.

1. manager and personnel

#### D. New site

1. accommodate both commercial and residential customers.
2. separation system
  - a. volunteers and the handicapped
3. transportation
4. expanded composting

#### E. Mandatory recycling

1. accomplishes goal of separation but gives the choice of whether or not to use a private hauler or doing it themselves to the individual.
2. the need for a mandate requiring the use of clear bags would be needed.



3. a monitor for the transfer station would be needed.

a. utilization of current personnel at transfer station as monitors.

Lindsay W. Strobe, *Chairman*

Kathy Clobridge

Martha Sauvage

Barbara Lowe

Velna Zuzick

Amy Watmough

# SCHOOLS

*Report of the*

**School Committee and**

**Superintendent of Schools**

**FOR THE YEAR ENDING DECEMBER 31, 1991**

---

## ORGANIZATION FOR THE YEAR 1991

### SCHOOL COMMITTEE

Dr. Walter P. Christian

Term Expires 1994

Mr. Vahan Khachadorian

Term Expires 1994

Mrs. Frances Ballam

Term Expires 1993

Mrs. Diane B. McCarthy

Term Expires 1993

Mrs. Nancy Moran

Term Expires 1992

Ms. Cindy Antonik

President, Student  
Advisory Council

### SUPERINTENDENT OF SCHOOLS

Mr. Charles H. Ferris, Jr.

### SUPERVISOR OF ATTENDANCE

Steven Wilson

### SCHOOL NURSE

Anne B. Irwin, R.N.

### SCHOOL PHYSICIANS

David P. Doherty, M.D.

David J. Penfield, M.D.



SCHOOL CALENDAR  
1990-1991

Schools Opened Thursday, September 6, 1990

SCHOOL YEAR

September 6, 1990 — December 21, 1990  
January 2, 1991 — February 15, 1991  
February 25, 1991 — April 12, 1991  
April 22, 1991 — June 20, 1991

SCHOOLS NOT IN SESSION

Teachers' Convention .....Wednesday, Sept. 26, 1990  
Columbus Day ..... Monday, Oct. 8, 1990  
Veterans' Day ..... Monday, Nov. 12, 1990  
Thanksgiving Recess ..... Wednesday, Nov. 21, 1990  
12 Noon, Thursday & Friday ..... Nov. 22 & 23, 1990  
Christmas Recess .....Friday, Dec. 22, 1990  
End of School Day  
Martin Luther King Day .....Monday, Jan. 21, 1991  
In-Service Day ..... Tuesday, Jan. 22, 1991  
February Vacation ..... Monday, Feb. 18, 1991  
Good Friday ..... Friday, March 29, 1991  
Spring Vacation ..... Monday, April 15, 1991  
Memorial Day .....Monday, May 27, 1991

1990		1991	
September	16	January	20
October	22	February	15
November	19	March	20
December	15	April	17
		May	22
		June	14
	<hr/> 72		<hr/> 108

Year Planned: 180 Days

# HARWICH PUBLIC SCHOOL ENROLLMENT

## October 1, 1990

	1989	1990	Sub- Total	Total
<b>ELEMENTARY</b>				
Pre-Kindergarten	15	21		
Kindergarten	98	106		
Grade 1	115	101		
Grade 2	120	115		
Grade 3	90	123		
Grade 4	111	93		
Total Elementary	549		559	
<b>MIDDLE SCHOOL</b>				
Grade 5	94	114		
Grade 6	110	96		
Grade 7	93	112		
Grade 8	90	92		
Total Middle School	387		414	
<b>SENIOR HIGH SCHOOL</b>				
Grade 9	80	83		
Grade 10	76	79		
Grade 11	75	72		
Grade 12	91	78		
Total Sr. High 9-12	322		312	
1989 TOTAL	1,258			
1990 GRAND TOTAL HARWICH SCHOOL SYSTEM				1,285

## HARWICH HIGH SCHOOL

### 1991 Graduates

*Peter Arsenault	*Jessica Sarah Diamond
Joseph Watson Bartell	Ryan P. Dobbins
Susan Marie Belsito	*Lynne M. Doherty
Michael Berry	*Laura Jean Driver
Jerusha Black	*Liza-Marie Eizenberg
Jennifer R. Boyle	Mark C. Elliott
Rebecca Marie Cahoon	*Zoe-Maja Engvall
*Heather L. Clancy	Jason Ford

Kimberly Giguere  
 Jeffrey S. Gonsalves  
 Michael A. Gori  
 Dion Grace  
 \*Megan Green  
 Lisa Guyon  
 Karen L. Hadfield  
 Shane R. Hemeon  
 E. Danielle Hill  
 \*Jennifer Blaize Holden  
 Dawn Jessop  
 Mark Johnson  
 Erin M. Kady  
 Allyson Lee Kline  
 Chadd J. Kodak  
 Trevor T. Kurz  
 \*Jessica Anne LeDuc  
 Lisa Mairie Leger  
 \*Danielle LoCicero  
 LaVerne Faith Lopes  
 Eric C. Marceline  
 Emmet Aaron Masterson  
 Jason M. McCahan  
 \*Kevin J. McInnis  
 John S. McPhee  
 Daphne Joy Merrey  
 Christopher J. Montale  
 Brian Michaele Monteiro  
 Patricia A. Nowak  
 Lisa D. Nunes

Kristin Lynn Olson  
 Melissa Pisciotto  
 \*Christopher R. Pistel  
 Michael Porter  
 Emily Potter  
 Keith Prodggers  
 Marc A. Quigley  
 Stephanie Rickaby  
 \*Kristin Roderick  
 Kent Rose  
 Eva Schlieff  
 \*Lynn Seidel  
 Bonnie Smith  
 Margaret Spidle  
 Clifton Stalker  
 Alexander J. Steel  
 \*Andrew J. Stewart  
 Heath Teixeira  
 Ariel M. Telega  
 Joshua David Tobey  
 Shawn C. Tullos  
 \*Lisa M. Waite  
 Eric J. Weiland  
 Kelda G. Welsh  
 Joseph "Chip" Wesley  
 Kara Hope Wiacek  
 Michael A. Wilder  
 \*Brian Monroe Williams  
 \*Cyd Zeigler, Jr.

*\*Members of National Honor Society*

## CLASS MOTTO

"If you can think it, you can achieve it.  
 If you can dream it, you can become it."

## CLASS OFFICERS

*President*  
*Vice President*  
*Secretary*  
*Treasurer*

Kristin Roderick  
 Lynne M. Doherty  
 Erin M. Kady  
 Cyd Zeigler, Jr.



## CLASS ADVISORS

Mrs. Katherine M. Holden

Mr. Nicholas Debacher

## BROOKS MEDAL RECIPIENTS

Grade 12

Cyd Zeigler, Jr.

Grade 8

Jaclyn Stevenson

Grade 6

Heather McSweeney

## JOHNSON-ULM MEMORIAL SCHOLARSHIPS GRANTED FOR THE SCHOOL YEAR 1990-1991 (90+ Average Over Their High School Career)

Heather L. Clancy

Smith College

Danielle LoCicero

University of Massachusetts

Christopher R. Pistel

Worcester Polytechnic Institute

Kristin Roderick

Boston College

Andrew J. Stewart

Cedarville College

Lisa M. Waite

University of Lowell

Cyd Zeigler, Jr.

Stanford University

## 1991 HERBERT R. MORSE MEMORIAL SCHOLARSHIP

Kristin Lynn Olson

Endicott College

Enumerable events occur throughout a school year. The major activity of schooling is teaching and learning, and that occurs daily in a myriad of ways from preschool through twelfth grade, from 3 and 4 year-olds to 18 year-olds, from the basic skills of listening, speaking, writing, and reading to College Board advanced placement courses. In addition, a multitude of other learning activities occur - from holiday celebrations and special projects in elementary school to activity periods, extracurricular activities and extramural athletics in the middle school to student government, extracurricular activities and athletics at the high school - in which youngsters learn special skills and how to work cooperatively and effectively with others. All of these activities are a part of the curriculum of a school system; collectively, they are the learning opportunities in the schools, and they are what makes Harwich's educational program unique.

From all that has happened in 1991, I will highlight only a few special events: the expansion of early childhood education programs, expansion of the school-aged child care program, completion of the first year of operation of the new middle school, completion of a curriculum overview booklet for the schools, recognition of the work of the Advisory

Council of the Governor's Alliance Against Drugs, completion of the high school renovations, adoption of the National Goals for Education.

The **Early Childhood Advisory Council** under the leadership of Francie Joseph, planned and instituted a Playschool Program for three- and four-year olds. The program, begun in January, is housed at the Elementary School. Directed by Dr. Joan Aucoin, the program was so successful in the winter and spring that it was expanded in the fall to include more youngsters.

The **School-Aged Child Care Programs** underwent change as well. We said goodbye to Kathy Splaine, our first director who was responsible for the initial success of the program, and we welcomed Stephanie Henderson as our new director who has overseen the expansion of the program to a year-round operation. We began a summer program with the help of a grant from the Massachusetts Office for Children, we are open daily from 7:30 a.m. to 6:00 p.m. while school is in session, and we provide care during school vacation periods and teacher workshop days. It is incorrect to consider our programs "just" child-care. The talented staff under Mrs. Henderson's direction plans a variety of activities based upon monthly or weekly themes so that children have enriching, learning experiences in a safe and comfortable setting. Thanks are in order for the regular staff and volunteers in both the Early Childhood Playschool and the School-Aged Child Care programs. They are providing a much needed service to Harwich families.

The first year of operation of the **Middle School** was completed in June and was a great success. The many hours of planning in which teachers participated during the previous three years are evident in the accomplishments noted in Principal Robert Cronin's report included below. As school began in the fall, there was a renewed commitment to continue development of a program that meets the unique needs of Harwich's early adolescents.

In June, the Curriculum and Instruction Committee completed its 1990-91 school year project of preparing a **Curriculum Overview Booklet**. The booklet, to be published sometime in 1992, contains the objectives, emphases, texts and materials, and method of program evaluation for all curriculum areas in all grades in our schools. The booklet will serve as the foundation upon which the curriculum will undergo a systematic review highlighting two curriculum areas yearly. The process will allow for a five-year cycle of curriculum review for each curriculum area. In October, the review process began with the Mathematics and Science curricula in keeping with the National Education Goal which states that "By the year 2000, U.S. students will be



first in the world in science and mathematics achievement.”

The **Advisory Council of the Governor's Alliance Against Drugs** received recognition during the May Town Meeting. A resolution was passed recognizing the achievements and efforts of the Council in combating the problems of substance abuse in our community. With the support of the Council, a group of concerned citizens and school personnel, the schools have instituted a comprehensive anti-substance abuse education program in grades K-12; developed a memorandum of understanding with the police department relative to dealing with students who abuse drugs; and provided workshops for parents, teachers, and citizens on the issues of substance abuse. Of particular note has been the development of a peer education group at the high school known as the Y.E.S. Group (Youth Educating and Serving). Over one hundred high school students are involved in promoting and conducting substance free activities and assisting younger students in their efforts to make responsible decisions. A Chemical Health Program was begun at the high school in the fall through the efforts of Physical Education Teacher and Coach Mary McGrath. The program, endorsed by the Massachusetts Interscholastic Athletic Association, is a program for high school athletes that stresses chemical health by being substance free. All student athletes were involved in the program with their parents and coaches as a condition of their participation on fall athletic teams. This winter the D.A.R.E. Program (Drug Abuse Resistance Education Program) will be added to our fifth grade curriculum. This effort has been made possible through the generosity of the Harwich Junior Women's Club which will fund the training of two Harwich police officers who will be the instructors in the program.

We are in the final stages of the **building projects**. The last major renovation was completed in the summer - all the windows in the high school were replaced with new energy efficient windows. We have already noticed a savings in the cost of fuel to heat the building. More information about the buildings and building projects is included in Business Manager Marc Dupuis' report included below.

In August the school committee adopted the **National Education Goals** which were outlined at a national governors' conference in 1990 and publicized by President Bush in his **AMERICA 2000: An Education Strategy** released in April. From readiness for school to adult literacy and lifelong learning, how the six goals pertain to Harwich will be the focus of study during the winter and spring of 1992.

The recipient of the Superintendent's **Certificate of Academic Excellence** for 1991 is Brian P. Duggan. Brian is number one in his class,



is a member of the National Honor Society, President of the Spanish Club, a member of the Student Advisory Council to the School Committee, and the Business Editor of the Yearbook. He will graduate in June 1992 and plans to further his education at the College of the Holy Cross in Worcester.

The reports on school programs that follow were provided by the administrators noted.

Elementary School	Paul Koulouris, Principal
Middle School	Robert Cronin, Principal
High School	Vincent Bresnahan, Principal
Pupil Personnel Services	James Hartley, Director
Business Operations	Marc Dupuis, Business Manager

## ELEMENTARY SCHOOL

The Harwich Elementary School opened its doors to 590 students this fall. Our educational program serves students in grades Preschool through Grade 4. Our youngest students participate in our preschool program which is designed to meet the needs of children with special education needs in a setting with other children their own age. Grades K-4 are organized in a traditional self-contained setting.

Our faculty strives to meet the needs of our students in the least restrictive environment. Specialists work with classroom teachers cooperatively to provide the best possible educational program.

Children at the Harwich Elementary School benefit from the services of special subject teachers in art, music, physical education, and attend weekly health education classes. Our library is recognized as one of the best school facilities on the Cape. Our computer laboratory is used every period of the day with the goal of computer literacy for all children.

Our shcool is a community of learners. Faculty and students read and write together daily. This past year our Literacy Steering Committee formulated our philosophy for literacy development.

## LITERACY PHILOSOPHY

The greatest challenge for educators, parents, and community members is to prepare children to be literate, responsible members of today's ever changing society. Becoming literate is a life-long developmental process and needs to be active, authentic, meaningful and social.

We believe that literacy is the ability to communicate through listening, speaking, writing and reading.

We believe that the learning environment which promotes literacy should encourage:

- integrated listening, speaking, writing and reading experiences which are woven throughout the curriculum
- child-centered, developmentally appropriate activities
- collaboration and cooperation
- logical reasoning and strategies for critical and imaginative thinking
- confidence and self-esteem
- connections between in-school learning experiences and the world around us

We believe that when such a learning environment exists, learners will:

- be self-motivated listeners, speakers, writers and readers
- be effective listeners, speakers, writers and readers so that they can share their own thoughts and experiences with others
- enjoy and value listening, speaking, writing and reading as life-long learners

The Harwich Elementary School continues to be a center for innovation. Teachers from other Cape schools and numerous visitors from the Boston area visit to attend workshops and observe classes.

Mrs. Linda Erdmann was chosen as a Lucretia Crocker Fellow by the Massachusetts State Department of Education. Mrs. Erdmann spent the year traveling across Massachusetts working with teachers and school systems sharing her knowledge and experience. Other teachers from our school presented workshops for neighboring school systems.

Our talented faculty and staff are to be commended for their tireless efforts. Our students benefit greatly from their exemplary teaching and commitment.

Our students benefit from the support of our P.T.A. and school volunteers. Over 150 individuals volunteered time and talent to support our program this past year. All segments of our community were represented. Senior citizens, parents, high school students, and other citizens came to our school to help. We value their support and talents.



Our Early Childhood Advisory Council is to be commended for their successful "Make Way For Kids" playschool program, which meets at our school. The E.C.A.C. offered a series of parent seminars in conjunction with our Special Education Department. Their annual Learning Fair was a great success.

The School Age Child Care Program expanded its services to parents by offering before school, one-half day kindergarten, after-school, vacation, and summer day care. The S.A.C.C. continues to strive to provide parents with quality child care.

Our school has many things to be thankful for. Of primary importance is our faculty. This past spring Mrs. Lucille Murphy retired after 18 years of service to the children of Harwich. We wish her the very best in her retirement years.

On behalf of the elementary school community we would like to express our thanks to Superintendent Ferris and our School Committee for their support and leadership.

Paul E. Koulouris  
*Principal*

## **MIDDLE SCHOOL**

This year saw two new aspects to the middle school program in place. Through a reallocation of staff, we were able to implement computer education and industrial arts for all students.

Regularly scheduled coeducational industrial arts classes are provided to all students in Grades 5 through 8. Students utilize hand and machine tools and learn basic elements of carpentry woodworking through the construction of a number of projects.

All students are assigned to computer education classes which take place in our IBM computer lab. Our computer education program provides instruction to students in keyboarding skills, the use of a data base and spreadsheets and word processing. Our goal is to provide all middle school students with the skills to effectively use the computer as a tool as they progress through high school and beyond.

In addition to our academic and unified arts programs, we also offer mini courses, chorus, drama, band, intra and extramural athletics. After school activities include a student newspaper, student association, yearbook, and student store.



The middle school was pleased to have had two middle school teachers, Richard Hansen and Margaret Hannigan, present workshops to middle level educators from across New England at the New England League of Middle Schools' conference in March.

Through the efforts of our committed teachers, the middle school continues to move forward. Teachers continue to work energetically to provide effective team teaching through the use of flexible scheduling and thematic activities.

We have made much progress and look forward to continued improvements of our programs.

We would like to thank the Superintendent, School Committee, the PTA, and the community at large for their support for our programs.

Robert P. Cronin  
Principal

## HIGH SCHOOL

### *Placement:* HARWICH HIGH SCHOOL CLASS OF 1991

	Girls	Boys	Total	%
Number of Graduates	40	36	76	
Post High School Education	34	29	63	83%
Four-Year College State	7	8	15	20%
Four-Year College (other)	18	15	33	43%
Two-Year College State	3	4	7	9%
Two-Year College (other)	6	2	8	11%
Miscellaneous Schools	0	0	0	0%
Military	1	3	4	5%
Plans Pending	0	0	0	0%
Employment	5	4	9	12%
CEEB Scores: 1991	SAT Verbal Average: 447 SAT Math Average: 461 (83% of class took SAT)			

We are pleased to announce that we graduated 97% of our senior enrollment and that we are sending 83% of the senior class on to further their education.

On January 14, 1992, the following students were elected to the Harwich High School Chapter of the National Honor Society:

Ian Barker  
Brian Chase  
Wayne Ethier  
Matthew Ford  
Amy Green  
Gabrielle Hyde

Rachel Marceline  
Jessica McNabb  
Jonathan Moore  
Erica Seidel  
Elan Turcotte-Shamski  
Stephen Waite

There are presently twenty-seven students in the Advanced Placement courses in English, American history, and biology studying for college credit.

The following seniors at Harwich High School were commended in the National Merit Scholarship test for 1991:

Galen Burke  
Matthew Meier  
Ryan O'Leary

Last June, the following students were named Academic All-Stars by the Cape Codder newspaper for having earned a 93% average for three consecutive marking periods:

Seniors	Juniors	Sophomores	Freshmen
Heather Clancy	Brian Duggan	Matthew Ford	Will Scarbrough
Danielle LoCicero		Amy Green	Alicia Volpicelli
Christopher Pistel		Erica Seidel	
Kristen Roderick		Elan Turcotte-	
Cyd Zeigler, Jr.		Shamski	

By March 1, 1991, Harwich High School will submit its five-year report to the New England Association of Schools and Colleges. This report is due at the halfway point in the ten-year accreditation which we received in 1987. We have been able to positively respond to almost all of the recommendations.

The staff and administration of the high school express appreciation for the continued moral and financial support we are receiving from the citizens of the Harwich for the education of the children of the community.

Vincent P. Bresnahan  
*Principal*



## **ATHLETICS - 1991**

Harwich High School enjoyed another outstanding season in boys' basketball. The Team, for the second year in a row, won four championships. The team won the Sacred Heart of Kingston Christmas Tournament for the third year in a row. They won the Cape and Islands League Championship for the third year in a row. They won the Final Four Championship and, for the second year in a row, the Division III — South Sectional State Tournament Championship. In the Division III state semi-final played at Boston Garden, our team was defeated in an extremely close game with Wayland High School.

Our girls' basketball team won the Cape and Islands League Championship and went into the state tournament and did well. Our baseball team was the Cape and Islands League Champion for the second year in a row. It also competed in the state tournament. Our field hockey team qualified for the state tournament. Our boys' tennis team also had a good season and played in the state tournament.

As you can see by the above, our athletic teams here in Harwich competed to an outstanding degree again in 1991.

We would, again, like to thank the people of Harwich for making athletics possible for its young people and for all to enjoy. Athletics is the "other side of education" and should continue to be supported by the Town.

## **PUPIL PERSONNEL SERVICES**

### **Guidance Services**

The Guidance Staff consists of one full-time Guidance Director who also serves as a full-time high school counselor, one additional high school counselor, one-half time Middle School counselor, and one full-time guidance secretary. The staff provides the services usually associated with middle and secondary guidance programs. This includes transition from the Middle to High School; college, vocational, and personal counseling; college placement assistance; scheduling; student course selection; testing; special education referral; dissemination of college and career information; enrollment of new students; coordination of visits from college representatives; consultation with parents, and teachers; report card preparation; record updating/storage; and, provides information and assistance to parents. The Guidance Department puts out a yearly newsletter: 'The Cranberry Scoop'.



Many special and diverse programs are also provided through the Guidance Office.

1. Financial Aid workshop for 12th grade students and parents.
2. Armed Services career presentation to Seniors.
3. Business and Technical career presentations arranged for classroom teachers.
4. A.S.V.A.B. testing for interested students in grades 10-11-12.
5. Participation in All Cape College Day for 11th and 12th grades.
6. Maintaining library of career and college reference materials which includes both video and laser disc displays.

## **Special Education**

All schools have a referral process comprised of the School Psychologist, Counselor, Regular and Special Education Teachers. The purpose of this team is to ensure that all regular education alternatives are utilized prior to referral for special education procedures. The Harwich Public Schools continues to develop classes that are geared toward the learning styles of all students.

When formal referral and remediation is necessary, the goal of the department is to provide services in the least restrictive environment. Consequently, the regular classroom and special education teachers are increasingly working together in order to provide educational experiences which will enhance the learning process for all children.

When necessary, special needs students receive services in small group settings. However the goal of the program is to reintegrate these children whenever possible. These services include remediation in reading, written language, math, and handwriting.

At the middle and secondary level, remediation is more closely tied to the curriculum. Study skills and modification of classroom activities are essential to the child's success. At the High School, restructuring of smaller regular education classes has met the needs of many students who may have otherwise needed special education services. The Middle School's team concept has lead to increasing classroom adaptation for regular and special needs students.

Screening programs are administered to pre-schoolers along with children in regular kindergarten.

## **Motor Development**

Developmental motor training is provided to those children whose gross motor skills (running, jumping, skipping) and fine motor skills (ability to manipulate small objects/pencils, scissors) are delayed for their age. Motor development is individual to each child, relating to that child's readiness for learning.

Some children have delayed or disordered visual perceptual skills. Remediation is provided to those children who need to build a base of visual perceptual skills essential to early learning. These skills would include visual attending (directing sustained attention to an activity), visual discrimination (distinguishing between objects according to size, shape, color, position), visual memory and sequencing. These activities are being increasingly adapted to regular education classroom activities.

## **Occupational Therapy**

Occupational Therapy services focus in on the student's ability to perform functional arm/hand skills needed for everyday academics, and sensory processing of information for learning. Specific areas of remediation include:

1. Sensory Integration — Perceptual/Motor foundation
2. Developmental Progressions.
3. Self-care abilities related to success in school.
4. Organizational/sequence training as well as compensatory skills to enhance educational goals.
5. Consultation with the team members.
6. Equipment/classroom modifications to foster educational success.

## **Physical Therapy**

Physical Therapy is provided to those students whose physical ability to function in and around the educational setting is hindered by reasons of developmental delays, orthopedic or neurological pathologies. Services are designed to assist in developing the student's potential for all education related activities. Among these activities are mobility within the school setting (i.e., transitioning between bus to school, class to class); the ability to sit and attend in the classroom; and participation with peers in gross motor play; and physical education programs. Parent training and follow through are integral aspects of P.T. services.



## **Speech**

The students with whom the Speech/Language Therapists work have varied concerns: language delays, learning problems, hearing impairments, voice or fluency difficulties, and/or articulation problems. In cooperation with other specialists, the therapists complete speech and language evaluations and screen pre-schoolers and kindergarten students. The Speech Therapists provide services within the classroom and consult with classroom teachers about possible modifications to answer specific needs. In addition, they meet with parents to help with promoting growth in speech and language, and monitor the classroom performance of students who have recently been dismissed from the program.

## **School Psychologists**

The School Psychologists are involved in the following activities:

1. Provide individual and group counseling upon referrals from teachers, parents, and students.
2. Assess intellectual and educational strength/weaknesses of children in order to determine relative achievement and aptitudes, and to describe individual learning style preferences.
3. Assist school staff in formulating and specifying appropriate individual plans for educational and behavioral management.
4. Recommend appropriate educational and psychological remediation for children with special needs in ways to accommodate their unique learning and psychological needs.
5. Provide consultative services to assist school staff members to better understand behavior and learning patterns of children and to apply these understandings in promoting an improved climate for learning.
6. Serve in a liaison relationship between school and community resources/agencies in the understanding and treatment of learning and behavior difficulties in order to help students maximize their potential.

## **Pre-School Services**

The Harwich Schools have developed two pre-school programs in order to address a wider variety of special needs concerns. The morning program is for students that are more developmentally delayed and the afternoon program is for students who need integrated activities. A



variety of specialists work with these 3 and 4-year-olds in specific areas of concern. Entry for regular students in the mainstreamed class is by lottery.

## **Health Services**

The nursing department is comprised of one full time and one part time nurse and three health aides. Responsibilities include: administering first aid; screening for eyes, ears, and postural deficits; registration-medical records; fluoride treatments; assisting the school physician/dentist with formal medical/dental examinations; health education; counselling; and serving as a team member for special education evaluations.

## **Chapter I**

Chapter I is a federally funded program which provides extra help in reading and math. Children are considered for Chapter I services based on classroom teacher recommendation and the results of standardized testing. For the last two years, the program has emphasized higher level reading comprehension and math problem solving skills. Services are available in Grades 1-6.

Children receive 20-30 minutes of extra instruction 3-5 times a week both in a small-group setting (4-6 children) and in the regular classroom. Chapter I supplements regular classroom instruction and the teacher is in contact with the classroom teacher to assure that each child's educational needs are being met.

Parents are an important part of the Chapter I program and are urged to participate through membership in the Chapter I Parent Group; classroom visits; participation in informational programs; parent workshops; and parent/teacher conferences.

James B. Hartley, *Director*  
*Pupil Personnel Services*

## **BUSINESS MANAGER**

Over the past few years a major focus of the Business Office has been its involvement with the building projects. It has been a very rewarding experience to be a part of the major improvements that have occurred in all three school facilities. The citizens of Harwich should be very proud of their school buildings and the major changes that have taken place in these buildings over the past three to four years. The past year has seen

the building projects at the three schools come to virtual closure. This summer the final major phase of the building project was completed, that being the installation of new energy-efficient windows throughout the High School building.

Overall, there has been a very smooth transition from a two-building school system to a three-building school system with regards to the areas of responsibility of the Business Office. With the opening of the third school there were major changes in the operation of the custodial/maintenance services, food services, and transportation services. I am pleased to report that all the above-mentioned areas are functioning efficiently and providing a good service to the Harwich Public Schools.

The school budget has felt the effects of a weak local and state economy this past year. In fiscal 1992, the budget increase to the Harwich Schools was 1%; this minor budget increase resulted in reductions in staffing, programs and supplies. As we prepare for the fiscal 1993 budget, an indepth review of all budget requests, in anticipation of another tight fiscal year, is expected. The Business Office is in the process of finalizing a detailed program budget for the entire school system. This program budget will outline all programs throughout the school system and summarize costs associated with each program, in both salary and expense areas. This program budget should be very helpful in analyzing the entire school system, particularly during the budget review process.

The custodial/maintenance department continues to perform very efficiently, and this is evidenced by the physical condition of the three school buildings. A major priority of the Business Office is to provide the student/teachers/administrators of the Harwich schools with a clean, safe, and well maintained environment for both teaching and learning. Despite a reduction in staffing (2.5 positions) because of budget restrictions, I believe this goal has been achieved in the past, and it will continue to be a major priority in the future. A listing of major facility projects worked on over the past year would include: new tile throughout the High School corridors, new carpeting in the Elementary School classrooms/corridors, continuing the interior painting project in the Elementary School and High School buildings, and reshingling at the High School building.

The school lunch program also experienced staff reductions because of budget cutbacks (three part-time positions). Once again, despite this, the program has shown vast improvement in each of the past few years. The product being offered is not only high in nutrition but also provides the students with a good variety of meal choices on a daily basis. The



result of the changes that have been made over the past few years has been a continued increase in the rate of participation, which has put the program on target for its ultimate goal, that being to be totally self supporting.

The transportation services provided by the Harwich Public Schools continue to be in the very capable hands of three local contractors, Robert Joy and Sons, Skip's Taxi, and Julin Trucking. These are contractors of long standing who, as in the past, continue to provide the students of Harwich with safe and efficient transportation between home and school.

In conclusion I would like to state that it continues to be a pleasure to work for the Harwich Public Schools. The cooperation that exists not only throughout the school system but also throughout Town Departments allows for a positive and productive work environment.

Thank you for your continued support.

Marc P. Dupuis  
*Business Manager*

## IN CONCLUSION

Once again the Harwich Public Schools are leading the way in the education community. By adopting the National Education Goals, Harwich has taken the first step among Cape communities to strive to achieve world class education standards. The cooperation between Town Departments, citizen groups, and individuals for the benefit of the children of Harwich is one of the reasons the Harwich Public Schools are recognized as a school system on the move, a school system with the support of its citizenry, a school community that has not lost sight of its mission to provide for its children, and a school system that takes pride in its people and their achievements.

The people of Harwich can indeed be proud of their schools. Through ongoing support and community involvement in the schools, we will continue to produce graduates who are proficient in the skills of learning and who are able to choose life plans that lead to successful and productive citizenship.

Charles H. Ferris, Jr.  
*Superintendent of Schools*

HARWICH SCHOOL PERSONNEL

NAME	POSITION	PREPARATION	DEGREE	SERVICE		ADDRESS
				IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	
Charles H. Ferris, Jr.	Superintendent	Clark University Clark University Worcester Polytech Worcester State College	B.A. M.A./Ed M.N.S. CAGS	1987	26	Harwich
Marc P. Dupuis	Business Manager	Nichols College Southeastern Mass University	B.S.B.A. M.B.A.	1988	12	East Sandwich
Dorothy G. Hemmings, CPS	Executive Secretary	Katharine Gibbs School Cape Cod Community College	Cert. A.A.	1985	31	Harwich Port
Susan M. Stoltz	Bookkeeper			1988	4	East Harwich
HIGH SCHOOL						
Vincent Bresnahan	Principal	Holy Cross University of Mass University of Conn	B.S. M.Ed. CAGS	1982	31	East Harwich
Frederick Ebbett	Assistant Principal	Curry College Bridgewater State College	B.S.Ed. M.Ed.	1959	32	South Harwich
Donna L. Backus	Home Economics	Framingham State College	B.S.	1986	5	Centerville
Richard J. Besciak	History	Hartwick College Springfield College	B.A. M.Ed.	1968	25	Orleans
Joan C. Bresnahan	Latin	Mt. St. Mary College	B.A.	1984	14	Harwich



# HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE		EXPERIENCE	ADDRESS
				IN HARWICH	BEGAN	PRIOR TO 1991	
Ralph W. Burns	Science	Salem State College	B.A.	1972	1972	19.5	North Eastham
Anthony Catanzaro	Industrial Arts	Fitchburg State	B.S.	1987	1987	14	Harwich
Lee R. Chase	Secretary	Cape Cod Community College	A.A.	1987	1987	21	Harwich Port
Angelina Chilaka	Health 7-12	Northeastern University Columbia University	B.S. M.A.	1987	1987	14	Harwich
Nicholas C. Debacher	Mathematics	Western N.E. College	B.S.	1986	1986	16	Brewster
Kerry M. Dolan	Science	University of Mass	B.S.	1984	1984	14	Chatham
Diane L. Dorgan	Business	Salem State College	B.S.	1984	1984	9	Plymouth
M. Patricia Hammatt	English	Ohio Dominican College	B.A.	1974	1974	28	South Orleans
Mary B. Hemeon	Mathematics	Keuka College	B.S.	1984	1984	7	Harwich Port
Troy C. Hopkins	Biology	University of Connecticut	B.S.	1991	1991	1	South Harwich
A. Susan Hoffman	Foreign Language	Framingham State College Middlebury College	B.A. M.A.	1981	1981	18	South Yarmouth
Kathleen M. Holden	Home Economics	Framingham State College	B.S.	1986	1986	7	Harwich Port
Diane R. Jones	Spanish	N.Y. State University N.Y. State University	B.A. M.A.	1980	1980	19.5	Mashpee
Karen M. Kelly	English	University of Mass/Amherst	B.A.	1986	1986	5	Harwich

Stephen J. Kot	Chemistry	Worcester State College	B.A.	1974	17	Brewster
Kris A. Larson	Government	Brown University Univ. of California/Berkeley San Francisco State Univ.	B.A. M.A. M.A.	1972	21	West Chatham
Paul R. Manglinkx	American History	Worcester State College Boston State College University of Mass/Boston	B.S.Ed. M.A. M.A.	1972	20	Brewster
Ann Martell-Paschal	English	Lyndon State, VT Central Conn State College	B.S. M.S.	1985	19	Sandwich
Robert W. McBride	Business	Fairmont State College Morgan State College	B.A. M.S.	1972	29	Harwich
Charles E. McIntyre	History	Towson State University Bridgewater State College	B.S. M.Ed.	1984	13	Harwich Port
Elaine M. Meaney	Math, Computer Science	Merrimack College	B.A.	1983	9	Harwich Port
Daniel W. O'Leary	English	Don Bosco College Boston State College	B.S. M.Ed.	1973	21	Harwich
Maureen A. Shea	Principal's Secretary			1990	26	West Barnstable
Elizabeth Simmons	Spanish	Hartwick College State U of NY	B.A. M.A.	1988	5	West Yarmouth
Michele L. Stalker	Secretary			1980	11	Harwich Port
Peter J. Wanderlich	Mathematics	Bridgewater State College	B.S.Ed.	1966	26	Brewster



# HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE		ADDRESS
				IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	
MIDDLE SCHOOL						
Robert P. Cronin	Principal	Boston State College Boston State College	B.S.Ed. M.Ed.	1989	26	Orleans
Marvin A. Stout, Jr.	Assistant Principal	Georgia Southern College Georgia Southern College Georgia Southern College	B.S.Ed. M.Ed. E.D.S.	1975	18	Brewster
Joan M. Alvezi	Grade 5	Emmanuel College Emmanuel College	A.B. M.Ed.	1972	22	Sandwich
Gail L. Baker	English	Boston College	B.A.	1975	22	Eastham
Jean E. Barker	Geography	Framingham State College	B.A.	1986	7	Harwich
James E. Bougas	Grade 8 Social Studies	Northeastern University	B.S.	1991	19	North Eastham
Lucille J. Crosby	Grade 5	Framingham State College	B.S.Ed.	1972	21	East Harwich
James J. Enright	Mathematics	Boston College	B.S.	1971	23	West Chatham
Alice E. Fabia	Literature	SUNY (NY)	B.S.	1987	8	Harwich
Mary M. Fitzpatrick	Grade 6	Anna Maria College Worcester State College	B.A. M.Ed.	1970	24	West Yarmouth
David J. Hammond	Grade 5	Bridgewater State College	B.S.Ed.	1973	25	South Dennis
Margaret M. Hannigan	Health	Framingham State College Bridgewater State College	B.S. Cert.	1974	23	South Harwich

James D. Hyde	Grade 8 Math	St. John Fisher	B.A.	1991	5	Harwich
Lori L. Johnson	Grade 6	University of Georgia Simmons College	A.B.J. M.A.T.	1990	1	West Dennis
Sylvia A. Johnson	Secretary			1987	33	South Chatham
George A. Kurlychek	Marine Science	Fairleigh Dickinson Univ.	B.A.Ed.	1973	25	Brewster
William E. Lemoine, Jr.	Grade 5	University of Mass.	B.A.	1973	19	East Dennis
Jeffrey K. Nilson	Grade 6 Reading	Wesleyan University Boston University	B.A. M.Ed.	1991	13	Harwich
Michael M. Radlhammer	Science	New York University New York University	B.A. M.S.	1968	32	Eastham
Karen Savage	Grade 6	Skidmore College Northeastern University	B.S. M.Ed.	1990	10	Sandwich
Jean M. Sokale	Alternative Education	Our Lady of the Elms	B.A.	1976	15	Harwich
Anne P. Tabbert	Grade 6	Paterson State Teachers	B.S./Ed.	1988	10	Brewster
Sharon L. Tribou	Principal's Secretary	Katharine Gibbs	Cert.	1988	9	Harwich
Theodora G. Wiacek	English	Boston College	A.B.	1981	11	Harwich Port
Larry J. Zabielski	Mathematics	Plymouth State College Plymouth State College	B.S. M.Ed.	1973	18	East Harwich
<b>ELEMENTARY SCHOOL</b>						
Paul E. Koulouris	Principal	Amherst College Harvard University	A.B. M.Ed.	1987	18	S. Dennis



## HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	ADDRESS
Lynne G. Turner	Assistant Principal	Marietta College Suffolk University Bridgewater State	B.A. M.Ed. C.A.G.S.	1988	22	Barnstable
Myra L. Belliveau	Grade 2	Fitchburg State	B.S.	1987	10	Chatham
Deborah J. Bock	Grade 3	Skidmore College Boston University	B.A. M.Ed.	1972	19	East Dennis
Melissa M. Brady	Kindergarten	Elmira College	B.S.	1988	4	Hyannis
Lynn L. R. Copp	Grade 4	Mount Holyoke College Lesley College	B.A./Music M.Ed.	1991	1	Buzzards Bay
Linda M. Erdmann	Grade 1	Wheaton College Wheaton College	B.A. M.A.	1978	25.5	Harwich
Sandra V. Esterson	Grade 3	Newark State College University of Massachusetts	B.A. M.Ed.	1970	24	Harwich
Linda D. Ford	Grade 3	U. of Mass./Amherst	B.A.	1987	7	Harwich
Kathleen M. Gorman	Principal's Secretary	Katharine Gibbs School	Cert.	1986	18	East Dennis
Sheila L. Humphreys	Grade 4	Fitchburg State College Bridgewater State College	B.S. M.Ed.	1972	19	Harwich
Kathleen V. Johnson	Grade 1	Wagner College	B.S.Ed.	1972	19	South Orleans

Christine H. Leofanti	Grade 2	Bridgewater State College	B.S.Ed.	1972	19.7	Dennis
Antigone J. London	Secretary			1991	2	Harwich
Patricia A. Mello	Grade 4	Ithaca College, NY Bridgewater State College	B.S. M.Ed.	1990	7	Teaticket
Kathleen Mirando	Grade 1	Garland Junior College Wheelock College	A.A. B.S.Ed.	1972	22	Centerville
Anne Moore	Instructional Assistant Grade 1	University of Pittsburgh	B.A.	1989	10.5	Brewster
Ann E. Nelson	Secretary	Fisher Junior College	A.A.	1987	8	Harwich
Carol E. Olson	Grade 4	Colby College	B.A.	1970	20	Chatham
Ann B. Santacroce	Grade 1	North Adams State College	B.S.Ed.	1976	23	Harwich
Sandra A. Scinto	Kindergarten	University of Bridgeport	B.Ed.	1984	8	Brewster
Shari M. Sears	Grade 2	Framingham State College	B.S.	1970	21	Hyannis
Helene Sharkey	Grade 4	Northeastern University	B.S.	1983	10	South Harwich
Ann M. Silk	Grade 1	Lesley College	B.S.Ed.	1986	6	Dennis
Kathleen M. Smith	Kindergarten	University of Mass.	B.A.	1974	17	Harwich
Cheryl L. Thornton	Instructional Assistant			1989	1	Harwich
Christine Twombly	Grade 2	Boston State College	B.S.Ed.	1972	18.6	East Orleans
Leslie A. Ward	Grade 1	Allegheny College Wheelock College	B.A. M.S	1990	2	Hyannis
Phyllis H. Wilkinson	Grade 3	Russell Sage College	B.S.	1975	20	West Harwich
Jon E. Wordell	Curriculum Enrich.	Oglethorpe University	B.A.	1971	24.5	South Chatham



## HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	ADDRESS
Candice M. Wroe	Grade 2	U. of Rhode Island Rhode Island College	B.A. M.Ed.	1987	18	Dennis
Joseph J. Fede	Computer Coordinator K-12	Providence College University of S. Florida	B.A. M.Ed.	1974	22	Harwich
LIBRARY AND MEDIA						
Mary Ann Albertine	Librarian/ Elementary School	Worcester State College Simmons College Worcester State College	B.A. M.S. M.Ed.	1985	7	Cotuit
Alfred R. Arsenault	Librarian/ Middle School	Calvin College University of R.I.	B.A. M.L.S.	1970	25	Harwich
Jeanne M. Frary	Library Assistant Elementary School	Burdett Business College	Cert.	1985	23	South Dennis
Virginia M. Gifford	Library Assistant	Westfield State	B.S.	1990	4	West Dennis
Peter J. Goldstein	Librarian/ High School	American Int. College Statue Univ. of New York	B.A. M.L.S.	1974	17	Brewster
Elizabeth A. Tyldesley	Library Assistant Middle School	Green Mountain College	A.A.	1978	13	Harwich

# ART

Barbara Cronin	High School	Emmanuel College	B.A.	1990	15	Orleans
Rita H. Doddridge	Elementary School	Montclair State College	B.A.	1978	16	East Orleans
Deborah L. Donovan	Elementary School	Southeastern Mass. University	B.F.A.	1991	0	Harwich
Richard A. Hansen	Middle School	Manhattan College Worcester State College	B.A. M.Ed.	1984	11	Hyannis

# MUSIC

David F. Brayton	High School	Boston University Boston University	B.Music M.Music	1989	38	South Yarmouth
Anne W. Doane	Elementary/Vocal	Bridgewater State Bridgewater State	B.S. M.A.T./Music	1969	27	Harwich Port
Richard F. Rubino	Elementary/Middle School Instrumental	Boston Conservatory Bridgewater State College	B.Mus. M.M.	1973	28.5	East Harwich
Clare M. Stevens	Middle/High School Vocal	Montclair State College	B.A.	1975	23	South Dennis

# PHYSICAL EDUCATION

Frederick Ebbett	Athletic Director	Curry College Bridgewater State College	B.S.Ed. M.Ed.	1959	32	South Harwich
Mary D. McGrath	High School	Bridgewater State College	B.S.	1974	29	Sandwich
Cheryl M. Poore	Middle School	Anderson College	B.A.	1971	20	Mashpee
Glenn A. Rose	High School	College of Emporia	B.A.	1970	24.5	Harwich
Mark D. Sugermeyer	Elementary School	Springfield College	B.S.	1985	15	Dennis



# HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE		ADDRESS
				IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	
Jay S. Sweet	Elementary School	Worcester State College	B.S.	1991	5	Dennisport
Frederick J. Thacher, Jr.	Middle School	Springfield College Bridgewater State College	B.S. M.Ed.	1981	19	Yarmouthport
Sandra A. Wittig	Elementary School	Springfield College	B.S.	1975	17	North Eastham
DEPARTMENT OF PUPIL PERSONNEL SERVICES						
James B. Hartley	Director	Rollins College Springfield College	B.A. M.Ed.	1981	24	Sandwich
Agnes V. Howard	Secretary			1978	21	Harwich
G. Ann Aboody	Special Education Assistant	St. Joseph's Teacher College	TchCertif	1991	5	South Dennis
Rebecca A. Alden	Special Education Teacher	Bridgewater State College Worcester State College	B.S.Ed. M.Ed.	1980	10	Dennis
Ellenore P. Bergeron	Special Education Teacher	Framingham State College	B.S.Ed.	1971	24	West Harwich
Leslie C. Boule	Special Education Teacher	Boston University	B.S.	1987	6.5	Harwich Port
Glenn R. Bryant	Counselor/ High School	Boston University Bridgewater State College	A.B. M.Ed.	1965	25	Chatham

Elisa M. Bucci	Chapter I Teacher	Northeastern University	B.S.	1990	5	Harwich Port
Frederick F. Dunford	High School Guidance Director	Clark University Worcester State College	A.B. M.Ed.	1965	31	Harwich
Mary Lou Duquette	Special Education	Skidmore College Lesley College	B.S. M.S.	1981	9	Harwich Port
Constance J. Finn	Chapter I Teacher Assistant	Centenary College Springfield College	A.A. B.A.	1991	7	Chatham
Christina L. Hadley	Psychologist	Virginia Polytechnic Inst. University of Mass University of Mass	B.S. M.E.D. C.A.G.S.	1990	1	Hyannis
Edwin Jaworski	Counselor/Middle School	New York State University Bridgewater State College	B.S.Ed. M.Ed.	1972	29	Harwich Port
Donna J. Leger	Special Education Assistant			1987	12	Brewster
Nancy L. Malcolm	Special Education	Boston University	B.S.	1984	6	Brewster
Donna Martin- Langtry	Speech Therapist	University of Maine Kutztown State College	M.A. B.S.	1990	9	West Harwich
Virginia A. McGeoch	Special Education Assistant	Wheelock College	B.S.	1991	0	Brewster
Helen R. Murdock	Special Education Assistant	Elmira College	B.A.	1989	9	West Harwich
Suzanne C. Paradis	Special Education Teacher	Central Conn State College	B.A.	1982	14	East Orleans
Janet Petruccelli- Smithers	Special Education Teacher	Mt. Saint Mary College	ElemEd/ Eng	1988	11	South Yarmouth

## HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE IN HARWICH		EXPERIENCE PRIOR TO 1991	ADDRESS
				BEGAN	ENDED		
Maureen A. Pineo	Special Education Assistant	Stonehill College	B.A.	1990		4	South Dennis
Anne M. Quirk	Chapter I Assistant	Anna Maria College	B.A.	1990		9.5	Yarmouthport
Dale H. Shaughnessy	Speech Therapist	Boston College Central Institute for Deaf	B.A. M.S.	1989		15	Chatham
MaryBelle B. Small	Motor Development	Bridgewater State College	B.S.	1975		18	South Harwich
Robin L. Titus	Psychologist	University of Connecticut St. Lawrence University	B.A. M.A.	1989		14	Harwich
Susan J. Trask	Pre-Kindergarten	Rockford College University of Georgia	B.A. M.Ed.	1987		16	Chatham
Steven B. Wilson	Psychologist	Amherst College Alfred University	B.A. M.A.	1974		20	Yarmouthport
Karen A. Zappula	Chapter I Teacher	North Adams State College North Adams State College	M.S./ElemEd M.Ed.	1991		17	Sandwich
<b>HEALTH SERVICES</b>							
Anne B. Irwin, R.N.	School Nurse	Cornell University NY Hosp Sch of Nursing	B.S.	1971		26	Chatham



Ernestine Cahoon	Health Assistant	Upper Cape Voc-Tech H S Nurse Aide Training	Dipl	1979	11	Harwich
Jocelyn C. Carter	Health Assistant	Waltham Hosp Sch of Nursing Newton Wellesley Sch of Nursing		1972	26	West Yarmouth
Kathryn L. Vohs	Nurse (part-time)	Pennsylvania State University	B.S.	1991	13	Harwich
Carl Clapp, D.D.S.	Dentist	New York University Tufts Dental School	D.D.S.	1967	30	Harwich Port
David Doherty, M.D.	Physician	Boston College New York Medical College	M.D.	1969	32	South Harwich
David Penfield, M.D.	Physician	Yale University Upstate Medical Center	M.D.	1984	11	Harwich
<b>CAFETERIA</b>						
Jeffrey J. Smith	Food Service Director	Clark University Cape Cod Community College	B.A. Certif.	1986	16	Brewster
Deborah L. Barker	Elementary School			1988	6	Harwich
Carolyn A. Bassett	High School			1989	3	Brewster
Patricia M. Boyle	Elementary School			1982	9	East Harwich
Marie S. Felton	Middle School			1982	7	Harwich
Janice Freeman	High School			1986	8	Harwich
Judith A. Garofalo	Middle School			1975	16	Harwich
Linda A. Guinen	High School			1978	13	East Harwich
Helen M. Hark	Middle School			1987	4	Brewster

## HARWICH SCHOOL PERSONNEL (continued)

NAME	POSITION	PREPARATION	DEGREE	SERVICE IN HARWICH BEGAN	EXPERIENCE PRIOR TO 1991	ADDRESS
Barbara C. Long	Elementary School			1955	35	Harwich
Terry M. Masterson	High School			1982	9	Harwich
Catherine M. McGillen	Elementary School			1978	13	Harwich
Linda McNeill	High School			1990		Harwich
Doris T. Tanguay	Middle School			1983	8	Brewster
<b>CUSTODIANS</b>						
Anthony L. Demartino	Maintenance Supervisor	All Schools		1983	8	Harwich
Frank A. Cole		Middle School		1985	32	West Yarmouth
William G. Collins		Elementary School		1983	8	Brewster
Daniel P. Donnelly	Maintenance	All Schools		1989		Harwich
Robert A. Donovan		Middle School		1988	3	Harwich Port
Edward J. Ferreira		Elementary School		1989	9	South Dennis
Peter W. Goode		Middle School		1989	7	Harwich
James T. Hardy		High School		1990	3	Dennisport

Keith G. Hudson	Groundskeeper/ Maintenance	All Schools	1990	5	Harwich
William A. Johnson		High School	1990	31	South Chatham
Richard F. Kelly		High School	1989	6	Harwich
Kenneth P. Leighton		High School	1982	9	Harwich
Frederick J. Magee		Elementary School	1989	27	Dennisport
Thomas J. McGovern	Maintenance	All Schools	1986	16	West Yarmouth
Francis Murray		Middle School	1985	35	Harwich
Peter Scichilone	Lead Custodian	All Schools	1980	11	Harwich
Richard D. Simpson		Elementary School	1990	13	Dennisport
Fredrick J. Slaven		Elementary School	1988	3	Harwich

## PERSONNEL CHANGES

1. Rachel Benoit, part-time pre-Kindergarten Special Education Assistant, appt'd. 1/9/91; new position.
2. Robert McLuckie, Special Education Assistant, appt'd. 2/11/91; new position.
3. Troy Hopkins, High School Biology Teacher, appt'd. 9/91; replaced G. Ellis, leave of absence without pay 1991-92.
4. Virginia McGeoch, part-time Kindergarten Special Education Assistant, appt'd. 4/8/91; replaced R. Benoit, resigned 3/29/91.
5. Lynn Copp, Grade 4 Teacher, appt'd. 9/91; replaced J. Carey, leave of absence without pay 1991-92.
6. Linda Erdmann, Grade 2 Teacher, returned from Lucretia Crocker Fellowship Year 1990-91; 91; replaced L. Murphy, resigned 6/91.



7. Ann Aboody, Special Education Assistant, appt'd. 9/91; replaced R. McLuckie, resigned 6/91.
8. Elisa Bucci, Chapter I Teacher, appt'd. 9/91; replaced R. McLuckie, leave of absence without pay 1991-92.
9. Deborah Donovan, part-time Art Teacher appt'd. 10/10/91; replaced C. Trull, resigned 9/91.
10. James Bougas, Grade 8 Social Studies Teacher, appt'd. 9/91; replaced W. Metters, resigned 9/91.
11. Karen Zappula, Chapter 1 Teacher, appt'd. 9/91; replaced S. Kelly, disability leave of absence 1991-92.
12. Leslie Ward, Grade 1 Teacher, appt'd. 9/91; replaced S. Shea (Grade 3), resigned 6/91.
13. Jay Sweet, Elementary Physical Education/Health Teacher, appt'd. 9/91; replaced P. Mello, transferred to Grade 4.
14. Jeffrey Nilson, Grade 6 Reading Teacher, appt'd. 9/91; replaced S. Jannell (Grade 5 position abolished).
15. James Hyde, Grade 8 Math Teacher (halftime), appt'd. 9/91; new position.
16. Maureen Pineo, Grade 1 and Grade 2 Special Education Assistant, appt'd. 9/91; new position (Grade 1 Special Education Assistant and Grade 2 Special Education Assistant positions abolished).
17. Constance Finn, Chapter I Teacher Assistant, appt'd. 10/18/91; new position.

#### **SUPPORT PERSONNEL CHANGES**

1. James Hardy, Custodian, part-time to full-time 4/15/91; replaced L. Perry, resigned 3/12/91 (part-time position abolished).
2. Positions abolished, employees terminated 6/30/91: Health Assistant, D. Riley; Secretary (halftime), J. Bearse; Groundskeeper/Maintenance, L. Piquette; Custodian, J. Hardy.
3. James Hardy, Custodian, appt'd. 8/19/91; replaced G. Cannon, deceased.
4. Sharon Tribou, Middle School Principal's Secretary, transferred from Elementary School Secretary 10/7/91; replaced J. Cahoon, resigned 10/4/91.
5. Kathryn Vohs, part-time Nurse, appt'd. 9/30/91; new position.
6. Antigone London, Elementary Secretary, appt'd. 10/18/91; replaced S. Tribou, transferred to Middle School Principal's Secretary 10/7/91.

# HARWICH PUBLIC SCHOOLS

## FINANCIAL REPORT

1990-1991

### #1000 ADMINISTRATION

Salary Appropriation	\$191,153.00
Transferred from Other Accounts	2,200.00
Transferred to Other Accounts	-0-
Encumbered Salary	280.00
Less Salary Expenses	192,721.00
	<hr/>
Returned to Revenue	352.00
Expense Appropriation	64,790.00
Transferred from Other Accounts	-0-
Transferred to Other Accounts	2,800.00
Encumbered for Bills Incurred	8,712.80
Less Expenses	53,073.35
	<hr/>
Returned to Revenue	203.85

### #2000 INSTRUCTION

Salary Appropriation	4,313,191.00
Transferred from Other Accounts	-0-
Transferred to Other Accounts	92,450.00
Encumbered Salary	160,106.68
Less Salary Expenses	4,060,529.62
	<hr/>
Returned to Revenue	104.70
Expense Appropriation	396,967.00
Transferred from Other Accounts	41,060.00
Transferred to Other Accounts	-0-
Encumbered for Bills Incurred	75,676.41
Less Expenses	360,971.82
	<hr/>
Returned to Revenue	1,378.77

### #3000 OTHER SCHOOL SERVICES

Salary Appropriation	152,815.00
Transferred from Other Accounts	700.00
Transferred to Other Accounts	-0-
Encumbered Salary	5,406.64
Less Salary Expenses	147,974.86
	<hr/>
Returned to Revenue	133.50

Expense Appropriation	506,120.00
Transferred from Other Accounts	-0-
Transferred to Other Accounts	1,400.00
Transferred to Town Gas	37,696.26
Encumbered for Bills Incurred	69.75
Less Expenses	<u>466,773.21</u>
Returned to Revenue	180.78

#### **#4000 OPERATIONS & MAINTENANCE**

Salary Appropriation	455,960.00
Transferred from Other Accounts	11,000.00
Transferred to Other Accounts	-0-
Encumbered Salary	8,314.79
Less Salary Expenses	<u>458,577.64</u>
Returned to Revenue	67.57

Expense Appropriation	516,251.00
Transferred from Other Accounts	57,650.00
Transferred to Other Accounts	-0-
Encumbered for Bills Incurred	72,768.00
Less Expenses	<u>500,978.54</u>
Returned to Revenue	154.46

#### **#5000 FIXED CHARGES**

Insurance Appropriation	4,000.00
Transferred to Other Accounts	4,000.00
Less Expenses	<u>-0-</u>
Returned to Revenue	-0-

Office Lease Appropriation	6,360.00
Transferred to Other Accounts	1,400.00
Less Expenses	<u>4,914.00</u>
Returned to Revenue	46.00

Equipment Lease Appropriation	400.00
Transferred to Other Accounts	-0-
Less Expenses	<u>318.75</u>
Returned to Revenue	81.25

#### **#6000 ADULT EDUCATION**

Salary Appropriation	5,775.00
----------------------	----------



Less Salary Expenses	5,775.00
Returned to Revenue	-0-

## #7000 FIXED ASSETS

Expense Appropriation	65,105.00
Transferred from Other Accounts	6,200.00
Transferred to Other Accounts	-0-
Encumbered for Bills Incurred	5,742.42
Less Expenses	65,466.50
Returned to Revenue	96.08

## #9000 PROGRAMS WITH OTHER TOWNS

Expense Appropriation	159,200.00
Transferred from Other Accounts	-0-
Transferred to Other Accounts	27,760.00
Encumbered for Bills Incurred	-0-
Less Expenses	130,787.09
Returned to Revenue	652.91

## MOVING EXPENSES

Expense Appropriation	4,000.00
Transferred from Other Accounts	-0-
Transferred to Other Accounts	4,000.00
Encumbered for Bills Incurred	-0-
Less Expenses	-0-
Returned to Revenue	-0-

TOTAL RETURNED TO REVENUE	\$3,451.87
---------------------------	------------

# *Report of the* **School Committee**

---

1991 has been a year of challenge, innovation, and growth for the Harwich School System. In a period of substantial budget constraints, we are pleased to have an intact educational program for our 1300 plus youngsters, a staff dedicated to personal professional development and excellence in instruction, superior facilities in which to conduct our programs, and a community as supportive as it is possible to be in these times.

As chairman of the School Committee, I express my deep appreciation to my Committee members for their service in the following areas:

Diane McCarthy, Vice-Chairman, Legislative Liaison;

Frances Ballam, Cape Cod Collaborative, School Age Child Care Advisory Council;

Dr. Walter Christian, Finance/Budget Liaison to Fin Com/Selectmen, Early Childhood Advisory Council;

Vahan Khachadorian, Finance/Budget Liaison to Fin Com/Selectmen, Governor's Alliance Advisory Council.

It was my privilege and pleasure to serve once again as the Massachusetts Association of School Committees Representative and Delegate.

Recognition and thanks go to our Committee secretary, Mrs. Dorothy Hemmings for her consistently superior work on our behalf.

Words of gratitude are extended to the many volunteers in all three school buildings, to the Parent Teacher Associations, to the members of the School Improvement Councils, the Early Childhood Advisory Council, and the Harwich After-School Program Advisory Council. Special mention is given to the Friends of Albro House and to the Council on Aging for sustained interest in and support for our educational program, students and staff.

We thank also Jessica Diamond and Cindy Antonik for their service on the School Committee as representatives of the Student Advisory Council. It was of great value to the Committee to have a students' viewpoint on the various issues.

The School Committee continues to closely monitor the maintenance



of the school buildings. As an example, window replacement in the High School is resulting in substantial savings in heating costs. Repairs and necessary replacements plus the untiring efforts of the custodial staff have guaranteed our community facilities in a condition to last a long time.

A final word of indebtedness to Superintendent Charles H. Ferris for his skillful leadership in budget preparations, system wide goal setting, and curriculum development; and to Marc Dupuis, Business Manager for his efficient handling of fiscal matters. Our community as a whole benefits from their professionalism.

The following is a review of many of the 1991 significant happenings:

**January:** The Make Way for Kids Pre-School Program, under the direction of Francie Joseph, Early Childhood Community Coordinator gets underway. The Governor's Alliance Against Drugs sponsors a seminar by Dr. James Taylor of Medicenter 5 on the over-use of medications in the elderly. A grant of \$5000.00 is received from the Massachusetts Office for Children for the planning and development of a summer extension of the School Age Child Care Program.

**February:** Recognition is given to Harwich High School graduates serving in the Persian Gulf. High School students, Zoe Engvall and Erica Seidel are named National Merit Finalists.

**March:** MassLearn Pike, a telecommunications satellite dish interactive program, is instituted at the Middle School. Another successful Early Childhood Advisory Council Fair is held, again at the Middle School.

**April:** Mr. Ferris and I attend the MASC Division VII meeting with local legislators regarding State budget cuts and the effect on Cape Schools. An invitation to use school facilities is extended to the Albrow House.

**May:** In memory of Robert Joy, a plaque and a Golden Harvest Flowering Crab tree are presented to the school department by Mr. Joy's family and employees. The Committee honors the request of the Cranberry Harvest Festival Committee for use of the High School grounds from September 6th through September 15th.

**June:** Collaboration continues between the Chatham - Harwich School Committees with plans unveiled for the Summer School, with fifty-seven students ultimately participating. Further collaboration will subsequently occur with joint milk purchasing.

**July:** Policies regarding School Committee's operational goals, power



and duties, composition, and organization are reviewed by the Committee and some are revised.

**August:** The Middle School and the Elementary School serve as emergency shelters during Hurricane Bob. All schools suffer some storm damage, the most serious to the cupola at the High School. The FY '92 Chapter 188 Early Childhood Grant for \$22,749 is received. The Committee adopts the America 2000 goals.

**September:** A Chemical Awareness Workshop is held at the High School, mandatory attendance for those participating in fall sports. The committee votes to accept Chatham High School students on an individual class basis, subject to space available.

**October:** A joint meeting is held in Chatham with Chatham to discuss further collaboration possibilities. The School Department sponsors a dinner in the High School for the Council on Aging. Work begins on the FY '93 Budget.

**November:** The Youth Center is granted use of the Middle School for Friday night activities for 7th and 8th graders. The Drug Abuse Resistance Education Program (D.A.R.E.) partnership with the Harwich Police Department is entered into. Two officers will receive training, supported by the Junior Women's Club and the Governor's Alliance Against Drugs. Grade 5 students will participate. The elementary school institutes its Seaside Postal Service. The dedication of the Thomas Haggerty Memorial Plaque takes place on November 15. Mr. Ferris and I attend the annual MASC/MASS Conference in Hyannis. The Second annual Career Day jointly sponsored by the School Department and the Harwich Chamber of Commerce is held.

**December:** The FY '93 budget request is voted in the amount of \$7,002,726 representing a 1.33% increase over FY '92. The Committee tours the schools for a first-hand look at educational programs and facilities upkeep.

In conclusion, the Committee extends its congratulations to its students for the many accomplishments achieved in all educational areas this past year. Certainly, our graduates, as they go on to higher education, to joining the work force or to service in the armed forces are a final product of which the Town should be proud.

Finally, the Committee thanks the Finance Committee and the Board of Selectmen for their past and present input and support. The Harwich School Committee reaffirms its intention to serve well the best interests of the townspeople; most especially, the children.

Nancy C. Moran, *Chairman*  
*Harwich School Committee*

# *Report of the* **Cape Cod Regional Technical High School District**

---

In June, 1991, under the direction of the new Superintendent-Director, F. Timothy Carroll, Cape Cod Tech completed sixteen years of educational offerings to the District with reorganized administrative and staff positions.

Students in the Vocational Industrial Clubs of America (VICA) again excelled at both the local and state levels. Cape Cod Tech is especially proud of the achievement on the national level by a student who received a VICA Silver Medal; on the local and state levels, five students earned Gold Medals, three students earned Silver Medals, and nine students received recognition with trophies. The expenses of VICA, as well as Distributive Education Clubs of America (DECA), Future Farmers of America (FFA) and several athletic programs have been defrayed through a public game of Bingo played one evening per week by adults and sponsored by the staff of Cape Cod Tech. FFA received the Building Our American Communities (BOAC) plaque for constructing Cape Cod Tech's football field. Competency Based Vocational Education (CBVE), a new curriculum model for vocational education, is being implemented in the vocational programs. The use of Cape Cod Tech facilities was expanded through the use of the Gilmore House by the Barnstable County Health and Environmental Department. A Joint Exploratory Venture (JEV) with the Nauset Regional Schools has been approved to become effective September 1991. The coordination of a continuing education program with Cape Cod Community College in horticulture is being explored. Cape Cod Tech entered into discussion jointly with Cape Cod Community College and Upper Cape Cod Regional Vocational School on a 2 + 2 Tech Prep Program to meet the needs for high school graduates desiring a more technically oriented educational background. This year Cape Cod Tech again housed the Cape Cod Collaborative program which serves physically handicapped students through limited academic and vocational training. In addition; undermotivated 8th grade students with high absenteeism and poor self-esteem were given the opportunity to explore several vocational shops through the Pre-Vocational Program. The new Adult Training Program provided the opportunity for approximately 42 adults in our community to learn vocational skills, and we expect this program to increase in number in the coming year. The Community Educational Training Program (CETP) continued assessment, career planning, adult evening



classes, and other support services to the members of our District. Cape Cod Tech continued to serve our member towns through the completion of many construction projects. Budget efficiency measures are a priority and included a successful Energy Conservation Program.

*Current School Committee Members  
from the Town of Harwich*

Carolyn G. Crowell

Lee Culver



# FINANCE

## *Report of the* **Finance Committee**

---

The Finance Committee would like to take this opportunity to explain its function and role in the Town Meeting process. The Committee consists of nine members, appointed by the Town Moderator and charged with the responsibility of making recommendations on all budgetary expenditures and articles at the Town Meeting.

Recommendations are based on information gathered at budget and article hearings with heads of departments, the Town Administrator and article proponents. These hearings are open to the public and all concerned citizens are encouraged to take part in hearing discussions.

Hearings are held jointly with the Board of Selectmen and have proven beneficial in past years. Recommendations by each Board are based on identical information, although it is true that the interpretation of this information may vary between the Board of Selectmen and the Finance Committee. The process itself has been refined and will continue to be refined over the years.

Since no one member of the Finance Committee could possibly know everything about every budget or article, the Committee has chosen to fulfill its Town Meeting responsibilities by the use of a Subcommittee approach. Each member has more knowledge of specific budgets and articles, and has general knowledge of all budgets and articles.

It should be noted that the only actual funds that are within the direct control of the Finance Committee is the Reserve Fund. The recommendations of the Finance Committee, while based on experience and knowledge gathered at hearings, are recommendations to the Town Meeting Voter only. The expenditure of funds are a result of the action taken by the Town Meeting. The Reserve Fund is actually the contingency fund for the entire town. It is used only through a transfer request by a department to the Finance Committee and only for an unusual or unforeseeable emergency. In other words, for something that could not be anticipated during the budgetary process.

The Town of Harwich completed three Town Meetings in May of 1991, the 1991 Annual Town Meeting, the 1991 Special Town Meeting and the October 1990 Town Meeting, which had been postponed to the Spring of 1991 due to an insufficient quorum in 1990. The committee would like to take this opportunity to thank all town officials for their continued cooperation during the budgetary process.

We would like to extend a special 'thank you' to the Board of Selectmen, the Town Administrator, the Board of Assessors, the Town Accountant and the Town Tax Collector.

During the Fiscal Year 1991, the following transfers from the Finance Committee Reserve Fund were approved by the Finance Committee:

Date	Budget Item	Department Account	Amount
11/14/90	New acct.	Police Dept. Grant Acct.	\$12,500.00
2/12/91	#62	Treasurer - Capital Outlay	860.00
2/12/91	#362	Water Dept. - Capital Outlay	9,800.00
2/12/91	#70	Town Hall - S&W	1,295.00
3/4/91	#406	Golf Maintenance - Exp.	28,000.00
3/4/91	#50	Town Clerk - S&W	4,400.00
3/26/91	Art 21 '90	Unemployment	5,287.46
4/3/91	#62	Treasurer - Capital Outlay	3,780.00
4/3/91	#290	Forestry - S&W	3,500.00
4/24/91	Art 21 '90	Unemployment	5,609.68
5/7/91	#370	Cemetery - S&W	355.00
6/12/91	#150	Elections & Reg. - S&W	1,400.00
6/12/91	Art 21 '90	Unemployment	5,263.99
6/12/91	#100	Legal Services	3,963.27
6/12/91	#100	Legal Services	765.00
6/12/91	#240	Highway - S&W	3,500.00
6/12/91	#100	Legal Services	3,563.35
6/12/91	#100	Legal Services	2,929.50
6/12/91	#101	Claims & Suits	78.95
6/12/91	#101	Claims & Suits	75.00
6/19/91	#540	FICA (Town Share)	7,700.00
6/19/91	Art 21 '90	Unemployment	129.11
6/19/91	Art 21 '90	Unemployment	3,368.44
7/10/91	#350	Natural Resources - S&W	1,279.00
7/10/91	#101	Claims & Suits	612.72
7/10/91	#100	Legal Services	4,240.00
7/10/91	#100	Legal Services	807.50
7/10/91	#301	Veterans' Services	316.87
7/10/91	#240	Highway - S&W	2,041.41
7/10/91	#260	Disposal Area - S&W	581.69
		Total Transferred	\$118,002.94

Nancy Kuhn, Chairman  
Harwich Finance Committee



# *Report of the* **Board of Assessors**

---

Our triennial revaluation was completed almost on schedule. Most of the values remained fairly constant, as we had adjusted many of the property values the previous year to reflect the downward trend of the real estate market.

Free cash, often discussed but seldom understood, is very important in municipal finance. The funds come from several sources, but the most important ones are the unspent budget balances at the end of the fiscal year, and receipts in excess of the Assessors' estimates in setting the previous year's tax rate. For many years, the Assessors have been very conservative in estimating revenue, which is one reason that the free cash account has had a substantial balance. Now, for reasons beyond our control, free cash is dwindling. The major factor is a substantial reduction in State aid. Other factors are declining interest rates and lower motor vehicle excise receipts. Because of this, free cash will, despite our best efforts, decline over the next several years and, once gone, it will be impossible to build up again. Fortunately, we have been able to absorb the cuts in State aid without calling a Special Town Meeting, but it will be increasingly difficult to continue doing this, unless we are able to complete Town Meeting with a free cash balance equal to that which has been retained during the past several years.

The figures used to calculate this year's tax rate are as follows.

Barry A. Hemeon, *Chairman*  
Norman M. Clarke  
Robert S. Neese



**For Fiscal Year 1992 —**

Total value of all real and personal property assessed:		\$1,689,380,940.00
Total amount to be raised:	\$23,134,859.26	
Total estimated receipts and revenues from all sources:	7,998,006.04	
Net amount to be raised by taxation of real and personal property:	15,136,853.22	
Tax rate for each \$1,000.00		\$8.96
Total number of tax bills:	15,505	

**MOTOR VEHICLE EXCISE — CALENDAR 1991**

10,932 bills on a valuation of:	\$24,325,000.00
Amount of tax:	\$570,028.34
617 abatements were issued in the amount of:	\$27,664.45

**BOAT EXCISE — FISCAL YEAR 1991**

Amount of tax on 928 bills:	\$49,220.02
94 abatements were issued in the amount of:	\$4,606.92



**NOTICE TO ASSESSORS OF ESTIMATED CHARGES  
TO BE USED IN DETERMINING THE TAX LEVY**

GENERAL LAWS, CHAPTER 59, SECTION 21. . . . . **HARWICH** . . . . .  
Municipality

The following State and County Assessments, as estimated, and the underestimates from the prior year, <u>must</u> be used by the Assessors in determining the "Total Amount to be Raised by Taxation." Overestimates from the prior year <u>must</u> be listed by the Assessors as "Estimated Receipts - State."			
	Column 1 Estimates to be raised	Column 2 PRIOR YEAR Underestimates to be raised	Column 3 PRIOR YEAR Overestimates to be Used as Estimated Receipts - State
<b>A. County Assessment, County Tax Ch. 35, s. 31. . . .</b>	\$ 246,503	\$	\$ 483
<b>B. STATE ASSESSMENTS AND CHARGES:</b>			
1. Supervision of Retirement Systems Ch. 32, s. 21. . . .	\$	\$	\$
2. Motor Vehicle Excises 1962, Ch. 727. . . . .	1,839		
3. Retired Employees Health Insurance Ch. 32A. . . . .			
4. Retired Teachers Health Insurance Ch. 32A. . . . .			
5. Mosquito Control Projects Ch. 252. . . . .	47,933		211
6. Air Pollution Districts Ch. 87B. . . . .	3,723		
7. Metropolitan Area Planning Council Ch. 40B, 47B. . . .			
8. Old Colony Planning Council Ch. 332. . . . .			
9. Parking Surcharge, Ch. 90. . . . .			
<b>Sub-Total, State Assessments . . . . .</b>	\$ 53,495	\$	\$ 211
<b>C. TRANSPORTATION AUTHORITIES:</b>			
1. MBTA Chs. 181A, 825. . . . .	\$	\$	\$
2. Boston Met. Trans. Dist. 1929, Ch. 383; 1954, Ch. 535			
3. Reg'l Trans. Auth's Ch. 181B, ss. 9-10; 1973, Ch. 1141	18,556	370	
<b>Sub-Total, Transportation Assessments . . . . .</b>	\$ 18,556	\$ 370	\$
<b>D. ANNUAL CHARGES AGAINST RECEIPTS:</b>			
1. Multi-Year Repayment Programs . . . . .	\$	\$	\$
2. Spec. Educ. Ch. 71B, ss. 10, 12. . . . .	3,589		1,808
3. Energy Conservation 1983, Ch. 700. . . . .			
4. STRAP Repayments Ch. 637. . . . .			
5. Solid Waste Clean-up 1987, Ch. 584. . . . .			
<b>Sub-Total, Charges against Receipts . . . . .</b>	\$ 3,589	\$	\$ 1,808
<b>E. TOTAL ESTIMATED CHARGES, FISCAL 1992 . . . . .</b>	\$ 322,143	\$ 370	\$ 2,502
<b>F. NET CHARGES, FISCAL 1992. . . . . (Column 1 + Column 2 - Column 3)</b>	\$ 320,011		



NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS  
TO BE USED IN DETERMINING THE TAX LEVY

General Laws, Chap. 58, Sect. 25A, and Chap. 59, Sect. 23 . . . . .

HARWICH  
Municipality . . . . .

**A. RESOLUTION AID:**

1. School Aid Ch. 70 . . . . . \$ 110,484

2. Additional Assistance . . . . .

Sub-Total, Resolution Aid . . . . . \$ 110,484

**B. EDUCATION:**

**OFFSET ITEMS - RESERVE FOR DIRECT EXPENDITURE:**

1. Racial Equality Chs. 76, s. 12A; 71, ss. 37 I, J . . . . . \$ 6,388

2. Lunch Programs Chs. 871; 15, s. 1L; 753 . . . . .

3. Equal Education Opportunity Ch. 70A . . . . .

4. School Improvement Council Ch. 10, s. 51 . . . . .

5. Horace Mann Teachers Ch. 15, s. 1G . . . . .

Sub-Total, Offset Items . . . . . \$ 6,388

**REIMBURSEMENTS:**

6. School Transportation Programs Chs. 71, 71A, 71B and 74 . . . . . \$ 124,031

7. School Construction 1948, Ch. 845; 1976, Ch. 511 . . . . . 566,446

8. Tuition-State Wards Ch. 76, ss. 7 & 8; Ch. 74, s. 7A . . . . .

9. Special Needs Recreation Ch. 71B, s. 11 . . . . .

10. Retired Teachers' Pensions Ch. 32, s. 20 (2) (c) . . . . .

11. Small Town School Aid Ch. 150; 1990 . . . . .

Sub-Total, Reimbursement Items . . . . . \$ 690,477

Sub-Total, All Education Items . . . . . \$ 696,865

**C. GENERAL GOVERNMENT:**

**OFFSET ITEMS - RESERVE FOR DIRECT EXPENDITURE:**

1. Public Libraries Ch. 78, s. 19A . . . . . \$ 6,693

Sub-Total, Offset Items . . . . . \$ 6,693

**REIMBURSEMENTS AND DISTRIBUTIONS:**

2. Regional Public Libraries Ch. 78, s. 19C . . . . . \$

3. Police Career Incentive Ch. 41, s. 108L . . . . .

4. Urban Renewal Projects Ch. 121 . . . . .

5. Veterans' Benefits Ch. 115, s. 6 . . . . . 8,819

6. Highway Fund Ch. 81, s. 31; 1980, Ch. 577, s. 9 . . . . . 132,717

7. Lottery, Seano & Charity Games Ch. 29, s. 2D . . . . . 146,892

8. Local Share of Racing Taxes 1981, Ch. 558 . . . . .

9. Exemptions: Vets, Blind & Surv. Spouse Ch. 59 . . . . . 10,769

10. Exemptions: Elderly Ch. 73, Cl. 41, 41B or 41C . . . . . 39,703

Sub-Total, Non-Offset Items . . . . . \$ 338,900

Sub-Total, All General Government . . . . . \$ 345,593

**D. TOTAL ESTIMATED RECEIPTS, FISCAL 1992 . . . . . \$ 1,152,942**



Report of the  
Treasurer

---

I hereby respectfully submit my Annual Report of the Town Treasurer for the Fiscal Year 1991:

Balance July 1, 1990	\$8,782,814.49
Balance July 1, 1990 -	
Federal Revenue Sharing	122,300.50
Receipts	<u>45,487,992.62</u>
	\$54,393,107.61
Paid by Warrants	\$48,825,012.47
Balance June 30, 1991	<u>5,568,095.14</u>
	\$54,393,107.61

TRUST AND ESCROW FUNDS — FISCAL YEAR 1991

JOHNSON-ULM SCHOLARSHIP FUND

Balance July 1, 1990	\$40,033.30
Interest earned	<u>2,677.64</u>
	\$42,710.94
Withdrawn for Scholarships	\$ 2,000.00
Balance June 30, 1991	<u>40,710.94</u>
	\$42,710.94

HERBERT MORSE SCHOLARSHIP FUND

Balance July 1, 1990	\$8,804.39
Interest earned	<u>601.07</u>
	\$9,405.46
Withdrawn for Scholarships	\$ 500.00
Balance June 30, 1991	<u>8,905.46</u>
	\$9,405.46

## BROOKS MEDAL FUND

Balance July 1, 1990	\$1,840.17
Interest earned	126.72
	<hr/> \$1,966.89

Withdrawals	\$ -0-
Balance June 30, 1991	1,966.89
	<hr/> \$1,966.89

## STABILIZATION FUND

Balance July 1, 1990	\$714,578.80
Interest earned	67,130.53
	<hr/>
Balance June 30, 1991	\$781,709.33

## CONSERVATION FUND

Balance July 1, 1990	\$2,825.60
Interest earned	194.55
	<hr/>
Balance June 30, 1991	\$3,020.15

## PLANS AND BIDS ESCROW ACCOUNT

Balance July 1, 1990	\$32,393.06
Interest earned	1,945.06
Deposits	37,461.45
	<hr/>
	\$71,799.57

Funds returned to various persons	\$40,058.80
Balance June 30, 1991	31,740.77
	<hr/>
	\$71,799.57

## WHITEHOUSE FIELD MAINTENANCE FUND

### Special Account and Income Account

Balance July 1, 1990	\$17,886.24
Interest earned	1,231.54
	<hr/>
	\$19,117.78

Withdrawals	\$ -0-
Balance June 30, 1991	<u>19,117.78</u>
	\$19,117.78

CEMETERY PERPETUAL CARE FUNDS

Balance July 1, 1990	\$266,917.82
Interest earned	20,060.18
Receipts	<u>18,180.00</u>
	\$305,158.00

Interest expended	\$ 35,519.50
Balance June 30, 1991	<u>269,638.50</u>
	\$305,158.00

AIRBOAT TRUST FUND

Balance July 1, 1990	\$3,792.23
Interest earned	<u>225.34</u>
Balance June 30, 1991	\$4,017.57

Funds expended	\$4,017.57
Balance June 30, 1991	<u>-0-</u>
	\$4,017.57

Schedule of Debt Outstanding as of January 15, 1992  
 With interest to be paid to maturity:

Balance January 15, 1992

Authorization	Issue	Principal Amount Outstanding	Interest to Maturity
Art. 57 – 1972 Annual Town Meeting	4.80% Land Acquisition Bonds Dated Jan. 15, 1974 Due Jan. 15, 1993	5,000.	240.
Art. 87 – 1973 Annual Town Meeting	4.80% Golf Course Bonds Dated Jan. 15, 1974 Due Jan. 15, 1993	35,000.	1,680.



Art. 27 – 1983 Annual Town Meeting	7.875% Water Bonds Dated July 1, 1984 Due July 1, 1993	400,000.	31,500.
Art. 4 – 1984 Special Town Meeting	7.75% Conservation Land Dated Jan. 15, 1985 Due Jan. 15, 1995	150,000.	23,400.
Art. 13 – 1984 Special Town Meeting	7.75% Water Bonds Dated Jan. 15, 1985 Due Jan. 15, 1995	735,000.	114,660.
Art. 36 – 1985 Annual Town Meeting	6.40% Highway Garage Dated Dec. 1, 1985 Due July 1, 1995	300,000.	38,963.
Art. 47 – 1985 Annual Town Meeting	6.40% Bank Street Beach Land Dated Dec. 1, 1985 Due July 1, 1995	60,000.	7,793.
Art. 41 – 1987 Annual Town Meeting	6.30% Town Hall – Addition and Renovations Dated Nov. 15, 1987 Due July 15, 1997	1,490,000.	286,126.
Art. 65 – 1987 Annual Town Meeting	6.30% Water Bonds Extend Water Mains Dated Nov. 15, 1987 Due July 15, 1997	240,000.	46,300.
Art. 72 – 1987 Annual Town Meeting	6.30% Water Bonds Land – Wellfield Dated Nov. 15, 1987 Due July 15, 1997	360,000.	69,450.
Art. 79 – 1987 Annual Town Meeting	6.30% School – Design, Engineering Plans—Construction & Equip Dated Nov. 15, 1987 Due July 15, 1997	900,000.	173,625.
Art. 79 – 1987 Annual Town Meeting	7.00% School – Design, Engineering Plans—Construction & Equip Dated Feb. 15, 1989 Due Feb. 15, 2004	9,890,000.	4,328,450.
Art. 22 – 1988 Annual Town Meeting	7.00% Land Acquisition Oliver's Pond Dated Feb. 15, 1989 Due Feb. 15, 2004	1,310,000.	670,950.
Art. 56 – 1988 Annual Town Meeting	7.00% Transfer Station Dated Feb. 15, 1989 Due Feb. 15, 2004	1,180,000.	611,800.
Art. 22 – 1988 Annual Town Meeting	6.71% Land Acquisition Oliver's Pond Dated Aug. 31, 1990 Due Aug. 31, 1995	425,000.	69,450.
		<hr/> \$17,480,000.	<hr/> \$6,474,386.

## DEBT LIMIT AS OF JANUARY 15, 1992

Equalized Valuation		1,891,199,000.00
Debt Limit —		
5% Equalized Valuation		94,559,950.00
 Total Outstanding Debt	\$17,480,000.00	
Total Outside Debt Limit	10,930,000.00	
Net Debt subject to Debt Limit		6,550,000.00
 Remaining borrowing capacity under 5% Debt Limit		\$88,009,950.00

I want to express my appreciation to Annette Brogan, Dorothy Parkhurst and Elizabeth Cotell, the Selectmen, the Town Administrator and all departments for their assistance and cooperation during the past year.

Esther C. Schrumpf  
*Treasurer*

# Report of the Collector of Taxes

I hereby respectfully submit my report of the Collector of Taxes for July 1, 1990 - June 30, 1991.

	Outstanding July 1, 1990	Commitments	Payments to Treasurer	Abatements	Litigation	Tax Abatements	Rec Disclaimers	Refunds	Tax Titles	Outstanding June 30, 1991
1991 Real Estate	0.00	14,308,180.81	(13,286,065.60)	(181,589.52)			979.19	28,964.04	(128,058.57)	742,410.35
1990 Real Estate	805,395.25	4,335.75	(554,260.81)	(10,600.00)			786.25	6,065.19	(69,095.27)	182,626.36
1989 Real Estate	120,299.53		(55,188.60)	(3,941.47)	(1,640.76)		1,412.02	1,841.78	(62,782.50)	0.00
1991 Personal Property	0.00	450,788.27	(414,935.09)	(17,646.09)				4,115.33		22,322.42
1990 Personal Property	24,090.34		(14,612.82)	(4,095.11)				1,418.83		6,801.24
1989 Personal Property	4,954.82		(1,834.01)	(867.24)				233.64		2,487.21
1988 Personal Property	2,039.27		(222.24)	(1,817.03)						0.00
1987 Personal Property	1,363.79		(60.79)	(1,303.00)						0.00
1986 Personal Property	1,664.97			(1,664.97)						0.00
1985 Personal Property	1,556.65			(1,556.65)						0.00
1984 Personal Property	1,963.67			(1,963.67)						0.00
1983 Personal Property	471.42			(471.42)						0.00
1982 Personal Property	542.19			(542.19)						0.00
1981 Personal Property	1,686.67			(1,686.67)						0.00



1980 Personal Property	1,259.25			(1,259.25)		0.00
1979 Personal Property	1,348.75			(1,348.75)		0.00
1978 Personal Property	369.40			(369.40)		0.00
1977 Personal Property	1,096.54			(1,096.54)		0.00
1976 Personal Property	624.72			(624.72)		0.00
1972-1975 Personal Property	757.30			(757.30)		0.00
1991 Motor Vehicle Excise	0.00	428,722.64	(355,723.33)	(15,963.93)	1,411.02	58,446.40
1990 Motor Vehicle Excise	56,918.52	171,018.10	(202,422.81)	(12,985.43)	7,802.42	20,330.80
1989 Motor Vehicle Excise	13,976.48	67,349.35	(67,640.91)	(1,716.38)	824.32	12,792.86
1988 Motor Vehicle Excise	10,288.36		(1,002.92)	(9,285.44)		0.00
1991 Boat Excise	0.00	49,220.02	(30,466.57)	(873.84)	135.00	18,014.61
1990 Boat Excise	17,750.38		(6,710.68)	(2,243.89)	27.30	8,823.11
1989 Boat Excise	7,618.67		(240.00)	(643.00)		6,735.67
1988 Boat Excise	5,875.34			(295.00)		5,580.34
1987 Boat Excise	3,883.88		(70.00)			3,813.88
1986 Boat Excise	2,976.33					2,976.33
1985 Boat Excise	1,869.81					1,869.81
1984 Boat Excise	2,658.89					2,658.89
1983 Boat Excise	1,163.68		(15.00)			1,148.68
1982 Boat Excise	1,750.44		(15.00)			1,735.44
1981 Boat Excise	1,401.00		(15.00)			1,386.00
1980 Boat Excise	815.00					815.00

TOTALS	1,100,432.31	15,479,614.94	(14,991,502.18)	(279,207.90)	(1,640.76)	3,177.46	52,838.87	(259,936.34)	1,103,775.40
--------	--------------	---------------	-----------------	--------------	------------	----------	-----------	--------------	--------------

Esther C. Schrumpf  
Tax Collector

# Report of the Trustees of Caleb Chase Fund

---

The Caleb Chase Fund was established by the late Caleb Chase in his Last Will and Testament, dated January 21, 1899, in which he bequeathed "to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars." The following is the Trustees' financial report for the fiscal year ended June 30, 1991.

## INTEREST AND DIVIDENDS

American Telephone and Telegraph	\$264.00	
Exxon Corporation	447.04	
General Electric	470.40	
US West	153.52	
NYNEX	173.28	
Bell South	499.50	
Southwestern Bell	436.46	
Bell Atlantic	182.40	
Ameritech	183.68	
Pactel Group	155.80	
Merck	266.25	
National Financial Services Corporation	192.25	
Transfer from Commonwealth Equity Services	70.00	
Investment Management & Research, Inc. — Interest	11.53	
Cape Cod Five Cents Savings Bank — Interest	38.40	
		\$3,544.51
Paid to Treasurer, Town of Harwich		\$2,648.73
Investment Management & Research Inc. — Credit Interest Program		895.78
		<u>\$3,544.51</u>

## SAVINGS ACCOUNT

The Cape Cod Five Cents Savings Bank	\$724.48
--------------------------------------	----------

## SECURITIES

(Market values June 30, 1991)

200 shares American Telephone & Telegraph	\$7,650.00
176 shares Exxon Corporation	10,230.00
240 shares General Electric Company	17,760.00



76 shares US West	2,688.50	
38 shares NYNEX	2,712.25	
185 shares Bell South	8,810.62	
157 shares Southwestern Bell	8,321.00	
76 shares Bell Atlantic	3,591.00	
56 shares Ameritech	3,374.00	
76 shares Pactel Group	3,211.00	
125 shares Merck	14,703.12	
		\$83,051.50

William A. Doherty, Jr., *Treasurer*  
David M. Davis  
Paul V. Doane

## *Report of the* **Town Accountant**

---

To the Honorable Board of Selectmen  
and Citizens of the Town of Harwich

In accordance with Section 61 of Chapter 41 of the General Laws of the Commonwealth, I present the following statements of the financial year, Fiscal Year ended June 30, 1991:

Receipts

Appropriations and Expenditures: Budget and Article

Debt Accounts: Balances and Changes

With deep appreciation to the Selectmen, Town Administrator, Treasurer, department heads, commissioners and committee members, fellow town employees, and especially JoAnne Clancy and Betty Coombes for their assistance and counsel during the year.

Margaret M. Gallagher  
*Town Accountant*

## STATEMENT OF RECEIPTS - FISCAL YEAR ENDED JUNE 30, 1991

MOTOR VEHICLE & TRAILER EXCISE . . . . .		635,102.68
LICENSES		
Liquor Licenses . . . . .	25,250.50	
Hotel, Motel, Inn, etc. . . . .	1,357.00	
Business . . . . .	907.50	
Stable . . . . .	320.00	
Cable Television . . . . .	2,671.50	
Junk Collector & Junk Dealer . . . . .	330.00	
Used Car Dealer . . . . .	225.00	
Amusement Device License . . . . .	350.00	
Commercial Disposal Area Stickers . . . . .	375.00	
Disposal Works Installers Permits . . . . .	3,330.00	
Septage Carrier . . . . .	1,755.00	
Entertainment Licenses . . . . .	1,255.00	
Motion Picture Licenses . . . . .	1,110.00	
Auctioneer Licenses . . . . .	15.00	
Common Victualler Licenses . . . . .	1,525.00	
Other Food Service Licenses . . . . .	6,950.00	
Funeral Director's License . . . . .	125.00	
	-----	47,851.50
FINES		
Court Fines . . . . .	54,860.00	
Parking Violations . . . . .	2,645.00	
	-----	57,505.00
GENERAL GOVERNMENT		
Soil Tests . . . . .	0.00	
Test Holes . . . . .	4,290.00	
Building and Sewerage Permits . . . . .	50,065.00	
Building Inspection Certificates . . . . .	6,232.00	
Well Permit . . . . .	135.00	
Swimming Pool . . . . .	875.00	
Oil Tank Reg . . . . .	58.75	
Plumbing Permits . . . . .	12,140.00	
Gas Permits . . . . .	5,280.00	
Electrical Inspections . . . . .	12,342.00	
I.D. Photographs and Cards . . . . .	178.00	
Gun Permits . . . . .	1,380.00	
Firearms Dealer . . . . .	0.00	
Bicycle Registration . . . . .	1.00	
Shellfish Permits . . . . .	1,980.00	
Board of Appeals Permits . . . . .	7,050.00	
Planning Board Permits . . . . .	3,253.96	
Oleo . . . . .	0.50	
Raffle . . . . .	130.00	
Fire and Oil Burner Inspections . . . . .	17,829.19	
Burning Permits . . . . .	810.00	
Gasoline Storage . . . . .	190.00	
Miscellaneous Licenses and Permits . . . . .	1,215.38	
Lien Certificates . . . . .	16,425.00	
Chattel Mortgage . . . . .	1,440.00	
Birth, Marriage & Death Certificates . . . . .	6,057.00	
Dog, Withheld from County Fees . . . . .	443.00	
Conservation Hearings, Bog Lease, etc . . . . .	11,547.20	
Fish and Game Fees Withheld . . . . .	165.85	

STATEMENT OF RECEIPTS - FISCAL YEAR ENDED JUNE 30, 1991

Sealer of Weights and Measures . . . . .	824.80	
Treasurer's Miscellaneous Receipts . . . . .	630.29	
Collector's Charges and Fees . . . . .	21,144.68	
Police Administrative Fees . . . . .	3,734.37	
Police, Insurance . . . . .	1,501.61	
Police Auction . . . . .	0.00	
Police Use of Cruiser . . . . .	2,612.51	
Maps, Photocopies, etc. . . . .	4,191.15	
Utility Poles . . . . .	850.00	
Disposal Area Fees . . . . .	518,625.02	
Bottle Redemption . . . . .	2,911.90	
Bid, Recording & Miscellaneous Fees . . . . .	1,451.29	
Restitution . . . . .	0.00	
Telephone Commission . . . . .	2,272.37	
Very Miscellaneous Receipts . . . . .	87.91	
Allen Harbor Parking Lot Rental . . . . .	3,100.00	
Sale of Automobile . . . . .	600.00	
	-----	726,051.73
HEALTH & SANITATION - Town Nurse . . . . .		4,998.00
SCHOOL (Local Receipts) . . . . .		6,789.00
LIBRARIES . . . . .		1,064.58
RECREATION		
CRANBERRY VALLEY GOLF COURSE		
Greens Fees . . . . .	678,310.35	
Driving Range . . . . .	46,968.00	
Pull Carts . . . . .	6,924.03	
Yearly Residents' Fees . . . . .	227,395.00	
Car Rentals . . . . .	117,620.20	
Miscellaneous . . . . .	5,125.18	
	-----	1,082,342.76
PARKS & RECREATION . . . . .		5,587.00
INTEREST		
Savings, Checking & Investment Accounts . . . . .	702,803.01	
Property Taxes . . . . .	85,419.62	
Excise Taxes . . . . .	2,161.52	
	-----	790,384.15
PUBLIC SERVICE ENTERPRISES-Water Dept. . . . .		946,357.60
IN LIEU OF TAX PAYMENTS . . . . .		29,517.05
BEACHES . . . . .		74,668.00
WHARFAGE . . . . .		392,495.08
BOAT EXCISE . . . . .		37,532.25
WORKERS COMP RECOVERY AND MISC. . . . .		44,330.28



## STATEMENT OF RECEIPTS - FISCAL YEAR ENDED JUNE 30, 1991

## STATE REVENUES

Reimb. Taxes on State Owned Land . . . . .	0.00
Abatement to Veterans . . . . .	8,386.00
Abatement to Blind . . . . .	2,275.00
Abatement to Elderly . . . . .	39,703.00
Additional Aid - Libraries . . . . .	6,862.23
Protection of Shellfish . . . . .	0.00
Veterans Benefits . . . . .	10,727.79
Highway Reconstruction & Maintenance . . .	5,155.91
Additional Assistance . . . . .	171,385.00
Local Aid Fund - Lottery . . . . .	146,892.00
Other - FY'90 Cherry Sheet received FY'91 .	140,072.00

## SCHOOL

Chapter 70 . . . . .	260,298.00
Pupil Transportation . . . . .	131,663.00
Construction . . . . .	598,333.00
Tuition - State Wards . . . . .	17,587.00

## OTHER STATE RECEIPTS

Waterways - Dredging . . . . .	5,063.63
DPW Grt Western Road . . . . .	25,856.09
Miscellaneous . . . . .	324.00
Hawker & Pedlar Licenses . . . . .	0.00
Hotel Tax . . . . .	203,951.00

TOTAL - STATE RECEIPTS . . . . .	1,774,534.65
----------------------------------	--------------

## FEDERAL &amp; STATE GRANTS

School Projects & Title Programs . . . . .	230,891.00
Highway Ch637 S3 . . . . .	201,285.87
Elder Affairs - Council on Aging . . . . .	6,408.00
Police Safety Grants . . . . .	42,593.25

481,178.12
------------

COUNTY AID - Dog License Refund . . . . .	978.84
---	--------

## RECOVERIES

## School Revolving Accounts:

Breakfast & Lunch Receipts . . . . .	203,974.72
Athletic Program . . . . .	3,935.73
Lost Books . . . . .	0.00
Adult Education . . . . .	14,521.00
Summer School . . . . .	4,575.00
Harwich After School Program . . . . .	37,149.58
Playschool Program . . . . .	717.00
NEED Collaborative . . . . .	2,525.00
Arts Lottery Revolving Account . . . . .	920.00
Appropriation Account - Budget & Articles	4,142.43
Water Hydrant Repair Special Account . .	9,737.07
Other Insurance Recovery . . . . .	15,877.28
Chatham Tuition Account . . . . .	0.00
Colbert Pension from Franklin . . . . .	2,537.41
Veteran's Office Shared with Other Towns	13,274.00

313,886.22
------------

STATEMENT OF RECEIPTS - FISCAL YEAR ENDED JUNE 30, 1991

AGENCY, TRUST & INVESTMENT ACCOUNTS

Payroll Withholdings

Federal Taxes . . . . .	1,342,680.65	
State Taxes . . . . .	569,832.97	
FICA . . . . .	58,473.31	
County Retirement . . . . .	356,014.39	
Massachusetts Teacher Retirement . . . . .	245,714.91	
Blue Cross/Blue Shield . . . . .	353,015.58	
Teachers Association Dues . . . . .	32,296.00	
Police Federation Dues . . . . .	6,665.00	
Firefighters Accociation Dues . . . . .	7,516.62	
Service Employees Union Dues . . . . .	8,769.57	
Annuity, Credit Union, Other W/H . . . . .	541,010.83	
State Sales Tax Collections . . . . .	8,978.90	
Deposit on Plans & Bids . . . . .	22,281.61	
Key & Other Deposits . . . . .	10.00	
Police Extra Duty Detail Non-Town . . . . .	80,405.50	
Fire Extra Duty Detail Non-Town . . . . .	2,000.00	
Custodian Extra Duty Detail Non-Town . . . . .	1,358.33	
Dog Licenses Sold . . . . .	1,242.50	
Check Tailings . . . . .	2,507.26	
Cemetery Lot Sales . . . . .	4,520.00	
Golf Car Rental Special Account . . . . .	178,470.30	
Agency Fee - SEIU . . . . .	2,907.71	
Ambulance Fund Gift Account . . . . .	44,319.57	
Brooks Library Gift Account . . . . .	397.00	
SEMASS Road Race Gift Account . . . . .	0.00	
Parks & Recreation Gift Account . . . . .	194.46	
Lions Quest Gift Account . . . . .	400.00	
Air Boat Gift Account . . . . .	4,017.57	
Early Childhood Gift Account . . . . .	2,344.77	
Whitehouse Field Gift Account . . . . .	150.00	
Caleb Chase Fund Income Account . . . . .	3,144.03	
Johnson-Ulm Scholarship Income Account . . . . .	2,000.00	
Herbert Morse Scholarship Income Account . . . . .	500.00	
Brooks Medal Scholarship Income Account . . . . .	0.00	
Whitehouse Field Trust Income Account . . . . .	0.00	
Cemetery Perpetual Care Income Account . . . . .	35,519.50	
Claims Fund Trust Account (BC/BS) . . . . .	814,173.06	
Return of Petty Cash Advances . . . . .	1,400.00	
Other Receipts . . . . .	2,000.00	
Return of Cash Investment . . . . .	18,251,240.29	
	-----	22,988,472.19

BONDING

Bond Sale	
Oliver's Pond . . . . .	550,000.00

PROPERTY TAX COLLECTIONS

Personal Property Taxes Levy FY91 . . . . .	414,884.36	
Personal Property Taxes Prior Levies . . . . .	16,729.86	
Real Estate Taxes Levy FY91 . . . . .	13,285,436.24	
Real Estate Taxes Prior Levies . . . . .	608,819.53	
	-----	14,325,869.99

STATEMENT OF RECEIPTS - FISCAL YEAR ENDED JUNE 30, 1991

Tax Title Accounts Redeemed . . . . .	138,205.02
Tax Title Interest . . . . .	21,444.39
Deferred Tax Accounts Redeemed . . . . .	9,712.11
Deferred Tax Interest . . . . .	1,134.43
	-----
TOTAL RECEIPTS . . . . .	45,487,992.62
	=====



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
10	Moderator S&W . . . . .	300.00			300.00	0.00
20	Selectmen's S&W . . . . .	8,000.00			8,000.00	0.00
21	Selectmen's Expense . . . . .	4,675.00	33.75	e	3,153.64	1,487.61
22	Selectmen's Capital Outlay . . . . .	0.00			0.00	0.00
30	Assessors' S&W . . . . .	101,686.00	(10,711.00)	c	112,397.00	0.00
31	Assessors' Expense . . . . .	24,150.00	4,241.58	e	16,607.84	3,300.58
32	Assessors' Capital Outlay . . . . .	0.00			0.00	0.00
40	Accountant's S&W . . . . .	84,665.00	(4,457.00)	c	87,151.81	1,970.19
41	Accountant's Expense . . . . .	3,065.00	(8.00)	b	2,243.46	499.64
42	Accountant's Capital Outlay . . . . .	2,400.00	329.90	e	1,998.18	401.82
50	Clerk's S&W . . . . .	43,248.00	(1,038.00)	c	48,165.19	520.81
			(4,400.00)	fc		
51	Clerk's Expense . . . . .	10,265.00	2,090.64	e	5,690.55	2,483.81
52	Clerk's Capital Outlay . . . . .	0.00			0.00	0.00
60	Treasurer/Tax Collector S&W . . . . .	121,164.00	(6,277.00)	c	126,812.47	628.53
61	Treasurer/Tax Collector Expense	96,750.00	(200.43)	b	40,987.90	11,012.53
			44,950.00	e		
62	Treasurer/Tax Collector Capital Outlay	9,000.00	(4,640.00)	fc	13,640.00	0.00
70	Town Hall S&W . . . . .	153,474.00	(79.44)	b	147,921.48	11,974.96
			(5,048.00)	c		
			(1,295.00)	fc		
71	Town Hall Expense . . . . .	66,150.00	(65.25)	b	57,552.38	8,062.87
			600.00	e		
72	Town Hall Capital Outlay . . . . .	0.00			0.00	0.00
80	Town Engineer's Dept S&W . . . . .	64,794.00	(3,240.00)	c	68,001.19	32.81
81	Town Engineer's Dept Expense . . . . .	3,830.00	701.68	e	3,112.69	15.63
82	Town Engineer's Capital Outlay . . . . .	4,500.00			4,090.00	410.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
83	Survey & Bound Town Property . .	500.00			498.95	1.05
90	Town Planner S&W . . . . .	83,457.00	(4,224.00)	c	87,540.58	140.42
91	Town Planner Expense . . . . .	4,990.00	(50.00)	b	3,998.00	702.00
			340.00	e		
100	Legal Services . . . . .	60,000.00	(16,268.62)	fc	76,006.53	262.09
101	Claims & Suits . . . . .	1,500.00	(766.67)	fc	2,266.67	0.00
102	Land Transactions . . . . .	2,000.00			0.00	2,000.00
110	Planning Board S&W . . . . .	1,897.00	(86.00)	c	606.92	1,376.08
111	Planning Board Expense . . . . .	7,850.00			579.38	7,270.62
120	Board of Appeals . . . . .	11,250.00			8,934.54	2,315.46
130	Finance Committee S&W . . . . .	5,675.00			5,675.00	0.00
131	Finance Committee Expense . . . . .	424.00			305.20	118.80
140	Personnel Board S&W . . . . .	2,838.00	(141.00)	c	223.47	2,755.53
141	Personnel Board Expense . . . . .	1,440.00			75.00	1,365.00
150	Elections & Registration S&W . .	33,882.00	(2,598.00)	c	37,880.00	0.00
			(1,400.00)	fc		
151	Elections & Registration Expense	9,220.00	128.00	e	6,996.34	2,095.66
	TOTAL GENERAL GOVERNMENT . . . .	1,029,039.00	(13,577.86)		979,412.36	63,204.50
	% of Total Budget . . . . .			5.13%		
PROTECTION OF PERSONS & PROPERTY						
POLICE DEPARTMENT						
160	Police Dept S&W . . . . .	1,246,020.00	(16,327.00)	c	1,223,185.14	39,161.86
161	Police Dept Expense . . . . .	157,295.00	7,885.30	e	125,921.34	23,488.36
162	Police Dept Capital Outlay . . . .	6,500.00			6,500.00	0.00
	TOTAL POLICE DEPARTMENT . . . . .	1,409,815.00	(8,441.70)		1,355,606.48	62,650.22
	% of Total Budget . . . . .			7.02%		

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
FIRE DEPARTMENT						
170	Fire Dept S&W . . . . .	1,262,524.00	(5,913.00)	c	1,246,010.36	22,126.64
			300.00	e		
171	Fire Dept Expense . . . . .	85,150.00	3,789.25	e	79,212.92	2,147.83
172	Fire Dept Capital Outlay . . . . .	5,300.00			5,300.00	0.00
	TOTAL FIRE DEPARTMENT . . . . .	1,352,974.00	(1,823.75)		1,330,523.28	24,274.47
	% of Total Budget . . . . .					
						6.74%
DOG OFFICER						
180	Dog Officer S&W . . . . .	25,369.00	(1,268.00)	c	23,675.56	2,961.44
182	Dog Officer Expense . . . . .	12,690.00	2,409.34	e	5,596.00	4,684.66
183	Inspector of Animals S&W . . . . .	400.00			400.00	0.00
	TOTAL DOG OFFICER . . . . .	38,459.00	1,141.34		29,671.56	7,646.10
	% of Total Budget . . . . .					0.19%
BUILDING INSPECTOR						
190	Building Inspection S&W . . . . .	140,852.00	(7,566.00)	c	138,819.95	9,598.05
191	Building Inspection Expense . . . . .	10,880.00	1,627.92	e	9,252.08	0.00
192	Building Inspection Capital Outlay	0.00			0.00	0.00
	TOTAL BUILDING INSPECTOR . . . . .	151,732.00	(5,938.08)		148,072.03	9,598.05
	% of Total Budget . . . . .					0.76%
OTHER PROTECTION OF PERSONS & PROPERTY						
200	Constable Salaries . . . . .	375.00			375.00	0.00
210	Civil Defense Expense . . . . .	3,500.00	59.90	e	3,342.64	97.46
	TOTAL OTHER PROTECTION . . . . .	3,875.00	59.90		3,717.64	97.46
	TOTAL PROTECTION OF PERSONS & PROPERTY	2,956,855.00	(15,002.29)		2,867,590.99	104,266.30
	% of Total Budget . . . . .					14.73%



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
BOARD OF HEALTH						
220	Board of Health S&W . . . . .	77,164.00	(3,813.00)	c	75,800.88	5,176.12
221	Board of Health Expense . . . . .	10,700.00	(100.00)	b	7,611.72	2,602.27
			586.01	e		
	TOTAL BOARD OF HEALTH . . . . .	87,864.00	(3,326.99)		83,412.60	7,778.39
	% of Total Budget . . . . .					
						0.44%
TOWN NURSE						
230	Town Nurse Dept S&W . . . . .	58,287.00	(4,795.00)	c	60,562.94	2,519.06
231	Town Nurse Dept Expense . . . . .	5,750.00	138.59	e	2,285.24	3,326.17
232	Town Nurse Capital Outlay . . . . .	0.00			0.00	0.00
	TOTAL TOWN NURSE . . . . .	64,037.00	(4,656.41)		62,848.18	5,845.23
	% of Total Budget . . . . .					0.32%
DEPARTMENT OF HIGHWAYS & MAINTENANCE						
HIGHWAY DEPARTMENT						
240	Highway Dept S&W . . . . .	381,017.00	(1,184.72)	b		
			(21,648.00)	c	409,391.13	0.00
			(5,541.41)	fc		
241	Highway Dept Expense . . . . .	91,150.00	4,725.99	e	86,017.88	406.13
242	Highway Dept Capital Outlay . . . . .	0.00			0.00	0.00
243	Hwy Snow Removal Wages . . . . .	7,500.00	(3,939.73)	c	11,439.73	0.00
244	Hwy Snow Removal Materials . . . . .	16,500.00	(3,174.15)	c	19,674.15	0.00
245	Hwy Snow Removal Equipment . . . . .	31,000.00	(6,073.00)	c	37,073.00	0.00
	TOTAL HIGHWAY DEPARTMENT . . . . .	527,167.00	(36,835.02)		563,595.89	406.13
	% of Total Budget . . . . .					2.63%
DISPOSAL AREA						
260	Disposal Area S&W . . . . .	151,349.00	(8,569.00)	c	160,499.69	0.00
			(581.69)	fc		

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
261	Disposal Area Expense . . . . .	282,000.00	15,273.51	e	266,229.25	497.24
262	Disposal Area Capital Outlay . .	0.00			0.00	0.00
	TOTAL DISPOSAL AREA . . . . .	433,349.00	6,122.82		426,728.94	497.24
	% of Total Budget . . . . .					2.16%
	PARKS MAINTENANCE					
270	Parks S&W (Maint) . . . . .	63,907.00	(3,634.59)	c	67,519.07	22.52
271	Parks Expense (Maint) . . . . .	10,300.00	1,061.95	e	9,123.55	114.50
272	Parks Capital Outlay . . . . .	0.00			0.00	0.00
	TOTAL PARKS MAINTENANCE . . . . .	74,207.00	(2,572.64)		76,642.62	137.02
	% of Total Budget . . . . .					0.37%
	CEMETERY MAINTENANCE					
280	Cemetery Maint. S&W . . . . .	53,789.00	(3,090.00)	c	56,072.43	806.57
281	Cemetery Maint. Expense . . . . .	9,250.00	609.90	e	8,228.42	411.68
282	Cemetery Maint. Capital Outlay .	4,000.00			3,835.00	165.00
	TOTAL CEMETERY MAINTENANCE . . . .	67,039.00	(2,480.10)		68,135.85	1,383.25
	% of Total Budget . . . . .					0.33%
	FORESTRY					
290	Tree Warden (Forestry) S&W . . . .	8,600.00	(3,500.00)	fc	11,730.06	369.94
291	Tree Warden (Forestry) Expense . .	10,225.00			10,025.60	199.40
292	Insect Pest Control S&W . . . . .	3,406.00			3,405.96	0.04
293	InsectPstCtrl-DtchElmGrhdFlySprng	10,669.00			7,426.26	3,242.74
	TOTAL FORESTRY . . . . .	32,900.00	(3,500.00)		32,587.88	3,812.12
	% of Total Budget . . . . .					0.16%
	TOTAL DEPARTMENT OF HIGHWAYS & MAINTENANCE	1,134,662.00	(39,264.94)		1,167,691.18	6,235.76
	% of Total Budget . . . . .					5.65%

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
VETERANS SERVICES						
300	Veterans' Services S&W . . . . .	31,393.00	(1,570.00)	c	32,961.76	1.24
301	Veterans' Services Expense . . . . .	3,000.00	(316.87)	fc	2,696.47	0.00
			620.40	e		
302	Veterans' Benefits . . . . .	30,000.00	(250.00)	b	30,180.12	20.63
			49.25	e		
303	Veterans' Svcs Capital Outlay . . . . .	0.00			0.00	0.00
	TOTAL VETERANS SERVICES . . . . .	64,393.00	(1,467.22)		65,838.35	21.87
	% of Total Budget . . . . .					0.32%
LIBRARIES						
310	Brooks Library S&W . . . . .	87,065.00	(4,353.00)	c	89,436.58	1,981.42
311	Brooks Library Expense . . . . .	43,500.00	(4,322.37)	c	47,071.99	570.43
			179.95	e		
312	Brooks Library Capital Outlay . . . . .	0.00			0.00	0.00
320	Chase Library S&W . . . . .	7,396.00			7,395.00	1.00
321	Chase Library Expense . . . . .	3,606.00	(1,664.64)	c	4,779.12	491.52
330	Harwich Port Library S&W . . . . .	5,990.00			5,990.00	0.00
331	Harwich Port Library Expense . . . . .	5,895.00	(1,664.64)	c	7,559.64	0.00
	TOTAL LIBRARIES . . . . .	153,452.00	(11,824.70)		162,232.33	3,044.37
	% of Total Budget . . . . .					0.76%
RECREATION & BEACHES						
340	Recreation and Beaches S&W . . . . .	158,074.00	(8,169.00)	c	155,999.66	10,243.34
341	Recreation and Beaches Expense . . . . .	42,536.00	(32.20)	b	40,625.82	826.03
			1,116.35	e		
342	Beach Erosion or Sand . . . . .	1,900.00			1,900.00	0.00
	TOTAL RECREATION & BEACHES . . . . .	202,510.00	(7,084.85)		198,525.48	11,069.37
	% of Total Budget . . . . .					1.01%



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
<b>WATERWAYS</b>						
350	Harbormaster/Natural Resources S&W	107,754.00	(5,698.00) c (1,279.00) fc		114,730.98	0.02
351	Harbormaster Expense . . . . .	42,175.00	(125.00) b 336.00 e		37,227.91	4,736.09
352	Harbormaster Capital Outlay . . .	3,300.00			3,079.99	220.01
353	Natural Resources Expense . . . .	10,150.00			8,423.67	1,726.33
354	Natural Resources Capital Outlay	0.00			0.00	0.00
	TOTAL WATERWAYS . . . . .	163,379.00	(6,766.00)		163,462.55	6,682.45
	% of Total Budget . . . . .					0.81%
<b>WATER DEPARTMENT</b>						
360	Water Dept S&W . . . . .	363,020.00	(19,541.00) c		359,376.35	23,184.65
361	Water Dept Expense . . . . .	187,520.00	4,441.12 e		182,951.38	127.50
362	Water Dept Capital Outlay . . . .	3,400.00	(9,800.00) fc		13,123.73	76.27
363	Water Dept Installation Materials	45,000.00	6,798.02 e		38,195.82	6.16
	TOTAL WATER DEPARTMENT . . . . .	598,940.00	(18,101.86)		593,647.28	23,394.58
	% of Total Budget . . . . .					2.98%
<b>CEMETERY COMMISSION</b>						
370	Cemetery S&W . . . . .	7,600.00	(380.00) c (355.00) fc		8,315.00	20.00
371	Cemetery Expense . . . . .	7,000.00	200.00 e		3,444.61	3,355.39
372	Cemetery Capital Outlay . . . . .	3,000.00			2,519.19	480.81
	TOTAL CEMETERY COMMISSION . . . .	17,600.00	(535.00)		14,278.80	3,856.20
	% of Total Budget . . . . .					0.09%

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
	COUNCIL ON AGING					
380	Council on Aging S&W . . . . .	36,063.00	(1,803.00)	c	37,769.77	96.23
381	Council on Aging Expense . . . . .	8,700.00	300.00	e	6,953.64	1,446.36
382	Council on Aging Capital Outlay . . . . .	0.00			0.00	0.00
		-----	-----		-----	-----
	TOTAL COUNCIL ON AGING . . . . .	44,763.00	(1,503.00)		44,723.41	1,542.59
	% of Total Budget . . . . .					0.22%
	YOUTH COMMISSION					
390	Youth Commission S&W . . . . .	47,344.00	(2,366.00)	c	48,932.03	777.97
391	Youth Commission Expense . . . . .	5,185.00	180.00	e	2,759.78	2,245.22
392	Youth Commission Capital Outlay . . . . .	0.00			0.00	0.00
		-----	-----		-----	-----
	TOTAL YOUTH COMMISSION . . . . .	52,529.00	(2,186.00)		51,691.81	3,023.19
	% of Total Budget . . . . .					0.26%
	GOLF COMMISSION					
400	Golf Operations S&W . . . . .	131,426.00	(6,572.00)	c	131,878.43	6,119.57
401	Golf Operations Expense . . . . .	37,011.00	3,371.60	e	33,326.20	313.20
402	Golf Operations Capital Outlay . . . . .	4,500.00			4,303.55	196.45
405	Golf Maintenance S&W . . . . .	215,359.00	(11,768.00)	c	225,074.87	2,052.13
			(17.80)	b		
406	Golf Maintenance Expense . . . . .	135,729.00	(28,000.00)	fc	163,492.45	86.93
			167.42	e		
		-----	-----		-----	-----
407	Golf Maintenance Capital Outlay . . . . .	9,854.00			9,854.00	0.00
		-----	-----		-----	-----
	TOTAL GOLF COMMISSION . . . . .	533,879.00	(42,818.78)		567,929.50	8,768.28
	% of Total Budget . . . . .					2.66%

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Aproportion	Refunds & Transfers	note	Expenditures	Balance to Revenue
UNCLASSIFIED						
410	Historical Commission Expense . .	400.00			308.52	91.48
415	Historic District Comm Expense .	300.00			0.00	300.00
420	Conservation Commission S&W . . .	800.00	(202.84)	b	857.46	147.38
			(2.00)	c		
421	Conservation Commission Expense .	3,125.00			2,996.74	128.26
430	Town & Finance Committee Reports	16,000.00			13,477.05	2,522.95
431	Miscellaneous Printing . . . . .	3,200.00			0.00	3,200.00
432	Advertising . . . . .	2,500.00			2,376.97	123.03
440	Repairs to Public Buildings . . .	7,000.00			6,920.34	79.66
441	Alarms Systems Maintenance . . .	1,000.00			0.00	1,000.00
450	Out of State Travel . . . . .	0.00			0.00	0.00
460	Finance Committee Reserve Fund .	250,000.00	118,002.94	fc	0.00	131,997.06
470	Street Lights . . . . .	102,600.00			97,089.87	5,510.13
480	Memorial & Veterans' Day . . . . .	1,200.00			853.75	346.25
490	Special Retirement Pension a & b	5,486.00	(2,537.41)	c	7,713.00	310.41
500	Gasoline . . . . .	105,000.00	(37,696.26)	c	127,181.20	14,911.19
			603.87	e		
510	Brooks Museum Commission Expense	9,090.00	1,019.21	e	8,070.79	0.00
515	Brooks Mus Comm Capital Outlay .	0.00			0.00	0.00
520	Insurance, General . . . . .	500,000.00	(4,119.00)	c	437,397.34	0.00
			66,721.66	e		
521	Insurance, General - Deductibles	0.00			0.00	0.00
522	Insurance, Group (Ch. 32B) . . .	1,042,000.00			783,100.73	258,899.27
530	Postage . . . . .	25,000.00	(1,025.75)	b	25,621.68	404.07
540	FICA Town Share . . . . .	55,000.00	(7,700.00)	fc	61,593.44	1,106.56
550	Miscellaneous Unclassified Exp .	1,600.00			0.00	1,600.00
<hr/>						
TOTAL UNCLASSIFIED . . . . .		2,131,301.00	133,064.42		1,575,558.88	422,677.70
% of Total Budget . . . . .						10.62%



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
	MATURING DEBT & INTEREST					
560	Elem Sch Addition (1975) Princ .	90,000.00			90,000.00	0.00
561	Elem Sch Addition (1975) Int . .	3,105.00			3,105.00	0.00
570	Land Acq (1974) Principal . . . .	5,000.00			5,000.00	0.00
571	Land Acq (1974) Interest . . . .	720.00			720.00	0.00
580	Golf Course Bonds (1974)-Princp .	35,000.00			35,000.00	0.00
581	Golf Course Bonds (1974)-Interest	5,040.00			5,040.00	0.00
590	Water Bonds (1983)-Principal . .	200,000.00			200,000.00	0.00
591	Water Bonds (1983)-Interest . . .	55,125.00			55,125.00	0.00
600	Cons'n Land Bonds (1984)-Princp .	50,000.00			50,000.00	0.00
601	Cons'n Land Bonds (1984)-Interest	19,450.00			19,450.00	0.00
610	Water Bonds (1984)-Principal . .	245,000.00			245,000.00	0.00
611	Water Bonds (1984)-Interest . . .	95,305.00			95,305.00	0.00
620	Hwy Gar/Beach Acq (1985) Principal	95,000.00			95,000.00	0.00
621	Hwy Gar/Beach Acq (1985) Interest	32,110.00			32,110.00	0.00
630	Town Hall Addition (1987) Princp	250,000.00			250,000.00	0.00
631	Town Hall Addition (1987) Interst	118,725.00			118,725.00	0.00
640	Water Mains (1987) Principal . . .	40,000.00			40,000.00	0.00
641	Water Mains (1987) Interest . . .	19,100.00			19,100.00	0.00
650	Water Wellfield (1987) Principal	60,000.00			60,000.00	0.00
651	Water Wellfield (1987) Interest .	28,650.00			28,650.00	0.00
660	School Partial (1987) Principal .	150,000.00			150,000.00	0.00
661	School Partial (1987) Interest . .	71,625.00			71,625.00	0.00
670	School Remainder (1989) Principal	810,000.00			810,000.00	0.00
671	School Remainder (1989) Interest	749,000.00			749,000.00	0.00
680	Olivers Pond Acq (1989) Principal	80,000.00			80,000.00	0.00
681	Olivers Pond Acq (1989) Interest	97,300.00			97,300.00	0.00
690	Transfer Station (1989) Principal	70,000.00			70,000.00	0.00
691	Transfer Station (1989) Interest	87,500.00			87,500.00	0.00
800	Anticipation Loan Interest . . .	65,000.00			25,813.33	39,186.67
		-----	-----	-----	-----	-----
	TOTAL MATURING DEBT & INTEREST .	3,627,755.00		0.00	3,588,568.33	39,186.67
	% of Total Budget . . . . .			18.07%		

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Apropration	Refunds & Transfers	note	Expenditures	Balance to Revenue
SCHOOL DEPARTMENT						
900	School Administration S&W . . . .	191,153.00	(2,200.00) 280.00	c e	192,721.00	352.00
905	School Administration Expense . .	64,790.00	(9.80) 3,895.00 8,712.80	b c e	51,988.15	203.85
910	School Instruction S&W . . . . .	4,313,191.00	92,450.00 160,106.68	c e	4,060,574.62	59.70
915	School Instruction Expense . . . .	396,967.00	(159.95) (47,300.00) 75,676.41	b c e	367,372.77	1,377.77
920	School Adult Education S&W . . . .	5,775.00			5,775.00	0.00
925	Other School Services S&W . . . .	152,815.00	(700.00) 5,406.64	c e	147,974.86	133.50
930	Other School Services Expense . .	506,120.00	39,096.26 69.75	c e	466,773.21	180.78
935	School Operations & Maint S&W . .	455,960.00	(11,000.00) 8,314.79	c e	458,577.64	67.57
940	School Operations & Maint Exp . .	516,251.00	(57,650.00) 72,768.00	c e	500,978.54	154.46
945	School Ins Premiums (Program) . .	4,000.00	4,000.00	c	0.00	0.00
950	School Leased Equipment . . . . .	400.00			318.75	81.25
955	School Leased Office . . . . .	6,360.00	1,400.00	c	4,914.00	46.00
960	School Acq of Fixed Assets . . . .	65,105.00	(6,200.00) 5,742.42	c e	65,466.50	96.08
961	School Fixed Charges . . . . .	0.00			0.00	0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
BUDGET ACCOUNTS

HLK	Description	Appropriation	Refunds & Transfers	note	Expenditures	Balance to Revenue
965	School Out-of-State Travel . . .	0.00			0.00	0.00
970	School Programs w/Other Towns S&W	0.00			0.00	0.00
975	School Programs w/Other Towns Exp	159,200.00	34,000.00	c	124,547.09	652.91
978	School Moving Expense . . . . .	4,000.00	4,000.00	c	0.00	0.00
980	School Contingency . . . . .	0.00			0.00	0.00
995	Cape Cod Reg Tech High School . .	370,094.00			370,094.00	0.00
		-----	-----		-----	-----
	TOTAL PUBLIC SCHOOLS . . . . .	7,212,181.00	390,699.00		6,818,076.13	3,405.87
	% of Total Budget . . . . .					
	TOTAL BUDGET . . . . .	20,075,139.00	355,647.52		19,005,488.16	714,003.32
		=====	=====		=====	=====

NOTES:  
(b) Recoveries  
(c) Transfers  
(e) Encumbered FY 1991  
(fc) Finance Committee Transfer



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
GENERAL GOVERNMENT				
3 FATM 10/1/90 Implement SEIU Contract		30,763.41 c (30,492.00) c	0.00	271.41
3 FATM 10/1/90 Implement SEIU Contract	FRS	26,236.59 c (26,236.59) c	0.00	0.00
10-1990 Purchase, lease hardware, software and support				
13-1990 RmvUndrgrndStrgeTnks(Pl,Fr,GlF,Albr,BrksAcad,Rec)		25,000.00 c 38,500.00 c	12,402.48 38,072.18	12,597.52 427.82
21-1990 Unemployment Compensation		35,000.00 c 19,658.68 fc	54,658.68	0.00
22-1990 ToFundDeductiblesFrom Town's Insurance Coverage		10,000.00 c	4,160.66	5,839.34
42-1990 To Accept Various Private Ways as Town Ways		15,535.00 c	15,061.60	473.40
51-1990 LandTaking-QueenAnneRd,DepotRd,GrtWesternRd		3,000.00 c	3,000.00	0.00
53-1990 Sidewalk-Main St Ext-No Harwich		3,354.00 c	0.00	3,354.00
57-1990 Audit Town Accounts		20,000.00 c	16,600.00	3,400.00
74-1990 Inspect All Town Buildings for Asbestos		3,500.00 c	0.00	3,500.00
10-1989 Implement Firefighter Contract		28,934.00 a (28,934.00) c+	0.00	0.00
11-1989 Implement Boyer, Bennett & Shaw SEIU Study		773.56 a (773.56) c*	0.00	0.00
12-1989 Implement SEIU Contract		10,675.00 a (7,941.66) c+	2,733.34	0.00
13-1989 Add Small Equipment Operator to Cem Maint Dept		2,062.24 a (2,062.24) c*	0.00	0.00
16-1989 Audit Town Accounts		6,600.00 a (1,600.00) c*	5,000.00	0.00
13-1988 ComputerHdwre&Software - TH/BrksAcademy		1,195.00 a	352.79	842.21

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
15-1988 Town ReplComputer,Hdwr,SftWr & Support		641.72 a	641.72	0.00
16-1988 Purchase-Take Land for Public Ways		1,409.92 a	0.00	1,409.92
48-1988 Purchase or take land Great Western Rd		8,567.75 a	0.00	8,567.75
41-1987 Addn/RenovateThHall TnOffBldgCom [BOND]		182,460.36 a	49,391.32	133,069.04
103-1987 Purchase/TakeLand for PublicWays		1,106.00 a	0.00	1,106.00
105-1987 Install Drains on Vacation Lane		800.00 a	0.00	800.00
19-1986 Purchase computer hardware and software		3,463.36 a	673.22	2,790.14
51-1986 Improvements to Town beaches		4,753.34 a	0.00	4,753.34
58-1986 Take land by eminent domain for Alonzo Rd etc.		1,600.00 a	0.00	1,600.00
83-1986 Operating expenses of Housing Authority		335.10 a	0.00	335.10
60-1985 Computer hardware software & training FRS		109.70 a	0.00	0.00
		(109.70) c+		
6 STM 4/6/86 Install drainage at certain beaches FRS		2,979.38 a	0.00	0.00
		(2,979.38) c+		
10 STM 4/6/83 Take by eminent domain land at Harbor Rd.		100.00 a	0.00	100.00
1 STM 4/12/82 Accept layouts of various roads (R)		7,000.00 a	0.00	7,000.00
3 STM 4/12/82 Alter the layouts of various roads (R)		119.87 a	0.00	119.87
10-1990 Purchase, lease hardware, software and support		15,500.00 c	15,451.00	49.00
30-1990 Property Assessments		145,000.00 c	0.00	145,000.00
45-1990 Title Search		5,000.00 c	4,654.15	345.85
64-1989 Title Search		10,000.00 a	10,000.00	0.00
68-1988 Assessors Property Re-assessment Program		50,000.00 a	11,061.42	38,938.58
69-1988 Title Search		2,640.30 a	2,640.30	0.00
70-1988 ConvertSoftwareLicenseContract to Permanent		18,000.00 a	0.00	0.00
		(18,000.00) c+		
14-1987 Property Assessments		6,584.10 a	0.00	0.00
		(6,584.10) c+		
14-1986 Take land by eminent domain		250.00 a	0.00	0.00
		(250.00) c*		

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
69-1990 Highway Fund-Ch 90, Sec 34		194,630.00 c	194,630.00	0.00
10-1990 Purchase, lease hardware, software and support		9,000.00 c	2,082.98	6,917.02
13-1988 ComputerHdware&Software - Treasurer		2,680.00 a	0.00	2,680.00
1 STM 5/2/89 ComputerHardware,Software,Support-Tax Coll		3,774.10 a	3,774.10	0.00
13-1988 ComputerHdware&Software - Tax Collector		5,406.92 a	5,406.92	0.00
3 STM 5/8/91 Repair Storm Damage-Grey Neck, WahWahTaysee		13,000.00 c	0.00	13,000.00
7 STM 5/8/91 Review of Personnel By-Laws		13,000.00 c	0.00	13,000.00
31-1990 Classification & Compensation Plan		9,807.00 c	0.00	9,807.00
6-1989 Classification & Compensation Plan		10,195.23 a		0.00
		(6,066.00) c+	0.00	
		(4,129.23) c*		
TOTAL GENERAL GOVERNMENT . . . . .	0.00	874,543.17	452,448.86	422,094.31
POLICE DEPARTMENT				
7-1990 Pol 6 Cruisers & Equip		91,820.00 c	87,461.00	4,359.00
13-1988 Pol 3Cruisers&Equip		2,605.09 a	2,605.09	0.00
44-1987 FourNewCruisers/trf or trade old	FRS	774.00 a	0.00	0.00
		(774.00) c+		
14 STM 4/9/86 Upgrade emergency operation center (C.D.)		1,063.44 a	920.00	0.00
		(143.44) c*		
112-1986 Replace 3 police cruisers	FRS	1,205.21 a	0.00	0.00
		(1,205.21) c+		
77-1983 Purchase radio units & replacements		487.80 a	0.00	0.00
		(487.80) c*		
18-1978 Furniture & equipment Police Station Addition		429.18 a	0.00	0.00
		(429.18) c*		
TOTAL POLICE DEPARTMENT . . . . .	0.00	95,345.09	90,986.08	4,359.00



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
 ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
FIRE DEPARTMENT				
7-1990 Purchase & Equip Chief's Cruiser		19,360.00 c (42.36) c*	19,317.64	0.00
7-1990 Purchase & Equip Ambulance		80,832.00 c	80,832.00	0.00
71-1990 Control Oil & Hazardous Material		5,000.00 c	1,488.43	3,511.57
44-1988 Hire & Equip 4 New Dispatchers		162.11 a (162.11) c*	0.00	0.00
51-1988 Replace Heating System Bank St Fire Station		602.73 a	602.73	(0.00)
TOTAL FIRE DEPARTMENT	0.00	105,752.37	102,240.80	3,511.57
DOG OFFICER				
7-1990 Purchase & Equip Animal Control Van		23,500.00 c (2,575.60) c*	20,924.40	0.00
TOTAL DOG OFFICER	0.00	20,924.40	20,924.40	0.00
BUILDING INSPECTOR				
7-1990 Purchase & Equip Vehicle for Building Inspector		14,300.00 c (1,286.00) c*	13,034.00	0.00
TOTAL BUILDING INSPECTOR	0.00	13,034.00	13,034.00	0.00
BOARD OF HEALTH				
47-1990 Complete Solar Aquatics Prototype Sewerage Plant		43,000.00 c	0.00	43,000.00
63-1990 Flax Pond Remediation-Year Two		25,000.00 c	0.00	25,000.00
72-1990 Survey Work for Full-Scale Septage Facility		175,000.00 c	116,584.05	58,415.95
20-1989 Equip, Staff & Operate Solid Waste Tfr Station		119,592.86 a	54,992.70	64,600.16
57-1989 Septage Treatment Facility - Solar Aquaculture		231,830.07 a	78,869.25	152,960.82
54-1988 Methods Treat&DisposofSeptageWaste(w/Art72-90)		50,000.00 a	27,815.00	22,185.00
56-1988 SolidWasteTransferSta/Construct/Equip/Op BOND		109,937.24 a	19,202.58	90,734.66
58-1988 TightnessTestingMunicipalUndergroundStorageSys		4,800.00 a	139.50	4,660.50

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
61-1987 PurchaseLeaseTrashCompactorDispArea	FRS	39,220.00 a (39,220.00) c+	0.00	0.00
3 STM 8/21/85 Various improvements & repairs at D. A.		1,000.54 a	0.00	1,000.54
32-1984 Investigate alternate septage disposal(w/72-90)		8,000.00 a	8,000.00	0.00
TOTAL BOARD OF HEALTH . . . . .	0.00	768,160.71	305,603.08	462,557.63
DEPARTMENT OF HIGHWAYS & MAINTENANCE				
2 STM 5/8/91 Purchase Beach Cleaner, Sell or Trade Old		53,000.00 c	0.00	53,000.00
7-1990 Purchase & Equip One Truck		19,000.00 c (354.00) c*	18,646.00	0.00
7-1990 Purchase & Equip One Sander		3,000.00 c (5.00) c*	2,995.00	0.00
9-1990 Hotmixing,Oiling& Improving Town Roads		100,000.00 c	177,537.34	22,462.66
20-1990 Ch 90 road repair(Auth Borrow \$61,128)		20,376.00 c	0.00	20,376.00
13-1988 ComputerHdware&Software - Highway		106.58 a	0.00	106.58
17-1988 Hotmixing,Oiling& Improving Town Roads		28,707.11 a	1,341.19	27,365.92
102-1987 RealignIntersectionKendrick/Rt28		18,700.00 a	0.00	18,700.00
96-1987 Purchase Utility Trailer	FRS	320.52 a (320.52) c+	0.00	0.00
100-1987 Improve PrivateRoadsTownAccepted		6,000.00 a	0.00	6,000.00
101-1987 Relocate Oliver Snow Road		12,000.00 a	6,890.94	5,109.06
93-1987 RoadConstruction Ch140/1985		22,768.85 a	0.00	22,768.85
65-1986 Hotmix, oil & improve various Town roads		630.00 a	0.00	630.00
63-1986 New trucks (3) & dispose of old	FRS	945.96 a (945.96) c+	0.00	0.00
62-1986 Construct/reconstr State-appr roads-CH 289/1983		1,640.70 c	0.00	1,640.70

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
3 STM 4/3/85 Complete reconstruction North Road bridge		272.14 a (272.14) c*	0.00	0.00
36-1985 Construct furnish & equip Hwy Maint.Bldg.(BOND)		295.28 a	295.28	(0.00)
53-1984 State reimbursement for roads Ch 90 Sec 34(2a)		12,939.00 a	0.00	12,939.00
49-1983 Construction &c State approved roads Chapter 90		10,987.00 a	0.00	10,987.00
18-1982 Road work Ch 90 funded Ch351 of 1981		21,108.44 a	0.00	21,108.44
17-1982 Road work Chapter 90 Sec 34(2a) acts of 1981		2,036.20 a	0.00	2,036.20
48-1981 With State/Federal funds constr&maintain roads		15,620.09 a	0.00	15,620.09
TOTAL DEPARTMENT OF HIGHWAYS & MAINTENANCE . . . . .	100,000.00	348,556.25	207,705.75	240,850.50
RECREATION & BRACHES				
6 STM 5/8/91 Renovate or Construct Restroom-Brooks Park		33,879.00 c	0.00	33,879.00
1 STM 5/9/90 Pave Earle Road Beach Parking Lot		18,900.00 a	14,200.00	4,700.00
36-1988 Refurbish Restroom/Storage Bldgs - Brooks Park		4,075.00 a	0.00	4,075.00
40-1988 Harwich Youth Basketball		65.62 a (65.62) c*	0.00	0.00
41-1988 Improvments Town Beaches		2,490.95 a	1,336.22	1,154.73
27-1987 Certain improvements Brooks Park		172.11 a (172.11) c*	0.00	0.00
29-1987 Soccer field near varsity field		24,935.00 a	0.00	24,935.00
31-1987 Mat'ls reshingl SchHsePkgLot restrooms		1,293.77 a (1,293.77) c*	0.00	0.00
35-1987 Update lighting at WhitehouseFld		1,600.00 a	0.00	1,600.00
1 STM 4/9/86 Construct new bandstand at Brooks Park		1,970.60 a (1,970.60) c*	0.00	0.00
2 STM 4/9/86 Install new septic system/repave SH PkgLot		15,638.25 a (15,638.25) c*	0.00	0.00



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
91-1986 Improvements at Recreation Bldg.		1,254.00 a	0.00	1,254.00
92-1986 Improvements at Brooks Park		75.00 a (75.00) c*	0.00	0.00
97-1986 Financial aid part IV Harwich Adult Basketball		13.80 a (13.80) c*	0.00	0.00
75-1985 Various improvements Brooks Park		598.05 a	0.00	598.05
18 STM 10/2/84 Paint trim on Recreation Building		790.00 a (790.00) c*	0.00	0.00
85-1984 Refurbish & landscape School House parking lot		51.93 a (51.93) c*	0.00	0.00
48-1972 Repair & improve School House parking lot		116.00 a (116.00) c*	0.00	0.00
39-1987 ConstructRestr/HP 521CMR		5,400.00 a (5,400.00) c+	0.00	0.00
68-1984 Improve Town Owned Beaches		1,110.38 a	0.00	1,110.38
TOTAL RECREATION & BEACHES . . . . .	0.00	88,842.38	15,536.22	73,306.16
WATERWAYS				
4 FATM 10/1/90 Renovations at Saquatucket Harbor		395,960.00 c	26,611.50	369,348.50
1 STM 5/8/91 Barrier Dune & East Breakwater Herring R.		12,000.00 c	0.00	12,000.00
11-1990 Repair Allen Harbor Boat Ramp		8,679.00 c	8,679.00	0.00
18-1990 Replace Pilings-Wychmere Town Pier		43,550.00 c	43,550.00	0.00
2 STM 5/9/90 Replace Ice Damaged Pilings - Saq Hbr		35,000.00 a	35,000.00	0.00
13-1988 WwaysDredging WychmereHarbor		79,050.00 a	0.00	79,050.00
13-1988 WwaysFloatDockAllenHarbor		6,841.00 a	1,275.00	5,566.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
66-1988 50 Swim Area Regulatory Buoys on Long Pond		35.38 a (35.38) c*	0.00	0.00
51-1987 UpgradeSaguatucketMarinaMatchGrnt		36,711.18 a	30,471.70	6,239.48
55-1987 Purchase OilSpillControlSupplies		11.28 a (11.28) c*	0.00	0.00
87-1986 Repair bulkhead at Round Cove		80.00 a (80.00) c*	0.00	0.00
90-1986 Replace/upgrade docks&utilities Saguatucket Hbr		4,845.74 a	0.00	4,845.74
24-1985 Add to dredging reserve Allen Hbr channel		34,000.00 a	0.00	34,000.00
89-1985 Design/engineering improvements Saguatucket Hbr		2,588.65 a (2,588.65) c*	0.00	0.00
10 STM 4/4/84 Add'l costs constructing slips Saq H FRS		1,454.30 a (1,454.30) c+	0.00	0.00
37-1984 Replace/reconstruct flume w/ match funds SCS		3,600.00 a	0.00	3,600.00
38-1984 Repair/replace launching ramp at Allen Harbor		2,483.80 a	2,400.00	83.80
41-1983 Corrective maintenance at Wychmere Town Pier		4,921.30 a	116.14	4,805.16
11 STM 9/8/82 Add about 30 slips at Saguatucket Harbor		200.00 a (200.00) c*	0.00	0.00
34-1982 Construct foundation under Pogies building FRS		1,840.56 a	0.00	1,840.56
3 STM 1/10/79 Add to dredging reserve		7,870.74 a	0.00	7,870.74
TOTAL WATERWAYS . . . . .	0.00	677,353.32	148,103.34	529,249.98
WATER DEPARTMENT				
7-1990 Purchase & Equip two Service Vehicles		40,000.00 c (0.21) c*	39,999.79	0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
35-1990 Engineering Expenses		16,000.00 c	11,512.90	4,487.10
44-1990 Hydrant Flushing		25,000.00 c	18,436.76	6,563.24
9-1989 FATM ExtendWaterMainsWestgateRoad & Others		457,240.86 a	456,851.55	389.31
30-1988 Well Testing		31,282.11 a	3,270.03	28,012.08
31-1988 InstallPermGravelPackedWells @ NoHarWellfields		45,074.31 a	5,398.03	39,676.28
72-1987 Purchase/Take Land for Wellfield BOND		572,820.29 a	0.00	572,820.29
70-1987 Engineering Expenses Water Dept.		4,480.23 a	4,480.23	0.00
68-1987 ReplaceSurgeContEquipPumpingStations		16,728.03 a	10,458.31	6,269.72
67-1987 ProtectiveFencingVariousPumpingStations		13,500.00 a	9,750.00	3,750.00
65-1987 ExtendMainsLongPondDr&elsewhere BOND		140,570.82 a	128,638.60	11,932.22
35-1986 Extend water mains on Route 137 & other roads		30,974.93 a	30,974.93	0.00
27-1984 Land taking public drinking water purposes FRS		10,662.30 a	0.00	0.00
		(10,662.30) c+		
TOTAL WATER DEPARTMENT . . . . .	0.00	1,393,671.37	719,771.13	673,900.24
CEMETERY COMMISSION				
6-1990 Acquire South Harwich Cemetery		1,900.00 c	0.00	1,900.00
33-1990 Transfer Hawk's Nest Cemetery to Town		2,200.00 c	0.00	2,200.00
39-1990 Develop Evergreen Cemetery		35,000.00 c	0.00	35,000.00
75-1990 Develop Evergreen Cemetery		35,000.00 c	0.00	35,000.00
68-1989 Improve & Develop Evergreen Cemetery		11,000.00 a	0.00	11,000.00
40-1987 Pave roads&improveEvergreenCem		4,641.27 a	600.00	4,041.27
TOTAL CEMETERY COMMISSION . . . . .	0.00	89,741.27	600.00	89,141.27
YOUTH COMMISSION				
91-1987 RestructurePlumbing/ElectricalSystem YthCtr		3,950.00 a	0.00	0.00
		(2,474.24) c+		
		(1,475.76) c*		
24-1986 Foundation and related changes for Youth Center		19,900.00 a	0.00	0.00
		(19,900.00) c*		



STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
5 STM 4/4/84 Improvements at Youth Center	FRS	4,200.00 a (4,200.00) c+	0.00	0.00
TOTAL YOUTH COMMISSION . . . . .	0.00			
GOLF COMMISSION				
13-1988 Golf 1-FairwayMower		1,116.00 a (1,116.00) c*	0.00	0.00
47-1987 Plans & Bid Documents-9 Hole Course		4,000.00 a	0.00	4,000.00
22-1986 Awnings etc. for Golf Commission		128.40 a (128.40) c*	0.00	0.00
56-1985 Additions/alterations Administration Bldg		76.02 a (76.02) c*	0.00	0.00
7 STM 4/4/84 Purchase or take land for 9-hole addition		54,744.58 a	15,000.00	39,744.58
10 STM 9/8/82 Feasibility study - nine-hole golf course		700.00 a	0.00	700.00
TOTAL GOLF COMMISSION . . . . .	0.00	59,444.58	15,000.00	44,444.58
CONSERVATION COMMISSION				
22-1988 Purchase/TakeLandforWaterResource/Cons	BOND	55,924.26 a (50,000.00) c	4,247.00	1,677.26
50-1987 Purchase/takeLandWHarwichForConservation		5,659.17 a	5,659.17	0.00
49-1987 ReconstructWheelerDikeFlume		5,000.00 a	0.00	5,000.00
108-1986 Purchase or take land on Herring River		10,380.50 a	0.00	10,380.50
26-1983 Purchase or take two parcels land for conserv'n		7,450.00 a	0.00	7,450.00
56-1978 For Conservation Commission		1,475.99 a	0.00	1,475.99
62-1976 Purchase or acquire land by eminent domain BOND		7,300.00 a	0.00	7,300.00
TOTAL CONSERVATION COMMISSION . . . . .	0.00	43,189.92	9,906.17	33,283.75

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
BROOKS ACADEMY COMMISSION				
4 STM 5/9/90 Brooks Academy Asbestos Removal		20,244.00 a	20,244.00	0.00
25-1989 Improvements, Repairs & Maint of Brooks Academy		3,284.27 a	940.78	2,343.49
TOTAL BROOKS ACADEMY COMMISSION . . . . .	0.00	23,528.27	21,184.78	2,343.49
UNCLASSIFIED				
48-1990 Unpaid Bills of Previous Years		2,060.24 c	1,905.24	155.00
50-1990 Nauset Workshop, Inc	4,750.00		3,562.50	1,187.50
50-1990 Governor's Alliance Against Drugs	4,000.00		0.00	4,000.00
50-1990 Lower Cape Human Services	15,450.00		15,450.00	0.00
50-1990 Access House	1,000.00		1,000.00	0.00
50-1990 CC Council on Alcoholism	2,500.00		2,500.00	0.00
50-1990 Harwich Meals on Wheels, Inc	2,158.00		2,158.00	0.00
50-1990 C&I Self-Reliance Corp	1,000.00		1,000.00	0.00
50-1990 Independence House, Inc	1,540.00		1,540.00	0.00
50-1990 Center for Individual & Family Services	5,430.00		4,072.50	1,357.50
50-1990 Elder Law Project	5,000.00		5,000.00	0.00
50-1990 Sight Loss Services	500.00		500.00	0.00
50-1990 Cape Cod Child Development (Head Start)	2,300.00		2,300.00	0.00
50-1990 Harwich Early Childhood Advisory Council	6,000.00		4,002.41	1,997.59
39-1989 Gov's Alliance Against Drugs		2,462.81 a	1,619.62	843.19
39-1989 Harwich Meals on Wheels, Inc.		539.50 a	539.50	0.00
39-1989 Nauset Workshop, Inc.		389.00 a	389.00	0.00
39-1989 Access House, Inc.		760.00 a	0.00	0.00
		(760.00) c*		
39-1989 Housing For All Corporation		2,000.00 a	0.00	0.00
		(2,000.00) c*		
39-1989 C & I Self-Reliance Corp.		750.00 a	750.00	0.00
52-1988 Cape & Islands Self Reliance Corp		1,500.00 a	0.00	0.00
		(1,500.00) c*		

STATEMENT OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 1991  
ARTICLE ACCOUNTS

DESCRIPTION	APPROPRIATION	TRANSFERS	EXPENDITURES	BALANCE
52-1988 Alliance Against Drugs		13.58 a (13.58) c*	0.00	0.00
18-1989 Unpaid Bills of Previous Years		211.17 a (211.17) c*	0.00	0.00
48-1985 Microfilm & bind various Town records		1,718.30 a	0.00	1,718.30
4 STM 4/4/84 Purchase/take land for consvn & water BOND		4,102.32 a	0.00	4,102.32
116-1971 Improve Herring Brook		1,344.00 a	0.00	1,344.00
TOTAL UNCLASSIFIED . . . . .	51,628.00	13,366.17	48,288.77	16,705.40
SCHOOL DEPARTMENT				
79-1987 Plan/ConstrAddnsRemodelRepairBldgs [BOND]		3,114,854.98 a 631.25 b	2,736,051.25	379,434.98
TOTAL SCHOOL DEPARTMENT . . . . .	0.00	3,115,486.23	2,736,051.25	379,434.98
TOTAL ARTICLES . . . . .	151,628.00	7,730,939.50	4,907,384.64	2,975,182.86

NOTES:  
(a) Balance forward from FY 1990  
(b) Recoveries  
(c) Transfers  
(fc) Finance Committee Transfers  
(\*) Unused balances returned to surplus revenue per Article 52-1991  
(+) Unused balances transferred to various 1991 ATM/STM Articles



STATEMENT OF EXPENDITURES - FISCAL YEAR ENDED JUNE 30, 1991

FEDERAL & STATE GRANTS

School Projects & Title Programs . . . . .	223,604.53	
Elder Affairs - Council on Aging . . . . .	7,036.64	
Police Safety Grants . . . . .	5,223.23	
		235,864.40

EXPENDITURES

School Revolving Accounts:		
Breakfast & Lunch Receipts . . . . .	227,375.38	
Athletic Program . . . . .	2,775.22	
Lost Books . . . . .	0.00	
Adult Education . . . . .	13,292.58	
Summer School . . . . .	3,526.90	
Harwich After School Program (HASP) . .	34,057.05	
NEEDS Collaborative . . . . .	2,975.00	
Arts Lottery Revolving Account . . . . .	2,666.60	
Appropriation Acct - Budget & Articles .	23,912,872.80	
Water Hydrant Repair Special Account. . .	9,276.40	
Other Insurance Recovery. . . . .	13,860.25	
		24,222,678.18

AGENCY, TRUST & INVESTMENT ACCOUNTS

Payroll Withholdings		
Federal Taxes . . . . .	1,433,404.26	
State Taxes . . . . .	605,477.05	
FICA . . . . .	61,593.44	
County Retirement . . . . .	359,949.63	
Massachusetts Teacher Retirement . . .	253,995.13	
Blue Cross/Blue Shield . . . . .	296,322.11	
Teachers Association Dues . . . . .	35,139.68	
Police Federation Dues . . . . .	6,770.00	
Firefighters Accociation Dues . . . . .	7,455.83	
Service Employees Union Dues . . . . .	9,179.72	
Annuity, Credit Union, Other W/H . . .	569,205.35	
		3,638,492.20

State Sales Tax Collections . . . . .		8,922.90
Deposit on Plans & Bids . . . . .		20,694.11
Tailings . . . . .		1,574.58
Chatham Tuition . . . . .		2,380.00
Key & Other Deposits . . . . .		10.00
Police Extra Duty Detail Non-Town . . .		83,432.54
Fire Extra Duty Detail Non-Town . . . .		2,000.00
Dog Licenses Sold . . . . .		1,381.75
Court Judgment . . . . .		50,850.69
Golf Car Rental Special Account . . . . .		153,771.70
Gift Accounts		
Ambulance Fund Gift Account . . . . .	42,982.65	
Brooks Library Gift Account . . . . .	280.00	
SEMASS Road Race Gift Account . . . . .	0.00	
Parks & Recreation Gift Account . . . .	0.00	
Air Boat Gift Account . . . . .	4,017.57	
Early Childhood Gift Account . . . . .	1,540.14	
Lions Quest Gift Account . . . . .	1,065.25	
Whitehouse Field Gift Account . . . . .	150.00	
		50,035.61

STATEMENT OF EXPENDITURES - FISCAL YEAR ENDED JUNE 30, 1991

Trust Income Accounts		
Caleb Chase Fund Income Account . . . . .	5,707.03	
Johnson-Ulm Scholarship Income Account . . . . .	2,000.00	
Herbert Morse Scholarship Income Account . . . . .	500.00	
Brooks Medal . . . . .	0.00	
Whitehouse Field . . . . .	0.00	
Cemetery Perpetual Care Income Account . . . . .	519.50	
		8,726.53
Claims Fund Trust Account (BC/BS) . . . . .		982,449.72
Petty Cash Advances . . . . .		1,400.00
Cash Investment . . . . .		17,542,820.69
State Assessment . . . . .		103,444.00
County Tax Assessment . . . . .		121,051.55
County Retirement Assessment . . . . .		475,050.00
Cape Cod Commission . . . . .		115,716.84
Encumbered FY89 Budget . . . . .		433.48
Encumbered FY90 Budget . . . . .		346,490.08
Bond Anticipation Notes - Olivers Pond . . . . .		600,000.00
REFUNDS		
Personal Property Taxes . . . . .	5,747.07	
Real Estate Taxes . . . . .	36,288.33	
Motor Vehicle Excise Tax. . . . .	10,037.76	
Boat Excise Tax . . . . .	27.30	
Water Usage . . . . .	90.46	
Dump Fees . . . . .	478.00	
Wharfage. . . . .	1,178.00	
Golf. . . . .	1,265.00	
Licenses/Permits. . . . .	229.00	
TOTAL REFUNDS . . . . .		55,340.92
TOTAL EXPENDITURES . . . . .		48,825,012.47
		=====

DEBT ACCOUNTS - JUNE 30, 1991

Net Funded or Fixed Debt:		Serial Loans:	
Inside Debt Limit:		Inside Debt Limit:	
General . . . . .	\$15,200,000.00	General:	
Outside Debt Limit:		School Construction .	\$10,940,000.00
General . . . . .	1,250,000.00	Land Acquisition . .	10,000.00
Public Service		Conservation Land	
Enterprise . . . . .	2,280,000.00	Acquisition . . . .	200,000.00
	-----	Highway Maint Bldg .	375,000.00
		Beach Land	
		Acquisition . . . .	75,000.00
		Town Hall Addition .	1,740,000.00
		Land Acq Oliv Pond .	1,860,000.00
			-----
			\$15,200,000.00
Outside Debt Limit:		Outside Debt Limit:	
General:		General:	
		School . . . . .	0.00
		Golf Course . . . .	70,000.00
		Transfer Station . .	1,180,000.00
			-----
			1,250,000.00
		Public Service Enterprise	
		Water . . . . .	2,280,000.00
			-----
			\$18,730,000.00
			=====

CHANGES IN DEBT ACCOUNTS  
FISCAL YEAR ENDED JUNE 30, 1991

	Net Funded or Fixed Debt
Balance July 1, 1990 . . . . .	\$20,360,000.00
Land Acquisition (final) Oliver's Pond . . . . .	550,000.00
Less Principal Payments - Total Budgeted Expenditures . . . . .	2,180,000.00
	-----
Balance June 30, 1991 . . . . .	\$18,730,000.00
	=====



# General Government Salaries & Wages Paid

January 1, 1991 - December 31, 1991

<b>TOWN CLERK</b>		Eric N. Brandon	3,332.42
<b>(Includes Overtime)</b>		Pierrette Breede	20,970.46
Anita N. Doucette	12,962.31	Robert Brodil	4,543.77
Ruth B. Ericson	22,305.24	John A. Burke	4,452.24
Margaret K. Russell	14,041.37	James F. Caroselli	31,146.50
		John S. Centeio	39,700.20
DEPARTMENT TOTAL	49,308.92	Maynard A. Connell	7,173.59
		Lawrence Daur	6,050.85
<b>TREASURER/TAX COLLECTOR</b>		William Eilert	18,377.00
<b>(Includes Overtime &amp; Bonus)</b>		Carlton S. Francis	8,261.19
Annette C. Brogan	22,897.59	Richard N. Gould, Jr.	22,706.39
Elizabeth I. Cotell	18,489.01	Brian D. Henderson	26,542.59
Dorothy A. Parkhurst	20,725.87	Gordon H. Holdworth	4,474.08
Esther C. Schrumpf	37,390.74	Jeffery P. Holmes	24,478.96
		Lincoln S. Hooper	21,671.06
DEPARTMENT TOTAL	99,503.21	Andrew P. Hutton	3,459.65
		Louis J. Karras	32,658.45
<b>WATER DEPARTMENT</b>		David J. Lofstrom	3,163.91
<b>(Includes Overtime, Standby &amp; Bonus)</b>		Joseph Lombard	6,166.20
Richard Bassett	40,607.26	Clifton A. Nickerson	25,621.98
Kenneth J. Bulley	15,003.15	Donald C. Nickerson	23,026.55
Bruce S. Cahoon	48,397.34	Alice Norgeot	39,552.85
David L. Condrey	26,810.39	Richard J. Norgeot	23,138.75
William E. Eldredge, Jr.	27,919.71	William J. O'Brien	2,750.23
Richard D. Martin	6,822.40	James D. Parrett	23,422.35
William E. Peninger	31,165.73	Richard Perry	24,877.91
Sandra J. Pope	17,967.68	Ernest S. Pillsbury	2,283.65
Peter A. Scichilone	36,071.52	Albert H. Raneo, Sr.	50,266.84
Philip M. Sparrow	28,605.44	Walter E. Stratton, III	26,064.76
Stephanie J. Winslow	16,574.68	Todd E. Sullivan	2,999.33
Barry W. Woods	42,596.80	Janna C. Vrlik	2,482.00
Christopher M. Zocca	35,211.87	Lee E. Whiting	28,861.94
		Christine S. Wood	5,283.60
DEPARTMENT TOTAL	373,753.97	DEPARTMENT TOTAL	658,138.72
<b>DIVISION OF HIGHWAYS AND MAINTENANCE</b>		<b>TOWN HALL DEPARTMENTS</b>	
<b>(Includes Overtime, Differential &amp; Bonus)</b>		<b>(Includes Bonus)</b>	
Charles Amado	27,693.57	Arline J. Anderson	24,400.33
James A. Barker	27,009.29	Johanne M. Arnemann	35.28
Edward F. Barrett	3,769.56	George W. Arsenault	41,633.80
Frank Barrows	6,980.84	Mary Lou Blute	24,347.11
Christopher M. Baxter	2,946.99	Manley Boyce	9,975.10
Kim Berube	19,776.22	Barbara A. Branley	20,397.63
		Albert Bresciani	5,805.60

Juell E. Buckwold	37,011.25	Marion J. Shedin	6,123.60
Penelope Bustard	6,417.25	Anne M. Smith	500.00
Patricia A. Cahill	22,897.59	Maureen Starkweather	22,418.92
Bruce Campbell	333.36	Clare A. Stone	21,807.24
Sumner Campbell	125.00	Judith M. Sullivan	20,397.63
Paula J. Champagne	38,818.00	Raymond Thacher	7,006.00
Joanne P. Clancy*	29,409.39	Allin P. Thompson	1,500.00
Norman M. Clarke, Sr.	500.00	David R. VanGelder, Sr.	2,536.96
Betty J. Coombes	18,609.78	Eleanor A. Watmough	1,492.03
Paul J. Corcoran	4,710.96	Anne L. Welch	500.00
Sandra Daniels	1,666.64		
Richard Desrochers	5,136.31	<b>DEPARTMENT TOTAL</b>	<b>912,819.23</b>
Robert F. Drake	777.09		
Rosamond Dunford	301.38	<b>GOLF MAINTENANCE</b>	
Wayne Ellis	125.00	<b>DEPARTMENT</b>	
Ruth B. Ericson	300.00	<b>(Includes Overtime,</b>	
Jane E. Estey	46,207.30	<b>Differential &amp; Bonus)</b>	
James M. Falla	1,800.00	Eric F. Caldwell	10,470.72
Michael D. Ford	300.00	Richard A. Canto	31,789.43
Margaret M. Gallagher	41,010.07	Cost W. Davis	37,910.08
Robert Germain	500.00	Audrey J. Gill	5,714.14
Norman E. Gill	33,746.96	Dean W. Langlois	26,630.28
Shirley Gomes	1,500.00	William Lown	2,326.60
Patricia S. Goodspeed	21,777.46	Edward M. Paris	2,696.67
Mary R. Hall*	9,745.06	Gilbert H. Rose	28,513.06
C. Stuart Hartig	125.00	Rain C. Ryder	27,542.50
Richard Hathaway	500.00	Alan B. Smith	43,638.27
Oscar S. Heimlich	3,130.20	Kevin M. Souza	6,368.18
Barry A. Hemeon	500.00		
Susan I. Henry	25,559.92	<b>DEPARTMENT TOTAL</b>	<b>223,599.93</b>
Richard Hoyer	500.00		
Ann W. Kaplan	5,745.98	<b>GOLF PRO SHOP</b>	
Michael S. Ladue	23,329.66	Richard E. Ash	6,423.14
Susan B. Ladue	26,505.79	Earl Brothers	6,849.63
Tom J. Lovinsky	25,377.74	John J. Creedon	6,444.45
Carol M. Main	1,389.40	Sonya B. Gorman	6,927.84
Marguerite E. Marion	104.15	Dennis P. Hoyer	20,309.53
Carol A. Mason*	27,882.40	George F. Hoyer	6,124.60
Wayne C. Melville	53,820.00	Wendell Morrison	4,486.83
Judith A. Murphy	18,733.63	Gary D. Philbrick	30,381.68
Robert S. Neese	500.00	Sheila A. Rice	11,939.46
Robert O'Donnell	10,637.88	Edmond L. Robichaud	4,320.51
Michael J. Pessolano	40,833.15	Robert J. Shaughnessey	9,072.48
Robert A. Peterson	500.00	John W. Shea	8,361.15
Robert Ruggles	1,833.36	Joyce Sullivan	9,213.09
John Sauvage	500.00	Carri L. Wood	1,121.72
John B. Scandlen	1,094.22		
David R. Scannell	45,739.96	<b>DEPARTMENT TOTAL</b>	<b>131,976.11</b>
Mary E. Scannell	39,805.58		
Charles W. Schneiderhan	1,500.00	<b>FIRE DEPARTMENT</b>	
Herbert S. Schnitzer	12,478.97	<b>(Includes Overtime, P/Medic/EMT,</b>	
Richard Serpone	9,589.16	<b>Holiday, Ed Incentive, Longevity)</b>	



John C. Ayer	45,617.03
Roger E. Bailey	36,934.09
Gregory P. Ballam	30,824.43
Alice L. Bonatt	27,862.44
John H. Clarke	42,378.33
Norman M. Clarke, Jr.	41,908.85
Brian T. Coughlan	37,739.52
Donna W. Dolan	25,705.44
Kent J. Farrenkopf	40,458.81
William L. Flynn, Jr.	42,189.14
Glenn D. Hawthorne	12,023.88
Robert E. Hudson	56,532.98
Timothy S. Jaques	40,908.30
Henry S. Jessop	40,873.24
Robert W. Johnson	42,110.92
Leonard Kalbach	36,790.15
Donald A. MacAskill	34,174.97
Margaret M. Mantos	25,328.56
Michael J. Mason	35,286.79
Joseph Mayo	37,016.74
Joseph McNeil	41,204.31
Leonard E. Nelson	40,586.88
Donald W. Parker, Jr.	41,902.27
Robert A. Peterson	49,062.91
Wilfred Remillard	48,318.85
George H. Romme, Jr.	37,945.51
Robert K. Sanders	24,206.28
Daniel K. Spencer	42,375.53
Peter M. Thomas	27,957.38
Albert E. Tyldesley	45,805.72
Robert C. Williams	51,222.83
Sandra F. Yates	18,613.46
Bruce C. Young	44,304.36
Bruce F. Young	32,486.29
DEPARTMENT TOTAL	1,278,657.19

**POLICE DEPARTMENT**  
**(Includes Overtime, Acting/Sgt.,**  
**Holiday, Ed Incentive, & Longevity)**

Richard Campbell	32,474.44
Michael C. Checkman	5,955.93
Christopher Collins	43,198.50
Jennifer E. Corwin	25,015.08
Lyman E. Culver, Jr.	43,027.74
Steven J. Culver	16,943.34
Robert E. Currie	19,757.17
Jeffrey F. Davis	7,817.37
William J. Eagar	7,078.19
Frank M. Eldredge	33,650.51
Walter D. Ennes, Jr.	34,285.30
Norman A. Fennell	49,964.89

Philip J. Fennell	39,406.24
Pearl E. Fournier	27,131.39
Thomas A. Gagnon, Jr.	34,227.71
Manuel A. Gomes, Jr.	43,875.63
William B. Greenwood	23,673.68
William F. Greenwood	49,190.07
Charles H. Hull	26,919.66
Eugene F. Irwin, Jr.	3,501.54
David J. Jacek	41,008.90
Christopher C. Kelsey	3,497.90
Christopher J. Kender	32,915.49
Dennis J. Kendrick	35,821.46
Jason LaRose	3,556.04
Earl T. LeGeyt, Jr.	36,591.52
William J. Lynch	6,243.55
Karen MacAskill	26,136.95
John E. Mawn, Jr.	21,816.26
Barry M. Mitchell	37,100.75
Jonathan L. Mitchell	31,215.44
Donald R. Moreland	34,770.54
Craig T. Morris	34,622.52
Beverly A. Murphy	27,302.00
William G. Rollins	34,509.74
Herbert F. Rowley	26,342.31
Katheryne M. Ryder	26,656.48
Richard R. Sayers	32,134.17
William M. Shelley, Jr.	32,264.28
Chris Ann Small	2,721.36
Christopher J. Smith	3,130.95
Michael B. Stearns	3,964.84
John F. Sullivan, Jr.	4,161.80
John F. Sullivan, Sr.	6,892.64
Scott H. VanGelder	31,544.95
John E. Warren, Jr.	39,474.58
Peter G. Welch	44,836.41
Chester F. Wright, Jr.	40,038.46

DEPARTMENT TOTAL 1,386,014.93

**CEMETERY DEPARTMENT**  
**(Includes Overtime & Bonus)**

Richard Berube	20,144.61
Robert J. Foster	3,957.36
Harold R. Gonsalves	30,692.28
Richard E. Johnson	6,905.45
Scott M. Lobas	4,214.23
Maureen V. Myers	1,152.50
DEPARTMENT TOTAL	67,066.43

**PARK & BEACH DEPARTMENT**

Lisa M. Allison	3,249.36
-----------------	----------



Peter A. Arsenault	1,340.70
Daniel C. Bach	3,393.88
Michele M. Boussy	3,651.94
Isbel L. Brown*	2,733.81
Erick E. Burchfield	1,251.37
Jessica A. Burton	2,314.41
Julia P. Cahill	3,267.06
Heather L. Clancy	3,057.30
Caitlin Concannon	3,070.90
Amy M. Coomber	3,078.64
Elizabeth M. Currul	3,784.88
Kathleen Currul	3,401.70
Kristine L. Currul	1,542.94
Louise E. Dickinson	1,493.10
Alexandra M. Doherty	1,219.37
Peter J. Doherty	1,286.92
Flora M. Gaudet	2,682.26
Lisa C. Guyon	2,609.37
Alan Harrison	1,573.39
Scott E. Jaworski	1,124.80
Kerrie A. Johnson	2,236.52
Stephen F. Joyce	3,143.64
Patricia E. Kennedy	3,123.24
Lawrence C. Lovett	7,609.36
Chris P. MacDonald	3,651.94
Cynthia B. McGalliard	16,526.14
Allison B. McKenzie	3,346.96
Kathleen D. Meagher	1,595.28
Agnes M. Mendoza	2,348.12
Catherine E. Morris	2,557.15
Joseph L. Morris	3,370.42
Colleen E. Murphy	3,346.96
Christopher Pollard	2,455.48
Alison W. Powers	2,359.35
Scott A. Remillard	3,348.90
Lisa X. Sims	1,208.71
Alice H. Stanford*	1,724.50
H. Donald Stanford*	1,473.82
Francesca M. Stout	3,060.00
Brian J. Sullivan	2,979.42
Jason Tavano	1,222.93
Jonathon D. W. Tavano	1,222.93
Milissa A. Trudel	3,007.53
Gretchen VanWagenen	2,314.72
Lorin VanWagenen	3,847.44
Tyrrell C. White	2,183.34
Zella Willson	3,160.99
Rebecca M. Zibrat	3,370.42
DEPARTMENT TOTAL	142,924.31

**SAQUATUCKET HARBOR**  
**(Includes Overtime & Bonus)**

Robert D. Brennan	1,325.84
W. L. Chandler, Jr.	22,851.99
Ingrid J. Eaton	3,861.00
Robert B. Gerstley	1,508.65
Rob C. Kirker	6,556.62
Thomas E. Leach	39,805.58
John J. Maloney, III	1,964.61
Stephen J. McKenna	716.16
T. William Niemisto	4,975.02
Trevor J. Peterson	5,799.27
Donald F. Ryder	28,574.63
DEPARTMENT TOTAL	117,939.37

**LIBRARY DEPARTMENT**

Barbara L. Andrews	818.00
Arthur H. Appleton	837.90
Eleanor P. Bassett	4,095.44
Jack Bradley	3,157.56
Leslie A. Brown	5,265.75
Myrna H. Crowley	3,652.84
John E. Ferreira	7,126.38
Mary E. Ferris	33,052.36
Megan B. Green	131.83
Dorothy P. Hawley	2,781.00
Ruth A. Hudson	1,321.00
Elsa F. Hutchinson	3,293.00
Eileen F. Kraus	2,861.81
Janice A. Moreland	4,209.20
Rosemarie A. Mulcahy	11,653.20
Mary S. Reuland	11,793.60
Jean E. Stone	6,648.30
Katherine J. Yarbro	2,757.40
DEPARTMENT TOTAL	105,456.57

**SPECIAL PENSION FUND**

Catherine Colbert	4,470.18
Elna Nelson	3,551.34
DEPARTMENT TOTAL	8,021.52

**ELECTIONS & REGISTRATION**

Sheila Culver	40.13
Hilda Dagenais	147.67
Alice Donovan	119.73
Jeanne Dunne	194.69
Margaret Elliott	70.62
Hersilia B. Enz	115.57
Edward Etsten	6,274.63
Helen N. Falk	1,122.64
Louis T. Falk	1,094.20

Ruth E. Farham	207.05	John Shearer	1,489.56
Joan H. Green	2,719.99	Marlene Vagenas	266.28
Grace L. Hurst*	1,680.46	Carole J. Warren	168.53
Anne Kelly	168.53	Edith Weinberg	753.68
Patricia Klammer	1,315.39	Ethel C. Wurtz*	2,358.79
Alice S. Lake	1,530.00	DEPARTMENT TOTAL	26,205.22
Jacqueline Lewicki	80.26		
Marion Marsh	91.49	<b>YOUTH COMMISSION</b>	
Louise R. Mihovan	1,077.13	<b>(Includes Overtime)</b>	
Carol Moore	1,176.72		
Alberta Myers	94.70	Susan H. Fraser	23,944.60
Sally A. Owens	1,432.68	Ann M. Schweizer	26,235.66
Rufus Pina	192.60	DEPARTMENT TOTAL	50,180.26
Evelyn R. Robinson	85.07		
Rebekah Saunders	40.13	*Other Departmental Wages	
Zelda L. Schneiderman	96.30		

## School Salaries & Wages Paid

January 1, 1991 - December 31, 1991

### ADMINISTRATION

Marc P. Dupuis	48,974.97
Charles H. Ferris, Jr.	66,150.00
Dorothy G. Hemmings*	31,112.35
Agnes V. Howard	25,117.95
Jeannine S. Sharkey	13,867.50
Susan M. Stoltz*	23,962.53
DEPARTMENT TOTAL	199,185.30

### INSTRUCTION STAFF (Includes Coaching, Various Extracurricular Activities)

M. A. Albertine	30,593.84
Rebecca A. Alden	37,155.27
Joan Alvezi	37,818.24
Alfred R. Arsenault	43,000.15
Donna L. Backus	24,731.40
Gail L. Baker	35,483.16
Jean E. Barker	26,915.72
Myra L. Belliveau	23,605.08
Ellenore P. Bergeron	35,287.93
Richard J. Besciak	40,916.43
Deborah J. Bock	37,530.78
James E. Bougas	12,568.31
Leslie C. Boule	26,292.61
Melissa R. Brady	23,605.08
David F. Brayton	10,313.00
Joan C. Bresnahan	35,483.16

Vincent P. Bresnahan	55,380.00
Glenn R. Bryant*	45,002.43
Elisa M. Bucci	27,062.01
Ralph W. Burns*	38,879.16
Jeanne S. Carey	24,389.07
Anthony J. Catanzaro, Jr.*	39,804.16
Angelina A.R. Chilaka*	42,114.78
Lynn L R Copp	8,159.99
Barbara Cronin	35,841.74
Robert P. Cronin	53,040.00
Lucille J. Crosby	35,483.16
Nicholas C. Debacher	36,831.52
Ann Doane	37,530.78
Rita H. Doddridge	21,290.14
Kerry Dolan	36,507.76
Deborah Donovan	3,150.63
Diane Dorgan	31,973.43
Frederick F. Dunford	43,899.95
Mary Louise Duquette	32,883.48
Frederick Ebbett	53,948.44
Gilbert E. Ellis	27,274.89
James J. Enright	36,308.53
Linda M. Erdmann	41,623.98
Sandra V. Esterson	39,908.43
Alice E. Fabia	28,813.77
Joseph J. Fede*	43,192.30
Mary M. Fitzpatrick	39,908.43
Linda D. Ford	27,062.01
Peter J. Goldstein	40,547.83
Christina Hadley	23,395.02



Mary Patricia Hammatt	37,530.68	Ann M. Silk	24,731.40
David J. Hammond	36,193.76	Elizabeth B. Simmons	27,286.98
Margaret M. Hannigan	37,588.26	Mary Belle Small	37,433.16
Richard Hansen	34,748.23	Kathleen M. Smith	38,477.42
James B. Hartley	51,956.96	Jean M. Sokale	30,933.91
Mary E. Hemeon	19,235.76	Clare M. Stevens	39,172.16
Anahid S. Hoffman	39,578.30	Marvin A. Stout, Jr.	48,368.52
Kathy Holden	31,357.22	Mark D. Sugermeyer	35,483.16
Troy C. Hopkins	7,417.04	Jay Sweet	8,916.65
Sheila L. Humphreys	39,167.43	Anne Tabbert	33,951.24
James D. Hyde	4,458.28	F. J. Thacher, Jr.*	47,541.78
Edwin J. Jaworski	38,763.78	Robin Titus	37,530.78
Kathleen V. Johnson	35,291.75	Susan J. Trask	36,957.14
Lori Johnson	24,817.59	Carol D. Trull	6,538.06
Diane R. Jones	37,530.78	Lynn G. Turner	45,472.05
Susan C. Kelley	22,635.33	Christine C. Twombly	37,530.78
Karen M. Kelly	26,837.98	Peter J. Wanderlich	38,874.58
George W. Kirchner	2,547.00	Leslie A. Ward	23,663.16
Stephen J. Kot*	40,077.68	Theodora Wiacek	35,626.92
Paul E. Koulouris	52,000.00	Phyllis H. Wilkinson	35,483.16
George A. Kurlychek	36,244.66	Steven B. Wilson*	42,123.71
Kris A. Larson	41,623.98	Sandra Wittig	35,483.16
William E. Lemoine	35,483.16	Jon E. Wordell	35,483.16
Christine H. Leofanti	35,483.16	Candice M. Wroe	37,312.91
Nancy L. Malcolm	30,645.91	Larry J. Zabielski	40,781.94
Paul R. Mangelinkx	43,671.50	Karen Zappula	13,857.84
Ann Martell-Paschal	37,530.78		
Donna Martin-Langtry	38,610.78	DEPARTMENT TOTAL	4,137,109.58
Robert W. McBride	39,576.71		
Mary D. McGrath*	41,383.16	<b>OTHER SCHOOL SERVICES</b>	
Charles E. McIntyre*	39,765.78	Anne B. Irwin	35,483.16
Elaine M. Meaney	30,071.54	Jeff Smith	29,267.37
Patricia A. Mello	29,543.90	Kathryn L. Vohs	1,595.42
William W. Metters	25,104.07		
Kathleen D. Mirando	35,483.16	DEPARTMENT TOTAL	66,345.95
Lucille F. Murphy	24,389.07		
Jeffrey K. Nilson	14,574.65	<b>CUSTODIANS</b>	
Daniel W. O'Leary	42,481.71	(Includes Overtime & Differential)	
Carol E. Olson	35,483.16	Gordon Cannon	12,764.38
Suzanne C. Paradis	35,483.16	Frank A. Cole	23,642.88
J. Petruccelli-Smithers	35,986.27	William G. Collins	23,756.61
Cheryl M. Poore*	38,936.64	Anthony L. DeMartino	37,061.86
Michael Radlehammer	42,115.31	Daniel Donnelly	23,600.12
Glenn A. Rose*	44,455.22	Robert A. Donovan	21,701.00
Richard F. Rubino	39,207.78	Cheryl A. Eldredge	105.00
Mary L. Russell	10,426.59	Edward J. Ferreira, Jr.	21,357.73
Ann B. Santacroce	35,483.16	Peter W. Goode	22,197.43
Karen A. Savage	33,980.15	James T. Hardy	17,017.40
Sandra Scinto	28,415.74	Keith G. Hudson	22,631.59
Shari Sears	38,874.58	William A. Johnson	19,591.57
Helene Sharkey	31,805.84	Richard Kelly	23,595.59
Dale H. Shaughnessy	37,530.78	Kenneth P. Leighton	24,837.11



William J. Lyon*	6,721.17
Frederick J. Magee, Jr.	20,849.20
Thomas J. McGovern	27,424.32
Francis Murray	22,451.14
David S. Pearson	2,790.00
Leo F. Perry, Sr.	4,145.06
Richard A. Peterson	840.00
Lois A. Piquette	11,202.82
William Proia	1,320.00
Peter Scichilone	24,429.05
Richard D. Simpson	20,024.24
Frederick Slaven	19,736.52
Jeffrey B. Winslow	60.00
DEPARTMENT TOTAL	455,853.79

### **SCHOOL LUNCH (Includes Overtime)**

Deborah L. Barker	3,949.40
Carolyn Bassett	4,446.87
Patricia M. Boyle	11,267.82
Marie S. Felton	4,520.74
Janice A. Freeman	9,521.46
Judith Garofalo	11,712.22
Roberta E. Goode	933.55
Linda A. Guinen	13,311.84
Helen M. Hark	4,216.71
Barbara C. Long	11,700.81
Teresa M. Masterson	3,999.87
Catherine M. McGillen	3,051.89
Linda L. McNeill	3,669.43
Lorraine E. Monahan	445.50
Glenna L. Ryder	1,356.41
Linda D. Sullivan	57.75
Doris T. Tanguay	10,981.53
Edith C. Wheat	2,539.55
DEPARTMENT TOTAL	101,683.35

### **SECRETARIES & AIDES**

Georgia A. Aboody	7,777.01
Mark A. Anacleto	450.00
Joyce E. Barse	6,046.22
Ernestine D. Cahoon*	12,838.30
Julie A. Cahoon	15,350.49
Jocelyn C. Carter	15,081.86
Lee Chase	16,769.95
Janice L. Clarke	2,460.75
Margaret DeAngelis	80.00
Elaine Ehrlich	405.00
Constance J. Finn*	2,333.85
Jeanne M. Frary	12,044.00

Virginia Gifford	12,044.00
Kathleen M. Gorman	19,456.08
Sylvia Johnson	15,225.57
Donna J. Leger	14,233.10
Antigone London	2,496.65
Virginia McGeoch	6,695.69
Robert S. McLuckie, Jr.*	6,981.20
Elizabeth Meyer	12,637.52
Anne C. Moore	13,513.10
Helen R. Murdock	12,835.25
Anne E. Nelson	15,520.49
Maureen A. Pineo	12,934.13
Anne M. Quirk*	9,833.00
Deborah M. Riley	7,565.12
Agnes Rose*	3,364.75
Earline F. Rubel	2,736.38
Maureen A. Shea	20,158.08
Michele L. Stalker	16,510.35
Cheryl Thornton	11,470.77
Sharon L. Tribou	16,505.40
Elizabeth Tyldesley*	13,094.00
Matthew Valentini, III*	2,399.00
Betty F. Vivo-Amore*	10,145.00
Karen E. VonHentschel	38.75
DEPARTMENT TOTAL	350,030.81

### **HOURLY & DAY WORKERS**

Harry C. Allen	135.00
Norman R. Anderson	45.00
Mary A. Andolina	45.00
Maria Arsenault	5,490.00
Michelle B. Atcheson	2,745.00
Joan T. Aucoin	4,145.00
Jacqueline Battles	1,485.00
Ruth Bay	1,170.00
Rachel E. Benoit	1,304.49
William E. Bohlin	810.00
Karen J. Brandes	180.00
Dawn M. Brough	14,452.85
Howard C. Brown	1,035.00
Mary E. Burke	180.00
Joseph R. Burley	90.00
Amy R. Cantwell	225.00
Tammy-Lynn Chaplic	4,148.84
Pamela A. Cormier	450.00
Bethany H. Craig	4,371.76
Mary Curtin	135.00
Anne E. D'Urso	270.00
Tracey D. Deegan	7,635.18
Alan Duckworth	90.00
Sheree L. Eldredge	45.00

Dolores Erwin	765.00	Mary Redmond-Dickert	270.00
Barbara W. Felton	90.00	Renee Roberts	1,080.00
Elizabeth Forbes	225.00	Cynthia L. Rogerick	135.00
Pamela J. Fougere	1,440.00	Audrey F. Roza	2,159.34
Natalie A. Franz	990.00	Kathleen A. Slivka	499.68
Donald A. Gibson	90.00	Terry L. Smith	3,863.42
Frances S. Glaser	990.00	Kathleen Splaine	5,053.25
Geraldine H. Glidden	315.00	Joanne F. Sullivan	630.00
James Greely	720.00	Thomas S. VanAntwerp	1,530.00
Susan Greely	495.00	Elizabeth A. Volpicelli	1,976.00
Bonnalyn Haas	540.00	Karen K. Wall	900.00
Beth E. Hale	1,665.00	Mary Elizabeth Weibezahl	450.00
Majen Hammond	90.00	Elizabeth Wentz	900.00
Sandra K. Hansen	585.00	Marcia West	45.00
Anne Hardy	233.75	Anita O. Whitesell	6,320.30
Dorothy R. Healy	1,125.00	Gwynn H. Wiatrowski	4,271.00
Stephanie F. Henderson	9,445.70	Kathryn A. Wiggin	360.00
Patricia Ide	1,035.00		
Suzanne D. Jannell	13,546.16	DEPARTMENT TOTAL	160,157.55
Barbara C. Jordan	135.00		
Frances K. Joseph	17,272.01	<b>ADULT ED</b>	
Eugene W. Kauler	1,935.00	Jeffrey D. Allard	5,261.00
Jeff King	1,080.00	Donald T. Bates	6,792.00
Walter Klar	270.00	Thomas Blute	1,296.00
Ruth Langeman	945.00	Bonnie Brackett	5,427.00
Diane J. LeDuc	405.00	Raymond P. Coleman	1,213.00
Jacqueline S. Leach	495.00	Stephanie Druschel	175.00
Joey F. Levin	1,624.00	Frances W. Geberth	600.00
Gwendolyn Lukens	90.00	John Halliday	910.00
Catherine M. Lyon	2,385.00	Jane Higgins	300.00
Nancy Macchi	180.00	Gertrude L. Howells	361.00
Cindy A. Macomber	720.00	Sandra J. Malita	150.00
Lori A. Marhefka	696.00	Lillian Roma	850.00
Suzanne P. Martell	405.00	Vickie Wilder	450.00
Richard Maxwell	90.00	Mildred Winston	5,887.50
Jill S. McCarter	1,260.00		
Erin M. McGuinness	1,877.55	DEPARTMENT TOTAL	29,672.50
Sandra McLuckie	765.00		
Stephen C. Meoli	540.00	*Other Departmental Wages	
Brenda J. Miranda	4,506.27		
Joan Mohr	180.00		
Edna L. Moran	720.00		
Joan Muller	990.00		
Stephanie I. Nelson	400.00		
John Newton	135.00		
Dion W. Nittis	90.00		
Peter Norton	225.00		
Lynn Nyman	360.00		
Kathryn L. Park	1,305.00		
Suzanne Penner	315.00		
June I. Preskenis	450.00		
Sue E. Quinn	1,800.00		



# Index

---

- Accountant ..... 302
- Administration ..... 6
- Animal Control ..... 203
- Animal Inspector ..... 203
- Annual Town Election .... 60
- Annual Town Meetings
  - Fall '90 ..... 91
  - Spring '91 ..... 62, 115, 123
  - Fall '91 ..... 145
- Appeals Board ..... 26
- Appointed Town Officers . 7
- Architectural
  - Advisory Board ..... 212
- Article Accounts ..... 320
- Arts Lottery Council ..... 188
- Assembly of Delegates,
  - Barnstable County ..... 233
- Assessors, Board of ..... 289
  
- Bike Path
  - Study Committee ..... 237
- Births ..... 38
- Brooks Academy Museum
  - Commission ..... 230
- Budget ..... 66
- Budget Accounts ..... 308
- Building Commissioner ... 198
  
- Caleb Chase Fund ..... 301
- Cape Cod Coastal
  - Zone Management
    - Advisory Committee ... 232
- Cape Cod Regional
  - Transit Authority ..... 188
- Cape Cod Technical
  - High School ..... 285
- Cemetery Commission ... 205
- Cherry Sheet ..... 291
- Citizens Activity Record .. 345
- Civil Defense ..... 201
- Compensation/
  - Classification Plan .... 80, 94
- Conservation Commission . 206
- Council on Aging ..... 173
  
- Deaths ..... 52
- Debt ..... 334
- Disability Rights
  - Committee ..... 238
- Dog Licenses ..... 35
  
- Elected Town Officers ..... 6
- Elections
  - Annual Town ..... 60
  - Special ..... 142
- Electrical Inspector ..... 200
- Engineering Department ... 207
- Environment &
  - Public Works ..... 205
  
- Fees Collected ..... 37
- Finance Committee ..... 287
- Fire Department ..... 194
- Fishing Licenses ..... 36
  
- Gas Inspector ..... 199
- Golf Commission ..... 209
  
- Harbormaster ..... 213
- Health Director ..... 179
- Health, Board of ..... 177
- High School Class of 1991 . 246
- Highways & Maintenance
  - Division ..... 210
- Historical Commission ..... 183
- Historic District
  - Commission ..... 183
- Housing Authority ..... 176
- Human Services ..... 173
- Hunting Licenses ..... 36



Interments .....	57	Salaries & Wages .....	335
Land Acquisition		Scholarships .....	248
Committee .....	231	Schools .....	244
Library		School Committee .....	282
Librarian .....	184	School Enrollment .....	246
Trustees .....	186	School Financial .....	279
		School Personnel .....	263
Marriages .....	46	Selectmen, Board of .....	20
Memoriam .....	3, 5	Special Election .....	142
Motion Chart ...	113, 135, 171	Special Town Meeting .....	121
Natural Resources/		Superintendent of Schools ..	248
Harbormaster Dept. ...	213		
Nurse .....	182	Tax Collector .....	298
		300th Anniversary	
Personnel Board .....	27	Committee .....	237
Planning Board .....	27	Town Administrator .....	24
Planning Department .....	31	Town Boards .....	6
Plumbing Inspector .....	200	Town Clerk .....	35
Police Department .....	189	Town Counsel .....	33
Public Safety .....	189	Town Records .....	35
		Treasurer .....	293
Receipts for FY 91 .....	303		
Records, Town .....	35	Veterans' Services .....	187
Recreation & Beach			
Commission .....	218	Wages .....	335
Recycling Committee .....	240	Water Department .....	220
Registrars, Board of .....	29	Waterways Commission ...	217
		Weights & Measures .....	204
		Youth Commission .....	228

# Citizens Activity Record

## Act Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return the form below to:

Citizens Activity Record Program  
Board of Selectmen  
732 Main Street  
Harwich, MA 02645

Name \_\_\_\_\_

Address \_\_\_\_\_

Village \_\_\_\_\_ Precinct # \_\_\_\_\_ Tel. # \_\_\_\_\_

Occupation: \_\_\_\_\_

Background/Experience: \_\_\_\_\_

### LIST ORDER OF PREFERENCE

#### PLANNING & PRESERVATION

- ☐ Brooks Academy Museum Commission
- ☐ Recycling Committee
- ☐ 300th Anniversary Committee
- ☐ Citizens Advisory Committee on Affordable Housing
- ☐ Conservation Commission
- ☐ Planning Board
- ☐ Town Forest Committee
- ☐ Board of Appeals
- ☐ Historic District Commission
- ☐ Building Code Board of Appeals
- ☐ Capital Outlay Committee
- ☐ Architectural Advisory Committee
- ☐ Historical Commission
- ☐ Land Acquisition Committee
- ☐ Water Quality Advisory Board
- ☐ Arts Lottery Council
- ☐ Permanent Building Committee
- ☐ Bylaw Review Committee

#### RECREATION

- ☐ Recreation & Beach Commission
- ☐ Bike Path Study Committee
- ☐ Golf Commission
- ☐ Waterways Commission
- ☐ Other

#### OTHER

- ☐ Disability Issues
- ☐ Human Services Advisory Committee
- ☐ Personnel Board
- ☐ Cemetery Commission
- ☐ Finance Committee
- ☐ Council on Aging
- ☐ Youth Commission
- ☐ Board of Health
- ☐ Other







# **TOWN OF HARWICH — TELEPHONE NUMBERS**

**(Dial 430 + 4 Digits - Unless Otherwise Noted)**

**Office Hours: 8:30 a.m. - 4:00 p.m.**

## **TOWN OFFICES**

Animal Control Officer .....	7565
Board of Assessors .....	7503
Board of Registrars .....	7517
Board of Selectmen .....	7513
Building Inspector .....	7506
Cemetery Commission .....	7549
Conservation Commission .....	7506
Council on Aging .....	7550
Disposal Area Scalehouse .....	7558
Harbormaster .....	432-2562
Health Department .....	7509
Highway & Maintenance .....	7555
Inspectors (Gas, Wiring, Plumbing) .....	7507
Planning Board .....	7511
Recreation & Beaches Commission .....	7553
Town Accountant .....	7518
Town Administrator .....	7513
Town Clerk .....	7516
Town Engineer .....	7508
Town Nurse .....	7505
Town Planner .....	7511
Town Treasurer/ Tax Collector .....	7501
Veterans' Agent .....	7510
Water Department .....	432-0304
Youth Commission .....	7554

## **LIBRARIES**

Brooks Free Library .....	432-1799
Chase Library .....	432-2610
Harwich Port Library .....	432-3320

## **CRANBERRY VALLEY GOLF COURSE**

Administration .....	7560
Maintenance .....	7561
Pro Shop .....	7560
Tee Time .....	432-4653

## **SCHOOL DEPARTMENT**

Business Office .....	432-0257
Elementary School .....	432-0940
Middle School .....	432-2448
High School .....	432-0340
Superintendent of Schools .....	432-0244

## **POLICE DEPARTMENT**

Emergency .....	432-1212
Other .....	7541

## **FIRE DEPARTMENT**

Emergency .....	432-2323
Other .....	7546